

# **CANVAS/MYGATEWAY ID AND PASSWORD RESET INSTRUCTIONS**

### \*Canvas and MyGateway ID & password are the same

# **2 WAYS TO ACCESS CANVAS**

- 1. Visit noce.edu click the Canvas link in the footer (very bottom) of the webpage, log-in
- 2. Log-in to www.mg.nocccd.edu and select the NOCE tab (on the left) and Click Canvas

NOCE Canvas
NOCE Canvas

# HOW TO CHANGE A USER'S MYGATEWAY/CANVAS PASSWORD

Go to mg.nocccd.edu and click on the FORGOT PASSWORD link. •

NOCCCD CAS provides authentication

 Or navigate to the Canvas login page using the Canvas icon/link on noce.edu click on the FORGOT PASSWORD link.

ior our uis	thet servi	ces and campuses
		NOCE NORTH ORANGE CONTINUING EDUCATION
Cypress College	Fullerton College	North Orange Continuing Ed
MyGateway	ID:	
Password:		1 1 6
1	LOG	IN
Forgot username MyGateway Statu	2	Forgot password?

### The FORGOT PASSWORD application asks the user for the student's email address and their last 4 digits of their banner number. Manually check the "I'm not a robot" verification.

#### Set your password

Enter your preferred email address (*preferred email address set in MyGateway*) and the last 4 digits of your ID (student/employee id).

Forgot your username? Forgot email address?			
* Email Address		-	
* Banner ID (last 4 digits)			
I'm not a robot	reCAPTCHA Privacy - Terms		
Next			

• You will see a Change Password Confirmation:

Change Password - Confirmation
We have sent instructions on how to set your password to the email address below. You should receive an email shortly.
You have 1 hour to set your password.
Email: e*****@nocccd.edu

• **Wait for the email** – which sends a link to change your password. **Be patient!** If the system is really busy, the email might not come immediately. This is what the email looks like:

Community College account, click the link below	y password. To set your password for your North Orange County :
https://sso.nocccd.edu/PassReset/RID?c=gSXaC	%2BC5IRVocYyruAV%2FOiXX2SktPHEb%2FYlhEHWK&t=147153
If clicking the link above doesn't work, please co	<mark>py and paste</mark> the URL in a new browser window instead.
If you've received this mail in error, you don't ne	eed to take any further action and can safely disregard this emai
Thank you for choosing North Orange County Co	ommunity College District.
For questions or concerns about your account, p	lease contact the appropriate campus at:
Cypress College Students, Faculty and Staff	
Fullerton College Students	
<b>U</b>	
Fullerton College Faculty and Staff	

• Click the unique link that is only available for an hour from the time the link was created.



• Once successfully processed, the user will see the following screen. Select "Log In" to return to the login screen and use your newly created password

#### Change Password - Request Received

Your request for password change has been received. An email will be sent shortly notifying you that your password has been changed. Please keep your new password safe, secure, and do not share your password. Thank you!

Click Log In to access MyGateway.



NOTE: It may take up to an hour for your new password to work, depending on how busy the systems are.

Contact <u>starhelp@noce.edu</u> if you are unable to reset your password. Be sure you are using the email address on file with the school for the reset.

# HOW TO RETRIEVE A MYGATEWAY/CANVAS ID

- Go to mg.nocccd.edu and click on the FORGOT USERNAME link.
  - (Username is the same as your student/MyGateway ID number)

NOCCCD ( for our dis	CAS provid strict servi	des authentication ces and campuses
		NOCE NORTH ORANGE CONTINUING EDUCATION
Cypress	Fullerton	North Orange Continuing
College	College	Ed
MyGateway     Image: Password:	ID:	
	1	
	LOG	IN
Forgot username MyGateway Statu	?	Forgot password?

The FORGOT USERNAME application asks the user for their email address and their birthday.
 Manually check the "I'm not a robot" verification.

Forgot ID? Enter your preferred e	mail address ( <i>preferred e</i>	email address set in MyGateway) and your date of birth.
* Email Address		
* Birth Date (MM/DD/YYYY)	09/03/2010	
l'm not a robot	reCAPTCHA Privacy - Terms	
Next		

• You will see a Confirmation:

Forgot ID - Confirmation	
We have sent instructions on how to retrieve your Banner ID to the address below. You should receive an email shortly.	
You have 1 day to retrieve your Banner ID.	
Email: s******@noce.edu	
After you have received your Banner ID, click Log In to access MyGateway.	

 Wait for the email – which sends a link to retrieve your Banner ID/Username. Be patient! If the system is really busy, the email might not come immediately. Below is what the email will look like.

• **Click** the unique link

 NOCCCD (MyGateway) Banner ID Recovery

 Image: Non-reply@nocccd.edu

 Mon 8/31/2020 10:03 AM

 To: StarHelp

 To retrieve your Banner ID for your

 North Orange County Community College account, click the link below:

 Image: https://sso.nocccd.edu/UserID/RID?c=Ss%2BuSXbYKInMKDP8BfJaHnK9aO8Rytv6Qlxfbf0g&t=1598893422

 If clicking the link above doesn't work, please copy and paste the URL in a new browser window instead.

 If you've received this mail in error, you don't need to take any further action and can safely disregard this email.

 Thank you for choosing North Orange County Community College District.

## • After clicking the link, you will see the below screen.

- Take note of your Banner ID/USERNAME
- Select "Log In" to return to the login screen

# Forgot ID?

Your ID has been successfully found!

Banner ID - 0177

After you have received your Banner ID, click Log In to access MyGateway.

### • Login with your ID and password

		NOCE NORTH ORANGE
-		CONTINUING EDUCATION
Cypress	Fullerton	North Orange Continuing
College	College	Ed
lyGatewa	y ID:	
@		
assword		

Contact <u>starhelp@noce.edu</u> if you are unable to retrieve your ID. Be sure you are using the email address on file with the school for the reset.