

Distance Education Committee

The monthly meeting of the NOCE Distance Education Committee was held on Wednesday, October 9, 2024, at 3:00 p.m. as a videoconferencing meeting. The meeting date was off-schedule due to the Vision 2030 Noncredit Summit on October 3-4.

DE Chair Corinna Lopez called the meeting to order at 3:04 p.m.

Present Members: Karen Bautista, Jennifer Carey, Karla Frizler, Corinna Lopez, Michelle Patrick-Norng, Ioan Elvis Sersea, Casey Sousa, Alli Stanojkovic, Matt Stivers, Matt Van Gelder

Guests: None

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- I. Approval of agenda – Approved by unanimous consent with no corrections.
 - II. Approval of September 5, 2024 meeting minutes – Approved by unanimous consent with no corrections.
 - III. Announcements & Public Comment
 - Karla Frizler expressed gratitude to the DE Committee for working to bring an equivalency process back to NOCE.
 - Jennifer Carey shared that the Pro D Committee is interested in collaborating with the DE Committee to promote and/or provide professional development available through OTAN, especially training and workshops related to AI.
 - IV. DE Chair's Report, Corinna Lopez
 - a. NOCE DE Faculty Survey Results
 - A summary of the findings from the DE Faculty Survey was provided. Information was provided on an additional Canvas sandbox for faculty, Canvas Departmental Development Shells, DE related workshops, and POCR.
 - b. NOCE OTC Equivalency
 - The OTC Equivalency application continues to be open for faculty to submit. The review process is ongoing.
 - c. DE Student Experience Survey
 - Updates were provided regarding the DE Student Experience Survey that was launched this week. The survey runs through October 21st.
 - V. Unfinished Business
 - a. Equivalency Application Option #2 Rubric, Action – Corinna Lopez
 - Discussion took place regarding the draft Equivalency Application Option #2 Rubric. Michelle moved to “support that the OTC Equivalency Application Rubric require that applicants score 85% overall alignment with no less than 80% alignment in any given section A-D in order to be granted equivalency.” The motion was seconded and adopted unanimously.

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VI. New Business

- a. April DE Committee Meeting date change due to Spring Break, Action – Corinna Lopez
 - Michelle moved to “support that April 2025 DE Committee date be rescheduled to Wednesday, April 9th due to Spring Break.” The motion was seconded and adopted unanimously.
- b. NOCE Local POCR Process Review, First Read – Corinna Lopez
 - Discussion took place regarding the draft revisions of the NOCE Local POCR Process Review document, compensation for the process, and the current MOU in place. Follow up will take place to confirm any funding/compensation available as it relates to the POCR process. Members will continue to provide feedback in the shared document for further discussion in November.
- c. 2024 – 2026 DE Faculty Handbook Draft, First Read – Corinna Lopez
 - i. NOCE OTC Recertification
 - Discussion regarding NOCE OTC Recertification process took place. Further discussion will take place in the November meeting. Committee members will continue to provide feedback in the shared document of the draft handbook.

The meeting was adjourned at 4:32 p.m.