

Distance Education Committee

The monthly meeting of the NOCE Distance Education Committee was held on Thursday, March 5, 2026, at 3:00 p.m. in room 1014 at the Anaheim Campus and as a videoconferencing meeting for committee members whose location was listed on the agenda.

DE Chair Jennifer Carey called the meeting to order at 3:07 p.m.

Present Members: Mirwais Azizi, Jennifer Carey, Karla Frizler, Jennifer Oo, Michelle Patrick-Norng, Bryan Reyna, Souzan Sahakian, Alli Stanojkovic

Guests: Luz Fernandez Marquez

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- I. Approval of agenda – Approved with no corrections.
 - II. Approval of February 5, 2026 meeting minutes – Approved with no corrections.
 - III. Announcements & Public Comment
 - IV. DE Chair's Report, Jennifer Carey
 - Academic Senate
 - Approved NOCE Distance Education Committee Bylaws on 3/5/26
 - NOCE Recertification 2024-2026 on 3/5/26 (with two changes to the dates from May to March)
 - NOCE Approved Online Teaching Certifications
 - Trainings
 - March 4th - [Using Accessibility-Aligned AI to Move Courses Toward the Revised ADA Title II](#)
 - March 5th – [AI Bytes: Rubrics, Resilience, and Robots](#)
 - March 6-7 [OTAN Technology and Digital Learning Symposium 2026](#)
 - March 11th - [Into the Libreverse! Getting Started With LibreTexts](#)
 - March 16th – [OERI Toolkit for Inclusive Workforce Education: Embedding Essential Professional Skills into Your Course.](#)
 - April 17th- CCCCO [Reclaiming Joy: Human-First Teaching in the AI Era](#)
 - June 23-25 [Online Teaching Conference](#)
 - NetTutor
 - [NetTutor](#) - SharePoint site is up and running
 - December student activity (in hours): 0.15
 - Jan – Feb – Live Tutorial: 79 minutes; 6 students; 4 Writing, 1 per Math, English & Literature, and Study Skills [noceNT 01 01 2026 to 02 27 2026.xlsx](#)

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- LibreText: [Chancellor's Office](#) has executed a 5-year systemwide contract with Libretext. We will need to start getting faculty trained.

V. Unfinished Business

a. DE Plan Goals, Review/Discussion – Jennifer Carey

- Members reviewed and discussed topics of interest to prioritize for the next DE Plan. Topics included a database for tracking certification more efficiently, the POCR process at NOCE and logistical barriers, OER/ZTC infrastructure and best practices, equitable student support services online, and workshops/trainings surrounding accessibility to ensure compliance with current standards. Discussion will continue at the April meeting.

b. Open Educational Resources (OER), Discussion – Jennifer Carey

- Members discussed the Open Educational Resources (OER) workgroup proposal that is going to the Budget and Facilities Committee as a one-time funds request. A call for those who are interested in participating in this summer work, if approved, was made. Faculty should contact Jennifer Carey directly.

VI. New Business

a. Emergency Modality Flexibility Policy, First Read – Jennifer Carey

- Members discussed the proposed policy and provided feedback. A suggestion was made to gather input and feedback from the management team regarding current practice and potential revisions. Additional feedback can be sent to Jennifer Carey.

b. Canvas Courses for Emergency Credential, Discussion – Jennifer Carey

- Members discussed the possibility of providing unique courses or training for instructors who may need to pivot to DE instruction during an emergency. An example of courses offered at Santa Ana College was reviewed. Discussion centered around initial thoughts on how to ensure faculty feel prepared to utilize the LMS. Members inquired if the course(s) would be offered as an optional Flex/Pro D activity for NOCE employees and whether the course would live within the LMS or EdVantage, etc. Information was shared on some of the new regulations coming from the state requiring Flex/Pro D activities for all constituent groups without funding necessarily being tied to the updates. Overall, members were supportive of the idea with the recommendation to flesh out the details, language, and options for future discussion.

c. Beginning of the Semester Checklist for Canvas Classes, Discussion – Jennifer Carey

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- Members discussed the possibility of creating a “Beginning of the Semester Checklist” for Canvas classes. Examples were reviewed, including current lists/pages from Santa Ana and Cal Poly. Discussion centered on how to get faculty the information and resources they need in a concise way that will support successful and meaningful instruction online. Suggestions were made to prioritize accessibly and access while not having to worry about maintaining various versions in multiple locations online (e.g. SharePoint, website, Information Depot, email).

The meeting was adjourned at 4:33 p.m.