

Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, April 15, 2025, at 3:00 p.m., in room 402A (Anaheim Campus), room 118 (Cypress Center), staff lounge (Wilshire Center) and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. The Senate president being chair and the Secretary being present.

Senate President Michelle Patrick-Norng called the meeting to order at 3:13 p.m.

Members Present: Cynthia Azarcon, Liliana Balasi, Mirta Carmona, Jennifer Carey, Carlos Diaz, Candace Lynch, Cathleen Mang, Khanh Ninh, Michelle Patrick-Norng, Megan Reeves, Souzan Sahakian, Afraim Sedrak, Julie Shields, Anacany Torres, Anh Tseng, Kenny Yu, Jennifer Oo (remote, non-voting), Casey Sousa (remote, non-voting), Matt Stivers (remote, non-voting)

Guests Present: Karen Bautista, Maria Hernandez, Deborah Perkins, Valentina Purtell

- I. Approval of agenda – Motion to approve the agenda as presented: Khanh Ninh. Approved by unanimous consent.
- II. Approval of 3/4/2025 meeting minutes – Motion to approve the minutes as presented: Casey Sousa. Approved by unanimous consent.
- III. Announcements & Public Comment
 - Jennifer Carey shared upcoming Puppies for Pawsitivity events.
 - Cypress, May 6th 10:30 to 12:30 pm, outside Room 118
 - Anaheim, May 8th 10:30 to 12:30, lot near the portables
 - Wilshire Center, May 16th 0:30 to 12:30, ARISE Lab
 - Anacany Torres shared information about the Dream your Future event at Fullerton College on Thursday, April 17, 2025 from 10:00 a.m. – 1:00 p.m.
 - Cathleen Mang shared that there will be a UF meeting immediately following the Senate meeting.
 - Casey Sousa shared information about the recent DEIAA retreat and highlighted follow up activities that will be launched to gather more feedback. She also shared ARISE Lab events in honor of Autism Awareness month.
 - Michelle Patrick-Norng expressed condolences in regard to the recent passing of former NOCE colleague, Dennis Davino. If made available, information regarding the memorial services will be distributed.
- IV. Executive Committee Report (15 min)
 - a. President's Report, Michelle Patrick-Norng

- The Executive Council for the Senate will be attending the upcoming Spring ASCCC Plenary in Irvine. The Resolutions packet was distributed to faculty via email. Feedback on resolutions can be sent to Michelle Patrick-Norng.
 - President Purtell supports "Option #2" in regard to the Senate's recent recommendation to the President's Cabinet to transition away from using the Ease Learning/Skillways platforms. President Purtell and VPI Karen Bautista will work with the Deans and Instructional Designer to develop a timeline for moving courses from Skillways into Canvas Blueprints.
 - Committee appointments were made for multiple *Three-Year Manager Evaluations*. Thank you to the faculty who offered to participate on a committee.
 - There are a handful of remaining committee vacancies for 2025-2026; a new call out will be sent via email.
 - Faculty are encouraged to attend NOCCCD Board of Trustees Meeting on Tuesday, April 22, 2025 at 5:30 p.m. where the "State of NOCE Presentation" will be given.
 - Faculty are encouraged to attend Chancellor Connect on Tuesday, April 29, 2025 at 3 p.m. at the Anaheim Campus.
- b. Vice President's Report, Jennifer Carey
- Senate elections reminder; voting will close on April 29, 2025 at 5:00 p.m.
- c. Secretary's Report, Candace Lynch
- No report.
- d. Curriculum Committee Chair, Jennifer Oo
- A new District-wide curriculum management system has been approved for adoption, Coursedog, and more information will be forthcoming regarding training and implementation during Spring of 2026.
- e. Distance Education Committee Chair, Corinna Lopez (read by Candace Lynch)
- NOCE OTC Recertification Workshop #1 Friday, March 28, 2025, 50 faculty participated and completed. The topics were accessibility and Canvas tools. Status will be updated in Edvantage soon where faculty can also generate a certificate if needed. The Office of Instruction will process stipends for adjuncts.
 - NOCE OTC Recertification Workshop #2 on May 23, 2025. Sign up link: [Registration Link](#)
 - Workshop #2: NOCE OTC Recertification AND register in Edvantage (MyGateway > Edvantage > Calendar> May 23). Register by May 16th. Sign in to Zoom 5 min before for an introduction. Complete 3 attendance forms at the start of each session

and participate in Zoom polls, chat, and Q&A. Office of Instruction will process stipends for adjuncts and full-time faculty since it falls out of contract period

- CVC @ONE Summer classes and certificates opened for registration today, April 15 at 9am. [CCC Online Network of Educators Registration Link](#)
- Faculty still get a \$250 stipend from NOCE Office of Instruction for completing @ONE Online Teaching and Design Certificate as a first/initial OTC.
- April 15, is the last day to get the early bird registration rate of \$499 for the Online Teaching Conference. It will go up to \$599 4/16 – 6/15 and \$649 on site. [OTC Registration Link](#)
- AI Expo at Cypress tomorrow April 16 o 11:30 AM – 4:00 PM. his FREE event is open to faculty, staff, students, K-12 educators, and community members. Join us to explore how AI is revolutionizing education, careers, and industries!

V. Unfinished Business

- a. BP/AP 7600 New Draft, Second Read/Action (10 min) – Michelle Patrick-Norng
President Patrick-Norng recapped the evolution of the current BP/AP 7600 draft, including how feedback was gathered and the changes that resulted. These documents will be voted on at the next DCC meeting. Motion to support President Patrick-Norng and Vice President Jennifer Carey voting in support of BP/AP 7600 at the next DCC meeting – K. Ninh. Amendment to the original motion to support our President and Vice President voting in support of minor changes to the documents that come up during discussions at the next DCC meeting – A. Torres. The amendment passed with one abstention, C. Mang. The amended motion passed with one abstention, C. Mang.
- b. AI Syllabus and Policy/Catalog Language, First Read (10 min) – Michelle Patrick-Norng
Fullerton College and Cypress College Academic Senates have worked on AI policy and syllabus language and gave us permission to use those drafts to start our discussion, which were used to compose the current NOCE draft. Also used to draft this version was language taken from ASCCC. President Patrick-Norng shared that the policy would live online and went over AI language proposed on the Syllabus Template.

VI. New Business

- a. CTE Director of Grants and Workforce Development, Discussion (10 min) – Karen Bautista
VP of Instruction Karen Bautista shared information about a new position proposal, CTE Director of Grants and Workforce Development. She shared history related to CTE grant development and management to demonstrate need for a permanent position. The proposal will go to President's Cabinet next for discussion. VP Bautista shared her recommendation that we recruit for a permanent position.

- b. Student Success Navigator Program Update and Funding Request, Action (10 min)
– Deborah Perkins, Maria Hernandez, and Michelle Patrick-Norng
Deborah Perkins shared information about Student Success Navigator program including the objectives, responsibilities, training and student contact data. District one-time funds were used to fund the current program and are being sought after to continue the program for the 2025-2026 academic year. Motion to support Michelle Patrick-Norng and Jennifer Carey to vote yes on the one-time funding request at DCC – A. Torres. The motion passed with one abstention, C. Mang
- c. 2025-2028 Student Equity Plan, Informational (10 min) – Deborah Perkins
Deb Perkins reviewed the Student Equity and Achievement planning process including changes to the process for the 2025-2028 cycle and its alignment to Vision 2030. There will be open forum sessions in May to share data and gather input. When the plan is drafted after this feedback is gathered, a draft will come back to our Senate.
- d. CSEA Statement of Support, Action (5 min) – Michelle Patrick-Norng
President Patrick-Norng presented a joint statement of support of CSEA that came from all three Senate presidents. Motion to support Michelle Patrick-Norng presenting this statement of support to BOT- K. Ninh. Motion passed with one opposed, C. Mang.
- e. Resolution 24/25-1, First Read (10 min) – Michelle Patrick-Norng
President Patrick-Norng presented the resolution and shared its history and purpose, voicing support for qualified faculty, staff and administrators.
- f. Resolution 24/25-2, First Read (10 min) – Michelle Patrick-Norng
President Patrick-Norng presented the resolution and shared its rationale, voicing support of LGBTQIA2S+ students and employees.
- g. Committee Appointments, Action (5 min) – Michelle Patrick-Norng
The committee appointment list was reviewed. Motion to vote as a block vote approving all appointments - J. Shields. Motion passed unanimously. Motion to support appointments - K. Ninh. Motion passed unanimously.
 - i) Afraim Sedrak, Accessibility Advisory Workgroup
 - ii) Alli Stanojkovic, Curriculum Committee, 2-year term
 - iii) Carlos Diaz, Curriculum Committee, 2-year term
 - iv) Casey Sousa, Accessibility Advisory Workgroup
 - v) Casey Sousa, DE Committee, 2-year term
 - vi) Corinna Lopez, Technology Committee, 2-year term
 - vii) Courtney Williams, Accessibility Advisory Workgroup

- viii) Dan Stackhouse, Scholarship Committee
- ix) Erin Sherard, Curriculum Committee, 2-year term
- x) Gary Jimenez, District Institutional Effectiveness Coordinating Council
- xi) Jennifer Carey, Scholarships Committee
- xii) Jennifer Oo, Grade Appeals Committee, 1-year term
- xiii) Julie Shields, Anaheim Campus Safety Committee, 1-year term
- xiv) Kenny Yu, Departmental Planning and Review Panel Co-Chair, 1-year term
- xv) Khanh Ninh, Departmental Planning and Review Panel Panelist, 1-year term
- xvi) Khanh Ninh, Institutional Effectiveness Committee, 2-year term
- xvii) Kristina De La Cerda, Budget and Facility Planning Committee, 2-year term
- xviii) Kristina De La Cerda, District Equivalency Committee, 3-year term
- xix) Matt Stivers, Anaheim Campus Safety Committee, 1-year term
- xx) Matt Van Gelder, Professional Growth and Development Committee
- xxi) Megan Ly, Commencement/Student Success Planning/Scholarship Events Planning Team,
- xxii) Megan Ly, Grade Appeals Committee, 1-year term
- xxiii) Megan Ly, Scholarship Committee
- xxiv) Megan Ly, SEAP Committee, 2-year term
- xxv) Michelle Patrick-Norng, Accessibility Advisory Workgroup
- xxvi) Souzan Sahakian, DE Committee, 2-year term
- xxvii) Yvette Krebs, Community Relations Team/Marketing and Outreach
- xxviii) Yvette Krebs, Technology Committee, 2-year term

VII. Committee Reports (submitted, unless deemed necessary, 10 min)

- a. NOCE Budget and Facilities Planning Meeting March 2025, presented by Candace Lynch.

The Budget and Facilities Planning Committee started a positions prioritization process in February and ranked two Classified positions: 1) Instructional Assistant for BSHDP and 2) an Administrative Assistant I position for Campus Communications. They were ranked by the committee in the order presented above and forwarded to President Purtell.

The meeting adjourned at 5:00 p.m.
Candace Lynch, Secretary