NOCE
NORTH ORANGE
CONTINUING EDUCATION

Academic Senate

NOCE Academic Senate Minutes
October 6, 2026

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, October 6, 2026, at 3:00 p.m., in Room 105 at the Anaheim Campus, the staff lounge at the Wilshire Center, and Room 118 at the Cypress Center, with videoconferencing for approved remote attendees. The President chaired the meeting, and the Secretary was present.

Call to Order: Senate President Michelle Patrick-Norng called the meeting to order at 3:04 p.m.

Present Members: Liliana Balasi, Jennifer Carey, Raheem Collins, Kristina De La Cerda, Carlos Diaz, Luz Fernandez-Marquez, Sara Franko, Cassandra Hall, Megan Ly, Candace Lynch, Cathleen Mang, Jesse Marroquin, Khanh Ninh, Jennifer Oo, Michelle Patrick-Norng, Megan Reeves, Bryan Reyna, Tracy Sattler, Afraim Sedrak, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Alli Stanojkovic, Ivan Stanojkovic, Anacany Torres, and Kenny Yu.

Remote Non-Voting Members: Gary Jimenez and Matt Van Gelder.

Guests: Karen Bautista, Dulce Delgadillo, Martha Guitierez, Jennifer Perez, Valentina Purtell, Dr. Fred Trapp, and Dr. Jennifer Vega La Serna.

I. Approval of Agenda

a. Motion to approve the agenda as presented, **Motion by**: J. Carey (**seconded** L. Balasi). **Motion carried unanimously.**

II. Approval of September 1, 2026 Meeting Minutes

a. Motion to approve the September 1, 2026 meeting minutes as presented, **Motion by**: C. Lynch (**seconded** S. Franko). **Motion carried unanimously**.

III. Announcements and Public Comments

a. <u>Cathee Mang</u>

- Cathee Mang announced that her Fall 2025 sabbatical film, The Three Queens of Bali, is available through the Toronto Film Magazine platform. The film focuses on women performing the traditionally male-dominated Balinese topeng panca dance drama.

b. <u>Marlo Smith</u>

- Marlo Smith reminded adjunct faculty to complete the bargaining survey by October 9 to help establish contract negotiation priorities. She encouraged participation in committee and union work.

c. **Casey Sousa**

- Casey Sousa announced union committee and workgroup opportunities and invited faculty to help design union merchandise.

d. **Michelle Patrick-Norng**

- The DSS department is collecting donations and/or funds for Pathways of Hope. If anyone is interested in donating dry goods, period products, diapers, or money to Pathways of Hope, Lorri Guy is collecting donations and funds. This will be seen as a holiday drive; Lorri will continue taking donations until the last week of fall semester. Reach out to Michelle for Lorri's payment information

IV. Executive Council and Faculty Leaders Reports

a. **President's Report, Michelle Patrick-Norng**

- Counselor Giana Rivera Tweedie expressed her gratitude to the Senate for her retirement gift (personalized glass apple).
- Candace Lynch, Ivan Stanojkovic, Jennifer Oo, and I will be attending the ASCCC Fall Plenary in Redwood City in November.
- The three Senate and two Union Executive teams met on Monday, September 28th for the biannual meeting per the Joint Collaborative Consultation Understanding (JCCU). A few of the main topics discussed were enrollment, curriculum, and class sizes.
- Ivan Stanojkovic will be serving on the committee that is reviewing the District's Administrative Guide regarding Tenure-Track Faculty Hiring Process. The committee will review the District's existing tenure-track faculty hiring guide, identify provisions that may need updating, and recommend a clear, fair, and consistent process. This work will guide the development of a proposed Administrative Procedure for tenure-track faculty hiring.
- Michelle Patrick-Norng will be serving on the NOCE Center-to-College Exploration Workgroup. A description of the workgroup and its purpose went out with the agenda.
- Important BP/APs up for discussion, review, and/or development through DCC this year:

a. BP/AP 3519 Elder and Dependent Adult Abuse Reporting (proposed)
b. BP/AP related to Intellectual Property (need to develop/new)
c. BP/AP related to Burden Free Access to Instructional Materials (need to develop/new)

- Committee Vacancies:
  a. Anaheim Campus Sustainability Committee

b. Vice President's Report, Candace Lynch

- Candace Lynch reported that onboarding and committee appointments are complete for approximately 20 student leaders, including returning and new participants.

c. Secretary's Report, Ivan Stanojkovic

- No report.

d. Curriculum Committee Chair, Jennifer Oo

- Jennifer Oo reported on curriculum staffing and support during the transition to CourseDog. Faculty were directed to contact the curriculum specialist with curriculum questions.
- Program Review submissions were received, with two extensions granted pending missing data. Committee review was scheduled to begin October 9.

e. Distance Education Committee Chair, Jennifer Carey

- Jennifer Carey reported on the new @ONE course design rubric, updates to the DE Committee website, and revisions to the faculty survey. Links and survey information will be shared with faculty.

f. SLO Coordinator, Alli Stanojkovic

- No report.

g. Accreditation Faculty Chair, Michelle Patrick-Norng

- References to the old WASC Criterion within the district's Board Policies and Administrative Procedures will be updated to reflect the current category and standards over the course of the next two years. All updates need to move through DCC and the Board for final approval.

- Michelle will be attending the WASC 2026 Workshop in Cypress on October 8th.
- Stay tuned for updates on the WASC Launch Party scheduled to take place in January.

V. Unfinished Business

a. SLO Submission Deadline Resolution, First Read, Alli Stanojkovic and Jennifer Oo

- Alli Stanojkovic and Jennifer Oo presented Resolution 26/27-1, proposing that the SLO assessment submission deadline coincide with the applicable grade-submission deadline, currently five days after the final scheduled class meeting. Discussion addressed communication of the deadline and Canvas access. Faculty were asked to send feedback to Alli and Jennifer before a second reading in November.

b. Senate Meeting Start Time, Action, Michelle Patrick-Norng

- Discussion took place regarding the Senate meeting start time. Motion to retain the 3:00 p.m. Senate meeting start time, **Motion by:** L. Balasi (**seconded** E. Sherard). **Motion carried unanimously.**

VI. New Business

a. College Status Attainment Process and Timeline, Informational, Valentina Purtell and Dr. Fred Trapp

- Valentina Purtell and Dr. Fred Trapp reviewed a presentation on exploring whether NOCE should transition from an educational center to a college. The process remains exploratory. Board consideration of a resolution authorizing further exploration was identified as a next step.
- Discussion addressed regional needs, potential programs, general education requirements, and financial aid for potential credit offerings. The presenters affirmed the commitment to keeping noncredit education free.

b. Faculty Co-Chair for DCCC, Action, Jennifer Oo

- Jennifer Oo discussed requesting a faculty co-chair for DCCC to support faculty participation in curriculum processes. The structure of the role would be determined by DCCC.

- Motion to support DCCC considering a faculty co-chair, **Motion by:** C. Lynch (**seconded** C. Sousa). **Motion carried with one abstention (C. Mang).**

c. **SLO Annual Report, Informational, Alli Stanojkovic**

- Alli Stanojkovic presented the 2025-2026 SLO Annual Report and noted the expanded data available this year. She thanked faculty and SLO leads Jennifer Oo, Jennifer Carey, Candace Lynch, and Kenny Yu for their work.

d. **DE Bylaw Revisions, First Read, Jennifer Carey**

- Jennifer Carey presented proposed DE Committee bylaw revisions, including changes to faculty representation, term provisions, and adjunct membership. Supporting materials outlining the changes were provided for review.

e. **DEIAA Equity Scale of Engagement, Discussion, Casey Sousa**

- Casey Sousa reviewed the proposed Equity Scale of Engagement assessment. The voluntary, anonymous 45-question survey supports institutional self-assessment. RSSC will provide findings and scores. Casey clarified that the assessment does not involve reviewing individual faculty members' curriculum. The $6,500 cost can be covered by available carryover funds. Casey shared that she will gather more details and provide an update to the Senate.

f. **AP 3519 Elder and Dependent Adult Abuse Reporting, First Read, Michelle Patrick-Norng**

- Michelle Patrick-Norng presented the proposed AP 3519 for a first reading Members were asked to send feedback to Martha Gutierrez or Michelle.

g. **Committee Appointments, Action, Michelle Patrick-Norng**

- The following committee appointments were presented: Luz Fernandez-Marquez, DE Committee, two-year term; Jesse Marroquin, Anaheim Campus Safety Committee, one-year term; and Matt Stivers, DEIAA Committee, two-year term.
- Motion to vote on the committee appointments as a block, **Motion by:** L. Balasi (**seconded** C. Lynch). **Motion carried unanimously.**
- Motion to support the committee appointments as a block, **Motion by:** C. Sousa (**seconded** C. Lynch). **Motion carried unanimously.**

VII. Committee Reports

District Technology Meeting - 9/15/26 3-5 PM

- Updated on BP370/AP3720 Computer & Electronic Communications policies.
- Discussed the NOCCCD Accessibility Plan's compliance date and ACMM visit and training sessions.
- Discussed the AI Policy Draft Workgroup Update and AI Readiness - the committee has reconvened and are working on the Guidelines for employee use, and the Acceptable Use policy which may include CoPilot and address 3rd party platforms like Nectir, Playlab, and Perplexity.
- DTC new information - the committee confirmed the meeting dates, membership, and agenda item template.
- Reviewed the budget
- Discussed Microsoft retiring the SMS and Voice Authentication for MFA. Employees will now need to use their fingerprint, face, or pin number instead of getting an SMS message starting in December and Microsoft will cease support of this on February 1st.

NOCE Instructional Technology Meeting - 9/14/26

- Technology Committee Plan
    a. Updated for accessibility and other updates, will approve by email
- NOCE Projects for 26-27
    a. Eventually move from Tango to Element 451 to support ID requirements, SMS solution, Emeritus App.
    b. Provide 480 Chromebooks for programs
    c. ESL Laptop resolution
    d. CTE GoogleIT lab set up but needs an iteration.
    e. iGrade to Canvas - no changes, we will submit grades to Canvas by the end of the year. Summer is the first term we are doing grading in Canvas.
    f. HSDP ECR redesign - stretch goals that may not be resolved
    g. Timekeeper update - stretch goals that may not be resolved
    h. Teams Voice should be implemented by Jan. 5th (may move nonacademic/student facing departments sooner)

- ITS Automation Schedule
    a. Import SLO data into Canvas - input the first week of the term. Spring will add SLO data to Canvas prior (suggested 1 week prior) to the start of the new term.
    b. iTendance - Changing the terms in iTendance is completed by the first day of the term.
    c. Timekeeper data extract - work with OIRP to get a structured date and allow them to pull data directly.
    d. IGrade - no changes to this because we are moving to all grades submitted through Canvas.
    e. Canvas courses should become available in Canvas 28 days before each term begins.
        i. If the faculty don't see their course(s) need to contact the division first and then IT.
    f. Faculty Sandboxes - faculty only get one. If they need another sandbox, we ask that they use the free Canvas instance for that
    g. Student emails - NOCE email is available to students 24 hours after the enroll in a course.
    h. Counseling Apps - Book Award, Emergency Aid, Laptop Loan, Scholarships - these apps are being phased out and looking for other platforms for this.
- Helpdesk workflows:
    a. Need to have specified ticket, so IT can see the number of tickets for each specific area. (Classroom equipment, office equipment, Student Services, New Employee Onboarding, and Administrative)
    b. Canvas will be a separate Help Desk
    c. Unified service request system = Helpdesk redesign includes updated workflows, automated responses, and separate support for Canvas requests. Clear escalation paths can route unresolved course-shell issues through academic programs before IT.

Technology Committee Notes 10/12/26

- Tech 3-year plan
    - 3 year ITS plan 2026-29 and Standards - working copy.docx (internal use only)
    - Provide feedback prior to next meeting on 11/9/26
- Attendance Tracking
    - ADA flag present in build
    - Opportunity to test
    - Only for attendance, not grading, etc.

    - Mark present/absent by day/week
    - See attendance percentage by class
    - Training to come
    - Would live in My Apps
    - Canvas offered course level attendance tracking but not for program/agency level at a larger scale without requiring lots of customization, back-end work
- Teams Voice
    - Starting 1/5/27
    - Some issues being worked out, like transferring calls
- Helpdesk workflows
    - Ticket systems being worked on
- Chromebooks in the classroom
    - Cart swaps before end of fall
    - Support and training for transition requested
    - Resources, guides, or documentation for students made available
        - "How to" guide to come

Next Meeting: November 3, 2026.

The meeting adjourned at 4:54 p.m.

Ivan Stanojkovic, Secretary