

# Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, November 1, 2022, at 3:00 p.m. as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:00 p.m.

Present Members: Jennifer Carey, Mirta Carmona, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Phil Famolaro, Raenie Kane, Corinna Lopez, Megan Ly, Candace Lynch, Cathee Mang, Tina McClurkin, Joy Miller, Maricela Moran, Victoria Myers, Rosie Navarro, Khanh Ninh, Megan Prell, Megan Reeves, Giana Rivera-Tweedie, Souzan Sahakian, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Dan Stackhouse, Alli Stanojkovic, Kimberley Stiemke, Matt Stivers, Matt Van Gelder, Janet Williams

Guests: Chancellor Dr. Byron Breland, Deborah Perkins, Pres. Valentina Purtell

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- I. Approval of agenda- Approved by unanimous consent with no corrections.
  - II. Approval of 10/4/2022 meeting minutes- Approved by unanimous consent.
  - III. Announcements & Public Comment
    - Khanh Ninh shared information regarding the District's Asian Pacific Islander Faculty and Staff Association (APIA) and encouraged faculty to consider becoming a member. Visit the [APIA website](#) for detailed membership information or to make a donation.
    - Kimberly Stiemke shared information regarding the Future Instructor Training (FIT) program; faculty interested in becoming a mentor were advised to email her directly. Dr. Stiemke shared information regarding a recent campus visit and book signing with author Grace Talusan. Dr. Steimke shared that she will be attending the ASCCC Fall Plenary.
    - Chancellor Breland greeted faculty and discussed his ongoing support for NOCE. Dr. Breland stated he is available for in-person and virtual meetings should faculty wish to speak with him. Dr. Breland looks forward to the upcoming Investiture at the Anaheim Campus on Wednesday, November 30<sup>th</sup>.
    - Jennifer Carey shared information regarding a farewell party for service dog, Connie, taking place at the Anaheim campus on Wednesday, November 2, 2022. Jennifer expressed gratitude to the faculty, staff, and students who encouraged and supported Connie during her training at the Anaheim Campus. A framed picture of Connie is in the Learning Center (Room 140) and can be signed by faculty and staff.
  - IV. Executive Committee Reports
    - a. President's Report, Jennifer Oo
      - Jennifer shared information regarding AP/BP 4020 and provided updates regarding verbiage in the current draft of the policy.
    - b. Vice President's Report, Carlos Diaz – No report.
    - c. Secretary's Report, Michelle Patrick-Norng
      - The call for agenda items for the December 6, 2022 meeting will be emailed a week

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ahead of schedule to allow more time for items to be submitted prior to the Thanksgiving holiday.

V. Unfinished Business

VI. New Business

a. WASC Report – Tina McClurkin

- Presented information on the WASC self-study report and submission timeline. Discussed the upcoming virtual WASC visit and expressed gratitude to faculty and staff who participated in WASC activities that led to the final report.

b. CTE/Planning Program Update – Valentina Purtell

- Discussed the history of the LEAP department and Parenting Program. Provided update on the transition of the Parenting Program from LEAP to CTE effective January 1, 2023.

c. NOCCCD Mission, Vision, Values Draft – Jennifer Oo

- Presented current draft of the document and encouraged faculty and staff to provide feedback through online survey that will be shared via email. Jennifer answered questions about the makeup of the committee that developed the current draft.

d. Student Equity Plan 2.0 – Deb Perkins

- Presented information on the first draft of the 2022-2025 Student Equity Plan.

- Discussed the timeline for revisions and the submission of a final draft.

- Requested feedback for the first draft to be emailed to Deb by Monday, November 14<sup>th</sup>.

e. AP 7120 – Jennifer Oo

- Provided update on the discussion of AP 7120 and its relevance to faculty within NOCCCD. Discussed possible makeup of hiring committee for manager positions; emphasized that the draft is not currently ready for distribution and review.

VII. Committee Reports

**Distance Education Advisory Group**– Janet Williams submitted a report for the October 27, 2022, meeting.

- Feedback was provided on the Accessibility Plan developed by the Accessibility Advisory Group.

**Technology Committee**– Cathy Dunne submitted a report for the September 12, 2022, meeting.

- **Student Laptops:** Student Technology Support Services currently dispersing laptops that are similar to a Chromebook. Use of Chromebook style laptops provides for better management and tracking; ITS team can assist with issues remotely. 40 of 250 laptops already disbursed. They are estimating the need for Spring semester to ensure enough laptops will be available and to begin ordering more product if needed.
- **WiFi (Employee vs Eduroam vs Guest):** ITS is working on alignment with Eduroam vendor; Wilshire Center to pilot use of Eduroam. All employees can currently utilize employee WiFi on a district device; must sign in using campus

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- email. Use of Eduroam on personal devices coming; will allow students and employees to use NOCE credentials on multiple campuses. Guest WiFi can still be utilized but must go through separate portal and agree to terms; 6-hour limit before individual must sign in again (similar to Starbucks, libraries, etc.). Individual can sign in as many times as needed. Streaming speed is reduced.
- **Staff Refresh:** Mobility focused; ensure all full-time faculty have a corporate managed device so ITS can assist faculty on campus and remotely. Surface 5 likely to be product purchased based on Microsoft release, if available. Budget request will be made once vendor details and availability are confirmed.
  - **New Phone System (VOIP):** Current goal is for new phones to be on everyone's desk by Thanksgiving holiday. ITS team working on training for phone use and phone tree options for when students call various departments.

- VIII. Community Corner— Michelle Patrick-Norng  
- *My Hometown* summary for November was shared.

The meeting adjourned at 4:17 p.m.  
Michelle Patrick-Norng, Secretary