

Academic Senate

NOCE Academic Senate Minutes September 1, 2026

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, September 1, 2026, at 3:00 p.m., in room 105 (Anaheim Campus), staff lounge (Wilshire), and room 118 (Cypress Center), and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. The President being the chair and the Secretary being present.

Call to Order: Senate President Michelle Patrick-Norng called the meeting to order at 3:04 p.m.

Present Members: Liliana Balasi, Jennifer Carey, Danielle Carlson, Raheem Collins, Carlos Diaz, Sara Franko, Cassandra Hall, Yvette Krebs, Candace Lynch, Megan Ly, Cathleen Mang, Jesse Marroquin, Khanh Ninh, Jennifer Oo, Michelle Patrick-Norng, Megan Reeves, Bryan Reyna, Tracy Sattler, Afraim Sedrak, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Dan Stackhouse, Alli Stanojkovic, Ivan Stanojkovic, Matt Stivers, Anacany Torres, and Kenny Yu.

Remote Non-Voting Members: Heather Carlopio, Kristina De La Cerda, Matt Van Gelder, and Courtney Williams.

Guests: Brian Eldridge, Neshia Jenkins, Laura Lindblom, Khaoi Mady, Valentina Purtell and Montserrat Thompson.

I. Approval of Agenda

- a. Motion to approve the agenda as presented, motion by J. Carey (seconded C. Lynch).
Motion carried unanimously.

II. Approval of May 5th and May 14th, 2026 Meeting Minutes

- a. Motion to approve the May 5, 2026 meeting minutes as presented, **Motion:** by J. Oo (seconded C. Lynch). **Motion carried unanimously.**
- b. Motion to approve the May 14, 2026 special meeting minutes as presented, **Motion:** by J. Oo (seconded S. Franko). **Motion carried unanimously.**

III. Announcement and Public Comments (limited to 3 minutes per person, 15 minutes total)

a. Brian Eldridge

- Brian introduced himself and shared that he taught for 15 years at an elementary school in Buena Park and is now working with CTA/United Faculty.

b. Laura Lindblom

- Shared comments on behalf of a group connected to Fullerton College ceramics students and community members. She described concerns about changes to

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audit enrollment, reduced student participation in ceramics classes over the last two semesters, and the need for stakeholder voice in planning and decision-making. She also raised possible options for collaboration between NOCE and Fullerton College, including use of Fullerton College classrooms, equipment, and/or noncredit adult learner ceramics offerings.

c. Anacany Torres

- Shared information about Transitioning to College, an in-person five-session course for NOCE students. The flyer listed IHSS 300, CRN 51633, Wednesdays from 1:00 p.m. to 3:50 p.m., Anaheim Campus Room 403, October 14 through November 18, 2026, with topics including academic goals, educational planning, the college process, and graduation.

d. Cathee Mang

- Announced the ESL Book Club for intermediate high or advanced-level students. The class meets Mondays and Wednesdays, 2:30 p.m. to 3:20 p.m., at the NOCE Anaheim Campus, 3rd Floor, Room 301, CRN 53197. Students read short stories, plays, and a novel and may join during six-week sessions.

e. Casey Sousa

- Encouraged faculty to review United Faculty email updates and noted that a negotiations survey would be sent out so NOCE faculty priorities can be shared. She also reported that the DEIAA Committee is working on consulting and a survey related to inclusivity, strengths, and areas for improvement.

f. Khaoi Mady

- Reported that the transition from CCCApply to CCCStart is expected to occur on September 30, 2026. CCCStart is intended to provide prospective students with a clearer and easier-to-navigate application experience. Virtual demonstrations for employees and students were scheduled for September 2, September 3, and September 11 to introduce the new application and help employees support students during the transition.

IV. Executive Council and Faculty Leaders Report (15 Min)

a. President's Report, Michelle Patrick-Norng

- Counselor **Giana Rivera Tweedie** retired at the end of the spring semester. A retirement gift was shipped to her home.
- Candace Lynch, Ivan Stanojkovic, Jennifer Oo, and Michelle Patrick-Norng will be attending the **ASCCC Fall Plenary** in Redwood City in November.
- The **proposed 2026-2027 Budget** and a draft of the **2025-2026 Settle Up** for the District were shared with faculty leaders at CBF and DCC in August.
 - Dr. Parker and his team plan to host campus **Budget Forums** again this year.
- The **three Senate and two Union Executive teams** will meet on Monday, September 28, 2026, for the biannual meeting per the Joint Collaborative Consultation Understanding (JCCU).
- The District's Administrative Guide contains the legacy Board Policy 3004: Tenure-Track Faculty Hiring Policy that outlines the process and guidelines for full-time faculty hiring. This guide warrants a comprehensive review to be consistent with existing Board Policies and Administrative Procedures, applicable state and federal requirements, Equal Employment Opportunity, and current faculty hiring best practices.
 - The creation of a Tenure-Track Faculty Hiring Review Committee was discussed at the August DCC meeting. The committee would include appropriate representation from faculty, Human Resources, and administration. The committee will be charged with developing proposed revisions for consultation through the appropriate shared governance process and providing an Administrative Procedure for tenure-track faculty hiring to DCC for review and approval.
- **Important BP/APs** up for discussion, review, and/or development through DCC this year:
 - BP/AP 3518 Child Abuse Reporting: revise to include information on elder and dependent abuse reporting.

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- BP/AP related to Intellectual Property: develop new policy and procedure language.
- BP/AP related to Burden Free Access to Instructional Materials: develop new policy and procedure language.
- Committee Vacancies:
 - Anaheim Campus Safety Committee
 - Anaheim Campus Sustainability Committee
 - District Technology Committee substitute

b. Vice President's Report, Candace Lynch

- Reported on student leadership efforts and encouraged faculty to refer interested students to Candace or Maria Hernandez. She noted that information is available through the student leadership tab, training and mentorship are provided, and NOCE is continuing work toward building Associated Students for NOCE. Feedback is welcome.

c. Secretary's Report, Ivan Stanojkovic

- Budget: Ivan reported that during the 2025-2026 academic year the Senate spent \$11,699.15 on travel and expenses. For 2026-2027, the Senate is working with Terry Cox and Valentina Purtell on the budget in light of increased plenary registration fees, travel costs, and related expenses.
- SharePoint: Ivan reported that work was completed to update and organize the Academic Senate SharePoint so files and documents can be found more easily. Monthly materials will be uploaded to that folder starting this year.
- Accessibility: Ivan reported that, through a professional expert contract over the summer, agendas and minutes for the last three academic years were updated for alignment with upcoming accessibility regulations that take effect April 26, 2027.
- Sunshine Fund: Ivan shared that participation is voluntary, with suggested contributions of \$20 for full-time faculty and \$10 for adjunct faculty. The fund is used to provide support to colleagues during difficult times.

d. Curriculum Committee Chair, Jennifer Oo

- Reported that implementation of CourseDog is moving forward but is behind schedule. The proposed timeline calls for testing to begin in October, with the system expected to go live in the spring semester. Jennifer will provide updates as training becomes available, with the goal of incorporating training into Spring Flex.
- In late August, faculty were instructed to stop originating curriculum in CurricUNET because the district had already purchased the system data and would not fund another data extraction. Because CourseDog is not yet ready, the Curriculum Committee will not review curriculum for approval at its September 8 meeting. Instead, the committee will need to establish an interim approval process outside CurricUNET and CourseDog. Due to the implementation timeline, the interim process may need to move forward before it can be presented to the Academic Senate for approval.
- Program Review is in its initial phase. Data and Program Review forms are available in SharePoint for participating faculty.
- DCCC has established a Class Size Document Workgroup and is seeking two faculty representatives. The workgroup will address class-size recommendations, which NOCE does not currently have.

e. Distance Education Committee Chair, Jennifer Carey

- Jennifer Carey reported that NetTutor now includes NOCE tutors. Students can access NOCE Online Tutors through the ABED 102 Canvas course through NetTutor, with enrollment, registration, drop-in tutoring, and appointment instructions available on the NOCE website page, How to Access Online Tutoring. Students must enroll in Canvas 102 and use NOCE Online Tutors for NOCE to claim FTE.
- For instructors, the Learning Center instructions can be imported from Canvas Commons by searching NOCE and importing the 'How Do I Use the Learning Center (Campus and online) Fall 2026' resource.
- The OER Workgroup has completed its analysis and created a plan for an OER program at NOCE. Some Title 5 and District-level items must be addressed before

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the program can move forward. Jennifer Carey and Dr. Azizi will present findings and recommendations when the item is ready to proceed.

- Jennifer reported that the 2027 CVC Online Course Design Rubric was released in June at the Online Teaching Conference. New elements include AI, data privacy and security, equity and inclusion, regular and substantive interaction, and strengthened/streamlined existing standards. Companion resources include the Online Course Design Rubric Transition Hub and the 2027 Course Design Rubric Companion Guide. New POCR reviewer trainings are available, and faculty may email Jennifer if interested in becoming certified.

f. SLO Coordinator, Alli Stanojkovic

- Alli Stanojkovic reported that SLO information and resources are available in Canvas. On the second Thursday of each month, faculty teaching classes receive an email with a link to the SLO Self-Help Canvas shell. These messages provide updates, resources, and support throughout the term and do not necessarily indicate that immediate action is required. Faculty are encouraged to align an outcome with an assignment early in the term and enter assessment findings at the end of the term.
- Alli thanked Kenny Yu, Jennifer Oo, and Jennifer Carey for supporting the transition of their SLO Lead responsibilities. She welcomed Sara Franko, Danielle Bloom, and Afraim Sedrak as new members of the SLO team.

g. Accreditation Faculty Chair, Michelle Patrick-Norng

- **References** to the old WASC Criterion within the District's Board Policies and Administrative Procedures **will be updated** to reflect the current category and standards over the course of the next two years. All updates need to move through DCC and the Board for final approval.
- Michelle Patrick-Norng and Julie Schoepf will be attending the **WASC 2026 Workshop** in Cypress on October 8, 2026.
- Updates will be provided on the **WASC Launch Party** scheduled to take place in January.

V. Unfinished Business

VI. New Business

a. ACMM: Accessibility Capability Maturity Model, Informational (10 min), Khaoi Mady

- Khaoi Mady reported that the Accessibility Capability Maturity Model (ACMM) has been adopted by the California Community Colleges system and will be adopted locally. California Community Colleges Technology Center representatives will visit NOCE on October 8 and 9, 2026, to provide training, assess the institution's accessibility maturity, and help identify possible next steps. NOCE will determine how to proceed based on the results of the internal assessment.
- Training will be held at the Anaheim Campus in Room 105 beginning at 8:00 a.m. NOCE's operational and instructional assessment is scheduled for October 8 at 3:00 p.m.
- The assessment may review instructional materials, digital platforms and technology, communications, and related institutional processes. Khaoi will provide additional information to Michelle Patrick-Norng.
- In response to a question about District IT involvement, Khaoi clarified that the review of faculty and instructional practices would be separate from the District Technology Committee's work. DTC may be considered during the review of governance and institutional processes.
- The IS Help Desk was identified as the appropriate channel for submitting feedback.

b. NOCE Power Up Event, Informational (10 min), Neshia Jenkins and Montserrat Thompson

- Neshia Jenkins and Montserrat Thompson shared information about the NOCE Power Up event, a campus engagement series that brings on-demand services, health resources, career readiness, libraries, basic needs, and partner support to students and staff.

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- The presenters invited faculty support for bringing access to Wilshire and Cypress, including possible field trips from those centers to Anaheim. NOCE would cover buses, and key people would need to complete the necessary forms.
- Discussion noted that the event has been popular and beneficial for students and staff. Candace Lynch shared that she previously brought students and that it was highly successful. A suggestion was made to consider when to bring students back as well.
- The 2026 event is scheduled for December 2, 2026, from 10:00 a.m. to 4:00 p.m. in Anaheim Campus rooms 105/107. The event will include a food drive, a donation component, and toys, and is being organized with Pathways of Hope during registration to support class sign-ups.
- Michelle Patrick-Norng asked for documents to send out to constituent groups.

c. **NOCE Work Plan, Informational (15 min), Valentina Purtell**

- Valentina Purtell reviewed a slide presentation on the NOCE 2026–2027 Work Plan. The three goals were identified and discussed.
- Discussion took place regarding counseling, pathways, college success courses, and mirrored courses. The Work Plan still requires approval by the Chancellor.

d. **CPL Lead Role, Action (10 min), Michelle Patrick-Norng, Karen Bautista, Martha Gutierrez, and Valentina Purtell**

- The presenters reviewed a draft CPL Lead role intended to help NOCE gather information, document existing CPL-related opportunities, and build additional opportunities for students. The draft described a faculty lead serving up to 8 hours per week, reviewing NOCCCD policies and procedures related to CPL and articulation, attending CPL professional development, developing training materials, meeting with Fullerton College and Cypress College counterparts, researching community college practices, identifying NOCE offerings that meet the CPL definition, providing updates to Senate and other groups, facilitating CPL workgroup meetings, identifying noncredit-to-credit pathway opportunities, and collaborating with the Curriculum Committee Chair.

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- The presenters asked Senate to support Khanh Ninh serving in the CPL Lead role for the academic year.
 - Motion to support Khanh Ninh serving in the CPL Lead role for the 2026-2027 academic year, **Motion by:** C. Lynch (**seconded** J. Shields). **Motion carried unanimously.**
- e. **Bylaws (JCCU), Action (5 min), Michelle Patrick-Norng**
- Michelle Patrick-Norng reviewed the proposed Constitution and Bylaws revisions related to JCCU. The markup version identified changes in red text.
 - Motion to support the Bylaws revisions as presented, **Motion by** M. Smith (**seconded** L. Balasi). **Motion carried unanimously.**
- f. **Districtwide Parking System, Informational (5 min), Michelle Patrick-Norng**
- Michelle Patrick-Norng shared information from the Districtwide Parking System proposal. The supporting presentation described a districtwide parking system focused on permits, daily passes, enforcement, efficiency, safety, wrap-around services, industry best practices, ADA accessibility, accountability, and revenue collection.
 - Members were asked to share feedback with Michelle.
- g. **SLO Submission Deadlines, Discussion (10 min), Alli Stanojkovic and Jennifer Oo**
- Alli Stanojkovic and Jennifer Oo discussed developing a resolution identifying when SLOs are due. They reported that grades are due five days after the last day of class and that Canvas shells close at that time, making it impossible to submit SLOs after that date when SLOs are connected to Canvas.
 - Discussion included whether five days is enough time. The presenters noted that this is common practice. Alli and Jennifer Oo will work toward a first read in October, a second read in November, and possible approval before the end of the year.
- h. **2027-2028 Academic Calendar, Discussion (10 min), Michelle Patrick-Norng**
- Michelle Patrick-Norng presented the 2027-2028 Academic Calendar for discussion. She noted that NOCE does not finalize the calendar; the District and

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United Faculty negotiate the calendar. Members were encouraged to send feedback to Michelle so it can be shared with the union and Academic Calendar Workgroup.

- Discussion included interest in a 16-week calendar. Michelle noted that it could be placed on a future agenda for Senate discussion or action, but UF would need to negotiate any change. Discussion also noted that a change would affect curriculum and workload, with possible workload movement from 25 to 28 hours.
- Michelle responded to a question about required holidays by noting that federal holidays are posted years in advance and that the Board recognizes additional holidays. Discussion also included concerns about insufficient breaks between sessions, and Michelle requested direct communication of needs so they can be shared with the union.

i. Senate Meeting Start Time, Discussion (10 min), Michelle Patrick-Norng

- Discussion addressed whether the Senate meeting start time should change. A 3:15 p.m. start time was discussed, with the understanding that the meeting would then end at 5:15 p.m. Michelle invited members to email her if they want the item placed on a future agenda as an action item.
- Discussion included support for keeping the meeting at 3:00 p.m. because some instructors teach at 5:00 p.m., as well as concern that a 5:15 p.m. end time may be late.

j. Committee Appointments, Action (3 min), Michelle Patrick-Norng

- The following committee appointments were presented: Sara Franko, DCCC, 2-year term; Emilee Gibbons, DE Committee, 2-year term; and Emilee Gibbons, DEIAA Committee, 2-year term.
- Motion to vote on the committee appointments as a block, **motion by:** C. Lynch (**seconded** A. Stanojkovic). **Motion carried unanimously.**
- Motion to support the committee appointments as a block, **motion by:** J. Oo (**seconded** C. Sousa). **Motion carried unanimously.**

The meeting adjourned at 4:53 p.m.

Ivan Stanojkovic, Secretary