

# Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, February 4, 2025, at 3:00 p.m., in room 402A (Anaheim Campus), room 118 (Cypress Center), staff lounge (Wilshire Center) and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. The Senate president being chair and the Secretary being present.

Senate President Michelle Patrick-Norng called the meeting to order at 3:00 p.m.

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Members Present: Liliana Balasi, Jennifer Carey, Danielle Carlson, Mirta Carmona, Carlos Diaz, Michael Garcia, Yvette Krebs, Corinna Lopez, Megan Ly, Candace Lynch, Cathleen Mang, Khanh Ninh, Michelle Patrick-Norng, Jennifer Oo, Megan Reeves, Souzan Sahakian, Afraim Sedrak, Julie Shields, Marlo Smith, Casey Sousa, Alli Stanojkovic, Matt Stivers, Anh Tseng, Courtney Williams  
Cynthia Azarcon, (remote non-voting)

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Guests Present: Maria Aceituno, Valentina Purtell

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- I. Approval of agenda – Motion to approve the agenda as presented: Julie Shields. Approved by unanimous consent.
- II. Approval of 12/3/2024 meeting minutes – Motion to approve the minutes as presented: Marlo Smith Approved by unanimous consent.
- III. Announcements & Public Comment
  - Candace Lynch shared information about an upcoming Transitioning to College course. She also shared the passing of former ASCCC president John Stanskas.
  - Cathleen Mang shared that she is still accepting students in her ESL Film and Acting course as well as her ESL for College Success classes.
  - Khanh Ninh remarked on the Lunar New Year red envelopes that were shared last week and provided positive feedback from students and Asian American staff and faculty.
  - Afraim Sedrak shared current District and NOCE-related AI efforts. If anyone has interest in joining NOCE's efforts, please contact Afraim Sedrak.
  - Valentina Purtell reminded the group of an upcoming celebration on Black History Month put on by the faculty fellows who attended the Africa trip in the fall of 2024.
  - Michelle Patrick provided an update on funds for the Kindness Scholarship. Faculty/staff can [donate online](#). Michelle encouraged faculty and staff to consider donating to the [GoFund fundraiser](#) for colleague Carrie Ruffalo.
- IV. Executive Committee Report (15 min)

a. President's Report, Michelle Patrick-Norng

- General reminders were provided on Roberts Rules of Order in regard to discussion at Senate Meetings.
- Faculty are encouraged to [register](#) and attend the Shared Governance Workshop for NOCCCD Faculty on February 18<sup>th</sup> via Zoom.
- All Senators are encouraged to RSVP and attend the upcoming Moral Courage Workshops on February, 21<sup>st</sup> and February 28<sup>th</sup> from 3-5 PM at the NOCRC Office.
- NOCE exceeded its target for P1 FTES [4,482.08 actual; 4,000 target].
- Senate President Patrick-Norng has encouraged NOCE's administration to discuss with the Chancellor releasing a formal statement by NOCE leadership and/or the District in regard to supporting and continuing DEIAA efforts and ensuring students from marginalized and underserved populations feel safe and supported on campus.

b. Vice President's Report, Jennifer Carey

There will be senate elections this spring for two positions, Senate Vice President and Distance Education Chair. This process will start after the March 2025 meeting.

c. Secretary's Report, Candace Lynch

Reminder to faculty to send committee reports when relevant for inclusion in Academic Senate minutes.

d. Curriculum Committee Chair, Jennifer Oo

A hybrid curriculum training that encompassed writing curriculum, using Curricunet, writing and assessing SLOs, and adding DE addenda was held on Tuesday, January 7, 2025 with the participation of the Curriculum Committee, the SLO team, ProD and the Distance Education Committee. The training materials from that meeting will be uploaded to the Curriculum Committee website.

e. Distance Education Committee Chair, Corinna Lopez

Upcoming professional development opportunities were shared related to DE, including the Online Teaching Conference in June as well as those hosted by OTAN and the CCC Accessibility Center.

V. Unfinished Business

a. OTC Recertification Process, Second Read/Action (10 min) – Corinna Lopez

The Senate reviewed changes made to the OTC Recertification Process document since the first read. If the OTC Recertification Process is approved, proposed training dates in March and May will be confirmed and distributed. Motion to approve the document: Afraim Sedrak – Motion passed unanimously.

a. BP/AP 7600, Action (15 min) – Michelle Patrick-Norng

The first action item is to separate the BP and AP for voting purposes at DCC. Motion to support the BP moving forward to DCC for a vote separately from the AP: Afraim Sedrak – Motion passed unanimously.

The second action item is to support the concept of “community-oriented safety principles” as opposed to “traditional law enforcement practices” Motion to support

the concept of “community-oriented safety principles”: Marlo Smith– Motion passed with five opposed: Afraim Sedrak, Jennifer Oo, Souzan Sahakian, Mirta Carmona, Liliana Balasi.

The third action item relates to the equipment Campus Safety Officers can use. Motion to support the suggestion of including a collapsible baton as additional equipment for Campus Safety Officers: Afraim Sedrak. Motion passed with the following votes. Yes (12 votes): Liliana Balasi, Jennifer Carey, Danielle Carlson, Mirta Carmona, Carlos Diaz, Michael Garcia, Corinna Lopez, Cathleen Mang, Jennifer Oo, Afraim Sedrak, Matt Stivers, Anh Tseng. No (6 votes): Candace Lynch, Khanh Ninh, Marlo Smith, Casey Sousa, Alli Stanojkovic, Courtney Williams. Abstain (5 votes): Yvette Krebs, Megan Ly, Megan Reeves, Souzan Sahakian, Julie Shields.

b. Ease Learning/Skillways, Action (20 min) – Michelle Patrick-Norng

Background information was shared regarding our history with Ease Learning/Skillways including contract dates and costs, the number of courses included, training, and professional expert contracts. President Patrick-Norng proposed two options for the Senate’s consideration.

Motion to support the Senate president taking the two proposed options forward to President’s Cabinet; moved by Casey Sousa. Friendly amendment to change Option two to support the Senate President sharing the two recommendations as presented but striking the words 'but no later than the March 2027 renewal date' from Option 2 bullet one and adding the words 'in March 2026' and striking the words 'once all Blueprints have been developed' after the word Skillways in Option 2 bullet three." moved by Jennifer Oo. The amended motion passed with one abstention, Cathleen Mang.

VI. New Business

a. Draft AP3415, Discussion (10 min) – Michelle Patrick-Norng

This proposed AP was renumbered to AP3145 Immigrant Enforcement Activities and is being discussed at DCC. The AP is designed to codify state law under California Education Code, follow FERPA law, and provide direction to faculty and staff if immigration enforcement agents were to come onto campus. Questions or comments can be sent to President Michelle Patrick-Norng.

b. NOCE DE Handbook, First Read (10 min) – Corinna Lopez

Revisions to the DE Handbook were shared. Any suggestions can be sent to Corinna Lopez, Chair of the DE Committee. There will be a second read at the March 2025 meeting.

c. NOCE POCR Process, First Read (10 min.) – Corinna Lopez

Revisions to the existing POCR process were shared. Any suggestions can be sent to Corinna Lopez, Chair of the DE Committee. There will be a second read at the March 2025 meeting.

VII. Committee Reports (submitted, unless deemed necessary, 10 min)

a. NOCE Budget and Facilities Planning Meeting January 2025, presented by Candace Lynch. Highlights from California’s January 2025 proposed budget were

# Academic Senate

shared: the overall state budget is expected to increase by approximately 8%. Focus points for the California Community College system include Master Plan for Career Education and Vision of Career Passport. Ongoing COLA is expected to be 2.43% for FTES apportionment and enrollment growth. For NOCE, this academic year (24-25) is establishing our new funding floor, but if we do not exceed 17-18 numbers, we will remain in hold harmless. The committee also discussed two proposed positions as part of the Position Management Process.

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The meeting adjourned at 4:55 p.m.  
Candace Lynch, Secretary