

Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, April 5, 2022, at 3:00 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:02 p.m.

Present Members: Janet Cagley, Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Phil Famolaro, Raenie Kane, Caroline Kim, Corinna Lopez, Megan Ly, Cathee Mang, Tina McClurkin, Joy Miller, Victoria Myers, Rosie Navarro, Michelle Patrick-Norng, Megan Prell, Megan Reeves, Giana Rivera-Tweedie, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Alli Stanojkovic, Kimberley Stiemke, Kenny Yu

Guests: Margie Abab, VP of Instruction Karen Bautista, Dulce Delgadillo, Janeth Manjarrez, Deborah Perkins, Pres. Valentina Purtell, Dr. Harpreet Uppal

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- I. Approval of agenda- Approved by unanimous consent.
 - II. Approval of Resolution to Implement Teleconferencing Requirements
- Approved by unanimous consent.
 - III. Approval of March 1, 2022 meeting minutes- Approved by unanimous consent with no corrections.
 - IV. Announcements & Public Comments
- Jennifer Carey announced that the Learning Center is looking for English and Math tutors. Contact Margie Abab (mabab@noce.edu) if you or you know of someone who may be interested in applying.
 - V. Executive Committee Reports
 - a. President's Report, Jennifer Oo – No report.
 - b. Vice President's Report, Carlos Diaz
– At the last DCC meeting, there was a discussion regarding the most recent cybersecurity breach that occurred at Cypress and Fullerton colleges between approximately December 7, 2021 and January 10, 2022. All employees were encouraged to enroll in the free credit monitoring and identify theft protection services offered though IDX, the forensic company that the District hired to investigate the incident.
 - c. Secretary's Report, Khanh Ninh – No report.
 - VI. Kindness Confetti – Michelle Patrick-Norng
 - a. Team Fun Facts- Provided two fun facts.
 - b. Kindness Scholarship- As of March 31, 2022, over \$469 was collected which would allow two scholarships to awarded at \$200 per award.

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VII. Unfinished Business

a. Guided Pathways Scale of Adoption Plan – Deborah Perkins

- Feedback was provided requesting minor revisions.
- Michelle Patrick-Norng moved to, “approve the Guided Pathways Scale of Adoption Plan.” The motion was seconded and adopted. The motion passed with 25 in favor, three abstentions, no nays.

b. Elections – Carlos Diaz

- Nominations for the positions of President, Vice-President, Secretary/Treasurer, the ASCCC Delegate, and four Adjunct Senators closed on April 1, 2022. No nominations for the positions of President, Vice-President, and the ASCCC Delegate were submitted. There was one nomination for the Secretary/Treasurer position and four for the Adjunct Senator positions.
- Voting for the Secretary/Treasurer and Adjunct Senator positions will start after today's meeting. Voting will close on April 26, 2022, at 5:00 p.m.
- Since there were no nominations for the President and Vice-President positions, both Jennifer Oo and Carlos Diaz were willing to remain in the position for another year with the intentions that these positions would be filled via elections in the 2023-2024 academic year.
- Phil Famaloro moved to, “approve to have Jennifer Oo remain in her current position as President for the next academic year.” The motion was seconded and adopted. The motion passed with 25 in favor, one abstention, no nays.
- Michelle Patrick-Norng moved to, “approve to have Carlos Diaz remain in his current position as Vice-President for the next academic year.” The motion was seconded and adopted. The motion passed with 26 in favor, one abstention, one nay.

VIII. New Business

a. DSS Instructor Portal – Michelle Patrick-Norng

- Briefly reviewed the current process on how letters of accommodation were obtained and the new steps.
- Presented a draft document where several images were reviewed to show how instructors would access accommodation letters via the instructor portal as well as what students would see on their student portal.
- Answered faculty questions and informed faculty that more written instructions as well as instructional videos will be sent out soon. The tentative plan is to have this new process start this summer term.

b. California Adult Education Outcome Framework – Pres. Valentina Purtell and Dulce Delgadillo

- Pres. Purtell provided brief introduction on how the State developed and adopted a framework of success indicators/metrics for all adult education and non-credit providers, in partnership with the California Department of Education that oversees adult education on the K-12 side and the State Chancellor's office that includes non-credit programs in the community colleges.
- Though locally developed effectiveness measures will continue to be utilized, the State success indicators will also now be taken into account. These success indicators are

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housed on a metric system called, “LaunchBoard,” a statewide data system that provides data on progress, success, employment, and earnings outcomes for California community college students.

- The LaunchBoard will allow NOCE to review our progress, compare it to other adult education providers and the California average.
- NOCE will be aligning our Institutional Effectiveness Report with these indicators as well as keeping these indicators in mind when developing our strategic plan.
- Pres. Purtell provided a few examples of the important role that faculty has in supporting NOCE to achieve these metrics.
- Dulce Delgadillo and Dr. Harpreet Uppal reviewed presentation, “California Adult Education Outcome Framework.”

c. Committee Assignments – Jennifer Oo and Khanh Ninh

- Khanh Ninh will email out the current assignment list and ask those who would like to step down and/or volunteer for another committee to respond to her email.
- The intention is that by the May meeting, a new list showing which faculty will be involved in what committee(s) for the next academic year can be shared to the Academic Senate, the chairs of these committees and as well management.
- Jennifer Oo reminded faculty that we would like to get this list finalized before the start of the next academic year as it can affect scheduling and directors should be aware of your intentions to serve on a committee.

d. Academic Senate meetings – Jennifer Oo and Khanh Ninh

- Khanh Ninh has reserved a room at the Anaheim campus for the next academic year but provided a few reasons why it may be difficult to continue to offer a room with videoconferencing capabilities at the other two sites. Ask that faculty consider a hybrid option where in-person meetings can occur at Anaheim with the option of people still being able to attend via videoconference using their own devices.
- Jennifer Oo will review NOCE’s Academic Senate Constitution and By-Laws, specifically around the issue of how meetings need to occur, but stress that we continue to remain flexible as the situation is still very fluid due to the pandemic.

IX. Committee Reports

- **Curriculum Committee** – Kimberley Stiemke

- Curriculum that has not already been pre-launched will not be considered for fall, but curriculum is still being accepted for spring of 2023.
- Program narratives are being updated for the high school diploma program.
- In May, intention is to develop some trainings to help facilitate curriculum moving forward more easily.

- **DE Advisory Group** – Janet Cagley

- More information will be provided regarding the actual implementation of the Plan.
- In the process of obtaining POQR designation, but this will not impact any faculty that are currently certified. If you are not certified, recommend visiting @ONE website to register for their classes.

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- Reminded faculty about the Online Teaching Conference and early registration is open. NOCE will be presenting.
- **Student Learning Outcomes (SLO)**- Tina McClurkin
- Though not a committee, Tina McClurkin wanted to inform faculty that all Directors have the results from the data that was entered in fall of 2021 so faculty should be meeting with your department to review that information to plan for the future.
- Reminded faculty to submit their SLOs for the Spring semester

The meeting adjourned at 4:21 p.m.
Khanh Ninh, Secretary