



**North Orange Continuing Education
Curriculum Committee Meeting
Approved Minutes
December 12, 2023
3:30 p.m. – 5:00 p.m.**

LOCATION:

Anaheim Campus, Room 100B
1830 W. Romneya Drive
Anaheim, CA 92801

AGENDA:

- I. Call to Order: The meeting was called to order by the Curriculum Chair, Dr. Kimberley H. Stiemke, at 3:31 p.m.
- II. Roll Call: Dr. Karen Bautista, Dr. Kenny Yu, Dr. Carlos Diaz, Dr. Erin Sherard, Raine Hambly, Maricela Moran, Shelia Moore-Farmer, Kristine Nacu, Alli Stanojkovic, Dr. Kimberley H. Stiemke, and Amabel Arredondo.
- III. Guest Present: Marcela Valle, Candace Lynch, and Jennifer Oo.
- IV. Absentee: Megan Reeves
- V. Approval of the Agenda: Agenda Approved
- VI. Approval of the Minutes: It was moved by Carlos Diaz and seconded by Erin Sherard to approve the meeting minutes for the meeting of November 12, 2023. The motion passed unanimously.
- VII. Public Comments (2-minute max): None
- VIII. Report of the Curriculum Chair: Dr. Stiemke informed the team that she anticipates less curriculum review due to fewer items being submitted. She reported that the clean-up project is progressing smoothly, with numerous deactivations underway. She also encouraged representatives from each department to communicate any concerns related to the curriculum to Dr. Stiemke so that it can be addressed constructively.

IX. Adjourn to Closed Session: At 3:38 p.m., Dr. Kimberley H. Stiemke adjourned the meeting to a closed session.

Reconvene Meeting: At 3:59 p.m., Dr. Kimberley H. Stiemke reconvened the meeting in open session.

X. Action Item: The Chair stated that, for all approved new and revised courses and programs, feedback must be addressed before moving to DCCC.

- a. New Courses- Please see page 6.
- b. Revised Courses- Please see page 11.
- c. Course Deactivations- Please see page 12.
- d. New Programs- Please see page 14.
- e. Modified Programs- Please see page 16.

XI. Discussion Item:

- a. Marcela shared her work on the Auto Award Pilot and audits she has worked on over the past three years. She generated reports to identify completed CDCP certificates, conducted a manual pilot, and presented the findings from a small study. It was noted that these students bypassed grad checks and counselor meetings, and the report took about a year to build. She acknowledged the committee's hard work on same-year course and narrative updates. Maricela also highlighted challenges with equivalencies affecting DegreeWorks negatively, particularly transitioning students between old and new programs. Issues with course automation were discussed, such as NG courses, since DegreeWorks only recognizes pass or no pass. She also shared future goals of the pilot and confirmed that she will continue with the process.

XII. Announcements: No Announcements

XIII. Adjournment: The meeting adjourned at 4:32 p.m.

New Courses						
Course ID	Title	Hours	Course Description	TOP Code CB 03 SAM Code CB 09	Eff Date	Justification
ESLA 239	ESL Skill Review, Beginning Literacy	90	This Beginning Literacy course focuses on reinforcing vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. Vocabulary topics are based on the needs of an adult immigrant learner.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Summer	The ESL program is creating short-ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The goal is to serve students who come to our school after the regular has started or during the shortened summer , and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.
ESLA 240	ESL Skill Review, Beginning Low	90	This Beginning Low course focuses on reinforcing vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. Vocabulary topics are based on the needs of an adult immigrant learner.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Summer	The ESL program is creating short-ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The goal is to serve students who come to our school after the regular has started or during the shortened summer , and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.
ESLA 241	ESL Skill Review, Beginning High	90	This Beginning High course focuses on reinforcing vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. Vocabulary topics are based on the needs of an adult immigrant learner.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Summer	The ESL program is creating short-ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The goal is to serve students who come to our school after the regular has started or during the shortened summer , and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.
ESLA 242	ESL Skill Review, Intermediate Low	90	This Intermediate Low course focuses on vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. The vocabulary focus is on word forms and families determining meaning of words in context, and introduction of the basic affixes in the prediction meaning. Civics topics will be chosen each term based on the needs of the students.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Summer Term	The ESL program is creating short-term ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The goal is to serve students who come to our school after the regular term has started or during the shortened summer term, and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.
ESLA 243	ESL Skill Review, Intermediate High	90	This Intermediate High course focuses on vocabulary and English grammar forms and structures through listening, speaking, reading and writing	4930.87 - English as a Second Language -	2024 Summer Term	The ESL program is creating short-term ESL courses to serve as either an overview or a review, depending on the needs of the student, of the

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			activities. The vocabulary focus is on the acquisition and use of new vocabulary and the strategies to understand and interpret content. Civics topics will be chosen each term based on the needs of the students.	Integrated E - Non-Occupational		grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The goal is to serve students who come to our school after the regular term has started or during the shortened summer term, and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.
ESLA 244	ESL Skill Review, Advanced	90	This Advanced course focuses on vocabulary and English grammar forms and structures through listening, speaking, reading and writing activities. The vocabulary focus is on increasing student academic vocabulary by using context clues, stems and affixes, dictionary skills and practice with the Academic Word List. In addition, they will become familiar with the denotations and connotations of words. Civics topics will be chosen each term based on the needs of the students.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Summer Term	The ESL program is creating short-term ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The goal is to serve students who come to our school after the regular term has started or during the shortened summer term, and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.
ESLA 305	ESL Student Success, Beginning	36	This course is an introduction and orientation to the ESL program at NOCE for Beginning Literacy to Beginning High students and will also cover the effective language learning strategies, goal setting, and digital literacy skills useful in helping students succeed at mastering English.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Fall	In order to help students new to the ESL program, this course will provide an overview of the ESL program within NOCE as well as help students develop important student success skills.
ESLA 307	ESL Student Success, Intermediate to Advanced	36	This course is an introduction and orientation to the ESL program at NOCE for Intermediate to Low to Advanced ESL students and will also cover the effective language learning strategies, goal setting, and digital literacy skills useful in helping students succeed at mastering English.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Fall	In order to help students new to the ESL program, this course will provide an overview of the ESL program within NOCE as well as help students develop important student success skills.
PARN 136	Joyful Parenting-Art, Music and Movement Lab (1.5 - 2.5 years)	8-16	Parents are introduced to the latest information about child development and parenting skills, through lecture, discussion, observation, and cooperative learning with other parents. Parents participate in an online, asynchronous lab which provides them with an opportunity to strengthen their understanding of key concepts from the class. This lab also provides students with an opportunity to experience course content on their own time, without simultaneously managing children.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	The PARN Program sees a need to offer an asynchronous lab to be offered as a recommended co-requisite to this course. When students are engaging in class discussion, lecture, demonstrations, and activities, they are simultaneously caring for their child/children. Students will benefit from a place where they can revisit course content on their own time.
PARN 137	Joyful Parenting-Art, Music and Movement Lab (Ages 2.5 - 4.5 years)	8-16	Parents are introduced to the latest information about child development and parenting skills, through lecture, discussion, observation in an online format. This lab also provides students with an opportunity to learn the	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Spring Tri	The PARN Program sees a need to offer an asynchronous lab to be offered as a co-requisite to this course. When students are engaging in class discussion, lecture, demonstrations, and activities, they

New Courses						
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			importance of developmental stages that prepare children for preschool and/or kindergarten.			are simultaneously caring for their child/children. Students will benefit from a place where they can revisit course content on their own time.
PARN 247	Raising Thoughtful Children Lab (Ages 1.5-2.5)	9-18	This lab will reinforce students understanding of social-emotional development as they guide their child to build awareness of self, family, community, and the world. The class uses developmentally appropriate activities for very young children.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	The PARN Program sees a need for an asynchronous lab to be offered as a recommended co-requisite to this course. When students are engaging in class discussion, lecture, demonstrations, and activities, they are simultaneously caring for their child/children. Students will benefit from a place where they can revisit course content on their own time.
PARN 248	Raising Thoughtful Children Lab (Ages 2.5-5)	9-18	Students participate in this lab to support social-emotional development as they guide their child to build awareness of self, family, community, and the world. The class uses developmentally appropriate activities that emphasize building a growth mindset and thoughtfulness toward themselves and towards others.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	The PARN Program sees a need for an asynchronous lab to be offered as a recommended co-requisite to this course. When students are engaging in class discussion, lecture, demonstrations, and activities, they are simultaneously caring for their child/children. Students will benefit from a place where they can revisit course content on their own time.
PARN 270	Developmental Movement Lab (Ages 1-2)	6-9	Parents and children are introduced to developmental movement and music for one- and two-year-olds. Emphasis is on identifying milestone-appropriate large motor skills, coordinated body movements and introductory behaviors associated with demonstrations of self-esteem for this age range.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Fall	The PARN Program sees a need for an asynchronous lab to be offered as a recommended co-requisite to this course. When students are engaging in class discussion, lecture, demonstrations, and activities, they are simultaneously caring for their child/children. Students will benefit from a place where they can revisit course content on their own time.
PARN 271	Developmental Movement Lab (Ages 2 - 3)	6-9	Parents and children are introduced to developmental movement and music for two- and three-year-olds. Emphasis is on tracking developing milestone-appropriate large motor skills, coordinated body movements and milestone psychological behaviors associated with demonstrations of self-esteem for this age range.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	The PARN Program sees a need for an asynchronous lab to be offered as a recommended co-requisite to this course. When students are engaging in class discussion, lecture, demonstrations, and activities, they are simultaneously caring for their child/children. Students will benefit from a place where they can revisit course content on their own time.
PARN 272	Developmental Movement Lab (Ages 3 - 4.5)	6-9	Parents are introduced to developmental movement, and music for three- to four-and-a-half-year-olds. Emphasis is on continued tracking of milestone-appropriate large motor skills, coordinated body movements and psychological behaviors associated with demonstrations of self-esteem for this age range.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	The PARN Program sees a need for an asynchronous lab to be offered as a recommended co-requisite to this course. When students are engaging in class discussion, lecture, demonstrations, and activities, they are simultaneously caring for their child/children. Students will benefit from a place where they can revisit course content on their own time.
PARN 311	Connected Parenting: Early Childhood and Infancy Seminar	1.5	This course is a 90-minute seminar to promote NOCE's PARN 301. It assists parents and caregivers in learning about the effects of childhood adversity, toxic stress, and the impact on health and well-being.	1305.60 - Parenting and Family Education D - Possible Occupational	2023 Spring	This course is being developed to use as synchronous promotion of NOCE's PARN 300. Examples of offerings include the annual BTIC Conference and offsite course

New Courses						
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						exposure opportunities such as k-12 parent events.
PARN 312	Foster, Kinship, and Adoptive Families Seminar	1.5	This course is a 90-minute seminar intended to promote NOCE's PARN 302. This workshop is intended for foster, adoptive and kinship parents to assist in learning the importance of connection (attachment and bonding) as the building blocks to social-emotional and cognitive development.	1305.60 - Parenting and Family Education D - Possible Occupational	2023 Spring	This course is being developed to use as synchronous promotion of NOCE's PARN 302. Examples of offerings include the annual BTIC Conference and offsite course exposure opportunities such as k-12 parent events.
PARN 313	Strengthening Families Seminar	1.5	This course is a 90-minute seminar intended to promote NOCE's PARN 303. This workshop overviews the characteristics needed for healthy environments and relationships in the home while recognizing the uniqueness of each family dynamic. The focus is on ways parents and caregivers can care for themselves while providing the stability needed to meet the physical and emotional needs of children.	1305.60 - Parenting and Family Education D - Possible Occupational	2023 Spring	This course is being developed to use as synchronous promotion of NOCE's PARN 303. Examples of offerings include the annual BTIC Conference and offsite course exposure opportunities such as k-12 parent events.
PARN 314	Mental Wellness Seminar	1.5	This course is a 90-minute seminar intended to promote NOCE's PARN 304. This workshop provides an overview on mental health to promote awareness and understanding. The focus is on exploring factors that influence mental health in our homes, protective measures, and skills needed to aid in healthy coping and regulation strategies for parents, caregivers, and youth in the community.	1305.60 - Parenting and Family Education D - Possible Occupational	2023 Spring	This course is being developed to use as synchronous promotion of NOCE's PARN 304. Examples of offerings include the annual BTIC Conference and offsite course exposure opportunities such as k-12 parent events.
PARN 315	Understanding LGBTQ+ Seminar	1.5	This course is a 90-minute seminar intended to promote NOCE's PARN 305. It will provide an overview of the LGBTQ+ population, terminology, and stressors/traumas that potentially impact youth.	1305.60 - Parenting and Family Education D - Possible Occupational	2023 Spring	This course is being developed to use as synchronous promotion of NOCE's PARN 305. Examples of offerings include the annual BTIC Conference and offsite course exposure opportunities such as k-12 parent events.
PARN 351	Love and Logic® Seminar 2	1.5	This course is a 90-minute seminar designed to promote Love and Logic: Supporting Youth with Special Needs™. This course is an overview of four subsets of skills that encourage home environments that stimulate positive relationship development, empathetic listening, realistic goal setting, and encourage independence.	1305.60 - Parenting and Family Education D - Possible Occupational	2023 Spring	This course is being developed to use as synchronous promotion of NOCE's PARN 268. Examples of offerings include the annual BTIC Conference and offsite course exposure opportunities such as k-12 parent events.
PARN 353	Love and Logic® Seminar 3	1.5	This course is a 90-minute seminar to promote NOCE's PARN 269. This course provides an overview of understanding how trauma affects brain development and the importance of bonding and relationships in addressing the root causes of a behavior.	1305.60 - Parenting and Family Education D - Possible Occupational	2023 Spring	This course is being developed to use as synchronous promotion of NOCE's PARN 268. Examples of offerings include the annual BTIC Conference and offsite course exposure opportunities such as k-12 parent events.

It was moved by Carlos Diaz and seconded Kenny Yu to approve the new courses. The motion carried unanimously.

Revised Courses						
Course ID	Title	Hours	Course Description	TOP Code CB 03 SAM Code CB 09	Eff Date	Justification
DSSS 303	WISE - Safety Skills	450	This class is designed to teach adults with developmental and intellectual disabilities to improve their personal awareness and safety in the workplace, community and at home.	4930.31 - Living Skills, Handicapped E - Non-Occupational	2024 Summer Term	Update CB21 and De Addendum to Reflect Instructor Student Contact Hours.
ELET 175	Electrical Trades Mathematics I	54	A study of mathematics used in the electrical and construction trades including topics such as arithmetic, fractions, decimals, percents, graphing, measurement, and an introduction to algebra.	0952.20 - Electrical D - Possible Occupational	2024 Summer Term	A challenge exam has been added to provide students with the opportunity to use their previous knowledge to challenge the current curriculum/course. The hours have also been increased to include out of class hours.
EMER 100	Mature Driver Improvement	8	The Mature Driver Improvement Course provides instruction, specifically tailored to older drivers, regarding defensive driving and California motor vehicle laws. During this course, information is provided on the effects that medication, fatigue, alcohol, and visual or auditory limitations have on a person's safe driving ability. Present the DMV certificate to your insurer as proof that you have completed the course. Mature drivers age 55 or older, who successfully complete an approved Mature Driver Improvement Course, may qualify for reduced motor vehicle insurance premiums.	0899.00 - Other Education E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert Subject Code from SAFE 205 to EMER 100.
EMER 125	Journey Back Into Time for Older Adults	36	This class offers older adult students the opportunity to explore and share their personal histories, cultures, and values among older adult students through group discussion. Shared experiences, memories, and linking the past with the present encourage self awareness, positive self esteem, mental stimulation, and enjoyment.	1308.00 - Family Studies E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert subject code from ENCO 501 to EMER 125.
EMER 145	Senior Topics for Older Adults	36	This course presents older adults with various topics for discussion and class activities based on the students' individual interests, backgrounds, physical and mental abilities. Older adults are encouraged to share and compare life experiences, and learn about international, national and local events and issues from a current and historical viewpoint.	1599.00 - Other Humanities E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert subject code from EDEN 100 to EMER 145.
EMER 150	Mobile Information Literacy	36	Designed to give students the necessary communication and technology skills that are crucial in order to take advantage of the wealth of new and emerging opportunities associated with digital technologies whilst also remaining alert to the various challenge's technology can present.	0699.00 - Other Media and Communications D - Possible Occupational	2024 Fall	Addition of Distance Education Addendum.

Revised Courses						
Course ID	Title	Hours	Course Description	TOP Code CB 03 SAM Code CB 09	Eff Date	Justification
EMER 205	Creative Arts for Older Adults	36	This class for older adults encourages art appreciation, self expression, and creativity through a variety of art media. Projects are designed to expose older adult students to artistic design, and to give experience with different artistic methods, techniques, tools, and materials.	1002.00 - Art (Painting, Drawing, and Sculpture) E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert Subject Code from CRAE 100 to EMER 205.
EMER 225	Painting for Older Adults	36	This class offers older adults an individualized approach to learning painting and artistic expression at their own pace and within their interest and style. Older adult students will learn techniques in drawing, brush strokes, color mixing and application.	1099.00 - Other Fine and Applied Arts E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert subject code from CRAE 105 to EMER 225.
EMER 235	Beginning Drama for Older Adults	24	This course is designed to introduce older adult students to the world of drama and to the theatrical creative process. Students are encouraged to experiment and develop personal performance skills as well as gain an understanding of drama through participation and practice critiques.	1006.00 - Technical Theater E - Non-Occupational	2024 Fall	Subject Code realignment: Convert subject code from CRAE 315 to EMER 235.
EMER 275	Senior Chorus	36	This course introduces older adult students to a broad spectrum of choral music including its cultural and historical aspects. Older adult students will gain knowledge of correct posture, breath control, enunciation, harmony, rhythm and basic music concepts appropriate for the older adult.	1004.00 - Music E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert subject code from MUSC 303 to EMER 275.
EMER 280	Tone Chime Choir for Older Adults	36	This course provides instruction to older adults on handbell performance skills using chime instruments made by Suzuki. The music will be beginning level handbell music, level 1 and 2, as defined by the American Guild of English Handbell Ringers. The class will share their music by performing to the community in different public venues.	1004.00 - Music E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert subject code from MUSC 304 to EMER 280.
EMER 305	Food Preparation and Good Nutrition for Older Adults	36	This course offers a wide range of food preparation topics as they relate to the health and well-being of older adults. The course explores topics of interest for older adults in the areas of nutrition, consumerism, cultural traditions, entertaining, health, and safety. Various foods will be prepared, tasted, and discussed.	1306.00 - Nutrition, Foods, and Culinary Arts E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert subject code from HLTH 109 to EMER 305 and title update.
EMER 315	Health and Wellness for Older Adults: Adapted Mobility	36	This course provides older adults with techniques and strategies for healthy aging when restricted by physical impairments or limited mobility. Emphasis is on the benefits of managing age-related complications or medical conditions, routine and adaptive physical activity and a healthy diet.	0837.00 - Health Education E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert subject code from HLTH 205 to EMER 335.

Revised Courses						
Course ID	Title	Hours	Course Description	TOP Code CB 03 SAM Code CB 09	Eff Date	Justification
EMER 325	History of Comedy and Humor for Older Adults	36	This class offers to older adults an informative look at past and present forms of comedy and humor as it relates to their life experiences and what makes them laugh. Older adult students become aware of the influences, various mediums, elements and forms of comedy and humor that has influenced people throughout history.	1599.00 - Other Humanities E - Non-Occupational	2024 Summer Term	Subject Code Realignment: Convert Subject Code from HLTH 161 to EMER 325.
EMER 330	Staying Mentally Sharp for Older Adults	36	This course provides older adults with the tools to reach their optimum levels of brainpower through skill-building with memory techniques. Also covered are decision-making, problem-solving, planning, and determining opportunities for cognitive growth.	0837.00 - Health Education E - Non-Occupational	2024 Fall	Subject Code Realignment: Convert Subject Code from HLTH 167 to EMER 330.
ENCO 200	Braille Transcribing - Reading & Writing Uncontracted and Contracted	45	This class is designed for sighted and visually impaired persons to learn the basic skills of transcribing print into literary Unified English Braille code.	4930.12 - Job Seeking/Changing Skills C - Occupational	2024 Summer Term	CB09 and CB03 coding update.
ENCO 201	Braille Transcribing - Formatting Contracted Unified English Braille	45	This class is geared for persons with sight or visual impairments to learn how to format documents according to the Rules of Unified English Braille code and submit a manuscript for certification	4930.12 - Job Seeking/Changing Skills C - Occupational	2024 Summer Term	CB09 and CB03 coding update.
ESLA 001	ESL Student Support Center	12-120	The ESL Student Support Center provides supplemental English instruction through individual and small group learning. Students can attend instructor-led workshops, focusing on targeted language skills, including conversation and pronunciation, grammar review, and reading and writing strategies. Students are provided opportunities to develop digital literacy skills, practicing English through instructional technology.	4930.87 - English as a Second Language - Integrated E - Non-Occupational	2024 Fall	The ESL program is updating this course to better serve our diverse students' needs. The revision includes a refresh of content, objectives and SLOs, as well as a course name change to differentiate from other NOCE "learning centers."
PARN 301	Connected Parenting: Early Childhood and Infancy	36	This course assists parents and caregivers in learning the importance of connection (attachment and bonding) as the building blocks to infant/early childhood social emotional and cognitive development. The focus is on exploring ways parents and caregivers can provide responsive and attuned care while increasing lifelong resilience for their children.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	PARN faculty who instruct BTIC courses have noted that there is too much instructional content to cover in the current approved course hours. We are increasing course hours to reflect appropriate time needed to teach course content.
PARN 350	Love and Logic® Seminar 1	1.5	This course is a 90-minute workshop provides an overview of what is offered in Parenting the Love & Logic Way and provides tools for foundational relationship building and disengaging in arguing.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	Title update from Love and Logic Workshop to Love and Logic Seminar 1.

Revised Courses						
Course ID	Title	Hours	Course Description	TOP Code CB 03 SAM Code CB 09	Eff Date	Justification
PARN 352	Internet Safety Seminar	1.5	The purpose of this workshop course is to help parents and caregivers gain awareness and understanding around the online world and provide an overview of what is offered in PARN 307.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	Title update from Internet Safety Workshop to Internet Safety Seminar.
PARN 354	Adverse Childhood Experiences Seminar	1.5	This is a 90-minute workshop that provides an overview of what is offered in the Adverse Childhood Experiences parenting course and offers tools for understanding how childhood trauma affects people through life and brings awareness to preventative and healing measures.	1305.60 - Parenting and Family Education D - Possible Occupational	2024 Summer Term	Title update from Adverse Childhood Experiences Workshop to Adverse Childhood Seminar.
WFPR 105	Build Your Career	12	Ready to get to work? This course will help you launch your career through learning how to step out of your comfort zone, network, build communication skills, explore career options and land the jobs and internships you want.	4930.12 - Job Seeking/Changing Skills E - Non-Occupational	2024 Summer Term	Update coding to program applicable.
It was moved by Erin Sherard and seconded by Carlos Diaz to approve the revised courses. The motion carried unanimously.						

Course Deactivations		
Course ID	Eff Date	Justification
ABE 430	2024 Summer	Course is no longer offered.
ABE 432	2024 Summer	Course is no longer offered.
ABE 435	2024 Summer	Course is no longer offered.
ABED 100	2024 Summer	Course is no longer offered.
EMER 403	2024 Summer	This course is being offered as EMER 310.
ENCO 125S	2024 Summer	Course is no longer offered.
ENCO 181	2024 Summer	Course is no longer offered.
ENCO 183S	2024 Summer	Course is no longer offered.
HLTH 126	2024 Summer	Course is no longer offered.
HLTH 170	2024 Summer	Course is no longer offered.
HLTH 180	2024 Summer	Course is no longer offered.
HLTH 400	2024 Summer	Course is no longer offered.
IHSS 106	2024 Summer	This course was replaced by IHSS 315, 316, 317, and 318.
IHSS 107	2024 Summer	This course was replaced by IHSS 310 and 311.
IHSS 111	2024 Summer	This course was replaced by IHSS 305 and 306.
IHSS 114	2024 Summer	This course is no longer offered.
IHSS 123	2024 Summer	This course was replaced by IHSS 415, 416, 417, 418.
IHSS 124	2024 Summer	This course was replaced by IHSS 345, 346, 347, and 348.
IHSS 841	2024 Summer	Course is no longer offered.
IHSS 842	2024 Summer	Course is no longer offered.
IHSS 843	2024 Summer	Course is no longer offered.
IHSS 844	2024 Summer	Course is no longer offered.
IHSS 998	2024 Summer	Course is no longer offered.
MEDO 118	2024 Summer	Course is no longer offered.
MEDO 250	2024 Summer	Course is no longer offered.
MEDO 265	2024 Summer	Course is no longer offered.
MEDO 270	2024 Summer	Course is no longer offered.
MEDO 295	2024 Summer	Course is no longer offered.
MEOC 144	2024 Summer	Course is no longer offered.
MEOC 210	2024 Summer	Course is no longer offered.
MEOC 225	2024 Summer	Course is no longer offered.
MEOC 227	2024 Summer	Course is no longer offered.
PARN 104A	2024 Summer	Course is no longer offered.
PARN 108	2024 Summer	Course is no longer offered.
It was moved by Alli Stanojkovic and seconded by Kenny Yu to approve the deactivation of courses with the exception of HLTH 400. The motion carried unanimously.		

New Programs					
Program		Eff Date	Justification		
ESL Skill Review, Advanced	The ESL Skill Review, Advanced certificate program focuses on vocabulary and English grammar forms and structures through listening, speaking, reading, and writing activities. The vocabulary focus is on increasing students' academic vocabulary by using context clues, stems and affixes, dictionary skills, and practice with the Academic Word List. In addition, they will become familiar with the denotations and connotations of words. Civics topics will be chosen each term based on the needs of the students.		2024 Summer Term	The ESL program is creating short-term ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The ESL Skill Review course will focus on vocabulary word forms, word families, English grammar forms and structures. The goal of the ESL Skill Review, Advanced certificate program is to serve students who come to our school after the regular term has started or during the shortened summer term and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.	
	Core Courses				
		Hours			
	ESLA 244	ESL Skill Review, Advanced			90
	Elective Course (Must Choose One)				
		Hours			
	ESLA 181	ESL Reading Skills, Intermediate to Advanced			36
	ESLA 183	ESL Speaking Skills, Intermediate to Advanced			36
	ESLA 186	ESL Writing Skills, Intermediate to Advanced			36
	ESLA 223	ESL Grammar Review, Intermediate to Advanced			36
ESLA 226	ESL Vocabulary Review, Intermediate to Advanced	36			
Total Hours		126			
ESL Skill Review, Intermediate High	The ESL Skill Review, Intermediate High certificate program focuses on vocabulary and English grammar forms and structures through listening, speaking, reading, and writing activities. The vocabulary focus is on the acquisition and use of new vocabulary and the strategies to understand and interpret content. Civics topics will be chosen each term based on the needs of the students.		2024 Summer Term	The ESL program is creating short-term ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The ESL Skill Review course will focus on vocabulary word forms, word families, English grammar forms and structures. The goal of the ESL Skill Review, Intermediate High certificate program is to serve students who come to our school after the regular term has started or during the shortened summer term and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.	
	Core Courses				
		Hours			
	ESLA 243	ESL Skill Review, Intermediate High			90
	Elective Course (Must Choose One)				
		Hours			
	ESLA 181	ESL Reading Skills, Intermediate to Advanced			36
	ESLA 183	ESL Speaking Skills, Intermediate to Advanced			36
	ESLA 186	ESL Writing Skills, Intermediate to Advanced			36
	ESLA 223	ESL Grammar Review, Intermediate to Advanced			36
ESLA 226	ESL Vocabulary Review, Intermediate to Advanced	36			
Total Hours		126			
ESL Skill Review, Intermediate Low	The ESL Skill Review, Intermediate Low certificate program focuses on vocabulary and English grammar forms and structures through listening, speaking, reading, and writing activities. The vocabulary focus is on word forms and families, determining the meaning of words in context, and introducing the basic affixes in the prediction meaning.		2024 Summer Term	The ESL program is creating short-term ESL courses to serve as either an overview or a review, depending on the needs of the student, of the grammar and vocabulary presented in each level of our ESL Integrated Skills courses. The ESL Skill Review course will	

New Programs																																				
Program		Eff Date	Justification																																	
	<p>Civics topics will be chosen each term based on the needs of the students.</p> <table border="1"> <thead> <tr> <th colspan="3">Core Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 242</td> <td>ESL Skill Review, Intermediate Low</td> <td>90</td> </tr> <tr> <th colspan="3">Elective Course (Must Choose One)</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> <tr> <td>ESLA 181</td> <td>ESL Reading Skills, Intermediate to Advanced</td> <td>36</td> </tr> <tr> <td>ESLA 183</td> <td>ESL Speaking Skills, Intermediate to Advanced</td> <td>36</td> </tr> <tr> <td>ESLA 186</td> <td>ESL Writing Skills, Intermediate to Advanced</td> <td>36</td> </tr> <tr> <td>ESLA 223</td> <td>ESL Grammar Review, Intermediate to Advanced</td> <td>36</td> </tr> <tr> <td>ESLA 226</td> <td>ESL Vocabulary Review, Intermediate to Advanced</td> <td>36</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>126</td> </tr> </tbody> </table>	Core Courses					Hours	ESLA 242	ESL Skill Review, Intermediate Low	90	Elective Course (Must Choose One)					Hours	ESLA 181	ESL Reading Skills, Intermediate to Advanced	36	ESLA 183	ESL Speaking Skills, Intermediate to Advanced	36	ESLA 186	ESL Writing Skills, Intermediate to Advanced	36	ESLA 223	ESL Grammar Review, Intermediate to Advanced	36	ESLA 226	ESL Vocabulary Review, Intermediate to Advanced	36	Total Hours		126		<p>focus on vocabulary word forms, word families, English grammar forms and structures. The goal of the ESL Skill Review, Intermediate Low certificate program is to serve students who come to our school after the regular term has started or during the shortened summer term and provide them with an opportunity to cover that key course material while they wait for the next full semester to begin.</p>
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<p>It was moved by Carlos Diaz and seconded by Kenny Yu to approve all new programs. The motion carried unanimously.</p>																																				

Modified Programs/Certificates																		
Program		Eff Date	Justification															
ESL Integrated Skills, Advanced	<p>The ESL Integrated Skills, Advanced certificate program is an integrated language program. The program has two required courses: ESL Integrated Skills, Advanced, and ESL Student Support Center. The Integrated Skills course is designed to give students the practice to strengthen their fluency in speaking, listening, reading, and writing based on topics relevant to their lives, experiences, and goals. The course also applies language skills within the context of students' day to day English language needs along with civics-related topics with the goals of helping students increase their fluency in English, have extensive knowledge of community resources, and master the tools needed to become active community participants. The elective course, ESL Learning Center, provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.</p> <table border="1"> <thead> <tr> <th colspan="3">Core Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 234</td> <td>ESL Integrated Skills, Advanced</td> <td>252</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Student Support Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>264</td> </tr> </tbody> </table>	Core Courses					Hours	ESLA 234	ESL Integrated Skills, Advanced	252	ESLA 001	ESL Student Support Center	12	Total Hours		264	2024 Fall	Updated program to reflect course hour updates and course title update.
Core Courses																		
		Hours																
ESLA 234	ESL Integrated Skills, Advanced	252																
ESLA 001	ESL Student Support Center	12																
Total Hours		264																
ESL Integrated Skills, Beginning High	<p>The ESL Integrated Skills, Beginning High certificate program. The program has two required courses: ESL Integrated Skills, Beginning High, and ESL Student Support</p>	2024 Fall	Updated program to reflect course hour updates and course title update.															

Modified Programs/Certificates																		
Program		Eff Date	Justification															
	<p>Center. Although both classes will teach all four language skills through oral and written communication, ESL Integrated Skills will emphasize the meanings and usage of Beginning level English forms and functions that are frequently used in everyday situations, and the ESL Student Support Center will support students in achieving their individual language goals.</p> <table border="1"> <thead> <tr> <th colspan="3">Core Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 231</td> <td>ESL Integrated Skills, Beginning High</td> <td>252</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Student Support Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>264</td> </tr> </tbody> </table>	Core Courses					Hours	ESLA 231	ESL Integrated Skills, Beginning High	252	ESLA 001	ESL Student Support Center	12	Total Hours		264		
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		Hours																
ESLA 231	ESL Integrated Skills, Beginning High	252																
ESLA 001	ESL Student Support Center	12																
Total Hours		264																
ESL Integrated Skills, Beginning Literacy	<p>The ESL Integrated Skills, Beginning Literacy certificate program is an integrated language program. The program has two required courses: ESL Integrated Skills, Beginning Literacy, and ESL Student Support Center. The Integrated Skills course is designed to give students the practice to develop skills in speaking, listening, reading, and writing based on topics relevant to their lives, experiences, and goals. It also applies language skills within the context of everyday real life topics along with civics-related topics with the goals of helping students access the language needed to function in their day to day lives, learn about community resources, and identify the tools needed to become active community participants. The second course, ESL Student Support Center, provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.</p> <table border="1"> <thead> <tr> <th colspan="3">Corse Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 229</td> <td>ESL Integrated Skills, Beginning Literacy</td> <td>252</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Student Support Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>264</td> </tr> </tbody> </table>	Corse Courses					Hours	ESLA 229	ESL Integrated Skills, Beginning Literacy	252	ESLA 001	ESL Student Support Center	12	Total Hours		264	2024 Fall	Updated to reflect course hour updates and course title update.
Corse Courses																		
		Hours																
ESLA 229	ESL Integrated Skills, Beginning Literacy	252																
ESLA 001	ESL Student Support Center	12																
Total Hours		264																
ESL Integrated Skills, Beginning Low	<p>The ESL Integrated Skills, Beginning Low certificate program is a specialized language program. The program has two required courses: ESL Integrated Skills, Beginning Low and ESL Student Support Center. Although both classes will teach all four language skills through oral and written communication, ESL Integrated Skills will emphasize the meanings and usage of Beginning level English forms and functions that are frequently used in everyday situations, and the ESL Student Support Center will support students in achieving their individual language goals.</p> <table border="1"> <thead> <tr> <th colspan="3">Corse Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 230</td> <td>ESL Integrated Skills, Beginning Low</td> <td>252</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Student Support Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>264</td> </tr> </tbody> </table>	Corse Courses					Hours	ESLA 230	ESL Integrated Skills, Beginning Low	252	ESLA 001	ESL Student Support Center	12	Total Hours		264	2024 Fall	Updated to reflect course hour updates.
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Modified Programs/Certificates																		
Program		Eff Date	Justification															
ESL Integrated Skills, Intermediate High	<p>The ESL Integrated Skills, Intermediate High certificate program is an integrated language program. The program has two required courses: ESL Integrated Skills, Intermediate High, and ESL Student Support Center. The Integrated Skills course is designed to give students the practice to build their fluency in speaking, listening, reading, and writing based on topics relevant to their lives, experiences, and goals. The course also applies language skills within the context of students' day to day English language needs along with civics-related topics with the goals of helping students improve their fluency in English, have knowledge of community resources, and have the tools needed to become active community participants. The elective course, ESL Student Support Center, provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.</p> <table border="1"> <thead> <tr> <th colspan="3">Core Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 233</td> <td>ESL Integrated Skills, Intermediate High</td> <td>252</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Student Support Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>264</td> </tr> </tbody> </table>	Core Courses					Hours	ESLA 233	ESL Integrated Skills, Intermediate High	252	ESLA 001	ESL Student Support Center	12	Total Hours		264	2024 Fall	Updated program to reflect new course hours.
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ESL Integrated Skills, Intermediate Low	<p>The ESL Integrated Skills, Intermediate Low certificate program is a specialized language program. The program has two required courses: ESL Integrated Skills, Intermediate Low, and ESL Student Support Center. Although both classes will teach all four language skills through oral and written communication, ESL Integrated Skills will emphasize the meanings and usage of Beginning level English forms and functions that are frequently used in everyday situations, and the ESL Student Support Center will support students in achieving their individual language goals.</p> <table border="1"> <thead> <tr> <th colspan="3">Core Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 232</td> <td>ESL Integrated Skills, Intermediate Low</td> <td>252</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Student Support Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>264</td> </tr> </tbody> </table>	Core Courses					Hours	ESLA 232	ESL Integrated Skills, Intermediate Low	252	ESLA 001	ESL Student Support Center	12	Total Hours		264	2024 Fall	Updated program to reflect new course hours.
Core Courses																		
		Hours																
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High School Diploma Program	<p>The North Orange Continuing Education (NOCE) High School Diploma Program (HSDP) provides students opportunities to develop proficiency in English Language Arts, Mathematics, Science, and Social Science.</p> <p>Upon completion of the HSDP, students are prepared to successfully transition to advanced educational opportunities such as trade schools and institutions of higher education. Earning an NOCE High School Diploma equips students to achieve personal, family, and career goals and serve their communities.</p>	2024 Spring	Updated program to reflect new course hours.															
<p>The High School Diploma Program was pulled in anticipation of updates to courses.</p> <p>It was moved by Carlos Diaz and seconded by Alli Stanojkovic to approve the revised programs. The motion carried unanimously.</p>																		