

## North Orange Continuing Education

### Proposal for “WASC Leads” Team

Academic Year: 2025/26

#### Purpose

The WASC Leads team is established to ensure consistent collaboration and effective communication regarding accreditation deliverables, including the Action Plan, Mid-Cycle Report, and Self-Study. This structure also affirms and strengthens faculty leadership in institutional accreditation efforts, in alignment with Title 5 §53200 on “10+1” Academic and Professional Matters. The team will play a central role in leading the development of the 2025–26 Mid-Cycle Accreditation Report and will provide long-term leadership in preparation for the 2028–29 Self-Study Report.

#### Scope of Work

The WASC Leads will:

- Lead and compile content for the 2025/26 WASC Mid-Cycle Accreditation Report.
- Co-facilitate the 2025/26 WASC Action Plan Retreat.
- Gather institutional updates from respective committees and groups related to each faculty leadership area.
- Recommend updates to the WASC Schoolwide Action Plan based on progress and evolving needs, including changes to the titles of the Faculty Lead (Champion) column to reflect the current Distance Education leadership structure.
- Communicate regularly to coordinate documentation, ensure alignment with academic priorities, and monitor progress on accreditation requirements.

#### Strategic Alignment

The work of the team directly supports the following Growth Areas identified in the WASC Action Plan, each of which intersects with faculty responsibility as outlined in the 10+1:

- Growth Area 1: Engage all staff in reviewing and revising the Schoolwide Action Plan based on program-level SLO achievement.
- Growth Area 4: Develop a schoolwide cycle of curriculum/program review to ensure course rigor and relevance.
- Growth Area 5: Institutionalize ongoing support for all instructional delivery and student service models.
- Growth Area 6: Facilitate regular department-level review of student learning data.

#### Proposed Membership

The WASC Leads team will consist of the Executive Leadership and faculty in the following leadership roles:

- WASC Faculty Co-Chair and WASC Marketing and Logistics Co-Chair (Leads)
- Vice President of Instruction

- Vice President of Student Services
- Academic Senate President
- Curriculum Chair
- Distance Education (DE) Chair
- SLO Coordinator
- Professional Development (ProD) Chair
- Departmental Planning and Review Co-Chair
- Classified Professional Representative
- Student Representative

### 2025/26 Responsibilities

- Action Plan Retreat: WASC Leads will co-facilitate a retreat in Fall 2025 to solicit updates and input from campus stakeholders on their respective sections of the WASC Action Plan.
- The WASC Faculty Co-Chair will visit each of the key constituent committees and groups to introduce the information needed for the completion of the Mid-Cycle Accreditation Report. Committee chairs will be responsible for facilitating the collection of the requested information.
- Collaboration: The WASC Co-Chairs will compile and refine content for the Mid-Cycle Report and the revised Schoolwide Action Plan. WASC Leads and the President will convene to finalize the Mid-Cycle Report and the revised Schoolwide Action Plan, ensuring alignment with accreditation standards and institutional goals.

### Faculty Leads by WASC Action Plan Section

Action Plan Step	Timeline	Faculty Lead (Champion)	Resources	Method to Report Progress
Collaborate with ProD to ensure ongoing SLO training	Fall 2023	ProD Chair, SLO Coordinator	Facilities	Flex Day activities
Structure annual SLO assessment cycle	Fall 2023	SLO Coordinator	—	Department SLO Action Plans
Map SLOs to specific skills	Fall 2023	SLO Coordinator	—	—
Create measurable and consistent SLOs	Fall 2023	Associate Deans, SLO Coordinator	—	—
Curriculum mapping and assessment training	Spring 2024	SLO Coordinator, POCR Lead Reviewer	Facilities, Tech, Stipends	Training materials, evaluations
SLO orientation for new faculty	Fall 2025	SLO Coordinator, POCR Lead Reviewer, Associate Deans	Facilities, Tech, Stipends	Training course, completion records
Ensure all active courses have SLOs	Spring 2025	Curriculum Committee, SLO Coordinator	Technology	Annual SLO Report

Action Plan Step	Timeline	Faculty Lead (Champion)	Resources	Method to Report Progress
Annual review of schoolwide SLO data	Spring 2024	President, SLO Coordinator	Time, Technology	Cabinet minutes, SLO Report
Identify DE effectiveness indicators	Spring 2024	DE Advisory Workgroup	Time	Institutional Effectiveness Report
Develop DE course design training	Spring 2024	DE Coordinator (POCR Lead Reviewer)	—	Faculty training records
Ongoing DE training (instruction & counseling)	Spring 2024	DE Advisory, Associate Deans, ProD Committee	—	POCR and counselor training documentation
Institutionalize DE orientation	Fall 2023	DE Coordinator	Staff	Orientation Plan
Just-in-time student support mechanism	Spring 2024	DE Advisory Group	Staff	DE Plan
Tech navigation support for online students	Fall 2023	DE Coordinator	Staff	Implementation Plan
Pilot HyFlex and hybrid delivery models	Fall 2023	DE Coordinator, Associate Deans, Academic Senate	Equipment, Facilities	HyFlex class offerings, effectiveness data
Develop program review framework	Spring 2024	Curriculum Committee, Ease Learning PM	—	Program review guide and timeline
Program review and curriculum standards training	Spring 2024	Curriculum Committee, Ease Learning PM	Facilities, Tech, Stipends	Training records, satisfaction surveys
Unified online curriculum/data process	TBD	Curriculum and DE Advisory Committee	—	—
Faculty collaboration on instruction and student success	Spring 2024	Academic Senate President, President	Staff	Action Plan

### Proposed Timeline

September – WASC Leads first meeting

September – November – Collection of Information for the Mid-Cycle Report and Action Plan

December – Information Submission Deadline

December – January – Preparation of the Mid-Cycle Report and Revised Action Plan Drafts

January – Schoolwide WASC and Strategic Planning Retreat

February – First Reads at the Academic Senate and the President’s Cabinet

March – Second Reads at the Academic Senate and the President’s Cabinet

April – First Read at the Board of the Trustees

May – Second Read at the Board of Trustees (in case this is what BOT members request)

June – Submission Deadline