

## Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, October 7, 2025, at 3:00 p.m., in room 107 (Anaheim Campus), staff lounge (Wilshire), and room 118 (Cypress Center), and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. The President being the chair and the Secretary being present.

Senate President Michelle Patrick-Norng called the meeting to order at 3:12 p.m.

Present Members: Cynthia Azarcon, Liliana Balasi, Jennifer Carey, Heather Carlopio, Danielle Carlson, Raheem Collins, Kristina De La Cerda, Carlos Diaz, Luz Fernandez-Marquez, Sara Franko, Corinna Lopez, Megan Ly, Candace Lynch, Tina McClurkin, Khanh Ninh, Jennifer Oo, Michelle Patrick-Norng, Megan Reeves, Bryan Reyna, Souzan Sahakian, Afraim Sedrak, Erin Sherard, Julie Shields, Alli Stanojkovic, Ivan Stanojkovic, Matt Stivers, Anh Tseng, Kenny Yu

Guests: Dr. Karen Bautista, Khaoi Mady, Deb Perkins, Valentina Purtell, and Dr. Jennifer Vega La Serna

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- I. Approval of agenda – Approved by unanimous consent. Motion J. Carey. (second S. Julie).
- II. Approval of September 2, 2025, meeting minutes. – Approved by unanimous consent with minor corrections. Motion C. Lynch. (second L. Balasi)
- III. Announcement and Public Comments (Limited to 3 min per person, 15 min total)
  - a. Dr. Jennifer Vega La Serna introduced herself and shared her background. She began her role on September 1, 2025, and is visiting Academic Senate meetings across the district to foster collaboration.
  - b. Jennifer Carey announced that Puppies with Positivity is planned for late November or December. Faculty interested in supporting the events can reach out to Jennifer via email.
  - c. Alli Stanojkovic shared updates on SLO planning for fall, including upcoming High-Flex data input sessions. A flyer and sign-up information will be shared via email.
  - d. Afraim Sedrak announced the formation of an AI Task Force at NOCE to support all disciplines and departments. He shared that the State Chancellor's Office is advancing efforts to integrate AI into community colleges to support instruction and student preparation for the workforce.

### IV. Executive Council and Faculty Leaders Report

#### a. President's Report, Michelle Patrick-Norng

- Afraim Sedrak was appointed to Strategic Plan 2026–2030 Workgroup (Design Team).
- At the 9/23/25 BOT meeting, information was provided regarding the proposed timeline and process for the development of the 2026-2030 District-wide Strategic Plan.
- The AI Catalog Language document was approved at the September President's Cabinet meeting with one grammatical change. Dr. Bautista is working with Shelia Moore-Farmer to have the language included in the online NOCE Catalog.
- Multiple faculty members are attending the Collective Equity Impact Institute in Irvine on October 9th and 10th.

#### b. Vice President's Report, Candace Lynch

- A Special Election will be held for the DE Committee Chair position that will be vacated effective spring 2026. Nomination forms and ballots will be distributed via email this month, similar to the process that was followed for the Special Election that was held for the Secretary position.

#### c. Secretary's Report, Ivan Stanojkovic

- Will attend the Fall Plenary this semester.

#### d. Curriculum Committee Chair, Jennifer Oo

- The Curriculum Committee held a special meeting on September 9 to ensure courses move forward in time for the Spring 2026 schedule.
- The November meeting will be rescheduled due to Veteran's Day holiday, with a new date/time to be determined. It is tentatively planned for 1p.m. on November 4<sup>th</sup>, prior to the Senate meeting.

#### e. Distance Education Committee Chair, Corinna Lopez

- Online Teaching Conference is June 23 - 25
  - i) Anaheim Hilton
  - ii) Registration open November 1st \$549
- Windows 11 update of employee laptops
  - i) May be scheduled through your department or make a helpdesk ticket ASAP
  - ii) October 14th is the last day MS will support those running Windows 10
  - iii) IT will do a force stop on remaining Windows 10 devices at end of October
    - 1. Must see IT to upgrade

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### 2. Employees will not be able to login otherwise

- OTC Recertification Workshop
    - i) For 2020 - 2023 faculty
    - ii) November 14, 9am – 12pm
    - iii) ID - Maria, Alt Media Specialist - Emily, and DE Chair
    - iv) 8 registered so far
  - OTC Recertification by Coursework
    - i) This option added to process at September AS meeting
    - ii) 7 submissions
  - District working on AI policy
- f. SLO Coordinator, Alli Stanojkovic
- A full SLO report is available and will be discussed further under New Business.
- g. Accreditation Faculty Chair, Tina McClurkin
- All Accreditation team members have received their assignments.
  - Feedback from WASC Leads is due to Tina by November 14th, and progress is moving forward on schedule.

### V. Unfinished Business

- a. Student Equity 2025-2028 Plan, Second Read – Deb Perkins
- Deb Perkins presented the second read of the Student Equity Plan with minor updates, including an enrollment metric revision, clarification of activities addressing equity gaps, and wording adjustments. The updated version also includes an executive summary for website posting. Motion to approve the Student Equity Plan 2025–2028, C. Lynch (second R. Collins). Motion carried unanimously.

### VI. New Business

- a. Banner and Class Schedule Updates, Informational – Khaoi Mady
- Khaoi Mady shared updates on the district transition from Banner 8 to Banner 9, as Banner 8 will no longer be supported after this year. All major components, including finance, faculty self service, and student self service, have been migrated, with only the registration module pending completion. A demo and testing session for NOCE is scheduled and stakeholders are invited to provide feedback. The new class search tool is currently live, and faculty are encouraged to explore it and submit any issues through the District IS support ticket system.
- b. SLO Report, Informational – Alli Stanojkovic
- Alli Stanojkovic shared highlights from the 2024–2025 Faculty SLO Engagement Summary, noting increased faculty participation in SLO reporting, stronger cross-department collaboration, and improvements to reporting systems. She also reported a successful transition from eLumen to

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- the Canvas Learning Mastery Gradebook, which has streamlined data collection and improved accuracy.
- c. Burden-Free Access to Instructional Materials, Discussion – Jennifer Oo  
Jennifer Oo shared that the State Chancellor's Office is revising Title 5 to encourage colleges to remove financial barriers for students by reducing or eliminating textbook and material costs. Faculty are encouraged to explore Open Educational Resources (OER), use available support, and identify loaner or alternative options when no-cost materials are not feasible. Discussion included questions about what to do if no OER exists for required software, how noncredit programs can remain compliant without charging fees, and whether shifting some courses to credit could help students access financial aid for materials.
  - d. Coursedog Curriculum Program – Jennifer Oo  
Jennifer Oo presented a proposal to transition from CurricUNET to CourseDog for curriculum management, with the potential to include scheduling features. Both credit Academic Senates have approved the move, and NOCE's Curriculum Committee expressed support. Motion to approve the transition to CourseDog, E. Sherard (second A. Stanojkovic). Motion carried unanimously.
  - e. Curriculum Committee Bylaws, First Read – Jennifer Oo  
Jennifer Oo presented the first read of the updated Curriculum Committee Bylaws, noting that the committee previously operated under a 2018 charter. The draft received minimal feedback during the September 9<sup>th</sup> Curriculum Committee meeting and will now move through Academic Senate for review. Faculty are invited to email feedback to Jennifer Oo.
  - f. Senate Constitution/Bylaws Revisions, First Read – Michelle Patrick-Norng  
Michelle Patrick-Norng presented the first read of proposed revisions to the Senate Constitution and Bylaws, summarizing the proposed revisions to areas including but not limited to elections, duties of officers, agendas, and terms. Questions or feedback may be emailed to Michelle Patrick-Norng.
  - g. Program Review Framework, First Read – Jennifer Oo  
Jennifer Oo presented the first read of a Program Review Framework aligned with WASC requirements, proposing a three-year review cycle with a semester-long process that engages faculty (including adjunct) and management, incorporates research data, and results in recommendations and observations for program faculty, associate deans, and executive management. A pilot reviewing 7–10 programs is planned for Spring 2026 using a modified form adapted from the credit side, with materials to be posted on a central site. Discussion included questions about the expected outcomes of the review process, how academic freedom would be protected,

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and whether the framework will be included in future accreditation reporting. Input is requested, and questions may be emailed to Jennifer Oo.

h. Draft 2026-2027 and 2027-2028 Academic Calendars, – Michelle Patrick-Norng

Michelle Patrick-Norng presented the draft academic calendars for 2026–2027 and 2027–2028, noting that the UF and District finalize the calendars and that the proposed versions mirror the current structure. Discussion included questions about the impact of the Thanksgiving week break on FTES, the potential transition to a 16-week calendar to align with sister colleges, and related considerations such as instructional load, intersessions, and full-time teaching hours. Faculty also discussed AdFac involvement in the negotiation process and CTE scheduling implications. Motion to approve the draft academic calendars as presented, J. Oo (second C. Lynch). The motion failed with 2 in favor (Afraim Sedrak, Michael Garcia), 19 nay, and 4 abstentions (Khanh Ninh, Erin Sherard, Ivan Stanojkovic, Kenny Yu).

i. Faculty Prioritization Process, – Valentina Purtell

President Purtell provided an update on the faculty prioritization process, noting that NOCE entered the year with a balanced budget. She discussed ongoing challenges, including shifts in the political landscape, increased competition for adult learners, and the anticipated loss of long-standing WIOA Title II funding. Due to these factors and limited general fund vacancies, she proposed suspending faculty prioritization for this year to sustain impacted ESL positions. Discussion included the need for continued growth to maintain staffing levels, the significance of ESL in generating FTES, and ongoing efforts to identify alternative funding sources.

VII. Committee Reports (submitted, unless deemed necessary)

- a. Please send any committee reports from September to Ivan Stanojkovic for inclusion in the minutes.

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**Next Meeting:** November 4, 2025

It is the intention of North Orange Continuing Education to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, North Orange Continuing Education will attempt to accommodate you in every reasonable manner. Please contact Michelle Patrick-Norng, Academic Senate President, at 714-808-4689 or [mpatrick@noce.edu](mailto:mpatrick@noce.edu), at least 48 hours prior to the meeting to inform us of your particular needs so that accommodations may be made.