

Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, February 7, 2023, at 3:00 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:01 p.m.

Present Members: Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Raenie Kane, Yvette Krebs, Corinna Lopez, Megan Ly, Candace Lynch, Cathee Mang, Tina McClurkin, Joy Miller, Victoria Myers, Khanh Ninh, Megan Reeves, Souzan Sahakian, Giana Rivera-Tweedie, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Dan Stackhouse, Alli Stanojkovic, Kimberley Stiemke, Matt Stivers, Anacany Torres, Matt Van Gelder, Janet Williams, Kenny Yu

Guests: Dash Johnson, Deborah Perkins, Pres. Valentina Purtell

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- I. Approval of agenda- Approved with one change to strike New Business item VI.f. Recognition of Adjunct Faculty from the agenda with 28 in favor, zero nay, and 1 abstention.
 - II. Approval of 12/6/2022 meeting minutes- Approved as corrected with 10 in favor, 6 nay, and 14 abstentions.
 - III. Announcements & Public Comment
 - Anacany Torres provided information on the Transitioning to College course IHSS 300 being offered this spring.
 - Candace Lynch provided information on the purpose and role of an Academic Senate, its purview over 10+1 items, and the Senate's responsibility to hear matters pertaining to curriculum. A recommendation was made to establish a protocol for faculty who want to bring concerns to the Senate.
 - Michelle Patrick-Norng commented on dialogue between faculty that took place during the December 6, 2022 Academic Senate meeting.
 - Casey Sousa shared information and data on Educational Coaching for the fall 2022 semester.
 - Janet Williams discussed funding and services provided through @ONE and shared that updates will be distributed as new information becomes available. An update regarding the Peer Online Course Review (POCR) process and the renewal of Distance Education teaching certification was shared.
 - Dash Johnson, Executive Director for Adjunct Faculty United, shared information regarding paid office hours for adjunct faculty going into effect this week. An update was provided on negotiations with the district.
 - IV. Executive Committee Reports
 - a. President's Report, Jennifer Oo
 - Jennifer expressed gratitude to those who attended the Board of Trustee meeting on January 24th and to all who contributed to the success of the WASC Self Study Report.

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- An update was provided regarding the upcoming ASCCC Collegiality in Action visit as well as a possible Technical site visit.
- Two proposed academic calendars will be shared with the Senate via email (2023-2024 and 2024-2025). Feedback can be sent to Jennifer via email.
- b. Vice President's Report, Carlos Diaz– No report.
- c. Secretary's Report, Michelle Patrick-Norng
- Information was shared regarding access to Senate materials through the public Academic Senate SharePoint site as well as the NOCE webpage.
- An engraved apple was sent to Rosie Navarro, retired DSS counselor, on behalf of the Senate.
- The committee list will be updated as vacancies are filled.
- A budget update will be provided once outstanding expenses are confirmed.

V. Unfinished Business

VI. New Business

- a. Accountable Space – President Valentina Purtell
 - PPT *Creating a Teamwork Space* was presented to faculty.
- b. Senate Constitution and Bylaws – Jennifer Oo
 - Per recommendations from ASCCC visit meetings with the Senate President, the Senate's constitution and bylaws are being updated by the Senate Executive Council. A draft will be shared with Senators via email and feedback will be solicited. A first read of the draft will take place at the next Senate meeting on March 7th.
- c. Kindness Scholarship – Michelle Patrick-Norng
 - An update was provided regarding rollover funds for the Kindness Scholarship. Online donations are being accepted and can be completed through the [NOCE Aid Donations](#) webpage.
- d. Commencement/Student Success Event Update – Khanh Ninh
 - An update was provided on this year's in-person Commencement and Student Success events taking place on May 26, 2023. Senators supported the request to continue with past practice of selecting student speakers rather than faculty speakers.
- e. Starfish Early Alert – Deb Perkins
 - PPT *Starfish Early Alert* was presented to faculty. Additional questions about Starfish can be directed to Deb Perkins via email.

VII. Committee Reports

Distance Education Advisory Group– Janet Williams submitted a report for the November 26, 2023, meeting.

- Preparing for Online Success Course Pilot
 - Fall 2022: 31 students completed and earned a badge.

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- 95% of respondents said yes in response to the question, “I feel better prepared for my online classes after completing this course.”
 - The potential goal is to expand the opportunity as a facilitated course that can also earn FTE.
- POCR Update
- All POCR courses are fully aligned and exemplary based on the CVC-OEI Course Design Rubric.

Remote/Hybrid Workgroup (NOCCD) – Michelle Patrick-Norng

- Two meetings have taken place with Chancellor Breland and workgroup members thus far. The upcoming meeting on February 21st will focus on drafting guiding principles for offering and sustaining a flexible work schedule within the district. Any feedback that faculty would like to be shared with the group can be emailed to Michelle.

- VIII. Community Corner – Michelle Patrick-Norng
- *My Hometown* summary for February was shared.
 - A total of 123 submissions were completed for the Kudos for Colleagues survey in December 2022.

The meeting adjourned at 4:28 p.m.
Michelle Patrick-Norng, Secretary