

Distance Education

Committee

The monthly meeting of the NOCE Distance Education Committee was held on Thursday, February 6, 2025, at 3:00 p.m. in room 1025 at the Anaheim Campus and as a videoconferencing meeting for committee members whose location was listed on the agenda.

DE Chair Corinna Lopez called the meeting to order at 3:04 p.m.

Present Members: Maria Aceituno, Jennifer Carey, Karla Frizler, Michael Garcia, Corinna Lopez, Jennifer Oo, Michelle Patrick-Norning, Alli Stanojkovic, Matt Stivers, Matt Van Gelder

Guests: Dulce Delgadillo

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- I. Approval of agenda – Approved by unanimous consent with no corrections.
 - II. Approval of December 5, 2024 meeting minutes – Approved by unanimous consent with no corrections.
 - III. Announcements & Public Comment
 - Karla Frizler commented on student attendance for in-person classes in the ESL department and an uptick in recent requests from students to switch to distance education courses given the political climate. A suggestion was made to consider discussing technology resources and the capacity for the laptop loan program to support students based on need.
 - IV. DE Chair's Report, Corinna Lopez
 - The NOCE OTC Recertification Process was approved by the Academic Senate at the February 4, 2025 meeting. Signups for the upcoming recertification workshops became available via email on 2/5/25 for 2020-2023 OTC faculty. Forty-four faculty have already signed up.
 - The OTAN Technology and Distance Learning Symposium is March 7-8 in Long Beach. Registration is \$50 for in person attendance and \$20 for remote.
 - Dr. Bautista is checking to see if interested DE Committee members can receive funding to attend the CCC Online Teaching Conference in Long Beach, June 16-18. Early bird registration is \$499.
 - The CCC Accessibility Center is hosting an all-day workshop on May 15th [Global Accessibility Awareness Day] from 9 a.m. to 4 p.m. More details to come.
 - V. Unfinished Business
 - VI. New Business

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- a. NOCE OTC Recertification Workshop, Discussion/Update – Corinna Lopez
- Discussion took place regarding the upcoming recertification workshops. Two dates for spring have been secured: March 28th and May 23rd. DE members will help to monitor the Zoom room/chat. President Purtell will discuss with Chancellor's Staff a request for compensation for adjunct faculty. Corinna will work with OTAN to solidify workshop dates for the fall semester.
- b. NOCE DE Survey Findings, Discussion – Dulce Delgadillo
- An overview of the October 2024 DE Survey findings was presented. Discussion took place regarding any next steps for the DE Committee and ways that the survey data can be utilized when it comes to future class offerings, promotion of student services, and enrollment management. A suggestion was made to distribute the PPT to all NOCE managers with consent from NOCE's President and VPI. Discussion took place regarding an annual DE survey.
- c. Mid-Course DE Survey, First Read – Corinna Lopez
- Due to time constraints, the first read of the mid-course DE survey will be presented at the March DE Committee meeting. Discussion took place regarding the ideal timeline for finalizing the survey for implementation by instructors for the fall semester.
- d. End-of-Course DE Survey, First Read – Corinna Lopez
- Due to time constraints, the first read of the end-of-course DE survey will be presented at the March DE Committee meeting. Discussion took place regarding the ideal timeline for finalizing the survey for implementation by instructors for the fall semester.
- e. Accessibility Refresher Course in Canvas, Discussion – Corinna Lopez
- All DE Committee members were added to the adoptable @ONE Accessibility Refresher course in Canvas. Members were asked to review the course and bring feedback to the March DE Committee meeting. Maria Aceituno will make updates to the layout (look/feel) of the course. Discussion took place regarding the tentative timeline to launch the course, with a suggestion that the launch take place no later than May 26th.

The meeting was adjourned at 4:32 p.m.