

NOCE OTC Recertification 2024 – 2026

Revised by NOCE DE Committee, April 9, 2026

Adopted by NOCE Academic Senate, May 5, 2026

Adopted by NOCE DE Committee, November 7, 2024

Faculty members are expected to periodically update distance education technical skills and mastery of learning strategies. Ongoing professional development for experienced Distance Education (DE) instructors includes opportunities to expand on basic technical skills, gain information about new developments in distance education, attend workshops on accessible instructional materials creation, collaborate with colleagues, and engage with peers in brainstorming, peer review, and team webinar attendance.

Cycle

Faculty are certified to teach online for 3 years with an initial or first online teaching certification. Thereafter, faculty must complete a recertification activity to continue to be eligible to teach online every 3 years.

Recertification Cycle

Initial/first Online Teaching Certification	1 st Recertification	2nd Recertification
2020 – 2023*	By March 2026* Options #2 – 5*	2029 Options #1 - 5
2024	By March 2027 Options #1 - 5	2030 Options #1 - 5
2025	By March 2028 Options #1 - 5	2031 Options #1 - 5

*2020 – 2023 faculty were grouped together due to procedure revision

Process

Faculty members who wish to remain certified must complete one of the following:

1. Complete a minimum of two hours per calendar year of professional development activities directly related to online instruction.
 - a. DE professional development activities and hours must be logged in the [NOCE OTC Recertification Activities Log](#) and submitted every 3 years at the end of faculty recertification cycle in March using the [NOCE OTC Recertification Activities Form](#) (e.g. faculty certified in 2024 must submit their logs with 2 hours every year, 6 total, by March 2027).
 - b. Accepted DE professional development activities include training, workshops, and webinars hosted by the following:
 - i. NOCE, Cypress College, or Fullerton College
 - ii. CCC Vision Resource Center: [Home - Vision Resource Center \(cccco.edu\)](http://cccco.edu)

- iii. CCC Accessibility Center: [Upcoming Events and Training \(cccaccessibility.org\)](http://cccaccessibility.org)
 - iv. CVC @ONE: [CCC Online Network of Educators](#)
 - v. OTAN: [Outreach and Technical Assistance Network | Upcoming Sessions \(otan.us\)](http://otan.us)
 - vi. DE-Related Conferences/Sessions (e.g. OTC: Online Teaching Conference – CCC, TDLS: Technology and Distance Learning Symposium – OTAN, etc.)
2. Attend a 3- hour NOCE OTC Recertification Workshop
 - a. Faculty members who became certified to teach online via the [NOCE OTC Bootcamp](#) or [@ONE OTD course](#) between Spring 2020 – Fall 2023 will need to [recertify via a 3-hour workshop or options 3, 4, or 5 below by March 2026.](#)
3. Submit a course for review through the Peer Online Course Review (POCR) process and receive a Quality Reviewed badge.
4. Complete an [@ONE](#) or [WebAIM](#) course from the following list and submit your certificate and learner transcript to the [NOCE OTC Recertification Activities Form](#):
 - a. 10-10-10: Communication That Matters (w/o OTD)
 - b. Accessible Documents: Word, PowerPoint, & Acrobat
 - c. Advanced Teaching Techniques w/Canvas
 - d. ASCCC OERI: Accessibility Basics
 - e. Assessment in Digital Learning (w/o OTD)
 - f. Creating Accessible Course Content (w/o OTD)
 - g. Engagement Strategies for Live Online Teaching & Learning
 - h. Equity & Culturally Responsive Teaching
 - i. Humanizing Online Teaching
 - j. Intro to Asynchronous Online Teaching & Learning
 - k. Intro to Course Design (w/o OTD)
 - l. Peer Online Course Review (POCR) Sections A – D
5. Complete a new OTC/recertification from an agency on the list of [NOCE Approved Online Teaching Certifications](#).