

Distance Education Committee

The monthly meeting of the NOCE Distance Education Committee was held on Thursday, February 5, 2026, at 3:00 p.m. in room 1014 at the Anaheim Campus and as a videoconferencing meeting for committee members whose location was listed on the agenda.

DE Chair Jennifer Carey called the meeting to order at 3:07 p.m.

Present Members: Mirwais Azizi, Jennifer Carey, Danielle Carlson, Karla Frizler, Jennifer Oo, Michelle Patrick-Norng, Gayathri Rathnasamy, Bryan Reyna, Alli Stanojkovic

Guests: Luz Fernandez Marquez

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- I. Approval of agenda – Approved with no corrections.
 - II. Approval of December 4, 2025 meeting minutes – Approved with no corrections.
 - III. Announcements & Public Comment
 - IV. DE Chair's Report, Jennifer Carey
 - No DTC or NOCE Technology meetings took place in January.
 - The DE Committee SharePoint folder is available to members to access documents and materials for review as needed.
 - NetTutor updates were provided to members. Eleven faculty expressed interest in offering this service to students.
 - The revised DE Committee Bylaws went to Senate for a First Read this month.
 - The UDOIT Alternate Media options are not available yet within Canvas. IT is working with the DE program on activating this feature.
 - Conferences coming up: OTAN March 6-7 (in-person, Monterey; online for \$20); OTC June 23-25th in Anaheim.
 - V. Unfinished Business
 - a. NOCE OTC Recertification Update, Second Read/Action – Jennifer Carey
 - Members reviewed recommended updates to the OTC Recertification document and provided feedback. Suggestions were made to change the annual due date to March 15th to align with the timeframe for finalizing fall teaching assignments. Michelle P. motioned to support the revised NOCE OTC Recertification with suggested edits. Bryan R. seconded. Motion passed unanimously.
 - b. NOCE DE Addendum Update, Second Read/Action – Jennifer Carey
 - Members discussed the consolidated draft of the DE Addendum and provided feedback. Revisions related to documentation for total course hours, minor changes made to format and accessibility, and the addition of the hyflex

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modality. Michelle P. motioned to support the DE addenda revisions as presented. Jennifer Oo seconded. Motion passed unanimously.

- c. Equivalency Document Update, First Read – Jennifer Carey
 - Members discussed proposed additions to the approved OTC Recertification list. Discussion took place regarding the inclusion of doctoral degrees for the list with several members sharing concerns on this topic. Committee members unanimously supported the addition of a Teaching Online Certificate from Quality Matters and an Online Teaching Certificate from the Online Learning Consortium. Updates will be reflected and brought back to the March meeting for a vote.

VI. New Business

- a. LibreText, Discussion – Jennifer Carey
 - A discussion took place surrounding Open Educational Resources (OER), including but not limited to LibreText. Members discussed the ASCCC OER 20-hour self-paced training, parameters in place when developing and coding or licensing new OER, and best practices at NOCE that faculty could look to for guidance. Information was shared on the ASCCC OERI resource for possible project management. Members inquired about the possibility of a one-time fund request, as well as the possibility of Professional Expert contracts for faculty to help develop OER in the summer. Discussion took place regarding any restrictions or limitations on OER development if/when faculty are compensated (ex: ownership of the materials). Members agreed to prioritize next steps regarding how to support faculty while boosting the use and availability of OER for NOCE courses.
- b. DE Plan Goals, Review/Discussion – Jennifer Carey
 - Tabled to March meeting.
- c. Equivalency Review Subgroup, Discussion – Jennifer Carey
 - Members discussed the purpose and current makeup of the subgroup. Alli Stanojkovic and Michelle Patrick-Nornig gave volunteered to participate in the subgroup moving forward.

The meeting was adjourned at 4:29 p.m.