### **2025 SUMMER SEMESTER**







# MAKE YOUR NEXT MOVE

Whether you want to complete your high school diploma move up in your career, or learn new job skills, there's a **FREE** course waiting for you at NOCE!

HOCE

Explore noce.edu

# Mission

NOCE serves our diverse community by providing holistic programs and services that are relevant and accessible to all learners in achieving their goals. NOCE is dedicated to offering a transformative educational experience that builds lasting foundational skills and promotes student success.

# **Vision**

NOCE commits to enriching lives through education to meet the evolving needs of the community.

### **Values**

- Accountability We strive to utilize data-informed decision-making processes
- Diversity We celebrate our diverse community by committing ourselves to an inclusive institutional culture.
- Equity We actively address achievement gaps and systemic racism to ensure equal opportunity and access for all.
- Excellence We strive for excellence by providing evolving, dynamic, high-quality instruction.
- Innovation We challenge the status quo by finding creative solutions.
- Integrity We cultivate a collaborative equity-minded culture of mutual respect, honesty, and responsibility.
- Learning We commit to offering holistic programs that promote personal and professional growth.

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# **NOCE Programs**

NOCE provides a variety of **TUITION-FREE** pathways to help students gain skills to transition to academic, career, and life enrichment opportunities.

# **High School Diploma and Basic Skills**

- Complete your high school diploma.
- Prepare for college.
- · Get tutoring and support.
- Study for the GED/HiSET exams.

#### **Career Technical Education**

- Take quality, tuition-free career classes.
- Earn certificates in just 1-4 semesters.
- · Succeed in high-demand industries:

Administrative Bookkeeping Business Child Development Computers & Technology Customer Service Electrical Funeral Service Healthcare Human Resources Management



# **Disability Support Services**

- Increase independence and self-advocacy.
- Prepare for and obtain competitive employment.
- Access disability support services for college courses.
- Get support with emotional health and social skills.

# **English and U.S. Citizenship Preparation**

- Practice listening, speaking, reading, and writing skills.
- Learn English and job skills at the same time.
- Prepare for the U.S. Citizenship Test.
- Develop academic skills for success in college.

### Active Older Adults/Emeritus

- For adults ages 50+, but open to anyone 18+.
- Empower independence, advocacy, physical and cognitive health, economic self-sufficiency, and community engagement.



# **Parenting**

- Improve parenting skills.
- · Deepen connections with the children in your life.
- · Create a thriving home.



# Important Semester Dates 🖈







#### NOCE will be closed and no classes will be held on the following holidays:

#### Adjusted Admission & Records (A&R) Office Hours:

Friday, May 16, 2025 ...... Anaheim Campus: Open 8 a.m. – 4 p.m. Cypress and Wilshire Centers: Closed

# You Can Do It! We Can Help.

Get Started: noce.edu/apply

Need Help? Contact Us: (714) 808-4679 or starhelp@noce.edu

#### Admissions and Records (StarHelp) Hours:

- Saturday & Sunday...... Closed



Scan for Help

# **WATCH FOR HELPFUL STUDENT TIPS**

Throughout the schedule, pay attention to the pink star for important tips.

# Become an NOCE Student

# **Tuition-Free Noncredit Classes**

# Apply for a Student ID at noce.edu/apply

- 1. Create an OpenCCC Account
- 2. Complete the Noncredit College Application
- 3. In 24-48 hours, you will receive your student ID required for remaining steps

# **7** Choose Your Program and Register

Look up your program for registration details:

- Basic Skills (High School Diploma, GED/HiSET Preparation, College Preparation, or Learning Centers) see page: 15
- Career Technical Education: see page: 22
- Disability Support Services: see page: 36
- English as a Second Language/Citizenship: see page: 41
- Active Older Adults/Emeritus: see page: 54
- Parenting: see page: 64

# Start Your Courses!

See you in class! Courses start at various times throughout the term, beginning on June 2, 2025; see course descriptions for specific start dates.

- For **in-person** classes, attendance on the first day of class is mandatory.
- Online students must sign in to Canvas during the first week of class.
- Spots in class may be reassigned to other students if these requirements are not met.

For more information, visit noce.edu/academic-policies.

# **Need Translated Instructions?**



Scan the QR Code for more information or visit noce.edu/translation

### ¿Necesita instrucciones traducidas?

Para traducir el sitio web de NOCE, haga clic en "Traducir" en la esquina superior derecha del menú de la página web. O llame al (714) 808-4679 para obtener más ayuda.

# 需要翻译说明?

要翻译 NOCE 网站,请单击网页菜单右上角的"翻译"。 或致电 (714) 808-4679 获取更多帮助。

# 번역된 지침이 필요하십니까?

NOCE 웹 사이트를 번역하려면 웹 페이지 메뉴의 맨 오른쪽 상단 모서리에 있는 "번역"을 클릭하십시오. 또는 (714) 808-4679 로 전화하여 도움을 요청하세요.

# Cần hướng dẫn đã dịch?

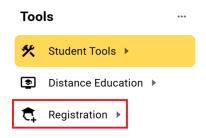
Để dịch trang web NOCE, hãy nhấn vào "Dịch" ở góc trên cùng bên phải của menu trang web. Hoặc gọi (714) 808-4679 để được hỗ trợ thêm.

# How to Register with College Scheduler

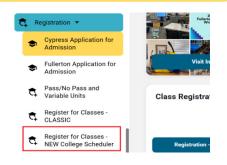
 Go to <u>noce.edu/mygateway</u>. Log into mygateway with your NOCE banner ID & password.



2. Scroll down to 'Tools' and Click 'Registration'



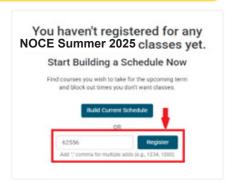
3. Select 'Register for Classes - New College Scheduler'



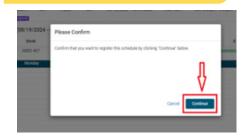
4. Select the current NOCE registration term



5. Select 'current schedule' and enter desired CRN(s). Then click 'register'



6. Click 'Continue' to confirm choices



7. For more detailed, step-by-step instructions go to:



www.noce.edu/register

# **For Additional Support**



**Contact StarHelp Customer Service** 

• Call: (714) 808-4679

Email: <u>starhelp@noce.edu</u>

• Visit: noce.edu/starhelp

# **NOCE Center Locations**

# **Admissions and Records Support Hours**

See course descriptions for specific locations.

# **Anaheim Campus**

1830 W. Romneya Drive, Anaheim, CA 92801 Admissions and Records: Anaheim Portable, 201-P (714) 808-4679

**Monday - Thursday:** 8 a.m. - 7 p.m.

**Friday:** 8 a.m. − 4 p.m.

Starting **May 27, 2025** Admissions and Records will relocate to the Anaheim Campus Tower, 2nd Floor, Room 200



# **Cypress Center**

9200 Valley View Street, Cypress, CA 90630 Admissions and Records: Building 18, by Parking Lot 4 (714) 808-4679

**Monday - Thursday:** 8 a.m. - 7 p.m. (Bldg 18, Rm 100)

**Friday:** 8 a.m. − 4 p.m.



# Wilshire Center

315 E. Wilshire Avenue, Fullerton, CA 92832 Admissions and Records: Building 300 (714) 808-4679

**Monday - Thursday:** 8 a.m. - 7 p.m.

**Friday:** 8 a.m. − 4 p.m.



# Register Anywhere!

# Walk-in Registration

No matter where the class is held, students can register at any NOCE Center.

Walk-ins are welcome on a first-come, first-serve basis.

# **Get Help with Registration**



For online and phone registration assistance, contact: **(714)** 808-4679 or <a href="mailto:starthelp@noce.edu">starhelp@noce.edu</a> or visit <a href="mailto:noce.edu/registration">noce.edu/registration</a>.

# **Anaheim Campus Construction Update**

# We are Back in the Tower!

# NOCCCD - NOCE Anaheim Campus Construction Update

As of May 27, 2025, NOCE classes and services will relocate back into the Anaheim Campus tower from the temporary portable buildings and other locations during construction. Following is the updated directory:



#### First Floor:

- Board Room, Room 101
- Café Cypress, Room 174
- Classrooms (general), Rooms 104-142
- Cypress College Hotel, Restaurant, Culinary Arts Classrooms, Rooms 173-174
- Conference Rooms, Rooms 100A-100C, 105-107
- Food Pantry, Room 156
   High School Diploma Program Lab, Room 139/141
- High School Diploma Program Testing Lab, Room 121

- High School Diploma Program Direct Instruction Classroom/GED, Room
- Learning Center, Room 138/140
- Lifeskills Education Advancement Program (LEAP) Department Offices, Rooms 152-157
- Personal Care Aide Classroom, Room
- Student Center/Pride Space, Room 102

#### Second Floor:

- Admissions and Registration, Room
- Campus Safety/Security, Room 201
- Counseling and Student Services Offices, Rooms 212-215
- Disability Support Services (DSS) Counseling, Room 210
- Student Technology Support Services (laptop loan program), Room 215

#### Third Floor:

Classrooms (general), Rooms 301-313

#### Fourth Floor:

- Classrooms (general), Room 402, 403, 405, 408, 410
- ARISE Lab. Room 404

#### Fifth Floor:

- Career Technical Education Department, Room 513
- Classrooms, Rooms 504, 505, 510

#### Sixth Floor:

- Career Skills and Resource Lab, Room 606
- Classrooms (general), Rooms 602, 607, 610
- Parenting Classroom, Room 611

#### Seventh Floor:

- English as a Second Language Department
- ESL Assessment Center, Room 709
- High School Diploma Program Assessment Center, Room 709
- ESL Student Support Center, Room
- Disability Support Services (DSS) Counseling, Room 707A

# **Community Locations**

NOCE offers classes at 75+ community locations in partnership with K-12 schools, community centers, senior centers, skilled nursing facilities, churches, and more. Only specific NOCE courses are offered at each location. Check course listings for more details.

Anaheim	Sycamore Jr. High School
Access California Services	1801 E. Sycamore St(714) 999-3616
300 W. Carl Karcher Way (714) 917-0440	Thomas Edison Elementary School
Anaheim Crown Plaza**	1526 E. Romneya Dr(714) 517-8902
641 S. Beach Blvd(714) 827-7007	Westmont Elementary School
Anaheim Terrace Care Center**	1525 W. Westmont Dr(714) 517-8965
141 S. Knott Ave(714) 821-7310	Walnut Village Retirement Community
Anaheim VIP Center	891 S. Walnut Street(714) 507-1312
1158 N. Knollwood Cir(714) 220-1561	West Anaheim Youth Center
Arbor Palms of Anaheim**	320 S. Beach Blvd(714) 765-6400
	West Anaheim Extended Care Hospital**
3411 W. Ball Rd(714) 821-9660	645 S. Beach Blvd(714) 821-1993
<b>Ball Junior High</b> 1500 W. Ball Rd(714) 999-3663	Windsor Gardens of Anaheim**
	3415 W. Ball Rd (714) 826-8950
Brookdale Anaheim**	
200 N. Dale Ave(714) 761-5771	Brea
Brookhurst Community Center	
2271 W. Crescent Avenue (714) 765-3415	Brea Memory Care Community**
Buena Vista Care Center**	149 W. Lambert Rd(714) 598-2052
1440 S. Euclid St(714) 535-7264	Brea Senior Center
Coventry Court Health Center**	500 Seivers Ave (714) 990-7750
2040 S. Euclid St(714) 636-2800	
Dale Junior High School	Buena Park
900 S. Dale Ave(714) 220-4210	Ducha Fark
Downtown Anaheim Community Center	Buena Park Nursing Center**
250 E. Center St(714) 765-4500	8520 S. Western Ave(714) 828-8222
Emerald Court**	Buena Park Senior Center
1731 Medical Center Dr(714) 778-5100	8150 Knott Ave(714) 236-3870
East Anaheim Community Center	Cottage of Artesia Gardens**
8201 E. Santa Ana Canyon Rd (714) 765-3904	6041 Kingman Ave(714) 670-1111
Harbor Villa Care Center**	Health Center of OC**
861 S. Harbor Blvd(714) 635-8131	9021 Knott Ave(714) 826-2330
Higher Ground Youth & Family Services	
1535 E. Broadway(714) 833-5087	Cymnaga
John Marshall Elementary School	Cypress
John Marshan Elementary School	7.
2066 W. Falmouth Ave(714) 517-8941	
•	Cypress Senior Center
2066 W. Falmouth Ave(714) 517-8941	<b>Cypress Senior Center</b> 9031 Grindlay St(714) 229-2005
2066 W. Falmouth Ave(714) 517-8941 <b>Karlton Residential Care Center**</b> 3615 W. Ball Rd(714) 236-1170 <b>Katella High School</b>	Cypress Senior Center 9031 Grindlay St(714) 229-2005 Boys and Girls Club, Cypress
2066 W. Falmouth Ave(714) 517-8941 <b>Karlton Residential Care Center**</b> 3615 W. Ball Rd(714) 236-1170 <b>Katella High School</b>	Cypress Senior Center 9031 Grindlay St(714) 229-2005 Boys and Girls Club, Cypress 10161 Moody St(714) 527-2697
2066 W. Falmouth Ave(714) 517-8941 <b>Karlton Residential Care Center**</b> 3615 W. Ball Rd(714) 236-1170	Cypress Senior Center 9031 Grindlay St(714) 229-2005 Boys and Girls Club, Cypress 10161 Moody St(714) 527-2697 Westmont of Cypress**
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# **Community Locations**

Fullerton (con't)	Los Alamitos
Orangethorpe Elementary School 1400 S. Brookhurst Rd(714) 447-7730 Palm Retirement Center**	Alamitos West Health Care Center** 3902 W. Katella Ave(562) 596-5561
312 N. Roosevelt Ave(714) 870-8122  Park Vista Assisted Living**	Placentia
2527 Brea Blvd(714) 256-1000  Park Vista, Morningside**	Crescendo Senior Living of Placentia** 351 E. Palm Dr(714) 528-4990
2525 Brea Blvd(714) 256-1000 <b>Reimagine Network**</b>	Emerald Isle Senior Apartments** 661 N. Rose Dr(714) 572-2687
130 Laguna Road(714)-680-6060 <b>St. Catherine Healthcare**</b>	<b>Golden Elementary School</b> 740 E. Golden Ave(714) 986-7160
245 E. Wilshire Ave(714) 871-6020 <b>St. Elizabeth Healthcare**</b>	Ivy Park, Bradford** 1180 N. Bradford Ave(714) 769-8388
2800 N. Harbor Blvd(714) 871-9202  Sunrise Assisted Living, Fullerton**	<b>Kraemer Middle School</b> 645 N. Angelina Dr(714) 996-1551
2226 N. Euclid Ave(714) 738-3656  The Pavillion, Sunny Hills**	<b>Ruby Drive Elementary School</b> 601 Ruby Dr(714) 996-1921
2222 N. Harbor Blvd(714) 992-5701 <b>Topaz Elementary</b>	001 Kuby DI(714) 990-1921
3232 Topaz Ln(714) 993-9977	Rossmoor
Valencia Park Elementary 3441 W. Valencia Dr(714) 447-7755	<b>Rush Park</b> 3021 Blume Dr(562) 430-3707
Garden Grove	Seal Beach
<b>Chapman Care Center**</b> 12232 Chapman Ave(714) 971-5517	<b>Leisure World Seal Beach</b> 13533 Seal Beach Blvd (562) 472-1324
Crescent Landing Garden Grove** 11848 Valley View St(714) 895-9898	Stanton
The Grove Post Acute** 12332 Garden Grove Blvd(714) 534-1041	Rowntree Gardens** 12151 Dale Ave(714) 530-9100 Stanton Civic Center
La Habra	7800 Katella Ave(714) 379-9222
La Habra Community & Senior Services Center 101 W. La Habra Blvd(562) 905-9748	Whittier
Park Regency Care Center** 1770 W. La Habra Blvd(714) 773-0750 Park Regency Retirement Center**	<b>Whittier Glen**</b> 10615 Jordan Rd(562) 943-3724
1750 W. La Habra Blvd(714) 441-1164 Whitten Heights**	Yorba Linda
200 W. Whittier Blvd(562) 691-1200	PYLUSD District Office 1301 E. Orangethorpe Ave(714) 986-7000
La Palma	PYLUSD Professional Development Academy 4999 Casa Loma Ave(714) 986-7026
La Palma Community Center 7821 Walker St(714) 690-3350 Sunrise Assisted Living La Palma**	Senior Living Community 16850 Bastanchury Rd(714) 577-9281
5321 La Palma Ave(714) 739-8111	Serento Rosa Senior Living** 17803 Imperial Hwy(714) 777-9666 Yorba Linda Senior Center
	4501 Casa Loma Ave (714) 961-7181

<sup>\*\*</sup> Course registration is required before attending class at any of these sites. These locations are senior adult independent living, assisted living, memory care, skilled nursing, or rehabilitation facilities. At any time, NOCE courses at these site may experience temporary interruption due to unforeseen closures that may occur without a prior announcement. Contact the NOCE Emeritus Program regarding facility closures at (714) 808-4909. Contact the facility's activities staff for the site's protocols that may be required to check in for classes.

# Student Resources

### **Academic Counseling**

Academic counselors help with educational plans, goal setting, transition to college and career, and referrals to NOCE or community resources. In-person, virtual, or phone appointments available at <u>(714)</u> 808-4682 or noce.edu/counseling.



#### Academic Tutoring and Learning Centers

Tutoring in all academic subject areas; small group and one-on-one support. Free academic tutoring through the Basic Skills Learning Center at the Anaheim Campus. Students can visit for in-person support or schedule a session online. Visit noce.edu/tutoring.



#### **ARISE Lab**

Academics, Relationships, Independence, Self-advocacy, Emotional-health (ARISE) is a lab for educational support and wellness for neurodiverse learners. Open to all NOCE students. Visit noce.edu/arise.



#### Career Skills and Resource Lab

Career services: online job board, workshops, resume development, and interview skills. More info at noce.edu/career-services.



#### **Disability Support Services**

Support for adult students with disabilities to transition, participate, and complete higher education. Visit noce.edu/disability-services.



# **ESL Student Support Centers**

English as a Second Language (ESL) Program students can get technology support, tutoring, and more at the ESL Student Support Centers offered online and on campus. For hours and instructor information, visit noce.edu/ESL/SSC.



#### **Food Pantry**

NOCE provides students with non-perishable food, fresh produce, and resource information at the Anaheim Campus Food Pantry, with weekly food distribution. Additional pantries also available at Cypress College and Fullerton College. Visit noce.edu/foodpantry.



#### Grads to Be

Services for undocumented students include assistance with legal aid, mental health resources, and guidance for transitioning to college. More info at <a href="mailto:noce.edu/grads2be">noce.edu/grads2be</a>.



# **Student Resources**

### **Helping Hands Clothing Closet**

Students can pick one interview outfit and one work-day outfit to prepare for the workplace. Visit **noce.edu/closet**.



#### **LGBTQIA+** Resources

NOCE seeks to understand and support our LGBTQIA+ community. For resources and activities, visit **noce.edu/lgbtq**.



# **Rising Scholars Program**

This program provides support to our formerly incarcerated and justice-impacted students through education and activites. More info at noce.edu/rising-scholars.



### Scholarships, Aid, and Book Loans

Scholarships, book awards, and emergency aid are available to assist students at NOCE or to transition to credit college.

Visit noce.edu/scholarships. Additionally, Career Technical Education (CTE) students can check out books to use throughout the semester.

Contact the CTE Program at (714) 808-4815 or careers@noce.edu for more information.



# **Student Technology Support Services**

NOCE offers technical assistance to students for laptop loan program and campus WiFi. More information at (714) 808-4706 or noce.edu/tech-support.



# **Transition to College**

Develop a plan and seek resources to successfully transfer to college or university. Visit **noce.edu/acct**.



#### **Wellness Resources**

NOCE supports students on their journey to enhance their wellbeing through mental health resource assistance. Visit <a href="noce.edu/wellness">noce.edu/wellness</a> for more information including support, workshops, and resources.





Scan the QR code or visit the Student Services website: noce.edu/student-services for more information.

# Online Class Options

### Take classes anytime, anywhere this summer with online classes!

# Get the Support You Need for Online Classes!



Taking online classes? NOCE has the resources to help you succeed!

#### • Get a Loaner Laptop

Borrow a laptop and learn the basics with Student Technology Support.
 Call (714) 808-4706 or visit noce.edu/tech-support.

#### Need Tech Help?

 Get assistance with Canvas, Zoom, or other online tools at the Career Skills and Resource Lab: careerhelp@noce.edu or (714) 808-4717

#### Access Online Tutoring

- Get help with assignments and coursework from expert tutors at **noce.edu/tutoring**.

#### Make a Virtual Counseling Appointment

Plan your education and career goals with a NOCE counselor.
 Make an appointment at counseling@noce.edu or (714) 808-4682.

#### **Summer Session Online Classes**

With nearly **100 online classes**, learning is easy to access. Check out the online classes below, along with their page numbers for more details.

# High School Diploma and Basic Skills (Pages 19 - 21)

High School Diploma – Online	
High School Economics A	. IHSS 305
High School Economics B	. IHSS 306
High School US Government A	. IHSS 310
High School US Government B	IHSS 311
High School US History C	. IHSS 317
High School US History D	. IHSS 318
High School Health C: Communication	. IHSS 347
High School Health D: Physical, Mental,	
and Emotional Health	. IHSS 348

High School Biology C: Heredity and Inheritance High School Biology D: Unity and Diversity	
GED/HiSET Preparation	
GED/HiSET: Reading	.ABED 406
GED/HiSET: Science	.ABED 407
College Preparation	
College Prep English Reading and Writing	.ABED 150

# **Career Technical Education (CTE)**

# (Pages 25 - 35)

Bookkeeping	
Accounting Principles for Bookkeepers	BUSA 101
Payroll Fundamentals for Bookkeepers	BUSA 102
Quickbooks Fundamentals for Financial Office	
Applications	COMP 650
QuickBooks Fundamentals for Financial Office	
Applications, Intermediate	COMP 652
Business/Office Technology	
Office Essentials	OTEC 100
Windows and Word for Business	OTEC 216
Databases and Presentations for Business	OTEC 218
Digital Literacy Preparation	OTEC 301

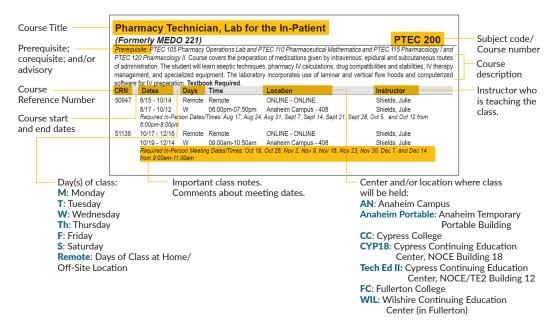
Career Skills	
Build Your Career	. WFPR 105
Computers	
Computer Keyboarding, Beginning	. COMP 685
Computer Keyboarding, Mastery I	. COMP 510
Early Childhood Devepment	
Early Childhood Development	ECED 100
Family and Community Relationships	ECED 105
Child Health and Safety	ECED 115
Early Childhood Education, Science and Math	ECED 200
Children with Special Needs	ECED 205
Early Childhood Education, Music and Movement	ECED 225
Child Care Supervision and Administration	ECED 400

# **Online Class Options**

Career Technical Edu	cation (01	E) con't (Pages 25 - 35)	
Entrepreneurship		Medical Assistant Administrative	
Entrepreneurship, Introduction	ENTR 100	Medical Assistant Administrative Lab	
Funeral Service Assistant		Medical Assistant Electronic Health Records	
ntroduction to Funeral Service Practice	FSRV 100	Medical Assistant Electronic Health Records	
Humman Resources		Medical Assistant Clinical Procedures Theor	•
Human Resources, Introduction	HRMA 100	Medical Assistant Clinical Procedures Theor	
Employee Relations		Medical Assistant Clinical Procedures Lab I.	
Talent Acquisition and Development HRMA 1.	20 Management	Medical Assistant Clinical Procedures Lab II	MEDA 21
Elements of Supervision	BMGR 410	Pharmacy Technician	14500 40
Management Skills I		Medical Terminology	
Written Communication - Business		Pharmacology I	
Effective Business Presentations		Human Relations for Healthcare Workers	
Introduction to Employment Law		Quality Assurance Management for Med	
Understanding Business Contracts	BMGR 452	Medical Device Quality Assurance Specialis	
Medical Assistant		Introduction	
Core Concepts		Regulatory Affairs for Medical Devices	QAMD 40
Computers in Healthcare and EHR, Introduct	tionMEDA 101		
Disability Support Ser	vices (DSS	S) (Page 39)	
Have Internet; Will Travel		Personal Safety	DSSS 37
Social Media and Online Safety	DSSS 353		
English as a Cosand I			
English as a Second L	_anquaqe (	ESL)	
English as a Second L and U.S. Citizenship			
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and U.S. Citizenship Support and Core Classes ESL Student Support Center Core Classess ESL Skill Review, Beginning Literacy Beginning High	ESLA 239ESLA 240ESLA 241	ESL for Academic Success: Reading and Writing II  Citizenship Pathways Citizenship Preparation, Intermediate-Advar  ESL Specialty Courses  ESL Grammar Review, Beginning	ESLA 106
and U.S. Citizenship Support and Core Classes ESL Student Support Center Core Classess ESL Skill Review, Beginning Literacy Beginning Low	ESLA 239 ESLA 240 ESLA 241 ESLA 242	ESL for Academic Success: Reading and Writing II  Citizenship Pathways Citizenship Preparation, Intermediate-Advar  ESL Specialty Courses  ESL Grammar Review, Beginning	ESLA 106
and U.S. Citizenship Support and Core Classes ESL Student Support Center Core Classes ESL Skill Review, Beginning Literacy Beginning Low Beginning High Intermediate Low	ESLA 239 ESLA 240 ESLA 241 ESLA 242 ESLA 243	ESL for Academic Success: Reading and Writing II	ESLA 106 ncedESLA 85ESLA 22
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and U.S. Citizenship Support and Core Classes ESL Student Support Center Core Classes ESL Skill Review, Beginning Literacy Beginning Low Beginning High Intermediate Low Intermediate High Advanced Career Pathways	ESLA 239 ESLA 240 ESLA 241 ESLA 242 ESLA 243	ESL for Academic Success: Reading and Writing II  Citizenship Pathways Citizenship Preparation, Intermediate-Advar  ESL Specialty Courses  ESL Grammar Review, Beginning Intermediate to Advanced  ESL Reading Skills Beginning Intermediate to Advanced	ESLA 106 ncedESLA 85ESLA 22ESLA 22
and U.S. Citizenship  Support and Core Classes  ESL Student Support Center  Core Classess  ESL Skill Review, Beginning Literacy Beginning Low Beginning High Intermediate Low Intermediate High Advanced  Career Pathways  ESL and Computer Skills,	ESLA 239 ESLA 240 ESLA 241 ESLA 242 ESLA 243 ESLA 244	ESL for Academic Success: Reading and Writing II  Citizenship Pathways Citizenship Preparation, Intermediate-Advar  ESL Specialty Courses ESL Grammar Review, Beginning	ESLA 106ESLA 85ESLA 22ESLA 22ESLA 18
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Support and Core Classes ESL Student Support Center	ESLA 239 ESLA 240 ESLA 241 ESLA 242 ESLA 243 ESLA 244 ESLA 801 ESLA 801 ESLA 808 ESLA 1062	ESL for Academic Success: Reading and Writing II  Citizenship Pathways Citizenship Preparation, Intermediate-Advar  ESL Specialty Courses  ESL Grammar Review, Beginning	ESLA 106  ESLA 22  ESLA 22  ESLA 18  ESLA 18  ESLA 18  ESLA 22
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# Understanding the Class Schedule

# **How to Read Course Listings**



# **Learning Options - Types of Classes**

**Zoom** Courses scheduled at specific days/times (synchronous).

Mostly meet in Zoom through Canvas.

**Online** Completely online classes done on your own (asynchronous)

in Canvas or a combination of asynchronous work and required synchronous sessions on specific day/times. Optional meeting

times may be listed in the class notes.

**Hybrid** Classes that have online coursework in Canvas and in-person

classes on specific days/times. Students must attend both.

**In-person** Classes that are completely in-person and scheduled on campus

at specific days/times.

#### Canvas

Canvas is a Learning Management System used by instructors to deliver materials to students, complement in-class activities, communicate with students, and post the syllabus and grades. Visit <a href="noce.edu/canvas">noce.edu/canvas</a> to access and login using your Student ID# and password, which is the same as your myGateway password.



# HIGH SCHOOL DIPLOMA AND BASIC SKILLS

Complete the high school diploma.

Prepare for college.

Get tutoring support.

Study for the GED/HiSET exam.

Explore noce.edu/basicskills or call (714) 808-4607.

# **Program Office Location:**

NOCE Cypress Center - Bldg 18, Room 100

**In-person Office Hours:** 

Monday - Friday ...... 9 a.m. - 4 p.m. (By appointment only)

# **High School Diploma**

This **FREE** program is open to adult students (18+) who want to complete their high school diploma at their own pace. All instructional materials, including textbooks, are provided for in-class use at no cost to students. This program is offered in-person at our NOCE Anaheim Campus and NOCE Cypress Center. Select high school subjects are offered online. More information at <a href="noce.edu/diploma">noce.edu/diploma</a>. For more information on attendance, drops, and waitlist policy, visit <a href="noce.edu/academic-policies">noce.edu/academic-policies</a>.

# Ready to Earn Your High School Diploma?

# Once you've applied to NOCE...

- Complete the General Orientation through myGateway at <u>noce.edu/mygateway</u>. Visit <u>noce.edu/orientation</u> for details.
- **2.** Send official sealed transcripts from previous schools to **NOCE Wilshire Center**, 315 E. Wilshire Avenue, Bldg 300, Fullerton, CA 92832, ATTN: HS RECORDS.
  - Students who have submitted their transcripts to Records will be contacted by Counseling and Student Services after their transcripts have been evaluated.
  - If you have difficulty accessing your official transcripts from previous schools, call Counseling and Student Services at (714) 808-4682 to discuss options for getting started.
  - Official Electronic Transcripts can be sent to <a href="https://nsrecords@noce.edu">hsrecords@noce.edu</a>.
     Must be sent directly from an institution or third-party processing company.
- CASAS assessment is required every academic year. For information, call (714) 808-4049, or text (714) 808-4539.
- 4. Meet with a counselor: (714) 808-4682 or counseling@noce.edu.
- **5.** Attend day and/or evening classes at your selected high school lab to complete the intake process and enroll in your high school subjects. Intake appointments are needed in the Anaheim lab; please contact **(714)** 808-4582 to schedule an appointment.
  - Anaheim Campus: 1830 W. Romneya Drive, Room 139, Anaheim, CA 92801
  - Cypress Center: 9200 Valley View Street, Room TE-2/205, Cypress, CA 90630
- **6.** Select high school subjects are offered online. Students must obtain special approval before registering for online High School classes (IHSS). To receive approval, please call (714) 808-4500 x88170. Register for online classes using myGateway at noce.edu/mygateway. Attend class online by logging into Canvas at noce.edu/canvas on the start date.

# **Need Registration Help?**

Visit noce.edu/diploma-registration.

# New and Returning Students:

Contact StarHelp at (714) 808-4679 or starhelp@noce.edu.

#### **Continuing Students:**

Contact your instructor to register for in-person high school subjects, or call StarHelp at (714) 808-4679 or starhelp@noce.edu.

# **Info Sessions**

Information sessions are offered in the fall and spring semesters. Want to learn more about the various Basic Skills Programs such as requirements, schedule, format of classes, and steps to register? Visit noce.edu/info-sessions.

# **GED/HiSET Preparation**

This program is for adults (18+) wishing to prepare to obtain a GED or HiSET certificate. NOCE prepares students to take the GED/HiSET Exam. This program is offered online or as an in-person instructor-led course at the Anaheim Campus. See the course information for the class format. CASAS assessment is required every academic year. For information on the GED/HiSET Program call (714) 808-4607, or visit <a href="mailto:noce.edu/ged">noce.edu/ged</a>. For more information on attendance, drops, and waitlist policy, visit <a href="mailto:noce.edu/academic-policies">noce.edu/academic-policies</a>.

# **College Preparation**

The College Preparation Program helps students develop critical thinking and language skills to succeed in college-level credit courses. Noncredit College Preparation Math and English courses strengthen foundational mathematical, reading, and writing skills. More information at <a href="mailto:noce.edu/collegeprep">noce.edu/collegeprep</a>. For information on attendance, drops, and waitlist policy, visit <a href="noce.edu/academic-policies">noce.edu/academic-policies</a>.

# Ready to Get Started?

# Once you've applied to NOCE...

- **1.** Register for classes by following the College Scheduler steps, see page 5 or visit **noce.edu/register** for details.
- 2. Attend class online/Zoom by logging into Canvas at noce.edu/canvas on the start date.

# **Basic Skills Learning Center**

The Anaheim Campus Basic Skills Learning Center is open to students in all programs and provides the skills to attain academic and employment goals. Students can work with faculty and tutors in small groups or individually on subjects such as math, grammar, and reading.

# Ready to Get Started?

# Once you've applied to NOCE...

- **1.** Register for classes by following the College Scheduler steps, see page 5 or visit **noce.edu/register** for details.
- **2.** Attend the in-person Learning Center at the **Anaheim Campus**, 1830 W. Romneya Drive, Room 140, Anaheim, CA 92801
- 3. Tutoring is available for online and/or in-person academic support at noce.edu/tutoring.

# **High School Diploma, In-Person Labs**

This program is designed for adults (age 18+) who want to complete the requirements for a high school diploma. All instructional high school diploma subject materials are provided for in-class use at no cost to the students. **Registration for in-person high school labs is ongoing.** New diploma students, please contact StarHelp at (714) 808-4679. Continuing diploma students, please contact your instructor to register for a high school subject. General orientation is required before registering **CASAS assessment is required every academic year**.

NOCE Center Location & Room	Hours: Daytime	Hours: Evening	Contact number
Anaheim Campus - Room 139	Monday-Friday, 8:30a-2:45p	Monday-Thursday, 5:00p-9:00p	(714) 808-4582
Cypress Center - TE2-205	Monday-Thursday, 8:30a-2:45p	Monday-Thursday, 5:00p-9:00p	(714) 808-4500 ext 88304
	Fridays, 8:30a-1:00p		

Registration for in-person high school labs is ongoing. Summer dates are June 2 – August 1, 2025.

# **Complete Your High School Diploma for FREE at NOCE!**

#### Join us in the high school lab to...

- Get in-person academic support from teachers and staff
- Study at your own pace and on your own schedule
- Access FREE books and FREE tutoring



# High School Diploma Program students can also...

- Meet with a counselor for an educational plan
- Qualify for free food and a loaner laptop
- Apply for scholarships for career or college
- Access safe spaces as a student who identifies as LGBTQIA+, undocumented, or formerly incarcerated
- Prepare for a job at our Career Skills and Resource Lab



### The benefits of earning a diploma are to...

- Get better, higher paying jobs
- Qualify for promotions at work
- Transfer to a community college or university
- Transition to a technical, vocational, or trade school
- Gain lifelong skills that help you succeed at work and home







# **High School Diploma, Online Classes**

For more information on attendance, drops, and waitlist policy please visit: <a href="noce.edu/academic-policies">noce.edu/academic-policies</a>. CASAS assessment is required. Students must obtain special approval before registering for online High School classes (IHSS). To receive approval please call (714) 808-4500 x88170.

### **High School Economics A**

**IHSS 305** 

Advisory: CASAS reading score of 228 or higher. Economics A explores the fundamental economic concepts and reasoning, the American Market Economy, the government's influence on the market economy, taxes, deficits, and the Federal Reserve Bank and the impact of these concepts on various groups, including racial, socioeconomic, and gender.

CRN	Dates	Days	Time	Location	Instructor
41881	6/2 - 7/1	Remote	Remote	ONLINE - ONLINE	Lacuesta, George

### High School Economics B

**IHSS 306** 

Advisory: CASAS reading score of 228 or higher. Economics B explores labor markets, aggregate economic behavior, globalization, and the impact of the global economy and these concepts on various groups, including racial, socioeconomic, and gender.

CRN	Dates	Days	Time	Location	Instructor
41629	7/2 - 7/31	Remote	Remote	ONLINE - ONLINE	Lacuesta, George

#### **High School US Government A**

**IHSS 310** 

Advisory: CASAS reading score of 228 or higher. U.S. Government Course A explores the fundamentals of American democracy, the branches of government, evaluates the comparative governments and the challenges of democracy, and the impact of non-state actors on the global community from multiple perspectives, including race, gender, and socio-economic status.

CRN	Dates	Days Time	Location	Instructor
41887	6/2 - 7/1	Remote Remote	ONLINE - ONLINE	Stiemke, Kimberley

# High School US Government B

**IHSS 311** 

Advisory: CASAS reading score of 228 or higher. U.S. Government Course B explores the rights and responsibilities of citizens in a democracy, the fundamental principles of civil society, the electoral process, and the role of media in public life from multiple perspectives, including race, gender, and socio-economic status.

CRN	Dates	Days Time	Location	Instructor
41628	7/2 - 7/31	Remote Remote	ONLINE - ONLINE	Stiemke, Kimberley

# **High School US History C**

**IHSS 317** 

Advisory: CASAS reading score of 228 or higher. US History C explores the Great Depression and the New Deal, World War II, the Cold War, and US post-war foreign policy and the impact these events on racial and socio-economic groups and gender roles from multiple perspectives and how they shape current events.

CRN	Dates	Days Time	Location	Instructor
41610	6/2 - 7/1	Remote Remote	ONLINE - ONLINE	Stiemke, Kimberley

### High School US History D

**IHSS 318** 

Advisory: CASAS reading score of 228 or higher. US History D explores the Civil Rights Era, the end of the Cold War, Globalism, and contemporary America, and the impact these occurrences have on racial and socio-economic groups and gender roles from multiple perspectives and how they shape current events.

CRN	Dates	Days Time	Location	Instructor
41882	7/2 - 7/31	Remote Remote	ONLINE - ONLINE	Stiemke, Kimberley

### **High School Health C: Communication**

**IHSS 347** 

Advisory: Successful completion of IHSS 345 High School Health A, and IHSS 346 High School Health B. In this course, students will learn about healthy relationships and how to identify signs of unhealthy relationships. Students will also learn about the communication skills necessary to be in a committed relationship, the implications of marriage, and the responsibilities of raising children.

CRN	Dates	Days Time	Location	Instructor
41885	6/2 - 7/1	Remote Remote	ONLINE - ONLINE	Steinberg, Linda

### High School Health D: Physical, Mental, and Emotional Health IHSS 348

Advisory: Successful completion of IHSS 345 High School Health A, IHSS 346 High School Health B, IHSS 347 High School Health C. In this course, students will learn about human health in a holistic way by investigating how proper nutrition, physical activity, and emotional intelligence work in synergy. The course will culminate in a capstone project that challenges students to apply their learning to their own lives, empowering them to achieve a lifetime of health and vitality.

CRN	Dates	Days Time	Location	Instructor
41886	7/2 - 7/31	Remote Remote	ONLINE - ONLINE	Steinberg, Linda

### High School Biology C: Heredity and Inheritance

**IHSS 417** 

In this course, students will learn the basic principles of genetics and heredity. Students will explore the process of sexual reproduction and meiosis. Furthermore, students will analyze the causes of genetic variation within populations and Mendel's laws of genetic inheritance.

CRN	Dates	Days Tin	ne Location	Instructor
41883	6/2 - 7/1	Remote Rer	note ONLINE - ONLINE	Yore, Jason

#### **High School Biology D: Unity and Diversity**

**IHSS 418** 

In this course, students will learn the basic principles of biological evolution. Students will learn about the scientific evidence that supports the theory of biological evolution. Darwin's theory of natural selection, the classification of life, process of speciation, and how humans have impacted speciation over time.

CRN	Dates	Days '	Time	Location	Instructor
41884	7/2 - 7/31	Remote I	Remote	ONLINE - ONLINE	Yore, Jason

# **GED/HiSET Preparation**

For more information on attendance, drops, and waitlist policy please visit: <a href="noce.edu/academic-policies">noce.edu/academic-policies</a>. CASAS assessment is required.

### GED/HiSET: Reading

**ABED 406** 

GED/HiSET reading prepares students to pass the reading section of the GED test. The GED/HiSET pre-test identifies needed areas of instruction for each student. Scope of instruction includes comprehension, fiction, nonfiction, poetry, and drama.

CRN	Dates	Days	Time	Location	Instructor		
41036	6/2 - 7/31	MTWTh	06:00pm-08:05pm	ZOOM - ZOOM	Jeanpierre, Shani		
	Class meets 6:00p-8:15p the first two weeks of the term (6/2/25 -6/12/25), then 6:00p-8:00p (6/16/25- 7/31/25)						
	for the remainder of the term.						

#### GED/HiSET: Science

**ABED 407** 

GED/HiSET science prepares students to pass the science section of the GED/HiSET test. Sciences covered are life, physical, earth and space. Students learn to analyze and apply science information.

CRN	Dates	Days	Time	Location	Instructor		
41038	6/2 - 7/31	MTWTh	08:30am-10:35am	ZOOM - ZOOM	Tran, Tam		
	Class meets 8:30a-10:45a the first two weeks of the term (6/2/25- 6/12/25), then 8:30a-10:30a (6/16/25 - 7/31/25)						
	for the remain	der of the ter	m				

# **College Preparation**

For more information on attendance, drops, and waitlist policy please visit: noce.edu/academic-policies.

#### College Prep English Reading and Writing

**ABED 150** 

Advisory: Proficient English reading skills, vocabulary, comprehension, composition writing skills and basic computer skills. This non-credit course is intended for students who desire to strengthen developmental English reading and writing skills by emphasizing a comprehensive approach to reading and writing. Topics include: academic comprehension, vocabulary development, reading efficiency, study techniques, and academic composition.

CRN	Dates	Days	Time	Location	Instructor		
41377	6/2 - 7/31	MTWTh	06:00pm-08:05pm	ZOOM - ZOOM	Gibbons, Emilee		
	Class meets 6:00p- 8:15p the first two weeks of the term (6/2/25- 6/12/25), then 6:00p-8:00p (6/16/25 - 7/31/25)						
	for the remainde	er of the ter	m				

# **Transitioning to College**

#### Transitioning to College

**IHSS 300** 

This course is designed to help NOCE High School Diploma Program, ESL Academic Success, and all other NOCE students successfully transition to college. Topics presented will include identifying academic goals, designing an educational plan, utilizing the college processes (registration, financial aid, learning resources), and graduation. This course will include campus tours of several student resource centers.

CRN	Dates	Days	Time	Location	Instructor
41905	6/2 - 6/30	M	1:00pm-3:50pm	Anaheim Campus – 312	STAFF

# **Basic Skills Academic Learning Center and Resources**

In-person individualized, and group academic tutoring is available to support the learning experience.

#### **NOCE Learning Center**

**ABED 105** 

Designed for students from beginning levels of reading and mathematics to those needing support for higher education. Through the use of small-group instruction, computer-aided instruction, audio books and workbooks, students will become better readers, writers and thinkers. Students may also improve their skills in mathematics. Skills attained can be used for personal growth, job advancement or for entry into other educational programs. Learning plans will be developed for each students based on student goals, needs and learning style.

CRN	Dates	Days	Time	Location	Instructor
41255	6/2 - 8/1	MTWTh	08:30am-06:50pm	Anaheim Campus – 140	Gonzales, Denise
					Stapleton, William
					Tseng, Anh
					Yore, Jason

#### Supervised Tutoring

**ABED 102** 

This self-paced, open-entry/open exit non-credit course provides individualized and growth activities designed to include a learning style assessment and follow-up, assistance with acquiring study skills, and guidance in completing coursework. Designed to help students achieve outcomes related to specific courses for which tutoring is sought.

- Students may schedule their online appointment by vising <u>noce.edu/tutoring</u>.
- Failure to show to an appointment prevents other students from receiving academic support and/or attaining their educational goals.
- ♦ If you are not able to attend, please cancel your online tutoring session appointment in advance.
- Repeatedly missing your online tutoring appointment may result in forfeiting future appointment requests.



# CAREER TECHNICAL EDUCATION

Earn a certificate.

Prepare for a thriving career.

Increase your earning potential.

Explore noce.edu/careers or call (714) 808-4915.

# **Program Office Location:**

Anaheim Campus - 5th Floor, Room 513

# **In-person Office Hours:**

Monday - Thursday ......9 a.m. - 4 p.m.

Friday.....By Appointment

# **Program Overview**

# What Is Your Career Goal?

The NOCE Career Technical Education (CTE) offers dynamic programs to meet the critical needs of Orange County students, industries, and communities. NOCE short-term and tuition-free vocational training supports high-demand industries and builds foundational skills for success. More info at noce.edu/careers.

# **Choose Your Path: Certificate Programs at NOCE**

- Bookkeeping
- Computer Information and Systems Technology
- Customer Relations
- Early Childhood Education
- Electrical Technology
- Entrepreneurship
- Funeral Service Assistant
- Google IT Support Professional

- Human Resource Assistant
- Management
- Medical Assistant
- Office Assistant
- Personal Care Aide
- Pharmacy Technician
- Quality Assurance Management for Medical Devices

The classes being offered in this schedule may not be the complete list of the required courses to obtain a certificate. To review all the required courses, visit our catalog at noce.edu/catalog, click on "Programs A-Z" and choose your desired "Program of Study" for a complete list of required courses.

# **Career Pathways for English Language Learners**

In partnership with our English as a Second Language (ESL) Program, we offer career pathway classes with two instructors. Students learn career-specific language and job skills to prepare them for rewarding entry-level positions. Offered in fall and spring semesters. For more information, visit noce.edu/esl/careerpathways.

# Resources to Help You Thrive

NOCE provides many support services to help CTE Program students thrive in their studies, stay on track through their educational journey, and excel after graduation. More info at noce.edu/student-services.

### Career Skills and Resource Lab

Enroll in our in-person or online labs. We offer resources and strategies to launch your career.

- Career Launch Academy and free access to LinkedIn Learning.
- Workshops on 21st Century Skills, job preparation, career exploration, and more.
- Resume and cover letter development, job search, and interviewing techniques.
- In-person lab offers access to computers and internet.
- Free online job board: Handshake.

More info at noce.edu/career-services.



# Ready to Get Started?

# Once you've applied to NOCE...

- 1. Complete "General Orientation" in myGateway at noce.edu/mygateway. Pharmacy Technician students need to instead take the "NOCE CTE Pharmacy Technician Program" orientation. Check out noce.edu/orientation for details.
- 2. Register for classes by following the College Scheduler steps, see page 5 or visit noce.edu/register for details.
- 3. Meet with a counselor: (714) 808-4682 or counseling@noce.edu.
- 4. Attend class
  - Online by logging into Canvas at noce.edu/canvas on the start date listed in the class schedule.
  - In person on the date, time, and at the location listed in the class schedule.
  - Attendance on first day of class is MANDATORY to secure your place in class. For more information on attendance, drops, and waitlist policy, please visit noce.edu/academic-policies.







# **Have Questions?**

# **Need Registration Help?**

(714) 808-4679 or starhelp@noce.edu

#### Info Sessions

Want to learn more about the various CTE Program certificate programs such as required courses, program length, and types of careers? Join us on Zoom: noce.edu/info-sessions. Visit careers.noce.edu or email careers@noce.edu.



# **Jobs for Success**

According to the March 2023 report "OC Resilient Jobs & Jobs for Recovery" by the Centers of Excellence for Labor Market Research, NOCE offers programs that are both Pandemic Resilient and Jobs for Recovery.



**Pandemic Resilient** - these NOCE certificate programs identify occupations that are prevalent and needed during the pandemic and economic downturns.



Jobs for Recovery - these NOCE certificate programs identify jobs that are noted as in-demand, growing occupations in Orange County.

# **Bookkeeping**



This program is designed to prepare students for a career as an entry-level bookkeeper or provide the necessary knowledge of basic bookkeeping functions for business owners or entrepreneurs. Bookkeepers maintain their employers' financial records by using accounting software and other tools. As they play such a significant role in determining their companies' success, employers want only the most highly trained and ethical bookkeepers.

#### **Accounting Principles for Bookkeepers**

**BUSA 101** 

Prerequisite BUSA 100 Accounting Fundamentals for Bookkeepers. This course covers accounting for partnerships, long-term bonds, and the statement of cash flows, among other pieces of vital bookkeeping knowledge. The course prepares students for part two of the certification exam - Accounting Principles. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41825	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Korniakov, Alexander

#### Payroll Fundamentals for Bookkeepers

**BUSA 102** 

Prerequisite: BUSA 100 Accounting Fundamentals for Bookkeepers. Payroll fundamentals covers foundational topics, such as accounting for computing wages, social security, taxes, withholdings, and analyzing and journalizing payroll transactions. Upon completion students will understand the basics of payroll fundamentals in preparation for the bookkeeping certification exam. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
42432	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Korniakov, Alexander

### Quickbooks Fundamentals for Financial Office Applications COMP 650

Teaches students the basics of using the QuickBooks software to develop customized financial application for business. The course covers special techniques for reducing data entry time, eliminating errors and getting consistent results. Upon completion students will understand the basics of QuickBooks to simplify financial tasks.

CRN	Dates	Days Time	Location	Instructor
40154	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Teipe, William

# **Business/Office Technology**





### Office Assistant

This series of certificate options will prepare students for entry-level to advanced office and administrative support in a variety of job positions, including general office clerks, retail salespersons, customer service representatives, receptionists, and information clerks. Training includes hands-on courses in customer service, information management, and using computers. Complete the entire program to reach a higher level in your administrative skills.

#### **Customer Relations**

This program was designed as the second level in a series of certificate options, to prepare students for office and administrative support in a variety of fields or businesses. Students can be expected to learn the following: basic computer application skills, including QuickBooks, database and presentation, fundamentals of electronic record keeping, and an introduction to customer relations management.

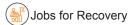
For specific course requirements for each program, visit: noce.edu/catalog/business

#### Computer Basics

**OTEC 091** 

Designed for those who know nothing or very little about computers. Builds computer technology understanding, makes one a better consumer of computers and products, and explores operation systems, software and hardware. Provides foundation for other NOCE computer course. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41926	6/3 - 6/24	Т	09:00am-11:50am	Anaheim Campus - 403	Moreno-Herrera, Enrique
42040	6/6 - 7/18	F	09:30am-11:20am	Leisure World Seal Beach	Moreno-Herrera, Enrique





#### **Software Essentials**

**OTEC 092** 

Learn the beginning basics of MS Word, MS Excel, MS PowerPoint, and MS Access in one class. This class serves as a foundation for OTEC courses. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
42041	7/3 - 7/24	Th	09:00am-11:50am	Anaheim Campus - 403	Moreno-Herrera, Enrique

#### Office Essentials OTEC 100

A course that prepares students for an entry-level position in an office. Includes units on the office environment, becoming a professional, work ethics, and several elements of customer service. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41876	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Benson, Colleen

#### **Microsoft Outlook Fundamentals**

**OTEC 105** 

This course introduces students to Microsoft Outlook. Students will learn how to organize and manage emails, schedule appointments, create and manage task and contact records, and customize Outlook. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
40118	6/2 - 7/11	М	06:00pm-07:50pm	Anaheim Campus - 405	McLellan-Bujnak, Danielle

#### **Business Math for Office Technology**

**OTEC 110** 

Provides coverage of personal and business-related mathematics as well as reviewing the basic operations of arithmetic. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41066	6/2 - 7/25	Remote Remote	ONLINE - ONLINE	Prev. Maria Josephine

#### Windows and Word for Business

**OTEC 216** 

Recommended Preparation: Basic keyboarding skills This course introduces students to fundamental workforce skills necessary to succeed in an office environment: Windows operating system and Microsoft Word. This is the first of three courses (OTEC 216, 217, 218) and prepares students for the Microsoft Office Specialist (MOS) certification. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor	
42437	6/2 - 8/1	Remote	Remote	Hybrid - HYBRID	Ahmed, Md Riffat	
	6/2 - 7/28	M	06:30pm-08:20pm	Anaheim Campus - 403	Ahmed, Md Riffat	
	Required in-person meetings Mondays from 6:30 pm-8:20 pm. Meeting dates: 6/2, 6/9, 6/16, 6/23, 6/30, 7/7, 7/14, 7/21,					
	and 7/28. All ren	naining hou	urs completely asynchro	nously online.		

# **Career Skills and Resources**

#### Career Skills and Resource Lab

**WFPR 100** 

Free, flexible scheduling to complete and receive help on homework and training on computer, industry related and employability skills.

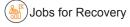
CRN	Dates	Days	Time	Location	Instructor
41439	6/2 - 8/1	MTWTh	10:00am-06:00pm	Anaheim Campus - 606 A/B	STAFF

#### **Build Your Career**

**WFPR 105** 

Ready to get to work? This course will help you launch your career through learning how to step out of your comfort zone, network, build communication skills, explore career options and land the jobs and internships you want. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
42037	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Lampkins, Ta'Quonna





# **Computer Information Systems and Technology**

# **Computer - Keyboarding**





### Computer Keyboarding, Beginning

**COMP 685** 

Keyboarding is a basic skill that is mandatory for most industries. Our keyboarding class teaches the alpha/numeric keyboard with emphasis on correct technique, speed, and accuracy. Topics include speed and accuracy, using home keys alpha keys, punctuation, and number keys. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor		
40028	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Prey, Maria Josephine		
40025	6/2 - 8/1	Remote	Remote	Hybrid - HYBRID	Casper, Judith		
	6/5 - 7/31	Th	05:30pm-07:20pm	Anaheim Campus - 405	Casper, Judith		
	Required in-person meeting dates, Thursdays 5:30pm-7:20pm Meeting dates: 6/5, 6/12, 6/26, 7/3, 7/10, 7/17, 7/24, and 7/31.						
	All remaining hours completely asynchronously online.						

### Computer Keyboarding, Mastery I

**COMP 510** 

Prerequisite: The student must be able to key 35 net words per minute (nwpm) timed writing or have completed COMP 685 Computer Keyboarding - Beginning with a pass grade. The first of two keyboarding courses designed to increase keying speed and accuracy to employment levels of 50+ nwpm.

CRN	Dates	Days	Time	Location	Instructor
42027	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Casper, Judith

# **Computer - Software**





#### Microsoft Word, Intermediate

MS 134

Advisory: COMP 100 Computer - Introduction, MS 104 Window Operating Systems - Introduction, MS 144 Microsoft Word - Introduction or equivalent. This continuing course covers features such as mail merging, styles and templates, large documents and WordArt. Textbook purchase may be required at first class. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41959	6/2 - 8/1	Remote	Remote	Hybrid - HYBRID	Ahmed, Md Riffat
	6/4 - 7/30	W	06:30pm-08:20pm	Anaheim Campus - 403	Ahmed, Md Riffat
	Required in-person meetings Wednesdays from 6:30 pm-8:20 pm. Meeting dates: 6/4, 6/11, 6/18, 6/25, 7/2, 7/9, 7/16, 7/2				
	and 7/30. All remaining hours completely asynchronously online.				

# Quickbooks Fundamentals for Financial Office Applications COMP 650

Teaches students the basics of using the QuickBooks software to develop customized financial application for business. The course covers special techniques for reducing data entry time, eliminating errors and getting consistent results. Upon completion students will understand the basics of QuickBooks to simplify financial tasks.

CRN	Dates	Days Time	Location	Instructor
40154	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Teipe, William



### QuickBooks Fundamentals for Financial Office Applications, Intermediate

NEW

**COMP 652** 

Advisory: COMP 652 is designed for individuals that have already completed COMP 650 or are currently using QuickBooks. This course is intended as the foundation for using QuickBooks as a bookkeeping, business management and cash flow building tool. The course material provides a critical basis for establishing bookkeeping best practices and ensuring accurate financial information.

CRN	Dates	Days Time	Location	Instructor
42433	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Teipe, William

# **Google IT Support Professional**





The Google IT Support Professional Certificate is designed to prepare students with the academic tools to provide service as an IT Support Professional. In the program, students are required to complete seven courses that prepare them with a solid IT support foundation.

#### Information Technology (IT) Technical Support Fundamentals CIST 100

This course is the first of a series that aims to prepare students for a role as an entry-level IT Support Specialist. Students will be in introduced to the world of Information Technology. Topics include: computer hardware, Internet and security, managing computer software, networking and security, understanding/installing operating systems, troubleshooting, and customer service. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
42452	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Ahmed, Riffat

# **Early Childhood Development**



NOCE's Early Childhood Education (ECE) Certificate Program provides the beginning steps to prepare for your new career. The ECE Program offers four certificate options focusing on childcare, educational support, and the management of childcare programs in a variety of private facilities. Complete the program to earn a certificate and begin your childcare career.

#### Early Childhood Development

**ECED 100** 

An introduction to the developmental stages of children from prenatal to middle childhood with emphasis on the physical, cognitive, language and social/emotional milestones. Application of developmental and learning theories addressed. This course is part of a program approved by the California Department of Social Services for employment in private facilities. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41425	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Hill-West. Jami

### Family and Community Relationships

**ECED 105** 

Examination of the sociological relationships between family and society; institutional, racial, social, and economical factors affecting the family and the child. Textbook required. This course is part of a program approved by the California Department of Social Services for employment in private facilities. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor	
41427	6/2 - 8/1	Remote	Remote	Hybrid - HYBRID	McLellan-Bujnak, Danielle	
	6/3 - 7/29	Τ	06:00pm-08:50pm	Anaheim Campus - 410	McLellan-Bujnak, Danielle	
	Required in-person meeting dates, Tuesday, 6pm-8:50pm. Meeting dates: 6/3, 6/10, 6/17, 6/24, 7/1, 7/8, 7/15, 7/22,					
	and 7/29. All remaining hours completely asynchronously online.					





#### **Child Health and Safety**

**ECED 115** 

For teachers and directors of pre-schools, this course will focus on the skills and knowledge needed for developing emergency plans and responding to health and safety issues in the classroom. Textbook required. This course is part of a program approved by the California Department of Social Services for employment in private facilities. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41830	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Le, Debbie

#### Early Childhood Education, Science and Math

**ECED 200** 

Plan, organize and implement activities that help children develop skills, appreciation and enthusiasm for science and math. Textbook Required. This course is part of a program approved by the California Department of Social Services for employment in private facilities. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41831	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Hill-West, Jami

#### **Children with Special Needs**

**ECED 205** 

This course offers a broad study of children with special needs and early childhood education as it relates to inclusion. This course covers federal and state laws and regulations, terminology and definitions, appropriate practices and intervention. This course is part of a program approved by Department of Social Services, Community Care Licensing. This course is part of a program approved by the California Department of Social Services for employment in private facilities. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
42039	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Le, Debbie







#### Early Childhood Education, Music and Movement

**ECED 225** 

Explores areas of music and movement appropriate to a child's development through participating and experimenting. Textbook Required. This course is part of a program approved by the California Department of Social Services for employment in private facilities.

CRN	Dates	Days Time	Location	Instructor
42038	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Le, Debbie

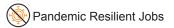
#### Child Care Supervision and Administration

**ECED 400** 

Prerequisite: ECED 100 Early Childhood Development, and ECED 105 Family Community Relations, and ECED 110 ECE Program Principles and Practice, and ECED 115 Child Health and Safety, and ECED 120 Curriculum for Early Childhood Education, Introduction. This course covers the laws and regulations to operate a childcare center. Upon completion, the student will have learned business and management skills, health and safety, and parent/child relationship. This course is part of a program approved by the California Department of Social Services for employment in private facilities. Textbook Required.

CRN	Dates	Days Tim	e Location	Instructor
42036	6/2 - 8/1	Remote Rer	note ONLINE - ONLINE	Hill-West, Jami





# **Entrepreneurship**





A certificate program designed to equip aspiring entrepreneurs with the knowledge, skills, and resources necessary to launch and grow their own businesses. The program emphasizes business planning, guiding students in developing comprehensive plans that outline their vision, mission, goals, and growth strategies

#### Entrepreneurship, Introduction

**ENTR 100** 

Entrepreneurship introduces students to the basics of starting up a business, including identifying business opportunities, understanding the components of a business plan, structuring the business, and financial considerations. Upon completion of this course, students will be able to use basic business terminology, explain the components of a business plan, and identify possible business structures. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor		
42033	6/2 - 8/1	Remote	Remote	Hybrid - HYBRID	Gener, Alvin		
	6/17 - 7/29	T	06:00pm-08:50pm	Anaheim Campus - 313	Gener, Alvin		
	Required in-person meetings Tuesdays from 6:00pm-8:50pm. Meeting dates: 6/17, 6/24, 7/1, 7/8, 7/15, 7/22, and 7/29.						
	All remaining hours completely asynchronously online.						

#### Marketing, Introduction

**ENTR 105** 

Marketing, Introduction covers foundational topics, such as planning your marketing strategy, creating content, understanding, engaging, and retaining consumers. Upon completion students will understand the basics of marketing from concept to optimization. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
42441	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Gener, Alvin

# **Funeral Service Assistance**





Prepare for a career in the funeral services field with training at NOCE. If you enjoy talking to others and looking for ways to help people, consider the Funeral Service Assistant Program. It provides an overview of the funeral service industry and offers training on how to start as a funeral assistant. The program is a pathway for interested students to transition to Cypress College's mortuary science associate and baccalaureate degrees.

#### Introduction to Funeral Service Practice

**FSRV 100** 

This course is an introduction to the funeral service profession and career opportunities. Topics covered include personal characteristics, professional responsibilities, ethical behavior, funeral service settings, mortuary law, and communication skills. Textbook Required.

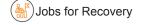
CRN	Dates	Days Time	Location	Instructor
41899	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Ojeda, Gary

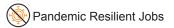
#### Computers in Healthcare and EHR, Introduction

**MEDA 101** 

Prerequisite: COMP 685 Computer Keyboarding - Beginning. This course is an introduction to computers for individuals entering the health care field. This course provides a general introduction to computer literacy and information technology for health care students. Students will learn and exercise the practical use of EHR in administrative roles within the allied health field. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41054	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Bacon, Amy





# **Human Resources**



This series of courses are designed to prepare you for entry-level roles within a human resources (HR) department. These courses provide a comprehensive overview of HR functions covering recruiting practices, pay structures and policies, and performance work systems.

### **Human Resources, Introduction**

**HRMA 100** 

This course will introduce students to the human resource environment. It focuses on basic human resource management, creating equal opportunities, analyzing jobs, and creating job descriptions.

CRN	Dates	Days	Time	Location	Instructor
42434	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Oo, Jennifer

#### **Employee Relations**

**HRMA 105** 

This class with address working with collective bargaining units, labor and employee relations, and global human resource management.

CRN	Dates	Days Time	Location	Instructor
41850	6/2 - 7/11	Remote Remote	ONLINE - ONLINE	Edson, Stephanie

#### **Talent Acquisition and Development**

**HRMA 120** 

This course focuses processes and concepts of attracting, recruiting, hiring, retaining and developing quality talent for organizational need.

CRN	Dates	Days	Time	Location	Instructor
41848	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Edson, Stephanie

# Management

NOCE's Management Certificate trains students for a manager promotion. The program will prepare students for first-line supervisory or management positions. Students will learn management principles and develop basic skills in decision-making, problem-solving, planning, organizing, speaking, and writing. The course sequence builds a knowledge base to enhance effectiveness on the job through topics such as leadership development, business law, finance, negotiations, marketing, and more.

#### **Elements of Supervision**

**BMGR 410** 

Provides instruction in communication, problem solving, team building and leadership. Designed for managers in both public and nonprofit organizations.

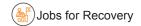
CRN	Dates	Days Time	Location	Instructor
41042	6/2 - 7/11	Remote Remote	ONLINE - ONLINE	Baltazar, Ramon

#### Management Skills I

**BMGR 412** 

This course provides an overview of the functions of the management process and its practical applications in a business environment. The course focuses on the planning process and organizing skills, including decision-making, strategic planning, delegating and staffing. Students will learn management principles that provide basic guidelines for supervisory decisions and actions.

CRN	Dates	Days Time	Location	Instructor
41846	6/2 - 7/11	Remote Remote	ONLINE - ONLINE	Baltazar, Ramon





#### Written Communication-Business

**BMGR 415** 

Provides extensive hands-on experience with all types of written business communications including letters, resumes, cover letters, memos, and reports.

CRN	Dates	Days Time	Location	Instructor
41429	6/23 - 8/1	Remote Remote	ONLINE - ONLINE	Baltazar Ramon

#### Introduction to Employment Law

**BMGR 423** 

This course introduces the legal system, court structure, and laws governing the employer-employee relationship. It defines the employee status and common contracts, and examines unlawful practices by an employer, obligations of an employee, the principles of non-discrimination, harassment, labor laws, and the time limit to bring actions are also discussed. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
42369	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Berry, Nera

### **Understanding Business Contracts**

**BMGR 452** 

This course is an overview of basic contract principles and explores the meaning and effect of common contracts clauses. Topics covered include the different types of contracts, defenses available to the enforcement of a contract, subsequent remedies for the breach of a contract, and alternatives in the absence of a contract. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41958	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Berry, Nera

#### **Effective Business Presentations**

**BMGR 417** 

This course provides instruction and practice in business presentation skills. Students will learn techniques to enhance their ability to speak before any size group with more confidence and communicate their message effectively. Students are encouraged to participate in a video tape exercise for their own assessment of strengths and weaknesses. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41851	6/23 - 8/1	Remote	Remote	ONLINE - ONLINE	Baltazar, Ramon

# **Medical Assistant**





NOCE's Medical Assistant Certificate provides the first steps to enter a new career. This program will prepare students for an entry-level position as a medical assistant in an administrative and/or a clinical setting. The program consists of courses that prepare students with the knowledge and skills needed to perform a medical assistant's tasks in medical and healthcare settings.

### **Medical Terminology**

**MEDO 105** 

This course introduces students to medical terminology in preparation for careers in the medical field. It covers the study of the basic elements of medical terms and the anatomy and physiology of the human body. It also covers different pathological conditions and procedures for their treatment. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
41045	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Smith, Fawn
41099	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Tarango, Courtney

#### **Medical Assistant, Core Concepts**

**MEDA 100** 

Explores past history and current issues of healthcare; the health care field; the role of the Medical Assistant; ethics and law for medical assistants; customer service; communication/cultural competencies in healthcare; student success; math skills for healthcare; safety in healthcare; and job skills and the professional portfolio. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41052	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Tarango, Courtney





#### Computers in Healthcare and EHR, Introduction

**MEDA 101** 

Prerequisite: COMP 685 Computer Keyboarding - Beginning. This course is an introduction to computers for individuals entering the health care field. This course provides a general introduction to computer literacy and information technology for health care students. Students will learn and exercise the practical use of EHR in administrative roles within the allied health field. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41054	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Bacon, Amy

#### **Medical Assistant Administrative**

**MEDA 110** 

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEDA 100 Medical Assistant, Core Concepts, and MEDO 105 Medical Terminology. Co-requisite: MEDA 111 Medical Assistant Administrative Lab. This course introduces students to medical office procedures in preparation for entry-level positions in the administrative or reception area of a medical facility. Students review reception techniques, computers in the medical clinic, telecommunications, scheduling, medical record management, and written communications. Textbook Required.

CRN	Dates	Days Time	Location	Instructor	
41055	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Bacon Amy	

#### **Medical Assistant Administrative Lab**

**MEDA 111** 

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEDA 100 Medical Assistant, Core Concepts, and MEDO 105 Medical Terminology. Co-requisite: MEDA 110 Medical Assistant Administrative. This course introduces students to medical office procedures in preparation for entry-level positions in the administrative or reception area of a medical facility. Students review reception techniques, computers in the medical clinic, telecommunications, scheduling, medical record management, and written communications. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41056	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Bacon, Amy

#### Medical Assistant Electronic Health Records

**MEDA 120** 

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEDA 100 Medical Assistant, Core Concepts, and MEDO 105 Medical Terminology, and MEDA 101 - Computers in Healthcare and EHR, Introduction. Co-requisite: MEDA 121 Medical Assistant Electrical Health Records. This course introduces students to the fundamental concepts of working with Electronic Health Records (EHRs). Students will learn and exercise the practical use of EHR in administrative roles within the allied health field. Topics covered include: the history of EHR, EHR standards, patient charts, and EHR regulations. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
42034	6/2 - 7/11	Remote Remote	ONLINE - ONLINE	Echolds, Nora

#### Medical Assistant Electronic Health Records Lab

**MEDA 121** 

Prerequisite: COMP 685 Computer Keyboarding - Beginning, and MEDO 105 Medical Terminology, and MEDA 101 – Computers in Healthcare and EHR, Introduction. Co-requisite: MEDA 120 Medical Assistant Electronic Health Records. This course introduces students to the fundamental concepts of working with Electronic Health Records (EHRs). Students will practice setting up EHR features, creation and administration of patient charts, and using clinical administrative tools. Textbook Required

CRN	Dates	Days Time	Location	Instructor
42035	6/2 - 7/11	Remote Remote	ONLINE - ONLINE	Echolds, Nora

#### Medical Assistant Clinical Procedures Theory I

**MEDA 200** 

Prerequisite: MEDO 105 Medical Terminology, and MEDA 100 Medical Assistant, Core Concepts. Co-requisite: MEDA 201 Medical Assistant Clinical Procedures Lab I. This course reviews the theory of clinical procedures. Students review performing exam room procedures, including medical asepsis, infection control, patient intake, vital signs, and assisting with physical examination, specialty exams, electrocardiograph, assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41061	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Oo, Jennifer





#### Medical Assistant Clinical Procedures Lab I

**MEDA 201** 

Co-requisite: MEDA 200 Medical Assistant Clinical Procedures Theory I. This course develops skills needed for students to work in a clinical environment. Students will have hands-on practice of the following skills: exam room procedures, medical asepsis, infection control, patient intake, vital signs, assisting with physical examination, specialty exams, electrocardiograph, public health education, assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor		
41062	6/2 - 8/1	Remote	Remote	Hybrid - HYBRID	Oo, Jennifer		
	6/4 - 7/30	W	06:00pm-09:50pm	Anaheim Campus - 510	Oo, Jennifer		
	Required in-person meetings on Wednesdays 6:00pm-9:50pm. Meeting dates:6/4, 6/18, 7/2, and 7/16.						
	All remaining hours completed online asynchronously.						

### Medical Assistant Clinical Procedures Theory II

**MEDA 210** 

Prerequisite: MEDA 200 Medical Assistant Clinical Procedures Theory I. Co-requisite: MEDA 211 Medical Assistant Clinical Procedures Lab II. This course reviews the theory behind back office procedures. Students review assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
42378	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Oo, Jennifer

#### **Medical Assistant Clinical Procedures Lab II**

**MEDA 211** 

Prerequisite: MEDA 201 Medical Assistant Clinical Procedures Lab I. Corequisite: MEDA 210 Medical Assistant Clinical Procedures Theory II. This course develops skills needed for students to work in a clinical environment. Students will have hands-on practice of the following skills: assisting in minor procedures, creating a sterile environment, wound care, using a microscope, specimen collection, specimen processing, administering medications, injections, and venipuncture. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor		
42379	6/2 - 8/1	Remote	Remote	Hybrid - HYBRID	Oo, Jennifer		
	6/3 - 7/29	Τ	06:00pm-09:50pm	Anaheim Campus - 510	Oo, Jennifer		
	Required in-person meetings on Thursdays 6:00pm-9:50pm. Meeting dates:6/3, 6/17, 7/1, and 7/15.						
	All remaining hours completed online asynchronously.						

### **Personal Care Aide**





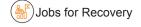
This program is designed to prepare students for an entry-level position as a personal care aide. The program consists of courses to provide students with the knowledge and skills needed to perform personal care aide tasks in a consumers' home or a residential care setting.

#### Personal Care Aide 1

**MEDO 311** 

This course introduces key concepts for the personal care aide, working in different settings, teamwork, and professional behavior. Students will also gain foundational knowledge and skills in the following areas: working with elders; respecting clients; communication; working with depressed patients; infection control; basic nutrition and eating; body systems and common diseases; and proper body mechanics. This is the first course required for the Personal Care Aide Certificate designed to prepare students for employment as a Personal Care Aide (PCA). PCA's assist the elderly, convalescents, or persons with disabilities with daily living activities at their homes or in a care facility.

CRN	Dates	Days	Time	Location	Instructor
41940	6/3 - 7/10	TTh	06:00pm-08:50pm	Anaheim Campus - 151	Kim, Jennifer





# **Pharmacy Technician**





NOCE's Pharmacy Technician Certificate provides the first steps to enter a new career. The program is accredited by the American Society of Health-System Pharmacists (ASHP). Become a certified pharmacy technician and prepare to work in a retail or hospital pharmacy.

#### **Medical Terminology**

**MEDO 105** 

This course introduces students to medical terminology in preparation for careers in the medical field. It covers the study of the basic elements of medical terms and the anatomy and physiology of the human body. It also covers different pathological conditions and procedures for their treatment.

CRN	Dates	Days	Time	Location	Instructor
41045	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Smith, Fawn
41099	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Tarango, Courtney

#### Pharmacology I

**PTEC 115** 

Prerequisite: MEDO 105 Medical Terminology. Students will learn the principles of pharmacology. Students will review classifications of medicines, trade and generic names, side effects and drug interactions related to the neurological, visual, auditory, integumentary, and musculoskeletal body systems. Over-the-counter drugs including antihistamines, anti-inflammatory, analgesics, vitamins and natural substances will be covered. Textbook Required.

CRN	Dates	Days	Time	Location	Instructor
42043	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Yeon, Hwa

#### **Human Relations for Healthcare Workers**

**PTEC 125** 

Covers basic communications skills with emphasis on the healthcare profession. Topics include non-verbal communication, group communication, conflict resolution, ethics in health communication, elements of intercultural communication, resume writing, job application and interviewing techniques. Textbook Required.

CRN	Dates	Days Time	Location	Instructor
41880	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Gonzalez-Stone, Debra

# **Quality Assurance Management for Medical Devices**

The Quality Assurance Management for Medical Devices Program prepares students for an entry-level job within the medical device industry. This program provides detailed training on the standards and regulations of medical devices. If you are detailed-oriented, love to read and write, and are good at problem solving, this career path is for you!

# Medical Device Quality Assurance Specialist, Introduction QAMD 400

This course introduces students to the medical device industry in preparation for an entry-level position as a quality assurance specialist. Learn the role and responsibilities of a quality assurance specialist within the medical device industry. Learn about the industry's size and scope, current trends, and products used in healthcare settings.

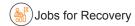
CRN	Dates	Days Time	Location	Instructor	ı
42044	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Vu, David	

## Regulatory Affairs for Medical Devices

**QAMD 405** 

Course will provide students with an in-depth understanding of the regulations and regulatory agencies that are specific to the medical devices industry. The course will cover U.S. and European Union (EU) regulations and related agencies. Includes laws governing the development, manufacturing and approval of medical devices.

CRN	Dates	Days Time	Location	Instructor
42042	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	Sharma, Atima







# DISABILITY SUPPORT SERVICES

Increase independence and self-advocacy.

Prepare for and obtain competitive employment.

Get support with emotional health and relationship skills.

Access disability resources for college courses.

Explore noce.edu/dss or call (714) 808-4719.

# **Program Office Location:**

NOCE Cypress Center - Bldg 18, Room 110

**In-person Office Hours:** 

Monday - Friday ...... 8 a.m. - 4:30 p.m.

# **Program Overview**

# **Disability Support Services**

The Disability Support Services (DSS) Program provides assistance to adults with disabilities so they can successfully complete their postsecondary education, job, and independent living goals at NOCE. Visit <a href="mailto:noce.edu/disability-services">noce.edu/disability-services</a>.

# **Support Services and Accommodations**

DSS provides traditional accommodations, aids, services, and instruction as required by law to support adult students with disabilities. Through the DSS Program, students can access:

- DSS Counseling
- Alternate Media
- Assistive Technology
- Sign-Language Interpretation
- Testing Accommodations

# **Instructional Programs**

Through the DSS instructional Program, students can access:

- DSS Special Classes. For more informtion visit: noce.edu/dss.
- Work Independence Self-Advocacy Education (WISE) Program. Visit noce.edu/wise.

# **Supporting Inclusive Education**

DSS offers programs and services that support key transitions and inclusion in employment and educational pathways for adults with disabilities. Counselors in the DSS Program help students with referrals, assessments, developing educational goals and plans, recommending accommodations, and more. The following DSS programs at NOCE support preparation and transition to inclusive education at NOCE, Cypress College, and/or Fullerton College:

- Bus Mobility Training Program. Visit noce.edu/mobility.
- College to Career (C2C). Visit noce.edu/college2career.
- Department of Rehabilitation (DOR) Student Services Educational Coaching-
- Independent Vocational and Educational Supports (IVES). Visit noce.edu/ives.
- The Academics Relationships Independence Self-Advocacy Emotional Health (ARISE) Labs Visit noce.edu/arise.

# **Supporting Inclusive Employment**

The following DSS programs at NOCE support preparation and transition to employment:

- Bus Mobility Training Program. Visit noce.edu/mobility.
- College to Career (C2C). Visit noce.edu/college2career.
- Ralph's Grocery Workforce Case Management
- Project Search
- The California Adult Education Program (CAEP) Job Development
- The California Subminimum Wage to Competitive Integrated Employment Project (CSP)
- Workability III (WAIII). Visit noce.edu/workability.

# Ready to Get Started? Once you've applied to NOCE...

- Meet with a DSS counselor to complete onboarding and registration: (714) 808-4719 or disabilitysupport@noce.edu.
- 2. Attend class
  - Online by logging into Canvas on the start date listed in the class schedule.
  - In person on the date, time, and at the location listed in the class schedule.

# Have Questions? Need Registration Help?

(714) 808-4719 or disabilitysupport@noce.edu

TIP: Make arrangements for support four weeks prior to the start of class. For information about what to bring to the appointment with the DSS counselor, visit noce.edu/dss.

## **Info Sessions**



Want to learn more about the DSS programs including Workability or College to Career? Join us for an information session via Zoom: noce.edu/info-sessions.







# Student Success Spotlight: Bethel Estrada

Disability Support Services and Career Technical Education Programs



Bethel (Beth) Estrada's journey is a testament to perseverance and lifelong learning. After facing challenges in her Early Childhood Education (ECE) classes at Long Beach City College, she was referred to NOCE's Disability Support Services (DSS) to build her skills. She thrived in DSS, gaining independence and confidence, and graduated in May 2022. Determined to continue her education, Beth joined NOCE's College to Career (C2C) program and pursued ECE courses at NOCE. With dedication and support, she earned her Preschool Assistant Teacher Certificate in 2023 and completed her Infant Care and Preschool Teacher Certificates in 2024. Beth's hard work paid off—she was hired at a preschool in July 2024, where she loves working with children. She now

aims to earn her ECE Preschool Director Certificate with continued educational coaching through DSS. A true lifelong learner, Beth's journey showcases the power of education, support, and determination! **Congratulations, Beth!** 

#### **DSS Classes**

#### Critical Thinking

**DSSS 360** 

Designed to assist students in acquiring or improving critical thinking skills necessary to support independence in a variety of activities, situations, and environments. Emphasis on problem solving and decision making through understanding and evaluating situations, utilizing knowledge of cause and effect relationships, exploring options, and planning and implementing strategies.

CRN	Dates	Days	Time	Location	Instructor	
42211	6/3 - 7/10	TTh	12:30pm-02:50pm	NOCE Cypress Bldg 18 - 200	Aguirre, Miguel	

#### **Developing Skills for College Success**

**DSSS 118** 

This course is designed to equip students with the knowledge and skills to be successful students and increase independence.

CRN	Dates	Days	Time	Location	Instructor
42385	6/3 - 7/10	TTh	09:00am-11:30am	Anaheim Campus - 308	Stanojkovic, Alli

#### Have Internet; Will Travel

**DSSS 350** 

This course is designed to provide students skills to make travel plans utilizing the Internet. Students will use resources covered in class to plan the 3 trips: a day trip, a weekend get-away, and a week vacation.

CRN	Dates	Days	Time	Location	Instructor
42093	6/2 - 7/9	MW	09:00am-11:20am	NOCE Cypress Bldg 18 - 200	Ndirangu-Mwathi, Agnes
42395	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Sorooshian-Tafti, Rose
	5 hours/week to:	tal. 2 hours	in Zoom (10:30a-11:30	(a) plus 3 hours to be completed online in Ca	nvas.

# Social Media and Online Safety

**DSSS 353** 

This course is designed to equip students with the knowledge to increase personal online safety while creating and maintaining social media accounts.

CRN	Dates	Days	Time	Location	Instructor
42387	6/2 - 7/9	MW	09:00am-11:20am	Anaheim Campus - 313	Hester, Tracy
42393	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Sorooshian-Tafti, Rose
	5 hours/week to	tal 2 hours	s in Zoom (9:30a-10:30a	T/Th) plus 3 hours to be completed online in	n Canvas

#### Money Skills

DSSS 363

This course is designed to provide students with the skills necessary for performing accurate and safe money exchanges. Students will gain awareness of budget basics, and solve real life shopping problems using money.

CRN	Dates	Days	Time	Location	Instructor	
42206	6/3 - 7/10	TTh	09:00am-11:20am	NOCE Cypress Tech Ed 2 - 223	Calsita, Ciara	

#### **Social Opportunities**

**DSSS 377** 

This course is intended to equip students with the tools needed to develop a healthy social life. Course content will include, meeting people and making friends, identifying low-cost activities, learning age-appropriate games to play with guests, practicing social manners, and planning a social event and carrying it out.

CRN	Dates	Days	Time	Location	Instructor
42209	6/2 - 7/9	MW	12:30pm-02:50pm	NOCE Cypress Bldg 18 - 200	Ndirangu-Mwathi, Agnes

#### Personal Safety

**DSSS 375** 

This course is designed to enhance students' awareness of personal safety skills. Students will be presented with proactive steps to take in order to avoid dangerous situations in the community and at home. Students will also be presented with basic techniques for self defense and first aid.

CRN	Dates	Days	Time	Location	Instructor
42389	6/2 - 7/9	MW	09:00am-11:20am	NOCE Wilshire 200 BLDG - 201	Mungaray, Sally
42394	6/2 - 7/11	Remote	Remote	ONLINE - ONLINE	Calsita, Ciara
	5 hours/wook tota	1 2 hours i	n 700m (0.30a-10.30a	T/Th) plue 3 hours to be completed online in	Canuac

Actor's Workshop DSSS 381

This course is designed to expose students to basic acting techniques. Additionally, the acting, focused on everyday social dilemmas, will enhance the student's ability to social dilemmas, will enhance the student's ability to interpret and then deal with these everyday life situations on a regular basis.

CRN	Dates	Days	Time	Location	Instructor
42388	6/3 - 7/10	TTh	12:30pm-02:50pm	Anaheim Campus - 610	Knorr, Arielle







## Summer Cooking

**DSSS 380** 

This course is designed to provide students with the knowledge and skills needed to cook simple, nutritious meals. The course will cover meal planning, grocery shopping basics, food preparation, and clean up.

CRN	Dates	Days	Time	Location	Instructor
42390	6/2 - 7/9	MW	12:30pm-02:50pm	Wilshire NOCE 200 BLDG - 207	Mungaray, Sally
42194	6/6 - 7/11	F	09:00am-02:50pm	NOCE Cypress Bldg 18 - 107	Maldonado, Lizbeth

# **WISE Program**

#### **WISE - Daily Living Skills**

**DSSS 310** 

This course is designed for students interested in enhancing their skills related to daily living in personal care, safety, meal planning and preparation.

CRN	Dates	Days Time	Location	Instructor
42193	6/2 - 7/11	MTWThF 09:00am-02:20	pm NOCE Cypress Bldg 18 - 103	Van Gelder, Matthew
				Pietrzak, Edyta
42392	6/2 - 7/11	MTWThF 09:00am-02:20	pm NOCE Wilshire 200 BLDG - 201	Reeves, Megan
				Breen, Theresa

# **DSS Off-Site Locations**

CRN	Location
42443	My Day Counts
42444	My Day Counts
42447	My Day Counts

CRN	Location
42448	My Day Counts
42449	Beach Creek TRC
42450	Beach Creek TRC



# ENGLISH AS A SECOND LANGUAGE AND U.S. CITIZENSHIP PREPARATION

Practice listening, speaking, reading, and writing skills.

Learn English and job skills at the same time.

Prepare for the U.S. Citizenship Test.

Develop academic skills for success in college.

Explore noce.edu/ESL, call (714) 808-4638, text (714) 497-1523, or e-mail ESL4ALL@noce.edu.

## **Program Office Location:**

**Anaheim Campus - 7th Floor Reception** 

# In-person Office Hours:

Monday - Thursday.....8 a.m. - 8:30 p.m.

Friday ...... 8 a.m. - 4:30 p.m.

# **Program Overview**

# **English as a Second Language (ESL) Courses**

The ESL Program offers six levels of English – from literacy to advanced - with instruction in listening, speaking, reading, writing, and grammar. Specialty courses for beginning and intermediate/advanced students offer additional practice. Visit **noce.edu/esl**.

# **ESL Student Support Centers**

ESL Student Support Centers have instructors and staff available to help students with homework, resources, technology, and more. Available in-person at Anaheim Campus, Cypress Center, and Wilshire Center, and online in Zoom: noce.edu/ESL/SSC.

# **Career Pathways for English Language Learners**

With our Career Technical Education (CTE) Program, NOCE offers career pathway programs for ESL students. Two instructors teach career-specific language and job skills to prepare students for rewarding entry-level positions. For information, visit <a href="noce.edu/esl/careerpathways">noce.edu/esl/careerpathways</a> or contact by phone (714) 808-4638, text (714) 497-1523, or email ESL4ALL@noce.edu.

# Citizenship Pathways for English Language Learners

Citizenship Preparation classes prepare students to take the USCIS Citizenship Test. Students examine required forms and prepare for their USCIS Citizenship Interview by practicing the USCIS Civics Questions, conversation strategies, and dictation. Classes available for beginning and intermediate/advanced level English Language Learners. More info at noce.edu/citizenship.

# College Pathways for English Language Learners

Academic and College Success classes and certificates are available for intermediate-advanced ESL students with a goal of transferring to college or university. More info at <a href="noce.edu/esl-academic">noce.edu/esl-academic</a>.

# Ready to Get Started?

# Once you've applied to NOCE...

- Complete "NOCE ESL Orientation" through myGateway at noce.edu/mygateway. Visit noce.edu/orientation for details.
- 2. Contact the ESL Program to schedule a placement test, registration, and orientation by phone (714) 808-4638, text (714) 497-1523, or email ESL4ALL@noce.edu.
- 3. Attend class in-person or online through Canvas at noce.edu/canvas.

# **Have Questions?**

**Need Registration Help?** 

¿Necesita ayuda con el registro?

Call (714) 808-4638, text (714) 497-1523, or email ESL4ALL@noce.edu.

# **ESL Program Certificates**

The ESL Program offers certificates of completion that students can earn after they **PASS** all courses listed. The state-approved certificates awarded appear on official student transcripts. For more information on certificate requirements, please visit noce.edu/esl/certificates.

#### **Core Certificates**

	ESL Ir	ESL Integrated Skills		ESL Skill Review		
Beginning Literacy	ESLA 229	+ 12 hours	ESLA 239	+ One Elective		
Beginning Low	ESLA 230	ESLA 001 or	ESLA 240	(ESLA 180, ESLA 182, ESLA 185,		
Beginning High	ESLA 231	ESLA 305	ESLA 241	ESLA 222, or ESLA 225)		
Intermediate Low	ESLA 232	+ 12 hours	ESLA 242	+ One Elective		
Intermediate High	ESLA 233	ESLA 001 or	ESLA 243	(ESLA 181, ESLA 183, ESLA 186,		
Advanced	ESLA 234	ESLA 307	ESLA 244	ESLA 223, or ESLA 226)		

# **Specialty Certificates**

**ESL for Community Involvement** 

Beginning
 Intermediate/Advanced
 ESLA 260 + One elective: ESLA 180, 182, 185, 222, 225, 250, or 801
 ESLA 261 + One elective: ESLA 181, 183, 186, 223, 226, 251, or 815

ESL for the Arts ESLA 351, 352, 353 or 354 (Select three courses)

ESL Grammar Review ESLA 222 + ESLA 223

ESL Multiskills ESLA 110 + ESLA 120

ESL Reading & Writing Skills

Beginning
 Intermediate/Advanced
 ESLA 180 + ESLA 185
 ESLA 181 + ESLA 186

**ESL Speaking Skills** 

Beginning
 Intermediate/Advanced
 ESLA 182 + (ESLA 222 or ESLA 225)
 ESLA 183 + (ESLA 223 or ESLA 226)

**ESL Specialty Courses** 

• Beginning ESL Student Support Center, 12 hrs (ESLA 001) +

One elective: ESLA 180, 182, 185, 222, 225, 250, or 801

Intermediate/Advanced
 ESL Student Support Center, 12 hrs (ESLA 001) +

One elective: ESLA 181, 183, 188, 211, 223, 226, 251, 804, or 815

ESL Vocabulary Review ESLA 225 + ESLA 226

# **College and Career Pathway Certificates**

ESL for Academic Success I ESLA 1060 + ESLA 1062 ESL for Academic Success II ESLA 1065 + ESLA 1067 ESL College Success Skills ESLA 1071 + ESLA 1073

**ESL for Workforce Preparation** 

Intermediate
 ESLA 1050 + ESLA 1052
 Advanced
 ESLA 1056 + ESLA 1054

# **ESL Student Support Center**

Need extra practice with English? Want help participating in your online class?

At the ESL Student Support Center, students can:

- Get help with technology and completing forms (book awards, etc.)
- Learn at your own pace, guided by experienced and professional teachers
- Focus on conversation, grammar, reading, or writing skills
- Explore American idioms and culture
- Use technology resources to learn and practice English

ESL Student Support Center schedule: noce.edu/ESL/SSC

Questions? call: (714) 808-4638, text: (714) 497-1523, or email: ESL4ALL@noce.edu.

#### ESL Student Support Center

**ESLA 001** 

The ESL Student Support Center provides supplemental English instruction through individual and small group learning. Students can attend instructor-led workshops, focusing on targeted language skills, including conversation and pronunciation, grammar review, and reading and writing strategies. Students are provided opportunities to develop digital literacy skills, practicing English through instructional technology.

CRN In-person -	Dates - Anaheim Ca	Days Impus	Time	Location
42180	6/3 - 7/24	MTWTh	12:00pm-02:20pm	Anaheim Campus - 702 A/B
	6/2 - 7/23	MW	04:00pm-09:20pm	Anaheim Campus - 702 A/B
	6/2 - 7/24	TTh	04:00pm-06:20pm	Anaheim Campus - 702 A/B
	6/2 - 7/25	F	08:00am-11:50am	Anaheim Campus - 702 A/B
In-person -	- Cypress Ce	nter		
42359	6/2 - 7/23	MW	12:00pm-01:50pm	NOCE Cypress Tech Ed 2 – 203
	6/2 - 7/23	MTWTh	04:00pm-05:50pm	NOCE Cypress Tech Ed 2 – 203
In-person -	- Wilshire Ce	nter	'	,,
42360	6/2 - 7/24	MTWTh	12:00pm-12:50pm	Wilshire NOCE 200 BLDG – 214
	6/2 - 7/24	MTWTh	04:00pm-05:50pm	Wilshire NOCE 200 BLDG – 214
Online			' '	
42358	6/2 - 7/24	MTWTh	08:00am-02:20pm	ZOOM
	6/2 - 7/24	MTWTh	05:00pm-06:50pm	ZOOM
	6/2 - 7/25	F	08:30am-02:20pm	ZOOM
	6/2 - 7/25	F	03:30pm-07:50pm	ZOOM

#### **ESL Student Success, Beginning**

**ESLA 305** 

This course is an introduction and orientation to the ESL program at NOCE for Beginning Literacy to Beginning High students and will also cover the effective language learning strategies, goal setting, and digital literacy skills useful in helping students succeed at mastering English.

CRN	Dates	Days		Location	Instructor		
In-person Classes – Anaheim Campus							
42386	6/10 - 7/17	TTh	06:30pm-09:30pm	Anaheim Campus - 702 A/B	Herrera, Sharon		

# **ESL Core Classes**

#### ESL Skill Review, Beginning Literacy

**ESLA 239** 

This Beginning Literacy course focuses on reinforcing vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. Vocabulary topics are based on the needs of an adult immigrant learner, including basic personal information and classroom instructions.

CRN	Dates	Days	Time	Location	Instructor		
In-perso	n-person Classes – Anaheim Campus						
42073	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 108	Pico, Karina		
42074	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 132	Choi, Jean		
42106	6/2 - 7/25	MTWTh	06:30pm-09:20pm	Anaheim Campus - 108	Lu, Vivian		
42107	6/2 - 7/25		06:30pm-09:20pm	Anaheim Campus - 132	Lim, Emmie		
In-perso	on Classes – C	ypress C	enter				
42121	6/2 - 7/25	MTWTh	09:00am-11:50am	NOCE Cypress Tech Ed 2 - 209	Pham, Cassandra		
42130	6/2 - 7/25		06:00pm-08:50pm	NOCE Cypress Tech Ed 2 - 209	Ceja, Sofia		
In-pers	on Classes – W	lilshire C	enter				
42159	6/2 - 7/25	MTWTh	09:00am-11:50am	Wilshire NOCE 200 BLDG - 202	Kinder, Tina		
42172	6/2 - 7/25	MTWTh	06:00pm-08:50pm	Wilshire NOCE 200 BLDG - 202	Witt, Sharon		
Online Classes							
42281	6/2 - 7/25 10 hours in Zooi	Remote n (9:00a-1		ONLINE aining hours to be completed online in Canva	Takeda, Nancy as.		
42321	6/2 - 7/25 10 hours in Zooi	Remote n (6:30p-8.		ONLINE ining hours to be completed online in Canvas	Lee, Julie S.		

## ESL Skill Review, Beginning Low

**ESLA 240** 

This Beginning Low course focuses on reinforcing vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. Vocabulary topics are based on the needs of an adult immigrant learner, including describing people, places, daily activities and schedules.

CRN	Dates	Days	Time	Location	Instructor
	on Classes – A			Location	mstructor
III-beig	on olasses – F	manemi c	ampus		
42076	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 110	Perez, Mary-Alice
42077	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 112	Alvarez, Cristina
42109	6/2 - 7/25	MTWTh	06:30pm-09:20pm	Anaheim Campus - 110	Kuzmenko, Nadiia
42110	6/2 - 7/25	MTWTh	06:30pm-09:20pm	Anaheim Campus - 112	Robinson, Christopher
In-pers	on Classes – C	ypress C	enter		
42122	6/2 - 7/25	MTWTh	09:00am-11:50am	NOCE Cypress Tech Ed 2 - 208	Stehly, JoAnn
42396	6/2 - 7/25	MTWTh	06:00pm-08:50pm	NOCE Cypress Tech Ed 2 - 208	Gatiglio, Karla
In-pers	on Classes – V	Vilshire C	enter	·	
42173	6/2 - 7/25	MTWTh	06:00pm-08:50pm	Wilshire NOCE 200 BLDG - 217	Williams, Jodie
42160	6/2 - 7/25	MTWTh	09:00am-11:50am	Wilshire NOCE 200 BLDG - 217	Koh, Myung
Online	Classes				. , ,
42289	6/2 - 7/25	Remote	Remote	ONLINE	Howie, Sherri
	10 hours in Zo	om (9:00a-	-11:20a, MTWTh). All r	remaining hours to be completed online in	Canvas.
42323	6/2 - 7/25	Remote	Remote	ONLINE	Stasiuk, Pedro
	10 hours in Zo	om (6:30p-	8:50p, MTWTh). All re	emaining hours to be completed online in C	Canvas.

#### ESL Skill Review, Beginning High

**ESLA 241** 

This Beginning High course focuses on reinforcing vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. Vocabulary topics are based on the needs of an adult immigrant learner, including housing, personal finances, food and shopping.

CRN In-pers	Dates on Classes – A	Days naheim (	Time Campus	Location	Instructor
42078 42079 42111 42112	6/2 - 7/25 6/2 - 7/25 6/2 - 7/25 6/2 - 7/25	MTWTh MTWTh MTWTh	09:00am-11:50am 09:00am-11:50am 06:30pm-09:20pm 06:30pm-09:20pm	Anaheim Campus - 104 Anaheim Campus - 106 Anaheim Campus - 104 Anaheim Campus - 106	Jackson, Julia STAFF Martinez, Mayra Elmossallamy, Marwa
In-pers	on Classes – C	ypress C	enter		
42123 42399	6/2 - 7/25 6/2 - 7/25	MTWTh	09:00am-11:50am 06:00pm-08:50pm	NOCE Cypress Tech Ed 2 - 215 NOCE Cypress Tech Ed 2 - 215	Betts, Robert Klimmek, Kelly
in-pers	on Classes – V	viisnire C	enter		
42161 42174 <b>Online</b>	6/2 - 7/25 6/2 - 7/25 <b>Classes</b>	MTWTh MTWTh	09:00am-11:50am 06:00pm-08:50pm	Wilshire NOCE 200 BLDG - 218 Wilshire NOCE 200 BLDG - 218	STAFF Levingston, Brent
42299 42324	6/2 - 7/25 8 hours in Zool 6/2 - 7/25	m (9:00a-1	Remote 0:50a, MTWTh). All re Remote	ONLINE maining hours to be completed online in CONLINE	Jimenez, Alvin anvas. Lewis, Wayne
	8 hours in Zoo	m (7:00p-8	:50p, MTWTh). All ren	naining hours to be completed online in Ca	invas.

#### ESL Skill Review, Intermediate Low

**ESLA 242** 

Recommended Preparation: Read, write, speak and comprehend English at the beginning high level. This Intermediate Low course focuses on vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. The vocabulary focus is on word forms and families determining meaning of words in context, and introduction of the basic affixes in the prediction meaning. Civics topics will be chosen each term based on the needs of the students.

CRN	Dates	Days	Time	Location	Instructor
In-pers	on Classes – A	naheim (	Campus		
42080	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 114	Danielsen, Marissa
42081	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 122	Hong, Andrew
42113	6/2 - 7/25	MTWTh	06:30pm-09:20pm	Anaheim Campus - 114	Pham, Vy
42114	6/2 - 7/25	MTWTh	06:30pm-09:20pm	Anaheim Campus - 122	Zhao, Jasper
In-pers	on Classes – C	Cypress C	enter		
42124	6/2 - 7/25	MTWTh	09:00am-11:50am	NOCE Cypress Tech Ed 2 - 219	Cipriani, Christina
42133	6/2 - 7/25		06:00pm-08:50pm	NOCE Cypress Tech Ed 2 - 219	Reyna, Bryan
In-pers	on Classes – V	Vilshire C	enter		
42162	6/2 - 7/25	MTWTh	09:00am-11:50am	Wilshire NOCE 200 BLDG - 203	Edwards, Tom
42175	6/2 - 7/25	MTWTh	06:00pm-08:50pm	Wilshire NOCE 200 BLDG - 203	Sun, Michelle
Online	Classes				
42309	6/2 - 7/25	Remote	Remote	ONLINE	Diaz, Carlos
	8 hours in Zoo	m (9:00a-1	0:50a, MTWTh). All re	emaining hours to be completed online in C	Canvas.
42325	6/2 - 7/25	Remote	Remote	ONLINE	Espinoza, Maria
	8 hours in Zoo	m (7:00p-8	3:50p, MTWTh). All ren	naining hours to be completed online in Ca	anvas.

#### ESL Skill Review, Intermediate High

**ESLA 243** 

Recommended Preparation: Read, write, speak and comprehend English at an intermediate level. This Intermediate High course focuses on vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. The vocabulary focus is on the acquisition and use of new vocabulary and the strategies to understand and interpret content. Civics topics will be chosen each term based on the needs of the students.

CRN	Dates	Days	Time	Location	Instructor		
in-pers	on Classes – A	naneim C	ampus				
42083	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 602	Doherty, Doreen		
42116	6/2 - 7/25	MTWTh	06:30pm-09:20pm	Anaheim Campus - 602	Ramirez, Cindy		
In-pers	on Classes – C	ypress C	enter	·	·		
42125	6/2 - 7/25	MTWTh	09:00am-11:50am	NOCE Cypress Tech Ed 2 - 211	STAFF		
42134	6/2 - 7/25		06:00pm-08:50pm	NOCE Cypress Tech Ed 2 - 211	Croteau, Ronald		
In-pers	on Classes – W	lilshire C	enter				
42163	6/2 - 7/25	MTWTh	09:00am-11:50am	Wilshire NOCE 200 BLDG - 219	Sersea, Ioan		
42176	6/2 - 7/25	MTWTh	06:00pm-08:50pm	Wilshire NOCE 200 BLDG - 219	Wu, Jaimie		
Online	Classes						
42333	6/2 - 7/25	Remote	Remote	ONLINE	Carson, Gerald		
	6 hours in Zoom (9:00a-10:50a, TWTh). All remaining hours to be completed online in Canvas.						
42326	6/2 - 7/25	Remote	Remote	ONLINE	Urionabarrenechea, Clara		
	6 hours in Zoor	n (7:00p-8	:50p, TWTh). All rema	ining hours to be completed online in Can	/as.		







#### ESL Skill Review, Advanced

**ESLA 244** 

Recommended Preparation: Read, write, speak and comprehend English at an intermediate high level. This course focuses on vocabulary and grammar forms and structures through listening, speaking, reading, and writing activities. The vocabulary focus is on increasing student academic vocabulary by using context clues, stems and affixes, dictionary skills and practice with the Academic Word List. Students will acquire the denotations and connotations of words.

CRN	Dates	Days	Time	Location	Instructor	
In-pers	on Classes – A	naheim C	Campus			
42085	6/2 - 7/25	MTWTh	09:00am-11:50am	Anaheim Campus - 126	STAFF	
42118	6/2 - 7/25	MTWTh	06:30pm-09:20pm	Anaheim Campus - 126	Bolourieh, Fariba	
In-pers	on Classes – C	ypress C	enter			
42126	6/2 - 7/25	MTWTh	09:00am-11:50am	NOCE Cypress Tech Ed 2 - 221	STAFF	
42135	6/2 - 7/25		06:30pm-08:50pm	NOCE Cypress Tech Ed 2 - 221	STAFF	
In-pers	on Classes – V	/ilshire C	enter			
42164	6/2 - 7/25	MTWTh	09:00am-11:50am	Wilshire NOCE 200 BLDG - 214	STAFF	
42177	6/2 - 7/25	MTWTh	06:30pm-08:50pm	Wilshire NOCE 200 BLDG - 214	STAFF	
Online	Classes					
42315	6/2 - 7/25	Remote	Remote	ONLINE	Filloy, Eileen	
6 hours in Zoom (9:00a-11:50a, TTh). All remaining hours to be completed online in Canvas						
42327	6/2 - 7/25	Remote	Remote	ONLINE	Khan, Nadia	
	6 hours in Zoor	n (6:30p-9	:20p, TTh). All remain	ing hours to be completed online in Canva	S	

# Citizenship Pathways for English Language Learners

#### Citizenship Preparation, Beginning

**ESLA 850** 

This beginner course prepares students for the US citizenship process. Students examine required forms for naturalization and prepare for their USCIS Citizenship Interview by practicing the USCIS Civics Questions, conversation strategies, and dictation. This course focuses on writing simple sentences, developing fluency in speaking and listening, and producing accurate pronunciation.

CRN	Dates	Days		Location	Instructor				
In-pers	In-person Classes – Anaheim Campus								
42072	6/2 - 7/25	MWF	09:00am-11:50am	Anaheim Campus - 607	Tanaka, Renee				

#### Citizenship Preparation, Intermediate-Advanced

**ESLA 851** 

This intermediate/advanced course prepares students for the US citizenship process. Students examine required forms for naturalization and prepare for the USCIS Citizenship Interview by practicing the USCIS Civics Questions, conversation strategies, and dictation. This course focuses on writing paragraphs with complex sentences while refining accuracy in speaking, listening, and pronunciation.

CRN	Dates	Days	Time	Location	Instructor
Online	Classes				
42357	6/2 - 7/25 8 hours in Zoom		Remote 50p, MTWTh). All remai	Online ning hours to be completed online in Canvas.	Khssassi, Zineb

# College Pathways for English Language Learners

#### **ESL for Academic Success: Reading and Writing I**

**ESLA 1060** 

Acquire reading and writing skills for academic success in higher level academic ESL courses, college, high school, GED, or career technical education programs. Students will participate in a variety of writing and reading activities on high-interest academic topics. Skills covered include reading for main ideas/details, sentence patterns and the writing process.

CRN	Dates	Days	Time	Location	Instructor			
Online	Classes							
42181	6/2 - 7/25	Remote	Remote	HYBRID - HYBRID	Serrano, Helen			
Required 7 hours in person at Anaheim Campus (6:00p-9:20p, MW) and 3 hours in Zoom (6:00p-8:50p, F).								
All remaining hours to be completed online in Canvas.								

#### ESL for Academic Success: Listening and Speaking I

**ESLA 1062** 

Acquire listening and speaking skills necessary for academic success in higher level academic ESL courses, college, high school, GED, or career technical education programs. Students will participate in a variety of listening and speaking activities on high-interest academic topics. Skills covered include listening to lectures, note taking, presentation skills and critical thinking.

CRN	Dates	Days	Time	Location	Instructor	
Online	Classes	•				
42398	6/2 - 7/25	Remote	Remote	ONLINE	Pederson, Blake	
12 hours in Zoom (9:00-11:50a, MTWTh). All remaining hours to be completed online in Canvas.						

#### ESL for Academic Success: Reading and Writing II

**ESLA 1065** 

Prerequisite: ESLA 500 ESL Intermediate High or ESLA 1060 ESL for Academic Success: Reading and Writing I. Acquire reading, writing, note-taking, test-taking, critical thinking, and computer skills necessary for academic success in college, high school, GED, or career technical education programs. Learn American cultural norms in the classroom. Participate in campus life through field trips to local colleges. For advanced level ESL students.

CRN	Dates	Days	Time	Location	Instructor			
Online (	Online Classes							
42316	6/2 - 7/25	Remote	Remote	ONLINE	Palacio, Daniel			
10 hours in Zoom (9:00a-11:20a, MTWTh). All remaining hours to be completed online in Canvas.								

# **Career Pathways for English Language Learners**

#### ESL and Computer Skills, Beginning

**ESLA 801** 

The course introduces ESL students to hands-on exploration and use of current Microsoft Windows programs. Students will learn basic computer parts, keyboarding, and the basics of MS Word, PowerPoint, Print Shop, and Excel. Emphasis is on building confidence in computer use to improve English skills in grammar, vocabulary, writing, speaking, pronunciation, and reading.

CRN	Dates	Days	Time	Location	Instructor
In-pers	on Classes – A	naheim C	ampus		
42092	6/2 - 7/25		08:30am-11:50am	Anaheim Campus - 702 A/B	de la Vega, Ryan
In-pers	on Classes – C	ypress C	enter		• •
42129	6/2 - 7/25	TTh	12:00pm-02:20pm	NOCE Cypress Tech Ed 2 - 203	Klimmek, Kelly
Online	Classes				·
42347	6/2 - 7/25	Remote	Remote	ONLINE	Carson, Gerald
	3 hours in Zoor	n (9:00a-1	1:50a, F). All remaining	g hours to be completed online in Canvas.	

# ESL and Computer Skills, Intermediate to Advanced

**ESLA 815** 

Students will enhance their English language skills through challenging computer application tasks using MS Word, PowerPoint, Print Shop, Excel, the Internet, and MS Publisher. Emphasis is on building confidence in independent projects to improve English skills in grammar, vocabulary, writing, and reading. Students will be actively involved in computer projects linking the academic environment with their communities.

CRN	Dates	Days	Time	Location	Instructor
In-pers	on Classes – A				
42094	6/2 - 7/25	TTh	08:30am-11:50am	Anaheim Campus - 702 A/B	de la Vega, Ryan
Online	Classes				
42348	6/2 - 7/25 2.5 hours in Zoo		Remote 11:20a, F). All remaining	ONLINE hours to be completed online in Canvas.	Danielsen, Marissa

#### **ESL Intermediate to Advanced Work Skills**

**ESLA 808** 

Advisory: Intermediate Low ESL Level or Above. This ESL course covers basic job-search and workplace survival language skills while building necessary computer and critical thinking skills for students who are at an intermediate level or higher. Emphasis is on understanding basic principles of getting a job as well as wages, benefits and concepts of employee organizations. Students will practice work-related safety standards and procedures and demonstrate effective use of common workplace technology and systems. Students will acquire skills of how to communicate effectively and manage workplace resources.

CRN	Dates	Days	Time	Location	Instructor
Online	Classes	-			
42414	6/2 - 7/25 3 hours in Zoom		Remote Op, F). All remaining hou	ONLINE urs to be completed online in Canvas	Espinoza, Maria

# **ESL Specialty Classes - Beginning**

#### American Idioms, Beginning

**ESLA 250** 

This course aims at developing language skills through the use of common North American English idioms and expressions. Receptive skills (i.e., listening and reading) are emphasized through exposure to daily life experiences.

CRN In-pers	Dates son Classes	Days – Anaheim		Location	Instructor
42397	6/2 - 7/25	TWTh	12:00pm-01:20pm	Anaheim Campus - 112	Alvarez, Cristina

#### **ESL Grammar Review, Beginning**

**ESLA 222** 

This course will teach the meanings and usages of basic English grammar structures that are frequently used in everyday situations. Students will learn how to apply grammar rules through oral and written communication. This class is designed for ESL students placed in the beginning low and beginning high levels.

CRN	Dates	Days	Time	Location	Instructor
In-pers	on Classes – A	Anaheim C	Campus		
42086	6/2 - 7/25	TWTh	12:00pm-01:20pm	Anaheim Campus - 132	Choi, Jean
Online	Classes			·	
42337	6/2 - 7/25	Remote	Remote	ONLINE	Hasan, Fouton
	6 hours in Zooi	m (9:00a-1	1:50a, MW). All remain	ning hours to be completed online in Canv	as.
42336	6/2 - 7/25	Remote	Remote	ONLINE	Jimenez, Alvin
	3 hours in Zooi	m (11:30a-	12:50p, TTh). All rema	ining hours to be completed online in Can	vas.

## ESL Reading Skills, Beginning

**ESLA 180** 

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are in beginning low and beginning high level.

CRN	Dates	Days	Time	Location	Instructor	
Online (	Classes	-				
42334	6/2 - 7/25	Remote	Remote	ONLINE	Filloy, Eileen	
3 hours i	n Zoom (9:00a-1	0:20a, MV	V). All remaining hours	to be completed online in Canvas		
42339	6/2 - 7/25	Remote	Remote	ONLINE	Hasan, Fouton	
6 hours in Zoom (9:00a-11:50a, TTh). All remaining hours to be completed online in Canvas.						







## ESL Speaking Skills, Beginning

**ESLA 182** 

This course is designed to help English language learners at a beginning level develop and build fluency in speaking. The class will focus on accurate pronunciation and different types of spoken language used in every day situations.

CRN	Dates	Days	Time	Location	Instructor					
In-perso	In-person Classes – Anaheim Campus									
42045	6/2 - 7/25	MW	09:00am-11:50am	Anaheim Campus - 128	STAFF					
42088	6/2 - 7/25	TWTh	12:00pm-01:20pm	Anaheim Campus - 108	Pico, Karina					
42096	6/2 - 7/25	TWTh	05:00pm-06:20pm	Anaheim Campus - 132	Lim, Emmie					
42101	6/2 - 7/25	TTh	06:00pm-08:50pm	Anaheim Campus - 128	STAFF					
In-perso	n Classes – (	Cypress C	enter							
42127	6/2 - 7/25	TWTh	12:00pm-01:20pm	NOCE Cypress Tech Ed 2 - 217	Pham, Cassandra					
In-perso	n Classes – \	Wilshire C	enter							
42165	6/2 - 7/25	MW	12:00pm-02:10pm	Wilshire NOCE 200 BLDG - 218	Witt, Sharon					
Online C	lasses									
42340	6/2 - 7/25	MW	09:00am-11:50am	ZOOM	Azarcon, Cynthia					
42341	6/2 - 7/25	TTh	09:00am-11:50am	ZOOM	Sattler, Tracy					
42350	6/2 - 7/25	MWF	12:00pm-01:20pm	ZOOM	Takeda, Nancy					
42351	6/2 - 7/25	MTWTh	06:00pm-06:50pm	ZOOM	Stasiuk, Pedro					

#### ESL Vocabulary Review, Beginning

**ESLA 225** 

Students will review, expand, and retain basic vocabulary words and phrases organized by commonly used topics. Students will work on using approximately fifteen practical target words per class in oral and written exercises. This course is designed for the ESL students placed in the Beginning Low and Beginning High levels.

CRN In-pers	Dates on Classes – A	Days naheim (	Time Campus	Location	Instructor
42090	6/2 - 7/25	TWTh	12:00pm-01:20pm	Anaheim Campus - 104	Jackson, Julia
42098	6/2 - 7/25	TWTh	05:00pm-06:20pm	Anaheim Campus - 110	Kuzmenko, Nadiia
Online	Classes				
42343	6/2 - 7/25	Remote	Remote	ONLINE	Sattler, Tracy
	6 hours in Zoor	m (9:00a-1	1:50a, MW). All remai	ning hours to be completed online in Canv	as.
42344	6/2 - 7/25	Remote	Remote	ONLINE	Azarcon, Cynthia
	6 hours in Zoor	m (9:00a-1	1:50a, TTh). All remai	ning hours to be completed online in Canv	as.

# **ESL Specialty Classes - Intermediate to Advanced**

#### ESL Grammar Review, Intermediate to Advanced

**ESLA 223** 

This course will teach the meanings and usages of advanced English grammar structures that are frequently used in everyday situations. Students will learn how to apply grammar rules in oral and written communication. This class supplements core ESL courses and is designed for ESL students placed in the intermediate and advanced levels.

CRN	Dates	Days	Time	Location	Instructor
Online	Classes				
42338	6/2 - 7/25 5 hours in Zoom		Remote :20a, MW). All remainin	ONLINE g hours to be completed online in Canvas.	Kopydlowska, Grazyna
42354	6/2 - 7/25 5 hours in Zoom		Remote	ONLINE hours to be completed online in Canvas.	Usary, Danny

#### ESL Reading Skills, Intermediate to Advanced

**ESLA 181** 

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are at an intermediate level or higher.

		•				
CRN	Dates	Days	Time	Location	Instructor	
Online	Classes					
42440	6/2 - 7/25	Remote	Remote	ONLINE	Filloy, Eileen	
	3 hours in Zoon	n (9:00a-10	:20a. MW).	All remaining hours to be completed online in Canvas.		

#### **ESL Speaking Skills, Intermediate to Advanced**

**ESLA 183** 

This course is designed to help English language learners at the intermediate to advanced level develop and build accuracy and fluency in speaking. The class will focus on different types of spoken language, conversation strategies, pronunciation skills and everyday speaking situations.

CRN	Dates	Days	Time	Location	Instructor			
In-pers	In-person Classes – Anaheim Campus							
42046	6/2 - 7/25	TTh	09:00am-11:50am	Anaheim Campus - 128	STAFF			
42089	6/2 - 7/25	TWTh	12:00pm-01:20pm	Anaheim Campus - 602	Doherty, Doreen			
42097	6/2 - 7/25	TWTh	05:00pm-06:20pm	Anaheim Campus - 114	Pham, Vy			
42102	6/2 - 7/25	MW	06:00pm-08:50pm	Anaheim Campus - 128	STAFF			
In-pers	on Classes – (	Cypress C	enter					
42128	6/2 - 7/25	TWTh	12:00pm-01:20pm	NOCE Cypress Tech Ed 2 - 221	Gatiglio, Karla			
In-pers	on Classes – \	Wilshire C	enter					
42166	6/2 - 7/25	MW	12:00pm-02:10pm	Wilshire NOCE 200 BLDG - 203	Edwards, Tom			
Online	Classes							
42342	6/2 - 7/25	MWF	10:30am-12:20pm	ZOOM	Samaan, Ann			
42335	6/2 - 7/25	MTWTh	11:00am-12:20pm	ZOOM	Diaz, Carlos			

#### **ESL Vocabulary Review, Intermediate to Advanced**

**ESLA 226** 

Students will review, expand, and retain vocabulary words and phrases organized by commonly used topics. Students will work on using approximately twenty-five practical target words per class in oral and written exercises. This course is designed for the ESL students placed in the Intermediate Low, Intermediate High, and Advanced levels.

CRN	Dates	Days	Time	Location	Instructor
In-pers	on Classes – A	naheim (	Campus		
42091	6/3 - 7/25	TWTh	12:00pm-01:20pm	Anaheim Campus - 122	Hong, Andrew
Online	Classes				
42355	6/2 - 7/25 5 hours in Zoom		Remote 50p, TTh). All remaining	ONLINE hours to be completed online in Canvas.	Usary, Danny
42345	6/2 - 7/25 5 hours in Zoom		Remote :20a, TTh). All remaining	ONLINE g hours to be completed online in Canvas.	Kopydlowska, Grazyna

#### **ESL Writing Skills, Intermediate to Advanced**

**ESLA 186** 

This ESL course will acquaint intermediate to advanced students with writing techniques by focusing on prewriting, outlining, drafting, revising and editing.

CRN	Dates	Days	Time	Location	Instructor
In-pers	on Classes – A	naheim (	Campus		
42099	6/2 - 7/25	TWTh	05:00pm-06:20pm	Anaheim Campus - 602	Ramirez, Cindy
Online	Classes				·
42346	6/2 - 7/25 5 hours in Zoom		Remote :20a. TTh). All remainin	ONLINE a hours to be completed online in Canvas.	Sanchez, Patty

# Student Succes Spotlight: Griselda Ortiz

English as a Second Language and High School Diploma Programs



**Griselda Ortiz** arrived in the U.S. in the 1980s, determined to build a bright future for herself and her family. After raising five children and becoming a proud grandmother to 18, she set her sights on a new goal—mastering the English language. Enrolling in English as a Second Language (ESL) classes at NOCE, Griselda found a welcoming and supportive environment that helped her strengthen her speaking and writing skills for work, home, and social settings. With unwavering dedication, she is working toward completing all ESL levels and earning her high school diploma. Her commitment to learning has opened new doors, allowing her to confidently navigate daily life and thrive in her job.

Griselda's journey is a testament to the power of perseverance, proving that it's never too late to pursue education and achieve your dreams.

# **ESL Community-Based/Off-Site Classes**

ESL Multilevel ESLA 110

The course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen, speak, read, and write in English in context-specific environments.

CRN	Dates	Days	Time	Location	Instructor
City of	Anaheim	-			
42217	6/2 - 7/24	MTWTh	09:00am-11:50am	Downtown Anaheim Community Center	STAFF
Higher	Ground Youth	Family So	ervices	· ·	
42219	6/2 - 7/24	MTWTh	08:30am-11:20am	Higher Ground Youth Family Services	Zabayle, Zachary

#### ESL and Computer Skills, Beginning

**ESLA 801** 

The course introduces ESL students to hands-on exploration and use of current Microsoft Windows programs. Students will learn basic computer parts, keyboarding, and the basics of MS Word, PowerPoint, Print Shop, and Excel. Emphasis is on building confidence in computer use to improve English skills in grammar, vocabulary, writing, speaking, pronunciation, and reading.

CRN Anahein	Dates n Unified High	Days School I	Time District (AUHSD)	Location	Instructor
	6/2 - 7/25	MW	08:30am-11:20am	Dale Junior High School	STAFF
	6/2 - 6/25	TWTh	09:00am-11:50am	Sycamore Junior High School	Wang, Denise

## ESL Speaking Skills, Beginning

**ESLA 182** 

This course is designed to help English language learners at a beginning level develop and build fluency in speaking. The class will focus on accurate pronunciation and different types of spoken language used in everyday situations.

			**		, ,	
CRN	Dates	Days	Time	Location		Instructor
Anahei	im Unified High	School	District (AUHSD)			
42361	6/2 - 7/9	MW	06:00pm-08:50pm	Thomas Edison Elementary		STAFF
OC Un	ited (Fullerton)			·		
42218	6/2 - 7/25	TTh	09:00am-11:50am	Gilbert Community Center		Alharbi, Deema

## **ESL Writing Skills, Beginning**

**ESLA 185** 

This ESL course will acquaint students with writing skills required to develop basic-level writing techniques by focusing on sentence structure, parts of a sentence, topic sentences, body sentences and concluding sentences.

CRN	Dates	Days		Location	Instructor		
Anaheim Unified High School District (AUHSD)							
42362	6/3 - 7/10	TTh	06:00pm-08:50pm	Thomas Edison Elementary	Kepler, Marc		

#### Family Literacy

**ESLA 120** 

The course focuses on incorporating reading and literacy as a fundamental component of a healthy, well-functioning family. The family-oriented assignments integrate school and home.

CRN OC Uni	Dates ted (Fullerton)	Days	Time	Location	Instructor
42223	6/2 - 7/25	TTh	06:00pm-08:50pm	Gilbert Community Center	Alharbi, Deema



# ACTIVE OLDER ADULTS/EMERITUS

Designed for adults age 50 and older, but open to anyone 18+.

Empower independence, advocacy, physical and cognitive health, economic self-sufficiency, and community engagement.

Explore noce.edu/emeritus or call (714) 808-4909.

# **Program Office Location:**

Anaheim Campus - 1st Floor, Room 154

# **In-person Office Hours:**

Monday - Thursday......8 a.m. - 4:30 p.m.

# **Program Overview**

# Stay Vibrant with Emeritus Classes

# **Emeritus Program Classes**

Registration is required before attending class.

- Advisory: Some classes fill up quickly, prior to the first day of class.
- For courses not at full capacity by the start date, on-going registration is available
  throughout the semester, i.e., students can register for an Emeritus course anytime
  during the semester, space permitting.

# Ready to Get Started?

# Once you've applied for free admission to NOCE and have your student ID Number...

- 1. Register for class(es) as soon as possible. Options include:
  - Online via College Scheduler see page 5 or visit <u>noce.edu/register</u> for details.
  - In-person at an NOCE Center.
  - In class, if space permits.

Note: Classes that don't have sufficient number of students enrolled may be cancelled.

- 2. For more information about classes at community-based locations:
  - Please see pages 8-9 for site addresses and phone numbers.
  - Review note on page 9 about possible closures at some private/residential community locations.
- 3. Attend class on the date, time, and at the location listed in the class schedule.
  - Attending class is important. Let your instructor know in advance if you may be absent. Students who don't attend frequently may be dropped from the class.
  - For more information on attendance, drops, and waitlist policy, please visit noce.edu/academic-policies.
- 4. Students who are on a waitlist:
  - Ensure NOCE has your current email on file in order to contact you.
  - If a space in the class opens up, an email will notify you.
     You must respond within 24 hours to register for the class.

# **Have Questions about Classes?**

# **Contact the Emeritus Program**

(714) 808-4909 or emeritus@noce.edu.

# **Need Registration Help?**



**Contact StarHelp** 

(714) 808-4679 or starhelp@noce.edu.

# **Body & Mind**

#### **Health and Wellness for Older Adults**

**EMER 310** 

Learn the benefits of adopting behaviors associated with healthy and successful aging. Focus on the natural effects of the aging process and the benefits of being proactive by using a healthy diet, managing chronic conditions, and engaging in routine physical activity as a means to living with optimum independence.

CRN	Dates Centers	Days	Time	Location	Instructor
42291	6/4 - 7/30	W	05:30pm-07:20pm	Anaheim Campus - 402A	Porraz, Marissa
	unity Centers		praries	Ananeim Campus - 402A	FUITAZ, IVIAIISSA
42056	6/2 - 7/28	М	10:00am-11:50am	Brea Senior Center	Layne, Jonathan
42196	6/3 - 7/29	T	10:00am-11:50am	Brea Senior Center	Matikinyidze, Rufaro
42197	6/5 - 7/31	Th	09:30am-11:20am	Brea Senior Center	Matikinyidze, Rufaro
42195	6/2 - 7/28	М	09:30am-11:20am	Buena Park Senior Center	Matikinyidze, Rufaro
42301	6/2 - 7/28	M	01:00pm-02:50pm	Buena Park Senior Center	Yu, Kenneth
42319	6/3 - 7/29	T	09:30am-11:20am	Buena Park Senior Center	STAFF
42251	6/3 - 7/29	T	12:30pm-02:20pm	Buena Park Senior Center	Carter-Rosenbloom, Robin
42252	6/5 - 7/31	Th	10:00am-11:50am	Buena Park Senior Center	STAFF
42322	6/6 - 8/1	F	09:30am-11:20am	Buena Park Senior Center	STAFF
42318	6/2 - 7/28	M	10:00am-11:50am	Cypress Senior Citizen Center	STAFF
42300	6/2 - 7/28	MF	10:20am-12:10pm	Cypress Senior Citizen Center	Yu, Kenneth
42320	6/5 - 7/31	Th	09:45am-11:35am	Cypress Senior Citizen Center	Vizcarra, Vince
42061	6/5 - 7/31	Th	01:00pm-02:50pm	Cypress Senior Citizen Center	Layne, Jonathan
42276	6/3 - 7/29	T	10:00am-11:50am	Downtown Anaheim Community Center	Wotring, Janine
42274	6/2 - 7/28	M	09:00am-10:50am	Fullerton Community Center	Wotring, Janine
42250	6/3 - 7/29	T	10:00am-11:50am	Fullerton Community Center	Carter-Rosenbloom, Robin
42198	6/6 - 8/1	F	08:30am-10:20am	Fullerton Community Center	Matikinyidze, Rufaro
42317	6/2 - 7/28	M	10:00am-11:50am	La Habra Community Serv-Senior Center	STAFF
42302	6/3 - 7/29	T	08:30am-10:20am	La Habra Community Serv-Senior Center	Yu, Kenneth
42233	6/5 - 7/31	Th	09:30am-11:20am	Leisure World Seal Beach	Stumps, Devon
			bhouse # 6 (Dance Studio		
42234	6/5 - 7/31 Class will be h	Th neld at Clui	11:30am-01:20pm bhouse # 6 (Dance Studio	Leisure World Seal Beach	Stumps, Devon
42382	6/3 - 7/29	T	10:00am-11:50am	Rush Park	STAFF
42284	6/6 - 8/1	F	10:00am-11:50am	Rush Park	STAFF
42058	6/4 - 7/30	W	10:00am-11:50am	West Anaheim Youth Center	Layne, Jonathan
42275	6/2 - 7/28	M	12:00pm-01:50pm	Yorba Linda Senior Center	Wotring, Janine
42057	6/3 - 7/29	T	10:30am-12:20pm	Yorba Linda Senior Center	Layne, Jonathan
42304	6/4 - 7/30	W	10:00am-11:50am	Yorba Linda Senior Center	Yu, Kenneth
42059	6/4 - 7/30	W	02:00pm-03:50pm	Yorba Linda Senior Center	Layne, Jonathan
42060	6/5 - 7/31	Th	10:30am-12:20pm	Yorba Linda Senior Center	Layne, Jonathan
42280	6/6 - 8/1	F	09:30am-11:20am	Yorba Linda Senior Center	Wotring, Janine
			ring and Adult Day Pr	-	AA7 ( '
42277	6/4 - 7/30	W	09:30am-11:20am	Bayshire Yorba Linda	Wotring, Janine
42303	6/3 - 7/31	TTh F	12:30pm-02:20pm	Emerald Isle Senior Apartments	Yu, Kenneth
42199	6/6 - 8/1		11:00am-12:50pm	Park Vista Assisted Living	Matikinyidze, Rufaro
42013 42015	6/2 - 7/28	M	03:15pm-05:05pm 10:00am-11:50am	Sun Mar Nursing Center	Kim, Hannah
42015	6/5 - 7/31 6/3 - 7/29	Th T		Sun Mar Nursing Center The Grove Post Acute	Kim, Hannah
	Classes	ı	01:30pm-03:20pm	THE GIOVE POSTACULE	Kim, Hannah
42307	6/5 - 7/31	Th	03:00pm-04:50pm	ZOOM	Yu, Kenneth

#### **Help Yourself to Health for Older Adults**

**EMER 320** 

Various health related topics of interest to older adults will be discussed. Safe, beneficial, exercises intended to promote general health and fitness for older adults will be introduced. Each class will incorporate information, discussion, and exercises.

CRN	Dates	Days	Time	Location	Instructor
Commi	unity Centers	s and Libra	ıries		
42279	6/5 - 7/31	Th	12:00pm-01:50pm	Downtown Anaheim Community Center	Wotring, Janine
42305	6/4 - 8/1	WF	12:30pm-02:20pm	Fullerton Community Center	Yu, Kenneth
41967	6/2 - 7/28	M	02:00pm-03:50pm	St. Catherine	Alcala, Lilia
42200	6/4 - 7/30	W	09:00am-10:50am	Stanton Civic Center	Matikinyidze, Rufaro

#### Staying Mentally Sharp for Older Adults

**EMER 330** 

This course provides older adults with the tools to reach their optimum levels of brainpower through skill-building with memory techniques. Also covered are decision-making, problem-solving, planning, and determining opportunities for cognitive growth.

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CRN	Dates	Days	Time	Location	Instructor				
Community Centers and Libraries									
42154	6/4 - 7/30	W	12:30pm-02:20pm	Brea Senior Center	Belknap, Jeannie				
42151	6/2 - 7/28	M	03:30pm-05:20pm	Buena Park Senior Center	Belknap, Jeannie				
42152	6/3 - 7/29	Τ	09:00am-10:50am	Fullerton Community Center	Belknap, Jeannie				
42150	6/2 - 7/28	M	01:00pm-02:50pm	La Palma Community Center	Belknap, Jeannie				
42169	6/6 - 8/1	F	12:00pm-01:50pm	Leisure World Seal Beach	Bloom, Danielle				
	Class will be	held Club Ho	ouse # 3 (Learning Cent	er)					
42149	6/2 - 7/28	M	09:00am-10:50am	Yorba Linda Senior Center	Belknap, Jeannie				

#### Health and Wellness for Older Adults: Adapted Mobility

**EMER 315** 

This course provides older adults with techniques and strategies for healthy aging when restricted by physical impairments or limited mobility. Emphasis is on the benefits of managing age-related complications or medical conditions, routine and adaptive physical activity and a healthy diet.

CRN	Dates	Days	Time	Location	Instructor			
Community Centers and Libraries								
42278	6/5 - 7/31	Th	09:00am-10:50am	La Habra Community Serv-Senior Cente	r Wotring, Janine			
Facilitie	es for Resident	tial Living	g and Adult Day Pro	grams				
42028	6/5 - 7/31	Th	09:30am-11:20am	Alamitos West Health Care Center	Penn, Elline			
42297	6/3 - 7/29	Τ	09:30am-11:20am	Anaheim Terrace Care Center	Vizcarra, Vince			
42138	6/5 - 7/31	Th	09:30am-11:20am	Bonita Hills Post Acute	Adams, Stephanie			
42137	6/4 - 7/30	W	01:30pm-03:20pm	Buena Park Nursing Center	Adams, Stephanie			
42296	6/2 - 7/28	M	09:00am-10:50am	Crescent Landing Garden Grove	STAFF			
42139	6/6 - 8/1	F	09:30am-11:20am	Harbor Villa Care Center	Adams, Stephanie			
42451	6/5 - 7/31	Th	01:00pm-02:50pm	Ivy Park at Bradford	STAFF			
42029	6/6 - 8/1	F	10:50am-12:40pm	Park Anaheim Healthcare Center	Penn, Elline			
42306	6/5 - 7/31	Th	09:30am-11:20am	Park Regency Ret Res	STAFF			
42136	6/2 - 7/28	M	10:00am-11:50am	Park Vista Assisted Living	Adams, Stephanie			
42026	6/4 - 7/30	W	01:30pm-03:20pm	Rowntree Gardens	Penn, Elline			
42290	6/5 - 7/31	Th	09:30am-11:20am	Rowntree Gardens	Porraz, Marissa			
42290	6/6 - 8/1	F	09:30am-11:20am	Rowntree Gardens	Porraz, Marissa			
41966	6/4 - 7/30	W	10:00am-11:50am	St. Elizabeth Healthcare	Penn, Elline			
42140	6/6 - 8/1	F	01:00pm-02:50pm	The Pavilion at Sunny Hills	Adams, Stephanie			
42413	6/5 - 7/31	Th	01:00pm-02:50pm	Westmont Cypress Compass Rose	STAFF			
42030	6/6 - 8/1	F	01:30pm-03:20pm	Whitten Heights	Penn, Elline			
42298	6/6 - 8/1	F	02:00pm-03:50pm	Windsor Gardens of Anaheim	STAFF			

#### Food Preparation and Good Nutrition for Older Adults

**EMER 305** 

This course offers a wide range of food preparation topics as they relate to the health and well-being of older adults. The course explores topics of interest for older adults in the areas of nutrition, consumerism, cultural traditions, entertaining, health, and safety. Various foods will be prepared, tasted, and discussed.

CRN	Dates	Days	Time	Location	Instructor					
Commi	Community Centers and Libraries									
42270	6/5 - 7/31	Th	09:30am-11:20am	Leisure World Seal Beach	Villarreal, Maria					
	Class will be he	eld at Clubl	house # 3 Room 9							
42273	6/6 - 8/1	F	01:00pm-02:50pm	Fullerton Community Center	Villarreal, Maria					
Facilitie	es for Residen	tial Living	g and Adult Day Pro	grams						
42271	6/5 - 7/31	Th	02:00pm-03:50pm	Alamitos West Health Care Center	Villarreal, Maria					
42269	6/3 - 7/29	Τ	02:00pm-03:50pm	Anaheim Terrace Care Center	Villarreal, Maria					
42232	6/3 - 7/29	Τ	01:00pm-02:50pm	Bayshire Yorba Linda	Rose, Rachel					
42231	6/3 - 7/29	Τ	09:00am-10:50am	Bayshire Yorba Linda	Rose, Rachel					
42272	6/6 - 8/1	F	09:30am-11:20am	Gordon Lane Care Center	Villarreal, Maria					
42266	6/2 - 7/28	M	09:30am-11:20am	La Palma Nursing Center	Villarreal, Maria					
42267	6/2 - 7/28	M	01:30pm-03:20pm	Park Vista Assisted Living	Villarreal, Maria					
42017	6/4 - 7/30	W	02:00pm-03:50pm	Sun Mar Nursing Center	Kim, Hannah					
42268	6/3 - 7/29	Т	09:30am-11:20am	The Pavilion at Sunny Hills	Villarreal, Maria					

# Communication

#### Creative Writing for Seniors

**EMER 115** 

This course for older adults teaches both beginning and experienced writers how to create and shape autobiographies, fiction, and non-fiction writing and poetry into readable and publishable forms.

CRN	Dates	Days	Time	Location	Instructor				
Comm	Community Centers and Libraries								
42295	6/3 - 7/29	T	01:00pm-02:50pm	Cypress Senior Citizen Center	STAFF				
42331	6/3 - 7/29	T	01:00pm-02:50pm	Leisure World Seal Beach	STAFF				
	Class will be he	eld at Clubho	ouse # 6 Room 2						
Faciliti	Facilities for Residential Living and Adult Day Programs								
42294	6/2 - 7/28	M	03:00pm-04:50pm	Morningside of Fullerton	STAFF				

#### **History of Comedy and Humor for Older Adults**

**EMER 325** 

This class offers to older adults an informative look at past and present forms of comedy and humor as it relates to their life experiences and what makes them laugh. Older adult students become aware of the influences, various mediums, elements and forms of comedy and humor that has influenced people throughout history.

CRN	Dates	Days	Time	Location	Instructor
Facilitie	es for Residen	tial Living	g and Adult Day Pro	grams	
42254	6/4 - 7/30	W	09:30am-11:20am	Crescent Landing Garden Grove	Fischer, Hildy
42255	6/5 - 7/31	Th	09:45am-11:35am	Reimagine Network	Fischer, Hildy
42404	6/5 - 7/31	Th	09:30am-11:20am	St Catherine	STAFF

#### **Books Come Alive for Older Adults**

**EMER 120** 

"Books Come Alive" is an intellectually and socially rewarding activity designed for older adults in which outstanding works of fiction are read and discussed. Through the method of shared inquiry, along with thought-provoking questions, older adult students are offered exciting opportunities for self-discovery and personal growth.

CRN	Dates	Days	Time	Location	Instructor					
Comm	Community Centers and Libraries									
42189	6/2 - 7/28	M	12:00pm-01:50pm	Fullerton Community Center	Gomes, Mary					
42332	6/3 - 7/29	T	03:00pm-04:50pm	Leisure World Seal Beach	STAFF					
	Class will be	held in Club	house # 6, Room 2							

Senior Topics for Older Adults EMER 145
This course presents older adults with various topics for discussion and class activities based on the students' individual interests, backgrounds, physical and mental abilities. Older adults are encouraged to share and compare life experiences, and learn about international, national and local events and issues from a current and historical viewpoint.

CRN	Dates	Days	Time	Location	Instructor
	unity Centers a	ınd Libra	ries		
42329	6/6 - 8/1	F	10:30am-12:20pm	Buena Park Senior Center	Lange-Goldstein, Laureen
			g and Adult Day Pro		0.11.14
41998	6/6 - 8/1	F	09:45am-11:35am	Bayshire Yorba Linda	Gable, Mary
42008	6/4 - 7/30	W	10:00am-11:50am	Bonita Hills Post Acute	Johnson, Lisa
42188	6/6 - 8/1	F	02:30pm-04:20pm	Brookdale Anaheim	Gomes, Mary
42000	6/2 - 7/28	M	01:00pm-02:50pm	Buena Park Nursing Center	Harris, Amy
42190	6/3 - 7/29	T	01:30pm-03:20pm	Buena Vista Care Center	Miller, Joy
42187	6/6 - 8/1	F	09:30am-11:20am	Buena Vista Care Center	Gomes, Mary
42002	6/3 - 7/29	T	01:00pm-02:50pm	Cambridge Court	Harris, Amy
42005	6/6 - 8/1	F	09:30am-11:20am	Chapman Care Center	Harris, Amy
42258	6/5 - 7/31	Th	03:00pm-04:50pm	Crescent Landing Garden Grove	Fischer, Hildy
42011	6/6 - 8/1	F	01:30pm-03:20pm	Crescent Landing Garden Grove	Johnson, Lisa
42001	6/2 - 7/28	M	03:15pm-05:05pm	Emerald Court	Harris, Amy
41995	6/3 - 7/29	T	09:30am-11:20am	Emerald Court	Gable, Mary
42257	6/4 - 7/30	W	02:45pm-04:35pm	Emerald Court	Fischer, Hildy
42183	6/3 - 7/29	T	09:30am-11:20am	Gordon Lane Care Center	Gomes, Mary
41999	6/6 - 8/1	F	03:15pm-05:05pm	Gordon Lane Care Center	Gable, Mary
42003	6/4 - 7/30	W	09:30am-11:20am	La Palma Nursing Center	Harris, Amy
42191	6/4 - 7/30	W	02:30pm-04:20pm	Leisure Court	Miller, Joy
42185	6/4 - 7/30	W	01:30pm-03:20pm	Palm Retirement Center	Gomes, Mary
42184	6/4 - 7/30	W	10:00am-11:50am	Park Anaheim Healthcare Center	Gomes, Mary
41993	6/2 - 7/28	M	01:00pm-02:50pm	Park Regency Ret Res	Gable, Mary
42186	6/5 - 7/31	Th	01:30pm-03:20pm	Park Vista Assisted Living	Gomes, Mary
42010	6/5 - 7/31	Th	09:30am-11:20am	Park Vista Assisted Living	Johnson, Lisa
42007	6/2 - 7/28	M	10:00am-11:50am	Park Vista at Morningside	Johnson, Lisa
41996	6/4 - 7/30	W	01:30pm-03:20pm	Park Vista at Morningside	Gable, Mary
41997	6/5 - 7/31	Th	09:45am-11:35am	St. Elizabeth	Gable, Mary
42006	6/6 - 8/1	F	01:30pm-03:20pm	St. Elizabeth Healthcare	Harris, Amy
42016	6/6 - 8/1	F	02:30pm-04:20pm	The Grove Post Acute	Kim, Hannah
41994	6/2 - 7/28	M	03:15pm-05:05pm	The Pavilion at Sunny Hills	Gable, Mary
42009	6/3 - 7/29	T	01:00pm-02:50pm	The Pavilion at Sunny Hills	Johnson, Lisa
42004	6/4- 7/30	W	01:00pm-02:50pm	Walnut Village Retirement Comm	Harris, Amy
42413	6/5 - 7/31	Th	01:00pm-02:50pm	Westmont Cypress Compass Rose	STAFF
42182	6/2 - 7/28	M	09:30am-11:20am	Windsor Gardens of Anaheim	Gomes, Mary

#### **Journey Back Into Time for Older Adults**

**EMER 125** 

This class offers older adult students the opportunity to explore and share their personal histories, cultures, and values among older adult students through group discussion. Shared experiences, memories, and linking the past with the present encourage self-awareness, positive self-esteem, mental stimulation, and enjoyment.

CRN	Dates	Days	Time	Location	Instructor
Faciliti	es for Reside	ntial Livin	g and Adult Day Pro	grams	
42192	6/2 - 7/28	M	02:00pm-03:50pm	Beach Creek Post Acute	Miller, Joy
42256	6/3 - 7/29	Τ	01:00pm-02:50pm	St. Catherine	Fischer, Hildy

#### **Mobile Information Literacy**

**EMER 150** 

Designed to give students the necessary communication and technology skills that are crucial in order to take advantage of the wealth of new and emerging opportunities associated with digital technologies whilst also remaining alert to the various challenge's technology can present.

CRN	Dates	Days	Time	Location	Instructor
NOCE (	Centers	-			
42157	6/5 - 7/31	Th	01:00pm-02:50pm	Anaheim Campus - 403	Belknap, Jeannie
Commi	unity Centers	and Libra	ries		
42167	6/6 - 8/1	F	09:00am-10:50am	Brea Senior Center	Bloom, Danielle
42012	6/3 - 7/29	Τ	10:00am-11:50am	Buena Park Senior Center	Johnson, Lisa
42407	6/4 - 7/30	W	03:30pm-05:20pm	Buena Park Senior Center	Belknap, Jeannie
42406	6/5 - 7/31	Th	09:00am-10:50am	Fullerton Community Center	Belknap, Jeannie
42168	6/6 - 8/1	F	02:00pm-03:50pm	Leisure World Seal Beach	Bloom, Danielle
	Class will be	held at Club	House # 3 (Learning Ce	nter)	

## **Creative Arts**

Creative arts students provide their own artistic supplies. At first class meeting, the instructor will provide guidance on the items needed for class.

#### **Creative Arts for Older Adults**

**EMER 205** 

This class for older adults encourages art appreciation, self expression, and creativity through a variety of art media. Projects are designed to expose older adult students to artistic design, and to give experience with different artistic methods, techniques, tools, and materials.

CRN	Dates	Days	Time	Location	Instructor		
Community Centers and Libraries							
42240	6/3 - 7/29	Τ	10:30am-12:20pm	La Palma Community Center	Tuttle-Harry, Honour		
42364	6/3 - 7/29	T	09:30am-11:20am	Leisure World Seal Beach	Gier, Bryce		
			house # 6 Room B				
			g and Adult Day Pro				
42241	6/3 - 7/29	T	02:00pm-03:50pm	Alamitos West Health Care Center	Tuttle-Harry, Honour		
42236	6/2 - 7/28	M	11:30am-01:20pm	Anaheim Crown Plaza	Cooper, Sarah		
42285	6/3 - 7/29	T	02:00pm-03:50pm	Bonita Hills Post Acute	Yoo, Joy		
42287	6/5 - 7/31	Th	02:00pm-03:50pm	Buena Park Nursing Center	Yoo, Joy		
42238	6/2 - 7/28	M	10:30am-12:20pm	Chapman Care Center	Tuttle-Harry, Honour		
42062	6/5 - 7/31	Th	09:30am-11:20am	Crescent Landing Garden Grove	Lopez, Israel		
42288	6/6 - 8/1	F	09:45am-11:35am	Crescent Landing Garden Grove	Yoo, Joy		
42237	6/2 - 7/28	M	02:00pm-03:50pm	Gordon Lane Care Center	Cooper, Sarah		
42400	6/3 - 7/29	T	10:00am-11:50am	Ivy Park at Bradford	STAFF		
42402	6/4 - 7/30	W	09:30am-11:20am	Ivy Park at Bradford	STAFF		
42292	6/5 - 7/31	Th	10:00am-11:50am	Ivy Park at Bradford	Cooper, Sarah		
42403	6/6 - 8/1	F	09:30am-11:20am	Ivy Park at Bradford	STAFF		
42235	6/2 - 7/28	M	09:00am-10:50am	Leisure Court	Thakkar, Nirali		
42286	6/5 - 7/31	Th	09:30am-11:20am	Park Vista at Morningside	Yoo, Joy		
42367	6/6 - 8/1	F	10:00am-11:50am	Reimagine Network	Gier, Bryce		
42405	6/3 - 7/29	Τ	02:00pm-03:50pm	Rowntree Gardens	Lopez, Israel		
41962	6/3 - 7/29	Τ	09:30am-11:20am	St Catherine	Akin, Almira		
41964	6/4 - 7/30	W	09:30am-11:20am	St Catherine	Akin, Almira		
42368	6/6 - 8/1	F	02:30pm-04:20pm	Sun Mar Nursing Center	Gier, Bryce		
42293	6/5 - 7/31	Th	01:30pm-03:20pm	The Grove Post Acute	STAFF		
42239	6/2 - 7/28	M	02:00pm-03:50pm	Windsor Gardens of Anaheim	Tuttle-Harry, Honour		
	,				, ,		

Painting for Older Adults

This class offers older adults an individualized approach to learning painting and artistic expression at their own pace and within their interest and style. Older adult students will learn techniques in drawing, brush strokes, color mixing and application.

CDN	Detec	Dave	Time	Leastion	Instructor
CRN	Dates	Days	Time	Location	Instructor
	Centers				
42363	6/2 - 7/28	M	01:00pm-02:50pm	Anaheim Campus - 402A	Gier, Bryce
42063	6/5 - 7/31	Th	12:00pm-01:50pm	Anaheim Campus - 402A	Lopez, Israel
Commi	unity Centers a	and Libra	ries		
41977	6/3 - 7/29	Τ	01:00pm-02:50pm	Brea Senior Center	Bowman, Ashley
42312	6/4 - 7/30	W	01:00pm-04:50pm	Buena Park Senior Center	Akin, Almira
41990	6/5 - 7/31	Th	01:15pm-05:05pm	Buena Park Senior Center	Cooper, Sarah
42366	6/4 - 7/30	W	01:00pm-04:50pm	Cypress Senior Citizen Center	Gier, Bryce
42401	6/4 - 7/30	W	09:30am-11:20am	Cypress Senior Citizen Center	Lopez, Israel
42313	6/5 - 7/31	Th	12:00pm-03:50pm	Downtown Anaheim Community Center	STAFF
42064	6/6 - 8/1	F	12:30pm-02:20pm	La Habra Community Serv-Senior Center	r Lopez, Israel
42365	6/3 - 7/29	T	01:00pm-04:50pm	Leisure World Seal Beach	Gier, Bryce
	Class will be held	d in Clubho	ouse # 4.		
41982	6/2 - 7/28	M	08:00am-11:50am	Yorba Linda Senior Center	Clary, Ling Ling
41984	6/4 - 7/30	W	08:30am-12:20pm	Yorba Linda Senior Center	Clary, Ling Ling
Facilitie	es for Residen	tial Livin	g and Adult Day Pro	grams	
41963	6/3 - 7/29	Τ	02:30pm-04:20pm	Brookdale Valley View	Akin, Almira
41965	6/5 - 7/31	Th	12:30pm-02:20pm	Brookdale Valley View	Akin, Almira
41989	6/3 - 7/29	T	10:00am-11:50am	Crescent Landing Garden Grove	Cooper, Sarah
42020	6/2 - 7/28	M	10:00am-11:50am	Ivy Park at Bradford	Akin, Almira
42021	6/6 - 8/1	F	10:00am-11:50am	Ivy Park at Bradford	Akin, Almira
41975	6/2 - 7/28	M	09:00am-10:50am	Stanton Civic Center	Bowman, Ashley
42412	6/3 - 7/29	T	01:00pm-02:50pm	Westmont Cypress	STAFF







#### **Quilting for Older Adults**

#### **EMER 260**

This course offers the essentials of quilting for older adult students, which includes fabric selection, cutting, and sewing methods along with the history and vocabulary of the craft. Special techniques for older adults are covered such as patchwork, appliqu' hand and machine methods, and finishing techniques.

CRN	Dates	Days	Time	Location	Instructor					
Community Centers and Libraries										
42214	6/3 - 7/29	T	12:30pm-04:20pm	Buena Park Senior Center	Smith, Larene					
42212	6/2 - 7/28	M	08:30am-12:20pm	Cypress Senior Citizen Center	Smith, Larene					
42213	6/2 - 7/28	M	01:30pm-05:20pm	Leisure World Seal Beach	Smith, Larene					
	Class will be held at Clubhouse # 3 (Needle Arts Studio)									
42215	6/6 - 8/1	F	08:30am-12:20pm	Yorba Linda Senior Center	Smith, Larene					

#### Needlecrafts: Knitting and Crochet for Older Adults

**EMER 240** 

Students will learn the practical application, knowledge, and skills required to create knitted, crocheted, needlepointed and cross-stitched hand-made items. A variety of items are created by students, including decorations for the home and clothing for babies, children, and adults.

CRN	Dates	Days	Time	Location	Instructor				
NOCE	Centers								
41976	6/2 - 7/28	M	01:00pm-02:50pm	NOCE Cypress Tech Ed 2 - 204	Bowman, Ashley				
Commi	unity Centers a	and Libra	ries	•	·				
41981	6/6 - 8/1	F	09:30am-11:20am	Downtown Anaheim Community Center	Bowman, Ashley				
41979	6/5 - 7/31	Th	09:00am-10:50am	Fullerton Community Center	Bowman, Ashley				
41978	6/4 - 7/30	W	02:00pm-03:50pm	Leisure World Seal Beach	Bowman, Ashley				
	Class will be held at Clubhouse # 3 (Needle Arts Studio)								
41980	6/5 - 7/31	Th	01:00pm-04:50pm	Yorba Linda Senior Center	Bowman, Ashley				

#### **Ceramics for Older Adults**

**EMER 200** 

This is a basic course in ceramics for older adults which includes lecture, demonstration, and the application of ceramic artwork. Students will learn mold selection, glazing, decorating techniques, and proper firing procedures. Individual artistic creativity is encouraged and completed art projects of the older adult students are often displayed publicly.

			•	, , , ,	
CRN	Dates	Days	Time	Location	Instructor
Commi	unity Centers a	nd Libra	ries		
42282	6/3 - 7/29	T	08:30am-12:20pm	Leisure World Seal Beach	Baba, Ramayana
	Class will be he	eld at Clubh	ouse # 4 (Ceramic Stud	lio)	-
42283	6/5 - 7/31	Th	12:45pm-04:35pm	Leisure World Seal Beach	Baba, Ramayana
	Class will be he	eld at Clubh	ouse # 4 (Ceramic Stud	lio)	-

#### **Music Arts**

Senior Chorus EMER 275

This course introduces older adult students to a broad spectrum of choral music including its cultural and historical aspects. Older adult students will gain knowledge of correct posture, breath control, enunciation, harmony, rhythm and basic music concepts appropriate for the older adult.

CRN	Dates	Days	Time	Location	Instructor					
Comm	Community Centers and Libraries									
42053	6/6 - 8/1	F	09:30am-11:20am	Cypress Senior Citizen Center	Lassetter, Elizabeth					
42391	6/4 - 7/30	W	10:00am-11:50am	Fullerton Community Center	Ozment, Gregory					
42052	6/2 - 7/28	M	10:00am-11:50am	Leisure World Seal Beach	Lassetter, Elizabeth					
	Class will be he	eld at Amphi	theater Stage							

#### Tone Chime Choir for Older Adults

**EMER 280** 

This course provides instruction to older adults on handbell performance skills using chime instruments made by Suzuki. The music will be beginning level handbell music, level 1 and 2, as defined by the American Guild of English Handbell Ringers. The class will share their music by performing to the community in different public venues.

CRN	Dates	Days	Time	Location	Instructor			
Community Centers and Libraries								
42055	6/4 - 7/30	W	12:00pm-01:50pm	Downtown Anaheim Community Center	Lassetter, Elizabeth			
42054	6/5 - 7/31	Th	10:00am-11:50am	Leisure World Seal Beach	Lassetter, Elizabeth			
	Class will be he	eld at Clubh	ouse # 4 Section A.					







Music Arts for Older Adults

This course provides stimulating interaction for older adults through musical reminiscence, discussions, and listening to music from different time periods and genres. Older adult students will participate in sing-alongs and rhythmic activities. Older adult students will learn to appreciate and understand different varieties of music. Dave Time

CRN	Data -	Davis	T:	Laatian	lootuu eten
	Dates	Days	Time g and Adult Day Pro	Location	Instructor
41968	6/4 - 7/30	W	09:30am-11:20am	Alamitos West Health Care Center	Baker, Nathalie
42203	6/5 - 7/31	Th	10:00am-11:50am	Anaheim Campus - 402A	Orozco, Stefan
42066	6/4 - 7/30	W	01:30pm-03:20pm	Bayshire Yorba Linda	Martin, Karen
42260	6/2 - 7/28	М	02:30pm-04:20pm	Bonita Hills Post Acute	STAFF
42207	6/3 - 7/29	T	09:00am-10:50am	Bonita Hills Post Acute	Ozment, Gregory
42415	6/3 - 7/29	T	01:30pm-03:20pm	Buena Park Nursing Center	STAFF
42069	6/6 - 8/1	F	01:30pm-03:20pm	Buena Vista Care Center	Martin, Karen
42145	6/4 - 7/30	W	09:00am-10:50am	Cambridge Court	Behrbaum, Patricia
42065	6/2 - 7/28	М	02:00pm-03:50pm	Cottage of Artesia Gardens	Martin, Karen
42067	6/5 - 7/31	Th	02:00pm-03:50pm	Cottage of Artesia Gardens	Martin, Karen
42263	6/5 - 7/31	Th	01:00pm-02:50pm	Crescent Landing Garden Grove	STAFF
42383	6/5 - 7/31	Th	01:30pm-03:30pm	Cypress Senior Citizen Center	Orozco, Stefan
42142	6/2 - 7/28	M	01:00pm-02:50pm	Emerald Court	Behrbaum, Patricia
42148	6/5 - 7/31	Th	01:00pm-02:50pm	Emerald Court	Behrbaum, Patricia
42141	6/2 - 7/28	M	08:30am-10:20am	Ivy Park at Bradford	Behrbaum, Patricia
42262	6/4 - 7/30	W	10:00am-11:50am	Ivy Park at Bradford	Park, Moses
42265	6/6 - 8/1	F	01:00pm-02:50pm	Ivy Park at Bradford	STAFF
42202	6/3 - 7/29	T	01:30pm-03:20pm	Ivy Park at Bradford	Orozco, Stefan
42068	6/6 - 8/1	F	09:30am-11:20am	La Palma Nursing Center	Martin, Karen
42146	6/4 - 7/30	W	12:00pm-01:50pm	Park Anaheim Healthcare Center	Behrbaum, Patricia
42170	6/5 - 7/31	Th	01:00pm-02:50pm	Park Anaheim Healthcare Center	Magno, Ursula
42210	6/5 - 7/31	Th	02:00pm-03:50pm	Park Regency Ret Res	Ozment, Gregory
41974	6/6 - 8/1	F	03:00pm-04:50pm	Park Regency Ret Res	Baker, Nathalie
41973	6/5 - 7/31	Th	03:30pm-05:20pm	Park Vista Assisted Living	Baker, Nathalie
41970	6/4 - 7/30	W	03:30pm-05:20pm	Park Vista at Morningside	Baker, Nathalie
42261	6/3 - 7/29	T	10:00am-11:50am	Park Vista at Morningside	STAFF
41992	6/6 - 8/1	F	09:30am-11:20am	Park Vista at Morningside	Ediger, Jeremy
42201	6/3 - 7/29	T	10:00am-11:50am	Reimagine Network	Orozco, Stefan
42143	6/3 - 7/29	Т	09:00am-10:50am	Rowntree Gardens	Behrbaum, Patricia
42259	6/2 - 7/28	M	09:30am-11:20am	St Catherine	STAFF
42264	6/6 - 8/1	F	09:30am-11:20am	St Catherine	STAFF
42205	6/2 - 7/28	M	01:30pm-03:20pm	The Grove Post Acute	Ozment, Gregory
42330	6/3 - 7/30	W	01:00pm-02:50pm	The Pavilion at Sunny Hills	Park, Moses
42147	6/5 - 7/31	Th	09:30am-11:20am	The Pavilion at Sunny Hills	Behrbaum, Patricia
42171	6/6 - 8/1	F	02:00pm-03:50pm	The Pavilion at Sunny Hills	Magno, Ursula
42144	6/3 - 7/29	T	01:00pm-02:50pm	Walnut Village Retirement Comm	Behrbaum, Patricia
42208	6/4 - 7/30	W	03:15pm-05:05pm	Westmont Cypress	Ozment, Gregory
41969	6/4 - 7/30	W	01:00pm-02:50pm	Westmont Cypress Compass Rose	Baker, Nathalie
41971	6/5 - 7/31	Th	09:30am-11:20am	Whitten Heights	Baker, Nathalie
41972	6/5 - 7/31	Th	01:00pm-02:50pm	Whittier Glen	Baker, Nathalie



# PARENTING

Improve parenting skills.

Deepen connections with the children in your life.

Create a thriving home.

Explore noce.edu/parenting or call (714) 808-4915.

#### **Program Office Location:**

Anaheim Campus - 5th Floor, Room 513

# **In-person Office Hours:**

. Monday - Thursday......9 a.m. - 4 p.m.

Friday ...... By Appointment

# Program Overview

In a world that is ever-changing, parents, grandparents, foster parents, and guardians can learn positive parenting techniques in a friendly and safe environment.

Enhance parent and child relationships.

- Learn techniques to raise children and teens who flourish.
- Develop effective communication skills.
- Build positive social, emotional, and creative environments.

#### Parent-and-Me Classes

Parent-and-Me classes are a lifeline for parents of young children. Enjoyed by an enrolled adult along with a child ages one to five years, parents and other adult caregivers learn about child development through observation and interaction.

# Love and Logic® Classes

Love and Logic<sup>®</sup> courses offer a new and specific way to parent using a unique approach. Parents and caregivers develop practical skills for reinforcing expectations of their children's behavior at home and school. Classes consist of six subsets of skills that empower parents. Love and Logic<sup>®</sup> is a registered trademark of the Love and Logic<sup>®</sup> Institute, Inc.

## **Child Wellness**

Students taking these courses will learn how to contribute to the critical factors that ensure children's lifelong health and wellness. Students expand their knowledge to better support, encourage, and connect with the children in their lives and learn to model critical life skills that make a difference now and in the future.

# Ready to Get Started?

# Once you've applied to NOCE...

- **1.** Register for classes by following the College Scheduler steps on page 5 or visit **noce.edu/register** for details.
- **2.** Attend class in-person and/or online through Canvas at <a href="mailto:noce.edu/canvas">noce.edu/canvas</a>
  Optional Meet with a counselor: (714) 808-4682 or counseling@noce.edu.

# **Have Questions About Classes?**

# **Contact the Parenting Program**

(714) 808-4915 or parenting@noce.edu.

# Need Registration Help?



# **Contact StarHelp**

(714) 808-4679 or starhelp@noce.edu.

### Parent-and-Me Classes

# Joyful Parenting-Creative Art, Music and Movement (Ages 1.5 - 2.5 years)

**PARN 101** 

Parents are introduced to the latest information about child development and parenting skills, through lecture, discussion, observation and cooperative learning with other parents. Parents participate with their child in age appropriate activities, which provides them with ideas to use at home while understanding the importance of developmental stages of child rearing.

CRN	Dates	Days	Time	Location	Instructor
42372	6/5 - 7/31	Th	09:00am-10:50am	Anaheim Campus - 611	Alquiza, Darrlene
42246	6/3 - 7/29	T	09:00am-10:50am	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa
42376	6/5 - 7/31	Th	09:00am-10:50am	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa

# Joyful Parenting-Art, Music and Movement (Ages 2.5 - 4.5 years)

**PARN 200** 

Parents are introduced to the latest information about child development and parenting skills, through lecture, discussion, observation and hands-on learning with other students. Age appropriate activities are offered to the children so that parents can learn the importance of developmental stages that prepare children for preschool and/or kindergarten. For all classes, please bring a lunch.

CRN	Dates	Days	Time	Location	Instructor
42373	6/5 - 7/31	Th	11:00am-12:50pm	Anaheim Campus - 611	Alquiza, Darrlene
42247	6/3 - 7/29	Τ	11:00am-12:50pm	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa
42377	6/5 - 7/31	Th	11:00am-12:50pm	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa

#### **Developmental Movement (Ages 1 - 2)**

**PARN 260** 

Parents and children are introduced to developmental movement and music for one and two year-olds. Emphasis is on identifying milestone-appropriate large motor skills, coordinated body movements and introductory behaviors associated with demonstrations of self-esteem for this age range.

CRN	Dates	Days	Time	Location	Instructor
41320	6/2 - 7/28	M	09:00am-10:50am	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa
42374	6/4 - 7/30	W	09:00am-10:50am	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa
42248	6/3 - 7/29	T	09:00am-10:50am	Wilshire NOCE 200 BLDG - 204	Blandford, Cynthia
42370	6/4 - 7/30	W	09:00am-10:50am	Wilshire NOCE 200 BLDG - 204	Blandford, Cynthia

#### **Developmental Movement (Ages 3 - 4.5)**

**PARN 262** 

Parents and children are introduced to developmental movement, and music for three to four and a half year-olds. Emphasis is on continued tracking of milestone-appropriate large motor skills, coordinated body movements and psychological behaviors associated with demonstrations of self-esteem for this age range.

CRN	Dates	Days	Time	Location	Instructor
41323	6/2 - 7/28	M	11:00am-12:50pm	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa
42375	6/4 - 7/30	W	11:00am-12:50pm	NOCE Cypress Bldg 18 - 117	Quintanilla, Melissa
42249	6/3 - 7/29	T	11:00am-12:50pm	Wilshire NOCE 200 BLDG - 204	Blandford, Cynthia
42371	6/4 - 7/30	W	11:00am-12:50pm	Wilshire NOCE 200 BLDG - 204	Blandford, Cynthia

#### Raising Thoughtful Children (Ages 1.5-2.5)

**PARN 237** 

Students participate with their child to support social-emotional development as they guide their child to build awareness of self, family, community, and the world. The class uses developmentally appropriate activities for very young children.

CRN	Dates	Days	Time	Location	Instructor
42022	6/2 - 7/28	M	09:00am-10:50am	Wilshire NOCE 200 BLDG - 204	Blandford, Cynthia
41986	6/4 - 7/30	W	09:00am-10:50am	Anaheim Campus - 611	Alquiza, Darrlene

#### Raising Thoughtful Children (Ages 2.5-5)

**PARN 238** 

Students participate with their child to support social-emotional development as they guide their child to build awareness of self, family, community, and the world. The class uses developmentally appropriate activities that emphasize building a growth mindset and thoughtfulness toward themselves and towards others.

CRN	Dates	Days	Time	Location	Instructor
42023	6/2 - 7/28	M	11:05am-12:50pm	Wilshire NOCE 200 BLDG - 204	Blandford, Cynthia
42018	6/4 - 7/30	W	11:00am-12:50pm	Anaheim Campus - 611	Alquiza, Darrlene

#### **Child Wellness**

#### Understanding Adverse Childhood Experiences (ACEs)

**PARN 300** 

This course assists parents and caregivers in learning about the effects of childhood adversity, toxic stress, and the impact on health and well-being. Tools are provided to help parents and caregivers address their personal histories in order to provide attuned, nurturing care. Tools are also provided to promote healing and resilience in children.

CRN	Dates	Days Time	Location	Instructor
41332	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	De La Mora, Jamie

#### Connected Parenting: Early Childhood and Infancy

**PARN 301** 

This course assists parents and caregivers in learning the importance of connection (attachment and bonding) as the building blocks to infant/early childhood social emotional and cognitive development. The focus is on exploring ways parents and caregivers can provide responsive and attuned care while increasing lifelong resilience for their children.

CRN	Dates	Days Time	Location	Instructor
42032	6/2 - 8/1	Remote Remote	ONLINE - ONLINE	De La Mora, Jamie

## Strengthening Families

**PARN 303** 

This course assists parents and caregivers in learning the characteristics needed for healthy environments and relationships in the home while recognizing the uniqueness of each family dynamic. The focus is on ways parents and care givers can care for themselves while providing the stability needed to meet the physical and emotional needs of children.

CRN	Dates	Days Tim	e Location	Instructor
42031	6/2 - 8/1	Remote Rem	ote ONLINE - ONLINE	De La Mora Jamie

#### Mental Wellness in the Home

**PARN 304** 

This course provides parents and caregivers an overview on mental health in order to provide awareness and understanding. The focus is on exploring factors that influence mental health in our homes, protective measures, and skills needed to aid in healthy coping and regulation strategies for parents, caregivers, and youth in the community.

CRN	Dates	Days Tin	ne Location	Instructor
42445	6/2 - 8/1	Remote Rer	note ONLINE - ONLINE	Lampkins, Ta'Quonna

#### **Internet Safety and Awareness**

**PARN 307** 

The purpose of this course is to help parents and caregivers gain awareness and understanding around the online world and how it works. The benefits and risks associated with the Internet will be explored along with the tools needed to help children stay safe while they engage in technology use.

CRN	Dates	Days	Time	Location	Instructor
42446	6/2 - 8/1	Remote	Remote	ONLINE - ONLINE	Flores, Kailey

# Information and Policies

For more details, visit noce.edu/academic-policies.

## **Open Enrollment**

By District policy, "every course, course section, or class shall be open to enrollment and participation by any person who has been admitted to North Orange Continuing Education (NOCE)."

# Class Schedule Subject to Change

NOCE has made every reasonable effort to determine that this class schedule is accurate; however, changes may occur after press time. See the online, searchable class schedule for the most up-to-date information at noce.edu/schedule.

#### **Parking**

Parking permits are \$40 per semester and are required to park at Anaheim Campus, NOCE Cypress Center, NOCE Wilshire Center, Cypress College, and Fullerton College. Students must park in marked spaces for on-campus classes at the Anaheim Campus, Cypress Center, and Wilshire Center.

The purchase of one NOCE parking permit will be accepted at all District campuses. For details, visit noce.edu/parking.

#### Class Information

For details on the information listed below, visit noce.edu/academic-policies.

- Admission to Classes
- Auditing Classes
- Campus Bookstores
- Class Attendance/Cancellations
  - In-Class Registration
  - Children in Class
  - Minor Students
- Tuition-Free Classes
- Waitlist Policies
- Weekend Policy

# **Grading Policy**

For detailed grading policy information, visit noce.edu/academic-policies.

- Grade Appeal Policy
- Academic Honesty

## Fees/Payments

For more information regarding fees/payment information, including holds, and refunds, visit noce.edu/academic-policies.

Tuition-free (apportionment) classes are offered through the state of California and funded based on class attendance. NOCE offers the following apportionment classes:

- English as a Second Language
- Citizenship for Immigrants
- Elementary and Secondary Basic Skills
- · Health and Safety
- DSS (Substantial Disabilities)
- Parenting
- Home Economics
- Older Adults (Emeritus)
- Short-Term Vocational (Career Technical Education)
- Workforce Preparation

#### **Records & Identification Cards**

For more information on records and identification cards, visit

noce.edu/academic-policies.

- Student Records
- · Records and Release of Records
- Classification of Students
- · Catalog Rights Policy

# **Information Change**

For more information regarding information change, visit **noce.edu/academic-policies**.

A student may submit a request to update their legal or chosen name as well as sex in compliance with NOCCCD Administrative Procedure (AP) 5041.

Changes can be made to the following at any NOCE Admissions and Records Office:

- Legal Name/Legal Sex
- Chosen Name
- Gender and Gender Identity

#### **Board Policies and Procedures**

For additional policies and procedures enacted by the NOCCCD Board of Trustees, visit noce.edu/policies.

# **Campus Safety**

For details on campus safety, visit noce.edu/safety.

For any emergency, dial 9-1-1.

To reach Campus Safety, call the following numbers by NOCE Center:

- Anaheim Campus Safety: (714) 808-4911
- NOCE Cypress Center: (714) 484-7387
   (Cypress College Campus Safety)
- NOCE Wilshire Center: (714) 992-7777
   (Fullerton College Campus Safety)

#### Victims of Sexual Assault

Students who are victims of sexual assault occurring on District property or at an off-site location maintained by the District, or for those seeking information or assistance regarding a sexual assault, should contact a Campus Safety Office, listed above.

All inquiries will be maintained in confidence, except as may otherwise be required by law. For more information or additional assistance, contact:

#### Martha Gutierrez

NOCE Title IX Coordinator/ Vice President of Student Services

North Orange Continuing Education 1830 W. Romneya Drive, Anaheim, CA 92801

Telephone: (714) 808-4660 Email: mgutierrez@noce.edu.

# **Disability Support Services**

NOCE provides support services to enable persons with disabilities to participate in classes and programs. Support may include educational coaching, interpreter service, note takers, or other assistance. See the Disability Support Services section in this schedule for additional class listings. For accommodations or more information, contact (714) 484-7057 or disabilitysupport@noce.edu.

# **Student Conduct Policy**

For the full Student Conduct Policy, visit noce.edu/academic-policies.

The standards of student conduct and disciplinary action for violation of Board Policy 5500 were approved by the NOCCCD Board on January 28, 2003, and were drawn in compliance with Sections 66300, 76030, 76033, 7034, 76036 of the State Education Code.

#### Non-Discrimination Statement

The policy of the North Orange County Community College District is to provide an educational, employment, and business environment, including but not limited to access to its services, classes, and programs in which no person shall be unlawfully denied full and equal access to the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, gender, gender identification, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, military and veteran status, or as otherwise prohibited by state and federal statutes, or because he or she is perceived to have one or more foregoing characteristics, or based on association with a person or group with one or more of these actual perceived characteristics in any program or activity of the District that is administered by, directly funded by, or that receives any financial assistance from the Chancellor or Board of Governors of the California Community Colleges. Discrimination on the basis of sex or gender also includes sexual harassment.

#### **Accreditation**

For more information, visit <u>noce.edu/accreditation</u> or contact WASC at:



Accrediting Commission for Schools, Western Association of Schools and Colleges 533 Airport Blvd., Suite 200, Burlingame, California 90410 Website: https://www.acswasc.org/

#### **NOCCCD Board of Trustees**

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North Orange County Community College District 1830 W. Romneya Drive Anaheim. CA 92801 Non-Profit Organization US POSTAGE PAID NOCCCD

ECRWSS Dated Material Deliver Before April 26, 2025

## RESIDENTIAL CUSTOMER

Keep Learning with NOCE this Summer!

Take classes anytime, anywhere this summer – even by the pool! With nearly 100 online classes, learning has never been more accessible.

#### **Programs include:**

- High School Diploma and GED/HiSET
- English & Citizenship
- Career Education
- Classes for Adults with Disabilities
- Health & Wellness for Older Adults
- Parenting Skills

#### **Need support?**

We've got you covered! Borrow a laptop, get tech help, visit online labs, or access tutoring.

For a list of all online summer courses see pages 12-13.



# StarHelp Customer Service







Accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges 533 Airport Blvd, Suite 200 Burlingame, CA 94010

