

## Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, December 2, 2025, at 3:00 p.m., in room 105 (Anaheim Campus), staff lounge (Wilshire), and room 118 (Cypress Center), and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. The President being the chair and the Secretary being present. Senate President Michelle Patrick-Norng called the meeting to order at 3:03 p.m.

Present Members: Azarcon Cynthia, Carey Jennifer, Carlopio Heather, Carlson Danielle, Collins Raheem, Diaz Carlos, Fernandez-Marquez Luz, Franko Sara, Garcia Michael, Krebs Yvette, Lopez Corinna, Lynch Candace, Ninh Khanh, Oo Jennifer, Patrick-Norng Michelle, Reeves Megan, Reyna Bryan, Sahakian Souzan, Sedrak Afraim, Sherard Erin, Shields Julie, Stackhouse Dan, Stanojkovic Alli, Stanojkovic Ivan, Stivers Matt, Torres Anacany, Tseng Anh, Van Gelder Matt, Yu Kenny  
Reyna Bryan (remote non-voting), Balasi Liliana (remote non-voting)

Guests: Beck Morgan, Perkins Debora, Purtell Valentina, Mednick Takami Lisa, Vidal-Yuan Sandra

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- I. Approval of agenda – Motion to approve the agenda as amended, motion by A. Tseng (seconded J. Carey) approved by unanimous consent. The amendment moved New Business item H to be the new item A and moved item C to follow New Business item F (RAM).
- II. Approval of October 7, 2025, meeting minutes. – Approved by unanimous consent. Motion C. Lynch. (second E. Sherard)
- III. Announcement and Public Comments (Limited to 3 min per person, 15 min total)
  - a. Jennifer Carey announced upcoming Puppies for Pawsitivity events and shared the confirmed dates and locations:
    - NOCE Cypress Center – Tuesday, December 2, 2025, from 8:30 a.m. to 10:30 a.m., in the Quad outside of Room 118
    - Wilshire Center – Wednesday, December 3, 2025, from 11:00 a.m. to 1:00 p.m., in the ARISE Lab, Room 108
    - Anaheim Campus – Thursday, December 11, 2025, from 11:00 a.m. to 1:00 p.m., at the Covered Picnic Tables
  - b. Candace Lynch shared curriculum-related enrollment work, including a review of models from other schools.
  - c. Khanh Ninh announced an APIDA PSA social hour taking place Thursday, December 4, 2025.
  - d. Anacany Torres shared that Transitioning to College (IHS 300) will be offered in an additional semester and noted it is being scheduled again.
  - e. Michelle Patrick-Norng shared an update on the 10+1 shirt and noted that Ivan Stanojkovic will provide a link for ordering.

### IV. Executive Council and Faculty Leaders Report

- a. President's Report, Michelle Patrick-Norng
  - Faculty leaders from NOCE, CC, and FC along with UF and AdFac representatives will participate in a third Faculty Workgroup meeting on December 12th, facilitated by Julie Bruno and Wendy Brill-Wyncoop.
  - Faculty who attended the ASCCC Fall Plenary in November found the event both informative and engaging. Breakout sessions covered topics such as artificial intelligence, burden-free instructional materials, and student equity initiatives. The adopted resolutions can be found on the [Adopted Resolutions](#) webpage.
  - The Chancellor Connect was rescheduled to Wednesday, January 14<sup>th</sup> from 3-4 p.m. at the Anaheim Campus, Room 105/107.
  - Per District staff, AB 2449 is expected to be extended for an additional two years with some amended language, but official updates are still pending.
  - NOCCCD Districtwide Employee Climate Survey Results have been discussed at both the Institutional Effectiveness Coordinating Council (IECC) and District Consultation Council (DCC). Valentina requested a report specific to NOCE employee results. Michelle will send the full survey report to the Senate this week for review.
  - Title 5 Section 54221 is a hot topic right: "Governing boards shall adopt policies that ensure student access to textbooks and supplemental materials that are needed on the first day of class."
  - DCC voted to support revision to BPs and APs related to Program Probation and Dismissal. The word "probation" will be replaced with "Scholastic Notice" and the word "dismissal" will be replaced with "Pause." Title 5 regulations are also under review to make similar updates.
- b. Vice President's Report, Candace Lynch
  - New bylaws were adopted, resulting in a revised election cycle. Elections will commence next year for the President position, the Curriculum Committee Chair position, and four Adjunct Senator positions. The process will include nominations, followed by a ballot distributed in February, with results announced at the March meeting.
- c. Secretary's Report, Ivan Stanojkovic
  - Will be working on updates to the Senate SharePoint site. Because SharePoint permission settings are not always clear, access may be temporarily impacted. If you experience any unexpected disruption in access, please let me know as soon as possible so it can be corrected promptly.

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- d. Curriculum Committee Chair, Jennifer Oo
- When curriculum comments are made, the originator reviews and confirms the changes. The committee noted that agreed-upon edits have sometimes been entered by others in CurricUNET. Moving forward, the committee will gradually shift toward having originators enter agreed-upon changes directly. Items will proceed to ACCJC once required edits are completed.
  - CourseDog was approved for purchase by the District Board. Implementation dates are not yet available. A temporary pause in CurricUNET is anticipated during the transition, and the course origination process may be slowed during that period.
  - The committee discussed transfer-related requirements and noted that NOCE does not currently have a class size policy. Cypress College and Fullerton College will work together to re-originate an agreement. Jennifer Oo volunteered to participate. Updates are expected in the next few months.
  - Motion to extend by five minutes motion by E. Sherard (seconded C. Lynch) approved by unanimous consent.
- e. Distance Education Committee Chair, Corinna Lopez
- OTC Recertification update: 18 faculty participated in the November 14 OTC Recertification Workshop. A total of 105 faculty have recertified since March, with 41 faculty from the 2020–2023 cohort still needing recertification. Faculty certified from 2020–2023 need to recertify by March 2026 to remain eligible to teach online beginning Summer 2026.
  - Recertification options were shared, including completion of eligible @ONE coursework (including approved courses and 5-Day Challenges), completion of the [WebAIM accessibility course](#), or completion of a new OTC. Registration is available through the [CCC Online Network of Educators](#).
  - Faculty were directed to submit completed recertification coursework through the [NOCE OTC Recertification Activities process](#).
  - Recommended best practice from the DE Committee student representative: for fully asynchronous classes, offer optional live office hours to support student connection, with additional availability early in the semester when onboarding needs are highest.
  - NOCCCD email accounts for retirees: a document with the process details was shared. Feedback was requested by Friday, December 12, to be sent to [clopez@noce.edu](mailto:clopez@noce.edu) for inclusion in the December 16 District Technology Committee discussion.
  - Motion to extend by five minutes motion by C. Lynch (seconded J. Carey) approved by unanimous consent.

- f. SLO Coordinator, Alli Stanojkovic
  - o Noted the SLO handbook has been updated to reflect the most up to date contract language and will be posted on the website.
- g. Accreditation Faculty Chair, Tina McClurkin
  - o Michelle Patrick-Norng shared on behalf of Tina McClurkin - I have completed the first draft of the NOCE Mid-Cycle Report. Julie Schoepf, my co-chair, President Purtell, and I will begin reviewing and revising the draft to ensure it meets the page requirements and is ready for the WASC event in January. I want to extend thanks to all of the WASC Leads and their committees and/or departments for their contributions.

V. Unfinished Business

VI. New Business

- a. Pro D Charter Updates, Informational (5 min) – Erin Sherard  
Erin Sherard shared an update on the Pro D charter. A cap of \$3,000 was discussed as a general guideline in response to increasing conference costs, with the note that applicants may leverage additional funding sources. It was also noted that several Pro D items are being funded separately. Requests exceeding \$3,000 would require justification. If an approved proposal exceeds its original amount, a revised proposal for the additional funding would be brought back for approval.
- b. STSS Laptop Loan and Book Award Updates, Informational (15 min) – Deb Perkins, Morgan Beck, and Sandra Vidal-Yuan  
Provided a brief update on Student Technology Support Services (STSS), including the laptop loan program and Spring 2026 book awards. They reported that current laptop inventory is pending a Microsoft update before distribution and that laptop supply is projected to run low by the end of Spring 2026, with additional demand expected due to HyFlex rollout in ESL beginning Spring 2026. They noted that \$100,000 in lottery funds has been identified for an initial Chromebook purchase and asked for input on student software/tool needs and potential limitations of Chromebooks. Additionally the Spring 2026 Book Award requirements and timelines: Phase 1 (December 12, 2025–January 30, 2026) and Phase 2 (March 9, 2026–March 20, 2026). They noted students may apply in only one phase, reimbursements are not available, and voucher amounts are expected to range from \$150–\$250 based on enrolled units.
- c. CC Tap, Informational (10 Minutes) – Lisa Mednick Takami  
Lisa Mednick Takami provided a brief overview of CC TAP at NOCE, describing it as the California Adult Education Program (CAEP) Technical Assistance Provider. She reviewed CC TAP's purpose and core components, shared recent outcomes, and noted ways faculty can engage, including

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participating in “Voices from the Field” and subscribing to the CC TAP listserv for technical assistance updates.

- d. SLO Handbook to Reflect AdFact Contract Language, Action (5 Min) – Alli Stanojkovic

Alli Stanojkovic presented proposed updates to the SLO Handbook to reflect Adjunct Faculty contract language, including the addition of Article 17.4.1.1 and Article 11.5.2 regarding SLO-related responsibilities. Motion to support the revision of the SLO Handbook motion by J. Carey (seconded C. Lynch) approved by unanimous consent.

- e. SLO Coordinator and Accreditation Faculty Chair Roles, First Read (15 min) – Michelle Patrick-Norng

Reviewed draft documents related to the role of SLO Coordinator and Accreditation Faculty Chair. The NOCE President and Academic Senate President discuss suggested reassigned time percentages for faculty leadership roles based on current needs and take the recommendation to the Senate for a vote of support. The draft documents will move forward as an action item through President’s Cabinet.

- f. Proposed Resource Allocation Model (RAM), Discussion (15 min) – Michelle Patrick-Norng

The Senate reviewed the proposed RAM changes and was asked to submit questions for consideration.

Motion to extend the discussion by five minutes, motion by C. Lynch (seconded A. Stanojkovic) approved by unanimous consent.

Discussion included district services funding and districtwide funds. The Senate recommended reviewing the scenarios and potential impacts.

- g. Partnership with Calbright College, Action (10 Minutes) - Valentina Purtell  
Item was deferred to the February meeting. No action was taken.

- h. DE Committee Bylaws, First Read (10 min) – Corinna Lopez

Item was deferred to the February meeting. No action was taken.

VII. Committee Reports (submitted, unless deemed necessary)

- a. Please send any committee reports from December to Ivan Stanojkovic for inclusion in the minutes.

The meeting adjourned at 5:04 p.m.  
Ivan Stanojković, Secretary