

# NOCE Employees: Protocol for Immigration-Related Inquiries

- Ask the officer for their name, identification number, agency affiliation, and contact information.
- Politely inform them that you are not obstructing their process, however, you do not have the authority to respond to their request. In addition, inform them that they are not authorized to enter private spaces without a judicial warrant.
- Contact Campus Safety immediately to report the visit: Anaheim Campus at (714) 808-4911; Cypress Center at (714) 484-7387; or Wilshire (Fullerton) at (714) 992-7777.
- Campus Safety will provide to them the Board Policy 16/17-18 and verify their documentation. They will stay with them the entire time they are on campus.
- Within one business day: Submit the **Immigration-Related Inquiry Form** at [noce.edu/campus-safety](http://noce.edu/campus-safety)
- For questions, call the office of Vice President of Student Services at (714) 808-4656.



Know Your Rights and Other Resources, visit: [noce.edu/undocumented](http://noce.edu/undocumented)

**NOCE**  
NORTH ORANGE  
CONTINUING EDUCATION



Accredited by the  
Accrediting Commission for Schools,  
Western Association of Schools and Colleges  
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Website: [www.acswasc.org](http://www.acswasc.org)

The North Orange County Community College District's (NOCCCD) North Orange Continuing Education (NOCE) Administrative Offices are located at 1830 W. Romneya Drive in Anaheim, California 92801. For more information, call 714.808.4645 or visit [www.noce.edu](http://www.noce.edu). It is the policy of NOCCCD to provide an educational, employment, and business environment in which no person shall be unlawfully subjected to discrimination or sexual harassment, nor unlawfully denied full and equal access to the benefits of District programs or activities on the basis of ethnic group identification, national origin, religion, age, gender, race, color, ancestry, sexual orientation, marital status or physical or mental disability as defined and prohibited by state and federal statutes. The District is also committed to maintaining campuses that are free of harassment, drugs, and alcohol. To read the entire NOCCCD nondiscrimination statement, see the policy in the General Information section in the back of the NOCE class schedule.

# Frequently Asked Questions:

**\*\*Warrant verification and subpoenas are required\*\***

## *Can I release student information to law enforcement officials?*

Not without official District permission from the Vice President of Student Services of North Orange Continuing Education (NOCE). Student information is governed by the Family Educational Rights and Privacy Act (FERPA), which protects student data.

## *Will Campus Safety enforce federal immigration laws?* No. NOCE will:

- Not enter into agreements with law enforcement agencies or federal departments for the enforcement of federal immigration law
- Not honor immigration hold requests
- Not contact, detain, question or arrest individuals solely on the basis of declared or suspected immigration status

The North Orange County Community College District (NOCCCD) Board of Trustees Board of Trustees will continue to work at all levels of government to advocate for the rights of our diverse student population to obtain a quality education.

## *Since NOCE is an open campus, can law enforcement officials access all areas of campus without permission?*

No. Although NOCE is a public institution, there are areas on campus that have limited access, including **classrooms**, **locked offices** or areas marked as “**authorized personnel**” that cannot be accessed without **official District permission**.

