

# Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, September 7, 2021, at 3:01 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:02 p.m.

Present Members: Janet Cagley, Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Phil Famolaro, Ally Garcia, Caroline Kim, Yvette Krebs, Corinna Lopez, Megan Ly, Candace Lynch, Cathee Mang, Joy Miller, Maricela Moran, Victoria Myers, Rosie Navarro, Alice Niyondagara, Michelle Patrick-Norng, Megan Prell, Megan Reeves, Giana Rivera-Tweedie, Erin Sherard, Julie Shields, Marlo Smith, Casey Sousa, Alli Stanojkovic, Kimberley Stiemke, Anacany Torres, Kenny Yu

Guests: Amabel Arredondo, VP of Instruction Karen Bautista, Dr. Adam Gottdank, Deborah Perkins, Afraim Sedrak

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- I. Approval of agenda- Approved by unanimous consent.
  - II. Approval of 5/4/2021 meeting minutes- Approved by unanimous consent with no corrections.
  - III. Announcements & Public Comment
    - Cathee Mang encouraged faculty to promote the in-person ESL Academic Success II and ESL and the Arts courses that are being held at the Anaheim Campus.
  - IV. Executive Committee Reports
    - a. President's Report, Jennifer Oo
      - Board of Trustee wanted more than two candidates so the search for the next Chancellor will continue at least through the Fall semester.
    - b. Vice President's Report, Carlos Diaz- No report.
    - c. Secretary's Report, Khanh Ninh
      - Reviewed the 2020-2021 expenses and the 2021-2022 budget.
  - V. Kindness Confetti – Michelle Patrick-Norng
    - a. Two new activities will be the focus for this academic year: 1) Monthly kindness challenge, and 2) Team Fun Facts to be presented about different members anonymously. Survey to be sent out soon.
  - VI. Unfinished Business

VII. New Business

a. Distance Education Addenda – Janet Cagley and Kimberley Stiemke

- Reviewed the document with the suggested edits shown by Microsoft Word markup and answered questions regarding the suggested revisions.
- Debate occurred on non-revised items. DSS faculty members expressed concern regarding an item in the accessibility section that talks about external links to videos; DSS faculty recommended adding clarity to the item through additional verbiage that pertain to federal regulations.
- There may be an on-demand training video to show faculty how to complete the form. It would be located on the Distance Education Faculty Resource Center Canvas page.
- Kimberley Stiemke moved to, “approve the Distance Education Addenda with the suggested revisions.” The motion was seconded and adopted. The motion did not pass with eight votes in favor, 19 nays, four abstentions.

b. Curriculum Timelines – Kimberley Stiemke

- Reminded faculty about several important dates.
- Curriculum Committee needs one representative for the Committee with the intention that this representative would also be willing to attend the District Curriculum Coordinating Committee meetings.

c. Committee Assignments – Khanh Ninh

- Reviewed PowerPoint presentation, “Committee Assignments,” and shared new format for the Committee Assignment List.
- Discussed whether CAEP Workgroups and the faculty who serve on those workgroups should continue to be volunteers or be assigned by the Academic Senate. Khanh Ninh to place it on the agenda for the next meeting for additional discussion and vote.
- There is one vacant adjunct senate representative position due to Cyndi Ramirez departure. Jennifer Oo has reached out to another adjunct member who ran for the position at the last election and is awaiting the faculty’s response.

d. DSS Face Mask Policy – Casey Sousa

- Reviewed and answered questions regarding the Face Mask Policy document that will be provided to faculty.

e. Faculty Position Prioritization – Deb Perkins

- Plan is to forward a request for a counseling position to fill in the gap left by the retirement of counselor Patty Lujan, but to also support the Behavior Intervention Team.
- This position will not have an impact on the budget as it will be entirely funded by the Student Equity and Achievement Program.

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- VIII. Committee Reports
- **CAEP Basic Skills Workgroup** – Jennifer Carey submitted report for the August 23, 2021, meeting that was held as a videoconference. Topics discussed: 1) Voted to fund the GED Summer 2022 Instructors from surplus in the budget, 2) Voted that we don't need to distinguish night/day in the 2022/2023 budget for Anaheim Direct Instruction instructors, 3) Voted to increase the hours we will request for Direct Instruction in 2022/2023 budget, and 4) Voted to transfer the 10 Aztec software licenses from Wilshire's Learning Center to Anaheim for this term.
  - **ProD Committee** – Candace Lynch
    - Committee is planning to focus on two training areas for Classified staff: 1) Technology related training and 2) Increasing staff knowledge on how to assist students with Canvas related technical difficulty questions.
    - Janet Cagley mentioned that she will be serving on the ASCCC Common Course Management System (Canvas) Committee and will be heading up the online noncredit workgroup.
    - Several 1<sup>st</sup> Fridays Professional Development Series presentations are being developed and a flyer will be sent out soon for workshops occurring in October and November.
    - Faculty Development Seminar Series are being developed.

The meeting adjourned at 4:43 p.m.  
Khanh Ninh, Secretary