

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, February 6, 2024, at 3:00 p.m., in room 402A (Anaheim Campus) and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. Cypress and Wilshire Center meeting locations were unavailable due to weather conditions and staff shortages. The President being in the chair and the Secretary being present.

Senate Vice President Jennifer Carey called the meeting to order at 3:07 p.m.

Present Members: German Arellano, Liliana Balasai, Jennifer Carey, Mirta Carmona, Corinna Lopez, Megan Ly, Candace Lynch, Cathee Mang, Victoria Myers, Khanh Ninh, Souzan Sahakian, Afraim Sedrak, Ioan Elvis Sersea, Julie Shields, Alli Stanojkovic, Matt Stivers, Anacany Torres, Matt Van Gelder, Kenny Yu, Kristina De La Cerda (remote non-voting), Erin Sherard (remote non-voting), Marlo Smith (remote non-voting)

Guests: Maria Aceituno, Dulce Delgadillo, Martha Gutierrez, Dash Johnson, Valentina Purtell

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- I. Approval of agenda - Approved by unanimous consent with no corrections.
  - II. Approval of 12/5/2023 meeting minutes - Approved by unanimous consent with no corrections.
  - III. Announcements & Public Comment
    - Cathee Mang shared information regarding ESL College Success Skills courses being offered this semester at the Anaheim Campus. Cathee announced that a United Faculty meeting would be held immediately following the Academic Senate meeting.
    - Anacany Torres provided information on the IHSS Transition to College course that will be offered this semester, as well as the upcoming Dream Your Future event.
    - Khanh Ninh provided information on Lunar New Year events taking place at Cypress College and Fullerton College this week; Khanh encouraged faculty to attend and promote the event to students. Khanh encouraged faculty to consider joining the NOCCCD Asian American Pacific Islander Desi Association.
  - IV. Executive Committee Reports
    - a. President's Report, Jennifer Oo
      - Information was provided on Congressman Lou Correa's recent visit to the Board of Trustees meeting on January 23, 2024 where an official certificate of recognition and a framed Congressional Record were presented to District personnel and NOCE faculty and staff.
      - Jennifer O. congratulated Tina McClurkin, Afraim Sedrak, Kimberley Stiemke, and Matt Van Gelder on being selected to attend the All-African Diaspora Education Summit this fall. The Board recently approved covering the cost of registration fees for attendees.
    - b. Vice President's Report, Jennifer Carey –No report.

- c. Secretary's Report, Michelle Patrick-Norng
  - Information was shared regarding the Academic Senate budget and expenditures, as well as the current balance for Sunshine Funds.
  - Information was shared regarding the location for the Academic Senate meeting on March 5, 2024 at the Cypress Center. Due to the Power Up Event, attendees connecting from the Cypress Center should join the meeting from Conference Room 100E.
- c. Curriculum Committee Chair, Kimberley Stiemke –No report given as chair was not present.
- d. Distance Education Committee Chair, Corinna Lopez –No report.

V. Unfinished Business

- a. SLO Handbook, second reading/action – Alli Stanojkovic
  - Information was shared regarding additional feedback that was sent to Alli regarding the SLO Handbook. The vote to approve the SLO Handbook was postponed. A revised draft will be distributed and brought to the March meeting for a second reading and vote. Any additional feedback can be emailed to SLO@noce.edu.

VI. New Business

- a. Proposed Revisions to AP/BP 2105 action – Valentina Purtell
  - Proposed revisions to AP/BP 2105 Election of Student Members were presented to faculty. Discussion took place and the Senate voted unanimously to support the revisions as presented.
- b. DE Committee Bylaws, First Read – Corinna Lopez
  - Discussion took place regarding the draft of the Distance Education Committee Bylaws. Feedback from faculty and staff will be discussed at the next DE Committee meeting. Additional feedback for the DE Bylaws can be emailed to Corinna at clopez@noce.edu. A revised draft will be brought to the March 5<sup>th</sup> Academic Senate meeting for a second reading and vote.
- c. NOCE Department Planning and Review Panel, informational – Dulce Delgadillo
  - Information was shared regarding the Departmental Review Panel composition. Questions were answered regarding the role of faculty on the panel and the time commitment for spring semester. Jennifer Oo will put a call out to the Senate this week for faculty representatives to serve on the panel.

VII. Committee Reports

- Commencement/Student Success Workgroup** – Khanh Ninh submitted a report for the January 9, 2024, meeting.  
Topics Covered:

# Academic Senate

- High School Diploma In-Progress Status: Discussion on how students in-progress will be notified, especially online classes that won't start until end of April. Workgroup discussed asking faculty to share information with students using tools such as CANVAS and email blasts.
- Cap and Gown Loan Program Logistics: The plan is for the portal to be open on March 1, 2024, and all graduates will wear one color, VIP Navy.
- Commencement and Student Success Program: Discussion regarding number of guest and student speakers for each event. One idea is to have former Provosts as guest speakers in honor of NOCE's 50th year anniversary.
- Two DSS certificates will be recognized at the Commencement Ceremony this year.

**NOCRC Basic Skills Advisory Group** – Jennifer Carey submitted a report for the January 22, 2024, meeting.

- The group worked on finalizing the Direct Instruction, Promotional, and the software CAEP proposals.

**Professional Development Committee** – Candace Lynch reported that the ProD Committee has been working closely with the DEIAA Committee to develop a process that will support sending faculty and staff to more DEIAA professional development opportunities. More information will be shared soon. Candace expressed gratitude to the DEIAA Committee members for their collaborative efforts and expressed a desire to collaborate with more institutional committees and workgroups moving forward.

The meeting adjourned at 4:07 p.m.  
Michelle Patrick-Norng, Secretary