

# Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, May 2, 2023, at 3:00 p.m., in room 105 (Anaheim Campus), room 118 (Cypress Center), and as a videoconferencing meeting for approved attendees who submitted an emergency cause or just cause form. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:08 p.m.

Present Members: Jennifer Carey, Mirta Carmona, Carlos Diaz, Gary Jimenez, Phil Famolaro, Candace Lynch, Cathee Mang, Tina McClurkin, Joy Miller, Victoria Myers, Khanh Ninh, Souzan Sahakian, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Dan Stackhouse, Alli Stanojkovic, Kimberley Stiemke, Matt Stivers, Anacany Torres, Matt Van Gelder, Janet Williams, Kenny Yu

Guests: Amabel Arredondo, Morgan Beck, Chancellor Breland, Vivian Giang, Pres. Valentina Purtell, Julie Schoepf

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- I. Approval of agenda- Approved unanimously with no corrections.
  - II. Approval of 4/4/2023 meeting minutes- Approved unanimously with no corrections.
  - III. Announcements & Public Comment
    - Janet Williams commented on the work environment for Black colleagues at NOCE, validated the experiences they have had, and honored their courage to speak up. Examples of behaviors said to go against the discussion and promotion of diversity, equity, and inclusion were shared.
    - Anacany Torres provided information on the Dream Your Future event and the Rising Scholars program. Fliers were distributed.
    - Jennifer Carey provided an update on Connie V, the Canine Companion future service dog that the NOCE community helped raise, as well as Fanta, the new puppy-in-training that will visit the NOCE Anaheim campus in May.
    - President Valentina Purtell expressed gratitude to all NOCE faculty as we approach Teacher Appreciation Week. An update on FTES for NOCE was provided as it relates to the work done by the Attendance Accounting Taskforce. President Purtell expressed gratitude to NOCE's Curriculum Chair, Dr. Kimberley Stiemke, Administrative Assistant I, Amabel Arredondo, and all faculty whose work contributed to an increase in overall FTES. She extended an invitation to all faculty to attend the upcoming Building Bridges event taking place on May 5<sup>th</sup> at the Anaheim campus.
    - Cathee Mang provided details on ESL Academic Success courses that will be offered during the Fall 2023 semester.
    - Casey Sousa commented on Academic Senate leadership and the revision of the Constitution and Bylaws. See Supplemental Minutes 5.2.23 for a copy of the full statement.
  - IV. Executive Committee Reports
    - a. President's Report, Jennifer Oo

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- Faculty were encouraged to RSVP and attend the upcoming Building Bridges event on May 5, 2023.
- Information was shared related to the ASCCC Spring Plenary that took place in April; Jennifer congratulated Dr. Kimberley Stiemke on being elected to the position of ASCCC South Representative. Resolution information can be found online: <https://asccc.org/resolutions-spring-2023>
- b. Vice President's Report, Carlos Diaz– No report.
- c. Secretary's Report, Michelle Patrick-Norng
  - Highlights from the breakout sessions Michelle attended at the ASCCC Spring Plenary were shared.
  - A retirement gift was purchased on behalf of the Senate for CTE Instructor, Cathy Dunne. The gift will be delivered to Cathy before the end of the academic year.
  - A budget update was provided regarding the following expenditures: Travel & Conferences, Supplies, and Hospitality funds.
  - The committee list is currently being updated for the 2023-2024 academic year. A draft of a visual calendar that shows all monthly committee/workgroup meetings will be emailed to senators this month.
  - Dr. Kimberley Stiemke, NOCE ASCCC Delegate for 2022-2023, provided highlights from the ASCCC Spring Plenary.

V. Unfinished Business

VI. New Business

a. DE Program –Janet Williams

- PPT *NOCE Distance Education Plan 2022-2024 Mid-Cycle Update* was presented to faculty. Updates were provided on goals and objectives listed in the current DE Plan.

b. Election Results– Michelle Patrick-Norng

- Jennifer Oo received the majority vote for the position of Senate President.
- Jennifer Carey received the majority vote for the position of Senate Vice President.
- German Arrellano, Mirta Carmona, and Marlo Smith received the most votes for the position of Adjunct Senator.
- Two write-in candidates for Adjunct Senator will be contacted by Jennifer Oo to confirm interest in serving and determine next steps for filling the fourth adjunct Senator vacancy.

c. District Mission, Vision, and Values Survey Report – Jennifer Oo

- The *NOCE Feedback on District Mission, Vision, and Values Survey Report* was discussed. Additional feedback should be emailed to Jennifer no later than May 22<sup>nd</sup>.

d. Grandfather Bylaws – Jennifer Oo

- A discussion took place regarding the option to grandfather in past time served for Executive Council members, Senate Committee Chairs, and adjunct Senators as it relates to term limits within the revised Constitution and Bylaws. Candace Lynch moved to “grandfather past time served for Executive Council members and Senate Committee Chairs.” The motion was seconded and adopted unanimously with 25 in favor, zero nay, and zero abstentions. Candace Lynch moved to “allow current adjunct Senators to

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complete their term even if surpassing the four-year term limit.” The motion was amended to “grandfather in past time served and allow adjunct Senators to complete their term even if surpassing the four-year term limit.” The amended motion was seconded and adopted with 24 in favor, one nay, and zero abstentions.

e. DE Committee Development Plan – Jennifer Oo

- A discussion took place regarding the plan to build the Distance Education Committee and elect a Distance Education Committee Chair during the fall 2023 semester with the goal of the committee being operational by the spring 2024 semester. NOCE would operate under the current Distance Education Plan. Tina McClurkin moved to “build the Distance Education Committee during the fall 2023 semester.” The motion was seconded and adopted unanimously with 25 in favor, zero nay, and zero abstentions.

f. SLO Monitoring Structure – Jennifer Oo

- Information was shared regarding the proposed plan to have a SLO Coordinator and SLO Department Reps. Discussion took place regarding the structure for monitoring SLOs. It was recommended that the Senate and administrators continue the discussion before making any final decisions.

g. Appointment of SLO Coordinator – Jennifer Oo

- An update was provided regarding former SLO Coordinator, Tina McClurkin, stepping down from the role. Executive Council and administrators came to an agreement to appoint Alli Stanojkovic to the role. Erin Sherard moved to “support the appointment of Alli Stanojkovic as the new SLO Coordinator for NOCE.” The motion was seconded and adopted unanimously with 25 in favor, zero nay, and zero abstentions.

h. Reassigned Time – Jennifer Oo

- Information was shared regarding baseline reassigned time for Executive Council, Senate Committee Chair, and SLO Coordinator positions for the 2023-2024 academic year.

- Senate President (60%), Senate Vice President (40%), Senate Secretary/Treasurer (30%), Curriculum Committee Chair (60%), Distance Education Committee Chair (60%), Curriculum Committee members (10%), and SLO Coordinator (30%).

- There is ongoing discussion regarding 5% reassigned time for SLO Department Representatives should the proposed SLO monitoring structure be adopted.

**BLOCK VOTE APPROVAL OF COMMITTEE APPOINTMENTS:** It was moved by Jennifer Oo and seconded that the following committee appointments be approved by block vote:

New Business: i, j, k, l

i. Appointment of NOCE Technology Committee faculty reps – Jennifer Oo

- Jennifer provided information on two NOCE Technology vacancies and moved to appoint Khanh Ninh and Yvette Krebs to the committee effective immediately.

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j. Appointment of Institutional Effectiveness Committee faculty rep – Jennifer Oo  
- Jennifer provided information on an Institutional Effectiveness Committee vacancy and moved to appoint Kristina De La Cerda to the committee effective immediately.

k. Appointment of Student Equity and Achievement Program (SEAP) Committee faculty rep – Jennifer Oo  
- Jennifer provided information on a Student Equity and Achievement Program (SEAP) Committee vacancy and moved to appoint Cathee Mang to the committee effective immediately.

l. Appointment of Professional Development Committee faculty rep – Jennifer Oo  
- Jennifer provided information on a Professional Development Committee vacancy and moved to appoint Raenie Kane to the committee effective immediately.

**The motion was adopted with 22 in favor, zero nay, and two abstentions.**

m. Recognizing Tenured Faculty – Jennifer Oo  
- On behalf of the Academic Senate, Jennifer Oo congratulated DSS Counselor, Michelle Patrick-Norng and Emeritus Instructor, Kenny Yu, on earning tenure this spring. Both faculty members received a personalized crystal apple.

### VII. Committee Reports

**District Equal Opportunity Advisory Committee**– Khanh Ninh submitted a report for the April 27, 2023, meeting.

For the past year, the committee has been focused on updating the 2023-2026 EEO Plan. On May 1, 2023, the draft Plan will be submitted to Irma Ramos, Vice Chancellor of Human Resources for her feedback. The committee will meet at the end of May to review the feedback, revise the Plan if needed, then submit the Plan to the State by June for feedback. The Plan will be presented to the Board of Trustees in July for approval.

The meeting adjourned at 5:06 p.m.  
Michelle Patrick-Norng, Secretary