

Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, September 5, 2023, at 3:00 p.m., in room 105 (Anaheim Campus), room 118 (Cypress Center), room 215 (Wilshire Center), and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:06 p.m.

Present Members: German Arellano, Jennifer Carey, Mirta Carmona, Carlos Diaz, Megan Ly, Candace Lynch, Cathee Mang, Tina McClurkin, Joy Miller, Victoria Myers, Megan Reeves, Giana Rivera-Tweedie, Souzan Sahakian, Afraim Sedrak, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Dan Stackhouse, Alli Stanojkovic, Kimberley Stiemke, Matt Stivers, Anacany Torres, Courtney Williams, Janet Williams, Kenny Yu

Guests: Dr. Cherry Li-Bugg, Deborah Perkins, Pres. Valentina Purtell, Julie Schoepf

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- I. Approval of agenda - Approved with no corrections with 20 in favor and 1 abstention.
 - II. Approval of 5/2/2023 meeting minutes- Approved unanimously as corrected.
 - III. Announcements & Public Comment
 - Anacany Torres provided information on the Transitioning to College course being offered this fall.
 - Cathee Mang shared that a United Faculty meeting would be held immediately following the Academic Senate meeting.
 - Deb Perkins provided an update on the Starfish Early Alert system that was piloted in the spring.
 - Janet Williams welcomed and congratulated Afraim Sedrak and Julie Shields on their promotion to full-time faculty with NOCE.
 - IV. Executive Committee Reports
 - a. President's Report, Jennifer Oo
 - Information was shared regarding funding that NOCE received for course materials, totaling \$100,000.00. Funding will be used for OER and textbooks. The funding will not be used for FOLLETT.
 - b. Vice President's Report, Jennifer Carey– No report.
 - c. Secretary's Report, Michelle Patrick-Norng
 - A budget update was provided regarding the following expenditures: Travel & Conferences, Mileage, Supplies, and Hospitality funds.
 - An update was provided on Sunshine Funds. Full-time faculty (\$20) and adjunct Senators (\$10) can be submitted to Michelle Patrick-Norng in person or via district mail.
 - A retirement gift was purchased on behalf of the Senate for ESL Instructor, Alice Niyondagara.

Academic Senate

- The committee list is currently being updated for the 2023-2024 academic year. A draft of a visual calendar that shows all monthly committee/workgroup meetings can be found on the [NOCE website](#).

- Information was shared regarding the unexpected passing of a colleague's son. Sympathy cards were distributed to senators to sign.

d. Curriculum Committee Chair, Kimberley Stiemke

- All the courses and programs approved last year have been chaptered with the state chancellor's office.

V. Unfinished Business

a. SLO Monitoring Structure, action – Alli Stanojkovic

- A proposal was made structuring Department SLO Leads in place to support the SLO Coordinator. Casey Sousa moved to “approve the SLO Structure as presented.” The motion was seconded and adopted with 24 in favor, zero nay, and 1 abstention.

VI. New Business

a. NOCE Student Trustee Proposal, action – Valentina Purtell, Deb Perkins

- Information was presented to faculty on the proposed changes to BP 2015 Student Members as well as a draft election process. Faculty provided feedback and suggested amending item 2.0 by inserting the word “or” between “five (5) semester credit units” and “75 noncredit hours.” Candace Lynch moved to “support forwarding BP 2015 to DCCC with the amendment to item 2.0.” The motion was seconded and adopted unanimously. Recommendations regarding the application process of the Trustee were heard.

b. WASC Update, informational – Tina McClurkin, Julie Schoepf

- PPT *Accreditation Update* was presented to faculty. Updates were provided on goals and objectives for faculty and staff as they relate to the action items identified in the WASC Visiting Team's report and preparation for the mid cycle review.

c. NOCCCD CVC Consortium Membership Updates & Progress, informational – Janet Williams, Dr. Cherry Li-Bugg

- PPT *NOCCCD & The CVC-OEI Consortium* was presented to faculty, summarizing key topics that address the District's vision and goals as it pertains to membership within the Consortium.

d. BP 3830 Flying of the National, State and Commemorative Flags – Jennifer Oo

- Jennifer Oo provided information on BP 3830 Flags. Each institution within NOCCCD is hoping to poll students for feedback. NOCE faculty and staff feedback on the proposed board policy should be sent to Jennifer Oo, Jennifer Carey, or President Valentina Purtell. Feedback will be brought forward to Dr. Breland and DCCC in October.

e. Appointment of Curriculum Committee Member Carlos Diaz– Jennifer Oo

Academic Senate

- Candace Lynch moved to “support appointing Carlos Diaz to the committee effective immediately.” The motion was seconded and adopted unanimously.

f. Appointment of Curriculum Committee Member Alli Stanojkovic– Jennifer Oo

- Candace Lynch moved to “support appointing Alli Stanojkovic to the committee effective immediately.” The motion was seconded and adopted unanimously.

g. Appointment of Curriculum Committee Member Erin Sherard– Jennifer Oo

- Casey Sousa moved to “support appointing Erin Sherard to the committee effective immediately.” The motion was seconded and adopted unanimously.

h. Appointment of the Accessibility Advisory Committee Faculty Rep Casey Sousa – Jennifer Oo

- Candace Lynch moved to “support appointing Casey Sousa to the committee effective immediately.” The motion was seconded and adopted unanimously.

i. Appointment of Anaheim Campus Safety Committee Faculty Rep Julie Shields – Jennifer Oo

- Kimberley Stiemke moved to “support appointing Julie Shields to the committee effective immediately.” The motion was seconded and adopted unanimously.

j. DE Committee Timeline – Jennifer Oo

- Jennifer Oo provided information on a tentative timeline for development of the Distance Education Committee. A call for a Distance Education Committee Chair will be sent out soon. A special election will be held afterward. Subsequently, a call for committee members will be sent out. Faculty will then go through the appointment process.

VII. Committee Reports

District Equal Opportunity Advisory Committee– Khanh Ninh submitted a report for the August 31, 2023, meeting.

-Until the position of the Director, Diversity, Culture and Inclusion has been filled, the Director of EEO and Compliance will be chairing the EEOAC.

-Draft of the 2023-26 EEOAC Plan was reviewed, and feedback provided. Draft will be forwarded to NOCCCD's Chancellor office for their review, then on to the State Chancellor's office by the October 2, 2023, deadline.

-The State Chancellor's office will provide feedback and the District will have 45 days to make any needed revisions. The final approved Plan will then be presented to the BOT.

-This process is different from the last time as the document is first reviewed and approved by the State Chancellor's office before it's presented to the BOT.

The meeting adjourned at 5:10 p.m.

Michelle Patrick-Norng, Secretary