

2018 SUMMER TERM

Continuing Education Class Schedule Noncredit and Community Services July • August



NOCE **NORTH ORANGE**

CONTINUING EDUCATION







Welcome to North Orange Continuing Education Valentina Purtell, Provost

Left to their own "devices," our children may waste precious summer months and miss an opportunity for growth. Not at NOCE, where a plethora of Kids' College and Teen Program classes offer an exciting alternative to the blue screen of mobile phones and video games. Creative Drama for Teens (pg. 52) is a perfect opportunity for creative expression and High School math tutorials (starting pg. 51) will keep skills sharp for the next school year.

For those with an exploratory spirit, our new STEAM camps invite students to join a wacky adventure through crazy concoctions, an inventor's workshop, or space-in-place design. Check out pages 62-63 for a full listing of the STEAM camps.

We have plenty of options for adults too. For those that want to explore a new career field, turn to the Career Technical Education section (pg.17) or waltz into summer by taking one of our evening dance classes (pg. 45). Or maybe capture your summer adventure memories with a photography class (pg. 44).

Explore the possibilities, expand your horizon, and experience summer at NOCE!

Valentina Purtell Provost

NOCE MISSION STATEMENT

To serve the needs of individuals, business, and the community, we educate a diverse student population in successive essential skills that support learning goals across the lifespan.

NOCE VISION STATEMENT

NOCE has a comprehensive presence in the community and is recognized for excellence. NOCE embraces multiple facets of diversity and is committed to outcome-oriented educational opportunities in preparing students for productive civic engagement. NOCE is an effective and affordable option for students who are acquiring personal, academic, and career skills. NOCE is responsive to evolving community needs.

NOCE CORE VALUES

Integrity

- through a commitment to our mission and vision statement
- by encouraging a climate of honesty and trust
- through teamwork that depends on accountability and responsibility

Learning

- as a way to meet life's challenges successfully
- as a path to personal and professional growth
- as a lifelong quest

Excellence

- by delivering comprehensive quality programs and services
- by creatively responding to the educational needs of our community

Diversity

- by recognizing and respecting the significance of each unique individual
- by offering all learners access to relevant learning opportunities

Service

- to the individual
 - to the institution
- to the community

NOCE INSTITUTIONAL STUDENT LEARNING OUTCOMES

As a result of enrolling in and completing a North Orange Continuing Education course, group of courses or entire certificate program, students can be expected to demonstrate the following:

- Empowerment to be lifelong learners. Students can demonstrate the confidence and courage to learn how to learn as well as appropriate research, study, inquiry and goal-setting skills.
- The ability to function effectively within their community. Students demonstrate appropriate effective interpersonal communication, critical thinking and problem solving skills as well as an understanding of the value of diversity.

Have an Important Question?

Use These Helpful Numbers!

For questions regarding classes or registering for classes, call: ADMISSIONS & REGISTRATION

NOCE Anaheim Campus
714.808.4645
NOCE Cypress Center
714.484.7038
NOCE Wilshire Center
714.992.9500
Fullerton College (www.fullcoll.edu)
714.992.7000
Cypress College (www.cypresscollege.edu)
714.484.7000

NOTICE TO STUDENTS: North Orange Continuing Education reserves the right to change at any time, without notice, the information contained in this class schedule. For the most up-to-date information, please see the class schedule at www.noce.edu/schedule.

TABLE OF CONTENTS

	New Student Enrollment Information	
ı	Registration Checklist	
	Registration Worksheet	
1	Online Registration Information	
ă	Walk-In Registration Information	. 6
1	Student Success & Support Program	
	How to Read the NOCE Schedule	
	Save the Date: Harvest Festival	

	Noncredit Classes 10
	Basic Skills11
	High School Diploma Program Registration
	Information 12
	GED Preparation Program16
	Learning Centers16
	Career Technical Education Program
	Registration Information17
	Career Technical Education
	Administrative Assistant Certificate Program 20
	Computers21
	Early Childhood Education Certificate Program
	23
5	Management Certificate Program23
ב	Medical Assistant Certificate Program 24
	Pharmacy Technician Certificate Program 26
2	Disability Support Services (DSS)
	DSS Off-Site Class Locations
	English as a Second Language (ESL) Program
	Registration Information
	ESL Learning Centers
	ESL Specialty Classes 31
	ESL Off-Site Classes32
	Mature Driver Classes
	Emeritus Program
	Communication
	Creative Arts34
	Body & Mind 35
	Senior Classes
	Parenting
Т	-

Offilitie Classes 41
Business & Professional Development 42
Bartending42
Machine Shorthand42
Notary42
Fine & Applied Arts43
Drawing & Painting43
Fashion Design43
Music44
Photography44
Language Arts45
Physical Fitness45
Adult Martial Arts45
Dance45
Fitness46

Community Service Classes......40

Kids' College & Teen Program 46 Arts & Crafts 47 Martial Arts 48 Cooking 48 Dance 49 Foreign Language 49 Gymnastics 49 Math 50 High School Test Preparation 51 Music & Drama 52 Violin - Suzuki Method 53 Band Classes 53 Personal Enrichment 53 Reading and Writing 53 Science 55 Sports and Fitness 56 Aquatics 56 Summer Camps 58 Academic Camps 58 Art & Cooking Camps 59 Foreign Language Camps 59 Gymnastics Camps 60
Science Camps 60
Sports Camps 61
STEAM Camps 62

Community Services

ĺ	General Information	64
₽	Student Conduct Policy	67
Ŧ	Off-Campus Continuing Education Locations	69
틸	Off-Campus Continuing Education Locations Class Index	70
9	District Service Map	72

This class schedule can also be made available in alternate media formats. For more information, contact NOCE DISABILITY SUPPORT SERVICES at 714.484.7057.

Looking for **TEXTBOOK INFORMATION**? Check the NOCE Online Schedule (at www.noce.edu/schedule) for detailed textbook information.

The **NOCE CATALOG** is now available online at http://noce.edu/catalog. The **NOCE CATALOG** lists all NOCE courses offered throughout the year, all certificate program sequences, as well as additional information on student services and academic policies and procedures.

Every Day Counts at NOCE



Attending <u>every</u> class meeting is important for all NOCE students.

Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate, or transferring to college.

See you in class!

NEW TO NOCE?

Becoming a student is as easy as 1, 2, 3!

1 APPLY FOR AN NOCE BANNER ID

First-time students can apply for a Banner identification (ID) number online at www.noce.edu/apply* OR in person at an NOCE Center location.

*Within two (2) business days of online submission, applicants will receive an e-mail with registration instructions/information.

2 REGISTER FOR CLASSES

See pages 2-6 for registration details including dates, times, and locations.

3 PURCHASE A PARKING PERMIT AND BOOK(S)

If needed, purchase a parking permit* at an NOCE Center location and book(s) at the Anaheim Campus Bookstore, Cypress College Bookstore, or Fullerton College Bookstore.

Parking at the NOCE Cypress Center requires a virtual parking permit enforced by license plate recognition. You may register your vehicle online at https://cypress.lprpermit.com/Internal/UserRegistration.aspx?u=SCE and purchase a permit for the entire NOCE term or for one day. To purchase a permit online with a debit or credit card ONLY you will need your vehicle license plate number or the last eight digits of your VIN number. Day permits are also available for purchase by debit or credit card ONLY at any Cypress College parking kiosk. Permits are also valid at the Anaheim Campus and Wilshire Center.

ERM DATES & HOLIDAYS TO REMEM



2018 SUMMER TERM July 2, 2018 — August 11, 2018

Registration is open through the day the class begins or until the class is full. Classes fill fast, so register today!

REGISTRATION OPTIONS

- Wednesday, May 30, 2018: Medical Assistant Certificate Program Online Registration ONLY
- Tuesday, June 5, 2018: Online Registration for Career Technical Education Classes ONLY
- Wednesday, June 6, 2018: Online Registration for ALL NOCE Classes
- Thursday, June 7, 2018: Walk-In Registration for ALL NOCE Classes

CYPRESS COLLEGE/FULLERTON COLLEGE SUMMER SEMESTER

June 11, 2018—August 2, 2018

HOLIDAYS—NOCE CENTERS CLOSED

Independence Day Holiday: July 4, 2018

August 2018 Administrative Office hours will be adjusted to the following:

August 13 - September 8, 2018:

- ⇒ Anaheim Campus: M-Th/8a-5:30p; F/8a-4p; S/CLOSED
- ⇒ Cypress & Wilshire Center: M-Th/8a-5:30p; F/8a-4p; S/8a-2p



2018 FALL TERM

September 10, 2018 — December 1, 2018

Registration is open through the day the class begins or until the class is full. Classes fill fast, so register today!

REGISTRATION OPTIONS

- Wednesday, August 8, 2018: Medical Assistant Certificate Program Online Registration ONLY
- Tuesday, August 14, 2018: Online Registration for Career Technical Education Classes ONLY
- Wednesday, August 15, 2018: Online Registration for ALL NOCE Classes
- Thursday, August 16, 2018: Walk-In Registration for ALL NOCE Classes

CYPRESS COLLEGE/FULLERTON COLLEGE FALL SEMESTER

August 20, 2018 — December 8, 2018

HOLIDAYS—NOCE CENTERS CLOSED

- Veterans' Day Holiday: November 10-12, 2018
- Thanksgiving Holidays: November 22-25, 2018

December 2018 Administrative Office hours will be adjusted to the following:

- ⇒ Anaheim Campus: M-Th/8a-5:30p; F/8a-4p; S/CLOSED
- ⇒ Cypress & Wilshire Center: M-Th/8a-5:30p; F/8a-4p; S/8a-2p

December 17, 2018-Jan 2, 2019:

⇒ All NOCE Centers CLOSED

Starting January 3, 2019, SCE will resume regular operating hours. See page 6 for details.

READY TO REGISTER? Get started with this checklist

HAVE THE FOLLOWING INFORMATION AVAILABLE WHEN REGISTERING ONLINE:

- ✓ What are your BANNER ID and PIN numbers?
- **☑** Do you know if you have a **HOLD**?
- **✓** Have you met your **PREREQUISITES**?
- **☑** Do you know your class **CRNs**?
- ☑ If full, do you have ALTERNATE CRNs ready?

IF YOU DON'T KNOW THE ANSWERS TO THE ABOVE QUESTIONS, FOLLOW THESE STEPS TO AVOID DELAYING YOUR REGISTRATION

- 7. Log in to your myGateway account one week (or more) prior to registration to confirm that your BANNER ID/PIN combination is working.
- 2. If you are unable to log in to your myGateway account due to an incorrect PIN or disabled pin, and you provided a valid e-mail address at the time you applied for an NOCE BANNER ID number, click "PIN RESET." Follow the prompts to reset your PIN number. If you have forgotten your Banner ID, click "FORGOT BANNER ID" and follow the prompts to have your Banner ID e-mailed to you.
- 3. If your BANNER ID/PIN combination is still not working, call the ONLINE REGISTRATION HELPLINE at 714.808.4679 from 7 a.m.—5 p.m. on Monday—Thursday and 7 a.m.—4:30 p.m. on Friday or visit the Admissions and Registration Office at an NOCE Center location.
- 4. Holds <u>MUST BE</u> cleared prior to registration. You may have a hold on your account if you owe fees at either NOCE, Cypress College, or Fullerton College. Visit the Admissions and Registration Office at an NOCE Center location for assistance.
- 5. Prerequisites MUST BE cleared prior to registration. You can confirm prerequisites by:
 - ⇒ Checking your unofficial transcript on myGateway
 - ⇒ Checking with your NOCE counselor

PLAN AHEAD TO AVOID WAITING IN LONG LINES AND DELAYING ENROLLMENT IN CLASSES!

ONLINE REGISTRATION WORKSHOPS

Save Time, Save Gas, Don't Wait in Line!

LEARN THE ESSENTIALS TO REGISTERING ONLINE AT ONE OF OUR ONE-HOUR WORKSHOPS

Location: NOCE Anaheim Campus 2nd Floor — Admissions and Registration Office 1830 W. Romneya Drive, Anaheim

- ☑ Wednesday, May 23, 2017 at 6 p.m.
- ☑ Thursday, May 24, 2017 at 6 p.m.

Workshops are free. No reservation required.

Online Registration will open at 7:30 a.m.

Log in to mg.nocccd.edu at 7:30 a.m.

Wednesday, May 30, 2018: for Medical Assistant classes
Tuesday, June 5, 2018: for CTE classes
Wednesday, June 6, 2018: for all NOCE classes

Watch the REGISTRATION TUTORIAL VIDEO at www.noce.edu/admissions-registration/returning-students to guide you through the walk-in registration process.

Use the REGISTRATION WORKSHEET on page 4 to guide you through the online registration process.

REGISTRATION WORKSHEET

STEP 1 – Go to myGateway

Go to www.noce.edu and click on the myGateway logo on the right-hand side of the page or visit www.mg.nocccd.edu directly.

STEP 2 – Log In

Enter your eight-digit Student ID Number (without the preceding @ symbolenter numbers only).								
Student Id:								

Enter your Password: Passwords are between 8-12 characters and contain letters AND numbers

- CHANGE Password: If you used your date of birth to log in, myGateway may require that you change your PIN.
- Security Question/Answer: myGateway may also ask you to enter a security question and answer in the event that you forget your password.
- Disabled Password: If your password is disabled due to multiple login attempts, contact the myGateway Help Line at (714) 808-4679 or starhelp@noce.edu.

STEP 3 – Register for Classes

Click on Add or Drop Classes (Under Registration Tools box on the right side of the homepage)

- Click on the first link that says Add or Drop Classes.
- Select the correct term for NOCE and then click "Submit."
- NOTE: You may be asked to complete a short survey before registering. Your assistance with this information is greatly appreciated.
- ADDING CLASSES: Enter the five-digit CRN (Course Reference Number) from the worksheet below for each class you wish to add and click Confirm Your Choices.

				IDEAL CLASSES			
CRN (Course Reference No.)			o.)	Title	Days	Times	Location
				ALTERNATE CLASSES			

After confirming your choices, the **STATUS** column will tell you if you are registered, the class is closed, or that the class has been cancelled.

Waitlist: If the class is closed, some classes have the option of putting yourself on the waitlist which would appear in the drop-down menu under the ACTION column. You may add yourself to the waitlist by choosing the waitlist option in the drop-down menu or you may drop yourself from the class by choosing Drop On-Line. Click on Confirm Your Choices again and your STATUS for that class will show whether you are waitlisted or dropped from the class.

STEP 5 – Complete Registration

After you have added all of your classes and are satisfied with your class schedule shown on the registration page, click Complete Registration at the bottom of the registration page. If you fail to complete your registration, you may be dropped from your classes.

STEP 6 - Pay Fees (if any) and Print Receipt

- Following the Registration Screen is Account Summary by Term. The amount shown next to your Account Balance is due and payable within 72 hours of registering. If payment is not submitted within 72 hours, you may be dropped from
- Full payment is required. You may use a Visa or MasterCard to pay online or pay in person with cash or check. To pay by credit card, select Credit Card Payment, select the term, and follow the prompts. \$25 is charged to any students' account for returned check or non-sufficient funds.

If the account balance reflected is ZERO, you may:

- Click WebStar in myGateway (click on the link located on the top right hand corner of the screen) click on Student Records and select PRINT SCHEDULE/BILL to print out your registration receipt
- Log out if do not want to print out a receipt



ONLINE REGISTRATION INFORMATION

Online Registration will Open at 7:30 a.m.

HELPLINE FOR ONLINE REGISTRATION: 714.808.4679 or starhelp@noce.edu HELPLINE HOURS: Monday-Thursday 7 a.m.—5 p.m.; Friday 7 a.m.—4:30 p.m.

WEDNESDAY, MAY 30, 2018



Online Registration for Medical Assistant Certificate Program Classes ONLY

Students can register online for the Medical Assistant Certificate Program* courses at 7:30 a.m. on Wednesday, May 30, 2018.

*Students must complete the ONLINE ORIENTATION prior to registration; ASSESSMENT required to enroll in some classes. See pages 17-19 for more information or call 714.808.4915 with questions.

TUESDAY, JUNE 5, 2018 2.





Online Registration for Career Technical Education (CTE) **Program Classes ONLY**

Students can register online for courses in the following eligible programs beginning at 7:30 a.m. on Tuesday, June 5, 2018 (those designated with a clock in this schedule):
Administrative Assistant*, Computers, Early Childhood Education*, Management*, Medical Assistant, and Pharmacy Technician*

*Students must complete the ONLINE ORIENTATION prior to registering for these CTE programs; <u>ASSESSMENT required to enroll in some classes. See pages 17-19 for more information or call</u> 714.808.4915 with questions.

WEDNESDAY, JUNE 6, 2018



Online Registration for All NOCE Classes

Students can register online for ALL NOCE courses beginning at 7:30 a.m. on Wednesday, June 6, 2018.

BASIC ONLINE REGISTRATION INSTRUCTIONS

- 1. To register online, go to: www.noce.edu.
- 2. Click on the "myGateway" logo.
- 3. Enter your BANNER ID number (ID) as your myGateway ID.
- 4. Enter your PASSWORD.
- 5. Click "ADD OR DROP CLASSES" in the Registration Tools Box at the top right of the myGateway portal

NEED ASSISTANCE WITH ONLINE REGISTRATION?

- Use the CHECKLIST on Page 3 of this class schedule when preparing to register for classes online.
- Attend one of our free ONLINE REGISTRATION WORKSHOPS; details on Page 3 of this class schedule.
- Use the **REGISTRATION WORKSHEET on Page 4** to guide you through the online registration process.
- Computers are available by the registration counters at the three NOCE Center locations for online registration; technical assistance provided, if needed.



WALK-IN REGISTRATION INFORMATION

THURSDAY, JUNE 7, 2018



CASH * CHECK

Walk-In Registration for All NOCE Classes

Students can register at the Admissions and Registration Office at any of the three NOCE Centers beginning on Thursday, June 7, 2018.

ANAHEIM CAMPUS

1830 W. Romneya Drive 2nd Floor Anaheim, CA 92801 714.808.4645

OFFICE HOURS:

M-Th: 8 a.m. — 7:30 p.m. Fri: 8 a.m. — 4 p.m. Sat: Closed

CYPRESS CENTER

9200 Valley View Street Parking Lot 4, Building 18, Room 100 Cypress, CA 90630 714.484.7038

OFFICE HOURS:

M-Th: 8 a.m. — 6 p.m. Fri: 8 a.m. — 4 p.m. Sat: 8 a.m. — 2 p.m.

WILSHIRE CENTER

315 E. Wilshire Avenue Building 300 Fullerton, CA 92832 714.992.9500

OFFICE HOURS:

M-Th: 8 a.m. — 7:30 p.m. Fri: 8 a.m. — 4 p.m. Sat: 8 a.m. — 2 p.m.

Registration Information for English as a Second Language Program: SEE PAGES 29-30

Registration Information for High School Diploma Program: SEE PAGES 12-15

Looking for **TEXTBOOK INFORMATION**?

Check the NOCE Online Schedule (www.noce.edu/ schedule) for detailed textbook information.

The **NOCE CATALOG** is now available online at

http://noce.edu/catalog. The NOCE CATALOG lists all NOCE courses offered throughout the year, all certificate program sequences, as well as additional information on student services, and academic policies and procedures.



DO YOU KNOW YOUR BANNER ID#?

Students are now required to use their BANNER ID to access myGateway; for security protection, students will no longer be able to use a Social Security Number. To obtain the BANNER ID NUMBER, visit myGateway at mg.nocccd.edu and click "FORGOT BANNER ID." Follow the prompts to have your Banner ID e-mailed to you. If you did not provide a valid e-mail address at the time that you applied, you will need to visit an NOCE Center and provide a valid photo ID to obtain your Banner ID.

NOCE CLASS SCHEDULE SYMBOL KEY

AN **Anaheim Campus**

CC **Cypress College**

CRN **Course Registration Number**

FC **Fullerton College**

NC No class will be held on that date

CYP18 Cypress College, NOCE Cypress Center,

Bldg 18

CYPTE2 Cypress College, NOCE Cypress Center,

Bldg 12 - TE2

WIL Wilshire Center, across from FC

Off-campus continuing education location addresses are listed on page 69 of this class schedule.



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.

STUDENT SUCCESS & SUPPORT PROGRAM

Counseling and Educational Planning

WHAT IS SSSP?

The North Orange Continuing Education's (NOCE) Student Success and Support Program (SSSP), formerly known as Matriculation, is responsible for the orientation, assessment, counseling, and development of student educational plans for NOCE students. SSSP can assist students with the following services:

- 1. Define a course of study
- 2. Develop student educational plans
- 3. Provide academic counseling and referrals
- 4. Assist with transition to college

SSSP helps students make informed choices about the following:

- English as a Second Language Program
- Basic skills
- High School Diploma Program
- Career Technical Education certificates

HOW CAN I MAKE AN APPOINTMENT?

Students can call or visit one of the following NOCE SSSP offices to make an appointment with a counselor.

Anaheim Campus

1830 W. Romneya Drive Anaheim, CA 92801

2nd floor, Room 215 714.808.4682

Cypress Center

9200 Valley View Drive Cypress, CA 90630

> Room TE2-207 714.484.7440

Wilshire Center

315 E. Wilshire Avenue Fullerton, CA 92832

100 Building, Room 112 714.992.9565

Adult College & Career Transitions (ACCT) Program

INTERESTED IN TRANSITIONING TO COLLEGE?

The Adult College and Career Transitions (ACCT) Program provides group

outings, special events, and career exploration activities for NOCE students who are considering going to college or who want to explore career options.

Check out the NOCE website for upcoming events. For more info, contact ACCT Program Manager Linda Langgle in the NOCE Student Success and Support Program, Anaheim Campus at 714.808.4682.



NOCE Students Touring Fullerton College

HOW TO READ THE CLASS SCHEDULE

CAMPUS LOCATIONS

ΑN Anaheim Campus

Fullerton College FC WIL Wilshire Center

CC Cypress College

NOCE Cypress, Cypress College, Bldg 18 CYP18 CYPTE2 NOCE Cypress, Cypress College, TE2 (Bldg 12)

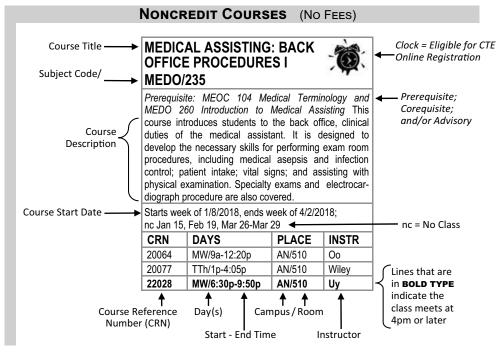
DAYS OF THE WEEK CODES

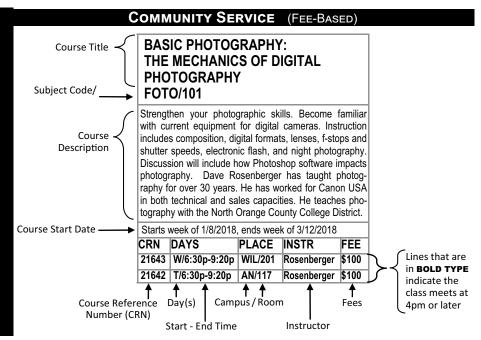
M = Monday T = Tuesday W = Wednesday

Th = Thursday

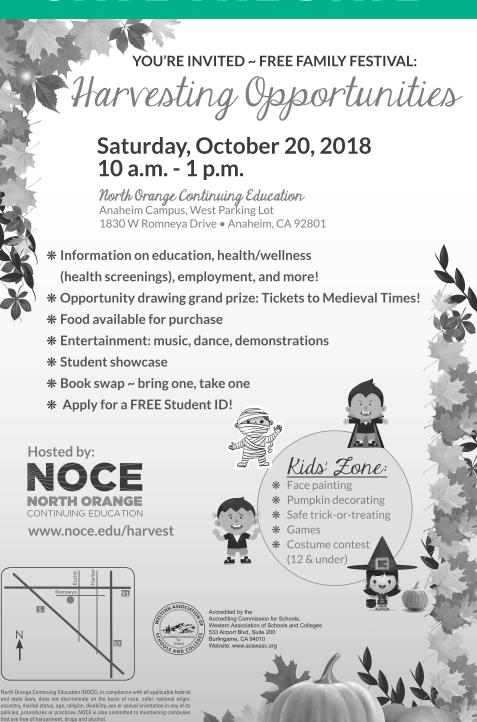
F = Friday

S = Saturday





SAVE THE DATE



NONCREDIT CLASSES



TUITION-FREE CLASSES AND SUPPORT

- North Orange Continuing Education (NOCE) offers noncredit classes that are tuition-free and "not for college credit." These classes are state-supported and based on student attendance.
- The magic number at NOCE is the minimum number of students needed in each class in order for the state to cover the costs of the class including instruction, supplies, and administrative costs. If attendance drops below this number, the class may be cancelled.
- Noncredit classes include morning, afternoon, and evening offerings to support working
- Free support services include: tutoring, counseling, and college and career workshops.



ACCREDITED BY WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES

- Established in 1973, NOCE is accredited by the Accrediting Commission of Schools. Western Association of Schools and Colleges (WASC).
- ⇒ As part of the California Community College (CCC) system, all curriculum has been approved by the CCC Chancellor's Office.



PATHWAYS TO OPPORTUNITY

- NOCE prepares students to gain skills to transition to academic, career, and life enrichment opportunities.
- Programs and classes include:
 - ⇒ Basic Skills
 - ⇒ Career Technical Education
 - ⇒ Citizenship
 - ⇒ Disability Support Services
 - ⇒ English as a Second Language
 - High School Diploma/GED/HiSET Preparation
 - ⇒ Classes for Older Adults (Emeritus)
 - ⇒ Parenting

EVERY DAY COUNTS AT NOCE!



Attending every class meeting is important for all NOCE students.

Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate, or transferring to college.

Your attendance also helps to pay for the costs of the class including instruction and supplies.

See You in Class!

BASIC SKILLS

For more information about the Basic Skills classes, please call the High School Diploma Program Office at 714.808.4683.

NEED A HIGH SCHOOL DIPLOMA?

"Education is the key to unlock the golden door of freedom." ~ George Washington Carver



NOCE high school diplomas are issued to adult learners, 18 years of age and older. The NOCE High School Diploma Program operates as an open-entry lab where students work individually and at their own pace on various required subjects. All labs have instructors and staff members to assist students with completing their courses.

- Free tutorial services
- **FREE** Textbooks
- Set your own hours

NEW ELECTIVE HIGH SCHOOL DIPLOMA COURSES

Contact your Instructor for details about High School Literacy Skills I (IHSS 190) and High School Literacy Skills II (IHSS 191)

Want to Go to College?



ENROLL IN THE SHORT-TERM COURSE: Transitioning to College

All NOCE students with a goal of transitioning to Cypress College or Fullerton College are encouraged to register for this FREE course offered during NOCE's all & winter terms ONLY.

Check the upcoming Fall and Winter term class schedules for course information.



Join the Community Connections Student Club!

Club Objectives:

- 1) To build connections between NOCE students and organizations at Cypress and Fullerton Colleges;
- 2) To create a platform for students to receive and provide peer mentoring;
- 3) To develop personal and professional networking;
- 4) To provide opportunities for leadership while having fun.

Club Meeting Times:

Twice per month on Wednesdays from 3 p.m. to 4 p.m. at Anaheim

Contact Jennifer Carey, Club Adviser at jcarey@noce.edu for more information.

Sign up for the College English **Assessment Preparation Program!**



Improve your score and place into higher-level English courses.

Please check with your college for its English assessment requirements. The College Test for English Placement (CTEP) is designed to measure the English skills of native speakers of English. CTEP consists of three tests: reading comprehension, sentence structure and grammar, and sentence and syntax skills. The College English Assessment Preparation Program is offered at all three NOCE Learning Centers and is open to all students.

For more information, contact the High School Diploma Program at 714.808.4683.

ADULT (18+) HIGH SCHOOL DIPLOMA PROGRAM

FIVE EASY STEPS TO ENROLL

OBTAIN TRANSCRIPTS

Obtain officially-sealed transcripts from all previously attended high schools and bring them to the assessment session (step 4) you will be attending.

APPLY ONLINE OR IN-PERSON

- ⇒ New students apply to the school at www.noce.edu.
- ⇒ Or visit any NOCE Admissions and Registration Office:
 - ⇒ Anaheim Campus: 1830 W. Romneya Drive, Anaheim
 - ⇒ NOCE Cypress Center: 9200 Valley View Street, Cypress
 - ⇒ NOCE Wilshire Center: 315 E. Wilshire Avenue, Fullerton

COMPLETE ONLINE ORIENTATION

Orientation is an overview of the institution, its student services, the support programs, and the school's expectations of the students. Students are required to complete the High School Diploma Program online orientation at http://mg.nocccd.edu.

REGISTER & ATTEND ASSESSMENT

Assessment is a test to determine your current reading level. Students are required to register for a high school diploma assessment session.

- ⇒ Assessment will test reading comprehension
- ⇒ Assessment is timed (two hours) and offered in English only

COUNSELING

- ⇒ Make appointment to meet with a counselor
- ⇒ After meeting with a counselor, you may start your NOCE High School Diploma Program

HIGH SCHOOL DIPLOMA PROGRAM LOCATIONS & HOURS*

*Days/hours subject to change.

Anaheim Campus: 1st Floor, Rm 139

- Monday Friday: 8:30 a.m. 2:45 p.m.
- Monday Thursday: 5 p.m. 9 p.m.

Cypress Center: TE2, Rm 205

- Monday Thursday: 8:30 a.m. 2:45 p.m.
- Monday Thursday: 5 p.m. 9 p.m.

Wilshire Center: Bldg 100, Rm 118

- Monday Thursday: 8:30 a.m. 2:45 p.m.
- Monday Thursday: 5 p.m. 9 p.m.

FOR MORE INFORMATION:

Call the High School Diploma Program information line at 714.808.4683.

Students can also visit www.noce.edu and click Programs and then click High School Diploma / GED-HiSET Preparation for more details.

For more information, call the High School Diploma Program Information Line at 714.808.4683.

ADULT (18+) HIGH SCHOOL DIPLOMA PROGRAM

FOUR EASY STEPS TO ENROLL



OBTAIN OFFICALLY-SEALED TRANSCRIPTS

Obtain officially-sealed transcripts from all previously attended high schools and bring them to the assessment session (step 4) that you will be attending. Officially-sealed means that the envelope from the institution CANNOT be opened. Opened transcripts WILL NOT be accepted.



APPLY FOR AN NOCE BANNER ID

Apply online at www.noce.edu or visit any NOCE Admissions and Registration Office. You will need a BANNER ID number before you can complete steps 3 and 4.

Do not wait until registration opens to apply for a BANNER ID as the process may take up to 48 hours before you receive your ID number. If you apply in person, you will receive your BANNER ID immediately.



COMPLETE THE HIGH SCHOOL DIPLOMA PROGRAM ONLINE ORIENTATION

Once you have a BANNER ID number, students must complete the required High School Diploma Program online orientation.

- A. Visit myGateway at mg.nocccd.edu. Use your BANNER ID and Password to log in.
- B. On the left side of the screen, click on the NOCE (SCE) tab.
- C. In the NOCE Orientations box, select NOCE General Orientation.
- D. Follow the directions and complete <u>all sections</u> of the NOCE General Orientation and pass a series of short quizzes.
- E. NOTE: If you do not pass the High School Online Orientation and try to register, you will receive an error message, "cohort restriction," and you will not be able to register for an assessment session. You can take the online orientation several times to successfully complete and pass.

NEED HELP?

- Watch the REGISTRATION TUTORIAL VIDEO at www.noce.edu/admissions-registration/returning <u>-students</u> to guide you through the walk-in registration process.
- Use the **REGISTRATION WORKSHEET** on page 4 to guide you through the online registration process.
- If you need additional assistance, contact the NOCE Helpline: 714.808.4679 or starhelp@noce.edu.
- Helpline hours are Monday through Thursday 7 a.m.—5 p.m. and Friday 7 a.m.—4:30 p.m.

REGISTER FOR A HIGH SCHOOL DIPLOMA PROGRAM ASSESSMENT SESSION

24 hours after you successfully pass the online orientation, you will be eligible to register for a scheduled assessment session.

Students are tested in English reading comprehension. Students must register for and complete the required two-hour assessment to enroll in the High School Diploma Program. The Center at which you take your assessment is the Center you must attend to complete your high school diploma.

Refer to the chart on page 14 for assessment session course reference numbers (CRNs) and note the registration period dates and times. The registration period will close early if the session fills before the close date and time.

- A. Go to myGateway at mg.nocccd.edu and log in by entering your BANNER ID and PIN.
- B. Next, go to the Registration Tools box and select Add or Drop Classes.
- C. Select the term: North Orange Continuing Education and then click Submit.
- D. Complete the short survey and click **Submit**.
- E. On the Registration page, scroll down to the Add Classes Worksheet section and, in the first box under the CRNs section, enter the 5-digit CRN for the assessment session you wish to attend (listed in the chart on page 15).
- F. Next, click Confirm Your Choices
- G. Now, click Complete Registration.
- H. Go to the upper left corner of the screen and click Back to Student Tab to return to the main
- I. Under the Registration Tools box, select Print Schedule/Bill. Under Print Schedule/Bill select the term you want to view and then click Submit. Click View Schedule/Bill, then right click your mouse anywhere on the page and select Print.
- J. Bring this printed copy of the Schedule/Bill to the assessment session as proof of your registration. Also bring your officially-sealed transcripts and BANNER ID number.

ATTENTION NOCE CYPRESS CENTER STUDENTS:

If you are planning to park at the NOCE Cypress Center on your assessment date, you MUST register your vehicle with the Cypress College virtual parking permit system. Visit http://cypress/lprpermit.com/Internal and click the link to register your vehicle for a specific EVENT. Select HIGH SCHOOL DIPLOMA ASSESSMENTS and enter your information to receive a FREE guest permit. This guest permit will ONLY be valid on the specified event date.

PROGRAMA DE ESCUELA SECUNDARIA PARA ADULTOS (18+)

CUATRO PASOS FACILES PARA INSCRIBIRSE



OBTENGA SU CERTIFICADO DE ESTUDIOS ANTERIORES

Obtenga todas sus calificaciones oficiales de todas las escuelas secundarias a las que ha asistido anteriormente y tráigalas a la Sesión de Evaluación (paso 4). (Si la escuela es de los Estados Unidos, tiene que venir en un sobre sellado para que sea oficial-official transcripts).



APLIQUE EN LINEA O EN PERSONA

Los nuevos estudiantes pueden aplicar en www.noce.edu o visitar una de nuestras Oficinas de Admisión NOCE. Usted necesitará tener un número de estudiante (BANNER ID) para completar los pasos 3 y 4. No espere hasta cuando se abran las inscripciones para obtener su número de estudiante porque tomará aproximadamente 48 horas para que lo reciba. Si usted aplica en persona, lo recibirá inmediatamente.



COMPLETE LA ORIENTACION EN LINEA

Una vez que ha obtenido su número de estudiante (BANNER ID) es necesario que complete la orientación en línea para el Programa de Escuela Secundaria Para Adultos.

- A. Visite myGateway en: http://mg.nocccd.edu. Ingrese su número de estudiante de 8 dígitos y la contraseña (Password) para ingresar.
- B. En el lado izquierdo superior presione NOCE (SCE).
- C. Bajo NOCE Orientations selectione General Orientation.
- D. Siga las instrucciones y complete todas las secciones de NOCE General Orientation y pase una serie de pequeñas pruebas. Presione Next para ir a la siguiente página hasta que obtenga su calificación que le indica que pasó y ha terminado esta orientación.
- E. NOTA: Si usted no pasa la Orientación en Línea y trata de inscribirse, recibirá un mensaje de error: "cohort restriction" y NO podrá inscribirse para la Sesión de Evaluación (assessment session). Usted puede tomar la orientación en línea tantas veces sea necesario hasta completarla y pasarla.

LUGARES Y HORAS" DEL PROGRAMA DE ESCUELA SECUNDARIA PARA ADULTOS ESTAS CLASES SE OFRECEN SOLAMENTE EN INGLES "Estas horas pueden cambiar

Campus de Anaheim: Salón 139
Dirección: 1830 W. Romneya Drive, Anaheim, 92801

• Lunes – Viernes: 8:30 a.m. – 2:45 p.m.

• Lunes – Jueves: 5 p.m. – 9 p.m.

Campus NOCE Cypress: CYP TE2-205
Dirección: 9200 Valley View Street, Cypress, 90630

• Lunes – Jueves: 8:30 a.m. – 2:45 p.m.

• Lunes – Jueves: 5 p.m. – 9 p.m.

Campus NOCE Wilshire: Salón 118

Dirección: 315 E. Wilshire Avenue, Fullerton, 92832

■ Lunes – Jueves: 8:30 a.m. – 2:45 p.m.

■ Lunes – Jueves: 5 p.m. – 9 p.m.



INSCRIBASE Y ASISTA A LA SESION DE EVALUACION

24 horas después de que usted haya completado la Orientación del paso 3, podrá inscribirse para la Sesión de Evaluación, a la cual tendrá que asistir personalmente. Esta evaluación se ofrece en inglés solamente.

Los estudiantes serán evaluados en lectura y comprensión en inglés. Deben inscribirse para una sesión de evaluación obligatoria de dos horas para registrarse en el Programa de Escuela Secundaria Para Adultos. El Centro donde tome la sesión de evaluación es al que deberá asistir hasta completar el Programa de Escuela Secundaria Para Adultos.

Mire el cuadro en la siguiente página para el número de referencia (CRN) para la sesión de evaluación fíjese en las fechas y horas del período de inscripciones. El tiempo de inscripciones se cerrará antes si la sesión se llena antes de la fecha indicada.

- A. Vaya a myGateway a: http://mg.nocccd.edu, e ingrese su número de estudiante de 8 dígitos y la contraseña (Password) para ingresar a su cuenta.
- B. Vaya a Registration Tools y seleccione Add or Drop Classes.
- C. Seleccione North Orange Continuing Education y presione Submit.
- D. Conteste las preguntas de la pequeña encuesta y presione Submit.
- E. En la página de Registration vaya a la sección de Add Classes Worksheet y en el primer cuadro, bajo la sección CRN, ingrese los 5 dígitos del CRN de la sesión de evaluación a la que desea asistir (Por favor vaya a la página de High School Diploma Program Assesssment Session en el librito del horario de clases).
- F. Presione en Confirm Your Choices.
- G. Presione en Complete Registration.
- H. Vaya a la parte superior izquierda de la pantalla y presione en Back to Student Tab para regresar al menú principal.
- I. Bajo el cuadro Registration Tools, seleccione Print Schedule/Bill. Bajo Print Schedule/Bill seleccione la sesión que quiere ver y presione Submit. Presione en View Schedule/Bill, ahora presione el botón derecho de su ratón en cualquier parte de la página y seleccione Print.
- J. Traiga esta copia a la sesión de evaluación como prueba de su inscripción. También traiga sus calificaciones oficiales (en sobre sellado) y su tarjeta de identificación de estudiante (BANNER ID).

PERMISO DE ESTACIONAMIENTO: Antes de asistir a la Sesión de Evaluación, asegúrese de revisar las reglas de permisos de estacionamiento en el Centro al que usted estará asistiendo.

Para más información llame a la oficina del Programa de Escuela Secundaria Para Adultos al 714.808.4683

STEP 4: REGISTER FOR A HIGH SCHOOL DIPLOMA PROGRAM ASSESSMENT SESSION

The Center where you take your assessment is the Center you must attend to complete your high school diploma. You must attend the assessment session you register for in myGateway and CANNOT switch Center locations, times, or dates. Unregistered students WILL NOT be admitted under any circumstance. Please arrive 10-15 minutes before your assessment session begins; all testing will begin promptly at the scheduled time. Latecomers WILL NOT be admitted to the assessment sessions.

June Please select 'NOCE Continuing Ed Spring 2018' term when registering via myGateway.

Assessment Location		Registration Period	Assessment Date	CRN	Assessment Time
Anaheim, 1st Floor	Room 105	May 21 - May 31	Mon, June 4	31059	10 a.m.
Ananemi, 18t Floor				31060	6 p.m.
Cuprose Pldg 10	Room 118	May 25 - June 4	Wed, June 6	31061	10 a.m
Cypress, Bldg. 18				31062	6 p.m.
Wilehim Dide 200	Room 215	May 27 - June 6	Fri, June 8	31063	10 a.m
Wilshire, Bldg. 200	Room 202	May 31- June 10	Mon, June 11	31064	6 p.m.

July

NO ASSESSMENT SESSIONS WILL BE HELD IN THE MONTH OF JULY.

August Please select 'NOCE Continuing Ed Summer 2018' term when registering via myGateway.

Assessment Location		Registration Period	Assessment Date	CRN	Assessment Time
Anaheim, 1st Floor	Room 107	Aug 6 - Aug 17	Mon, Aug 20	41089 41109	10 a.m. 6 p.m.
Cypress, Bldg. 18	Room 118	Aug 9 - Aug 20	Wed, Aug 22	41110 41111	10 a.m 6 p.m.
Wilshire, Bldg. 200	Room 215 Room 202	Aug 11- Aug 22 Aug 14 - Aug 24	Fri, Aug 24 Mon, Aug 27	41112 41113	10 a.m 6 p.m.

Each Registration Period opens at 7:30 a.m. on start date and closes at 5 p.m. on end date.

ASSESSMENT LOCATIONS:

Anaheim Campus: 1830 West Romneya Drive, Anaheim, CA 92801 (1st Floor) Cypress Center: 9200 Valley View Street, Cypress, CA 90630 (Parking Lot 4, Bldg 18) Wilshire Center: 315 East Wilshire Avenue, Fullerton, CA 92832 (Bldg 200)

For parking information, visit http://noce.edu/admissions-registration/parking-and transportation. For Cypress Center parking, see page 13.

DON'T FORGET TO **BRING:**

- 1) Officially-sealed transcripts
- 2) BANNER ID number
- 3) Schedule/Bill

GED/HISET PREPARATION PROGRAM

NOCE can help students prepare to pass the GED/High School Equivalency Test (GED/HiSET). Lab faculty and staff assist students with preparation in the subject areas of math, science, social studies, and language arts as well as test-taking skills such as keyboarding and calculator usage. The GED/HiSET Preparation Lab is only offered at the Wilshire Learning Center.

The GED/HiSET Preparation Lab staff assist students in creating their online profile at GED.com or HiSET.org in order to sign up for the official test at other locations. Practice tests will be administered to assess readiness for the official exams.

For more information and tips to help you decide if the GED/HiSET is your best option, go to www.noce.edu/ basic skills.

- Go to the Wilshire Center Admissions and Registration Office (Bldg 300) and obtain an NOCE Student ID/ Access Card.
- 2. Attend the Wilshire Learning Center GED/HiSET Preparation Lab to prepare for the GED/HiSET exam.

GED/HISET PREPARATION LAB & HOURS*

NOCE Wilshire Center: 315 E. Wilshire Avenue, Fullerton, CA 92832, Rm 105

- Monday—Thursday: 8:30 a.m. 2:45 p.m.
- Monday and Wednesday: 5 p.m. 8 p.m.

*Days/hours subject to change.

For more information about the GED/HiSET Preparation Lab, call 714.992.9535

NOCE LEARNING CENTERS

A Tutoring and Support Service for NOCE Adult Students (18 and older) Individualized teaching * Flexible hours

ABOUT THE LEARNING CENTERS

- The Learning Centers are open-entry and funded by the state of California based on student seat time in the labs; enrollment is on-going. Students must clock in and out of the
- Students receive assistance in gaining skills to attain academic and employment goals by working with faculty and tutors in small groups or one-on-one in a variety of subjects such as math, grammar, and reading. Computers are available for online instruction and assessment.
- All instructional materials, including textbooks, are provided at no cost to the students. These instructional materials are to remain in the labs as they are shared by all students at the Center. Programs are unable to purchase textbooks and other materials to be taken outside of the labs.
- If you require special accommodations for a verified disability, please contact Disability Support Services at 714.484.7057.
- Self-paced lab style. Students work at their own pace to complete their educational goals.
- GED/HiSET Preparation is only offered at Wilshire's Learning Center.

LEARNING CENTER LOCATIONS & HOURS*

Set your own schedule during these hours:

• Anaheim Campus (Rms 138, 140, & 142)

M-Th: 8:30 a.m. — 2:45 p.m. M-Th: 5 p.m. — 8 p.m.

• Cypress Center (TE2, Rm 209)

M-Th: 8:30 a.m. — 2:45 p.m.

Cypress College Math Co-Lab* (TE2, Rm 211)

M-Th: 8:30 a.m. — 4 p.m. W-Th: 5p.m. — 9 p.m.

- F: 8:30 a.m. 3 p.m. * For Cypress College students referred to Math 10 and 15 only.
- Wilshire Center (Bldg 100, Rm 105)

M-Th: 8:30 a.m. — 2:45 p.m. M/W: 5 p.m. — 8 p.m.



Complete basic college math and pre-algebra in 1-2 terms at the NOCE/Cypress College Math Co-Lab and get the foundation needed to succeed in higher levels of math.

NOCE/Cypress College Math Co-Lab (TE2 Room 211)

Mon-Thur: 8:30 a.m.— 4 p.m. Fri: 8:30 a.m.— 3 p.m. Wed-Thur: 5 p.m.— 9 p.m.

Contact Information: 714.484.7000, option 4, ext. 48876 or mathcolab@noce.edu

CAREER TECHNICAL EDUCATION PROGRAM

FIVE EASY STEPS TO ENROLL

Complete Steps 1 **NEW STUDENTS**

LO

APPLY ONLINE OR IN-PERSON

- ⇒ New students apply to the school at www.noce.edu
- ⇒ Or visit the Admissions and Registration Office at any NOCE Center

ORIENTATION Orientation is an overview of the institution, its student services, the support programs and the school's expectations of the students. New Students are required to complete an online orientation in order to enroll in the following Career Technical Education (CTE) Certificate Programs:

- ⇒ Administrative Assistant
- ⇒ Early Childhood Education
- ⇒ Electrical Trainee
- ⇒ Funeral Service Assistant
- ⇒ Management
- ⇒ Medical Assistant
- ⇒ Pharmacy Technician
- ⇒ Quality Assurance Management

ASSESSMENT

Assessment is a test to determine your current proficiency in a particular subject. Students must complete an assessment to enroll in the following:

- ⇒ Administrative AssistantBUSN/320, BUSN/340
- ⇒ Early Childhood EducationECE/136, ECE/140
- ⇒ Electrical Trainee......ELET/140
- ⇒ Funeral Service Assistant......FSRV/100
- ⇒ Management Program.....BMGR/412, BMGR 430
- ⇒ Medical Assistant.....MEDO/260
- ⇒ Pharmacy TechnicianMEOC/130
- ⇒ Quality Assurance Management BMGR/645, BMGR/648

REGISTRATION

CTE online registration will open at 7:30 a.m. on the following dates for the 2018 Summer Term:

- ⇒ Medical Assistant Certificate Program: Wednesday, May 30, 2018
- ⇒ All other CTE Certificate Program Classes: Tuesday, June 5, 2018

COUNSELING

- ⇒ Meet with a counselor by appointment
- ⇒ New students must meet with a counselor during their first term to develop a Student Educational Plan
- ⇒ Returning students are highly encouraged to meet with a counselor to update their Student Educational Plan

For more information, call the Career Technical Education Program Office at 714.808.4915 or email cteinfo@noce.edu.

Complete Steps 4 — 5 (and 3, if necessary) RETURNING STUDENTS:

CAREER TECHNICAL EDUCATION PROGRAM

FIVE EASY STEPS TO ENROLL



APPLY FOR AN NOCE BANNER ID

Apply online at www.noce.edu or visit any NOCE Admissions and Registration office. You will need a BANNER ID number before you can complete Step 2.

Do not wait until registration opens to apply for a BANNER ID as the process may take up to 48 hours before you receive your ID number. If you apply in person, you will receive your BANNER ID immediately.



COMPLETE A REQUIRED ORIENTATION

Once you have a BANNER ID number, new students must complete a REQUIRED orientation for the CTE Certificate Programs. Students should plan to complete the CTE online orientation at least 24 hours in advance of the first day of online registration to ensure that they are approved to register.

- A. Visit myGateway at mg.nocccd.edu. Use your BANNER ID and PIN to log-in.
- B. In the left side of the screen, click on the NOCE (SCE) tab.
- C. In the NOCE Orientations box, select the NOCE Online Orientation for the certificate program you want to enroll: NOCE CTE Pharmacy Technician, or NOCE General Orientation.
- D. Follow the directions and complete all sections of your selected certificate program's Online Orientation and pass a series of short quizzes. NOTE: If you do not pass the Online Orientation and try to register, you will receive an error message, "cohort restriction," and you will not be able to register. You can take the Online Orientation several times to successfully complete and pass.
- E. 24 hours after you successfully pass the Online Orientation, you will be eligible to register for classes in the certificate program. The Online Orientations are unique to each NOCE Certificate Program. You must take and pass the Online Orientation for the certificate program in which you wish to enroll.
- F. Although you have successfully passed the Online Orientation, some classes also require completing an Assessment (step 3) and you will also still need to register for classes (step 4).



COMPLETE A REQUIRED ASSESSMENT

Students are assessed in reading and mathematics. Students enrolled in the Administrative Assistant, Early Childhood Education, Electrical Trainee, Funeral Service Assistant, Management, Medical Assistant, Pharmacy Technician, and/or Quality Assurance Management for Medical Devices Certificate Programs must complete an assessment to register for certain CTE classes. See the next page for dates and times to take the assessment.



REGISTER ONLINE FOR 2018 SUMMER TERM COURSES

2018 Summer Term Online Registration opens on these dates at 7:30 a.m.:

- Medical Assistant Certificate Program: Wednesday, May 30, 2018
- All other CTE Programs: Tuesday, June 5, 2018

See page 5 of this printed class schedule for more information on how to register online using mvGatewav.

HELPFUL TIPS:

- Spaces are limited and available on a first-come, first-served basis. Registration opens at 7:30 a.m. on both May 30, 2018 and June 5, 2018.
- FIRST TIME REGISTERING ONLINE? See page 3 of this class schedule for details about Online Registration Workshops and see page 4 for a helpful worksheet.



COUNSELING

All new students wishing to complete a CTE Certificate Program must meet with a counselor by the end of their first term at NOCE to develop a Student Educational Plan. The Student Educational Plan will help you reach your educational goal(s). It is an individualized list of program requirements needed to obtain a certificate.

It is highly recommended that returning students meet with a counselor to update their Student Educational Plan.

For more information, call the Career Technical Education Program Office at 714.808.4915. To make an appointment with a counselor, call the Student Success and Support Program Office at 714.808.4682.

EVERY DAY COUNTS AT NOCE!



Attending every class meeting important for NOCE students.

Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate. transferring college.

See you in class!

CAREER TECHNICAL EDUCATION PROGRAM

STEP 3: COMPLETE A REQUIRED ASSESSMENT

An On-line Orientation and in-person Assessment are REQUIRED before registering/enrolling or the following classes:

Administrative Assistant Certificate Program	BUSN/320, BUSN/340
Early Childhood Education Certificate Program	ECE/136, ECE/140
Electrical Trainee Certificate Program	ELET/140
Funeral Service Assistant Certificate Program	FSRV/100
Management Program	. BMGR/412, BMGR/430
Medical Assistant Certificate Program	MEDO/260
Pharmacy Technician Certificate Program	MEOC/130
Quality Assurance Management Certificate Program	BMGR/645

Select and attend **ONE** assessment session from the following dates and times:

MAY Tuesday, May 22, 2018	06 06 06
----------------------------	----------------

JUNE Friday, June 1, 2018	2 2
---------------------------------	--------

JULY	Monday, July 2, 2018 Tuesday, July 3, 2018		
3011	Friday, July 6, 2018	10:00 am	Anaheim – Room 606

CTE Assessment Sign-Up is MANADATORY

RSVP CTE Program Assessments Location

Anaheim Campus 1830 West Romneya Drive Anaheim, California 92801

Questions? Call 714.808.4915

http://tinyurl.com/ctesummer18

Sign-up for an assessment date using the link or the QR code above. Please be aware that space is limited. When signing-up please list a reliable contact number to be notified if your assessment session is full.

Classes fill up quickly and they are on a first come, first serve basis. The later you complete the On-Line Orientation and Assessment Session, the less probability you will have to enroll for classes.

- DON'T BE LATE! Please arrive 10-15 minutes before the test as all testing will begin promptly at the scheduled time. Latecomers will NOT be admitted to the Assessment Session. Students arriving late will be directed to another session date and time.
- You MUST BRING the following items with you for your assessment testing:

Photo ID

Access Card

Allow at least two hours for the assessment.



CAREER TECHNICAL **EDUCATION PROGRAM**

For more information about the programs listed below, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or e-mail cteinfo@noce.edu

- Administrative Assistant Certificate Program
- Early Childhood Education Certificate Program
- **Electrical Trainee Certificate Program**
- Fundamental Computer Concepts and Skills Certificate Program
- Funeral Service Assistant Certificate Program
- Graphic Design and Web Skills Certificate Program
- Management Certificate Program
- Medical Assistant Certificate Program
- Medical Assistant: Front Office Certificate Program
- Office Application Essentials Certificate Program
- Pharmacy Technician Certificate Program
- Quality Assurance Management Certificate for Medical Devices

Program Attendance and Grading Requirements

- FIRST CLASS ATTENDANCE IS MANDATORY to secure your place in class. If you are not in class ONE HOUR after the scheduled starting time, your spot could be reassigned to a student on the wait list. Students on the wait list should attend the first class. Regular attendance is expected of every student. No student will be allowed to enroll in a class after the second week of the term.
- · All courses in these programs are graded (Pass or No Pass). In order to be eligible to receive a passing grade student in these programs must meet both the minimum attendance requirements and the 80% or higher grading requirement.

GRADING POLICY: These courses are considered Career Development and College Preparation by NOCE. Students will receive grades. All grades awarded will appear on the student transcript or permanent student record. Please refer to the **GENERAL INFORMATION** section in the back of this schedule for further information.



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.



Every Day Counts at NOCE

Attending every class meeting is important for all NOCE students.

Your attendance is directly related to how NOCE receives state funding to offer your classes. Your consistent attendance also helps you achieve your goals. See you in class!

ADMINISTRATIVE ASSISTANT CERTIFICATE PROGRAM



For more information about the Administrative Assistant Certificate Program, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or e-mail cteinfo@noce.edu

The Administrative Assistant Certificate Program prepares students for a career as a secretary or an administrative assistant. Training includes keyboarding and speed building, current Windows operating system, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Internet, Microsoft Outlook, customer service, communication and problem solving, telephone techniques, business mathematics, proofreading and spelling, filing, and job hunting skills.

Administrative Assistant Certificate Requirements

- For program requirements, please refer to the NOCE Catalog at www.noce.edu/catalog
- Additional program requirements include:
 - CCTR/100: Business/Computer Skills Lab (120 hours; averaging a minimum of five hours per week during the fall, winter, and spring terms).
 - Students must meet the keyboarding requirement of passing a five minute, 35 wpm with no more than five errors, keyboarding exam. As of the 2017 Winter Term, the keyboarding exam is now given as part of BUSN 341: Computer Applications for Administrative Assistant II. All students who started the program in the 2016 Fall Term or later must now pass the keyboarding exam as part of their course requirements for BUSN 341 and are no longer able to challenge the keyboarding exam in the Business/Computer Skills Lab.
 - 3) Complete all program requirements within one year and maintain catalog rights. NO **EXTENSIONS and/or EXCEPTIONS WILL BE** GIVEN. Those students not meeting the requirements within one year and/or not maintaining catalog rights will be required to repeat any classes that are not within the one year time frame and/or take any further program requirements.

Students must begin with either BUSN/320: Office Skills I or BUSN/340: Computer Applications for the Administrative Assistant I. Students may also take both classes concurrently.



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.



COMPUTER APPLICATIONS FOR THE ADMINISTRATIVE ASSISTANT II **BUSN/341**



Prerequisite: BUSN 340 Computer Applications for Administrative Assistant I. Second in a series of two levels that prepares students for an entry-level position as an administrative assistant. Includes units on Windows and Internet. Textbook Required.

Dates: Jul 3-Aug 23				
CRN	DAYS	PLACE	INSTR	
41050	TTh/9a-11:50a	AN/405	McClurkin	
CRN 410	050 is part of NC	CE's I-BEST	Pilot Project	
and is o	pen to all student	s. See page	25 for more	

OFFICE SKILLS II BUSN/321



Prerequisite: BUSN 320 Office Skills I. Second in a series of two levels that prepares students for an entry-level position as an administrative assistant. Includes units on telephone procedures, filing and managing records, processing business documents, sending and receiving mail, and managing office activities. Textbook Required. Dates: Jul 3-Aug 23

CRN	DAYS	PLACE	INSTR
	TTh/12:30p-1:45p		McClurkin
	051 is part of NO open to all student on.		

NOCE NETWORKS











COMPUTERS

For more information about Computer classes, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or e-mail cteinfo@noce.edu

NOCE offers a variety of noncredit computer classes to help students develop computer skills and/or earn certificates. Students MAY TAKE any of the computer classes individually or as part of a certificate program.

See the individual certificate listing for each certificate program requirements. For certificate requirements, please refer to the NOCE Catalog at www.noce.edu/catalog.

Regular attendance is expected of every student in all computer classes. Students on the wait list should attend the first session. No students will be allowed to enroll in a class after the second week of the term.

Note: NOCE noncredit computer classes are not transferable and will not be recognized for credit by other institutions, including Cypress College and Fullerton College. These are noncredit computer classes and cannot be considered equivalent to or prerequisites for computer classes at a community college.

GRADING POLICY: Some NOCE Computer courses are considered Career Development and College Preparation by NOCE. Students will receive a grade of Pass, No Pass, or Withdrawal. All grades awarded will appear on the student transcript or permanent student record. Please refer to the GENERAL INFORMATION section in the back of this schedule for further information.



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.

BUSINESS/COMPUTER SKILLS LAB **CCTR/100**



Enjoy free, flexible scheduling for a variety of courses: Office Keyboarding, Data Entry. Typing/Keyboarding for Speed and Accuracy, Windows XP, MS Office (Word, Excel, Access, Outlook, PowerPoint), Intro to Internet and World Wide Web, internet access and free email!

Dates: Jul 2-Aug 23; nc Jul 4					
CRN	DAYS	PLACE	INSTR		
40001	MTWTH/8a-7pm F/8a-12p	AN/304	Staff		
41081	S/8a-12p	WIL/214	Staff		

INTRODUCTION TO COMPUTERS COMP/100



Designed for those who know nothing or very little about computers. Builds computer technology understanding makes one a better consumer of computers and products and explores operation systems, software and hardware. Provides foundation for other SCE computer classes.

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4					
CRN	DAYS	PLACE	INSTR		
40203	TTh/9a-11:50a	AN/313	Ahmed		
40043	MW/6:30p-9:20p	AN/405	Moreno-Herrera		

INTRODUCTION TO WINDOWS OPERATING SYSTEMS MS/104



Advisory: Knowledge of Windows. Learn the newest Windows operating system; includes desktop and file management, security, adding hardware and software, personalizing Windows XP, making connections and communicating with other people.

Dates: Jul 2-Aug 8; nc Jul 4				
CRN	DAYS	PLACE	INSTR	
40217	MW/9a-11:50a	Garden Grove One Stop	DeBiase	
41055	MW/6:30p-9:20p	AN/313	Sedrak	

MS OFFICE - OVERVIEW MS/160



Advisory: Knowledge of Windows and keyboarding. Learn the basics of Word, Excel, PowerPoint and Access in one class. Topics include document formatting, working with graphics, basic formulas, queries and reports. This class serves as a foundation for other MS Office Courses.

Starts week of 7/2/2018, ends week of 8/6/2018; nc J				
CRN	DAYS	PLACE	INSTR	
40042	MW/9a-11:50a	AN/313	Ahmed	
40204	TTh/6:30p-9:20p	AN/405	Teipe	



BEGINNING KEYBOARDING COMP/685



Stop hunting and pecking at the keyboard with this short course. Learn the keyboard layout to build speed and accuracy. Course covers proper technique at the computer keyboard as well as 10-key keyboarding. **Textbook Required.**

Dates: Jul 3-Aug 9

CRN	DAYS	PLACE	INSTR
40040	TTh/9a-11:50a	AN/302	Prey
41058	TTh/6:30p-9:20p	AN/302	Casper

QUICKBOOKS FUNDAMENTALS FOR THE FINANCIAL OFFICE APPLICATIONS COMP/650



Teaches students the basics of using the QuickBooks software to develop customized financial application for business. The course covers special techniques for reducing data entry time, eliminating errors and getting consistent results. Upon completion students will understand the basics of QuickBooks to simplify financial tasks.

Dates: Jul 2-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	
41057	MW/9a-11:50a	AN/312	Staff	

INTRODUCTION TO EXCEL MS/105



Provides a basic working knowledge of this popular spreadsheet program. Covers topics such as formulas, functions, and charting.

Dates: Jul 3-Aug 9

Dates.	Dates: Jul 3-Aug 9				
CRN	DAYS	PLACE	INSTR		
40218	TTh/6:30p-9:20p	AN/313	DeBiase		

INTRODUCTION TO PUBLISHER MS/143



Advisory: Recommended proficiency in COMP 100 Introduction to Computers and MS 104 Introduction to Windows. Provides a basic working knowledge of this popular desktop publishing program. Covers topics such as flyers, newsletters, and business cards.

Dates: Jul 2-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR
41053	MW/6:30p-9:20p	AN/312	Alvarado

INTRODUCTION TO WORD MS/144



Advisory: Introduction to Computers, Introduction to Windows or equivalent. Provides a basic working knowledge of Word. Covers topics such as formatting with fonts, paragraph alignment, indents, margins, inserting clip art bullets and numbering, columns and tables.

Dates: Jul 3-Aug 9

CRN	DAYS	PLACE	INSTR
41052	TTh/9a-11:50a	AN/312	Alvarado

Get ahead with a COMPUTER CERTIFICATE!



Completing five to seven computer courses can earn you a certificate in one of the following programs:

FUNDAMENTAL COMPUTER CONCEPTS & SKILLS

Learn how to perform data entry, word processing, research utilizing the Internet, and basic computer operation suitable for working in a business environment.

Job Outlook: Entry-Level Clerk or General Office Position

OFFICE APPLICATIONS ESSENTIALS

Learn how to perform basic word processing, spreadsheet, database, and other essential business software applications.

Job Outlook: Administrative Support Position

GRAPHIC DESIGN AND WEB SKILL

Learn how to perform editing a simple website, creating and optimizing digital images, and cataloging and retrieving digital files.

Job Outlook: Entry-Level Graphic Design/Web

Development Position

Check out the current NOCE Catalog for program requirements at www.noce.edu/catalog or call the Career Technical Education (CTE) Program Office at 714.808.4915.

ADOBE PHOTOSHOP ELEMENTS COMP/119



Advisory: Knowledge of Windows. Utilize photo editing software to enhance graphic design capabilities. This class introduces tools used by professional designers in an easy to use, powerful, digital- image editing program. **Textbook may be required.**

Dates: Jul 2-Aug 8; nc Jul 4

Dates. Jul 2-Aug 0, He Jul 4					
CRN	DAYS	PLACE	INSTR		
40121	MW/1p-2:50p	AN/302	Loayza		

DIGITAL PHOTO RESTORATION AND PORTRAIT MAKEOVERS COMP/705



Advisory: COMP 119 Adobe Photoshop Elements and knowledge of Windows For photographers and scrapbookers who want to advance their skills to repair old photos and touch up portraits. Topics include repairing scratches and tears on old photos; fixing hair, teeth, skin, red eyes, and blemishes; enhancing photos; combining images; creating backgrounds and frames; and selecting photo papers. **Textbook Required.**

Dates: Jul 2-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR
41114	MW/3:30p-5:20p	AN/302	Loayza

EARLY CHILDHOOD EDUCATION CERTIFICATE PROGRAM



For more information about the Early Childhood Education Certificate Program, please call the Career Technical Education (CTE) Office at 714.808.4915 or e-mail cteinfo@noce.edu

The Early Childhood Education Certificate Program is designed to train individuals for teacher and caregiver positions in licensed, proprietary infant/toddler/preschool/child daycare centers. Our curriculum is approved by the State Department of Community Care Licensing. This ECE program is a noncredit program based upon instructional hours rather than college units. The required and elective ECE courses within the certificate program are equivalent to two or three units of ECE in compliance with state licensing requirements for private facilities only.

Early Childhood Education Certificate Requirements For program requirements, please refer to the NOCE Catalog at www.noce.edu/catalog

Additional program requirements include:

- A current Pediatric First Aid/CPR card through an EMSA approved trainer or completion of MEDO/305 Heartsaver Pediatric First Aid or American Red Cross: Adult and Pediatric First Aid/CPR/AED.
- 2) Complete all program requirements within seven years and maintain catalog rights. NO EXTENSIONS and/or EXCEPTIONS WILL BE GIVEN. Those students not meeting the requirements within seven years and/or not maintaining catalog rights will be required to repeat any classes that are not within the seven year time frame and/or take any further program requirements.

Registration

Students should begin with ECE/140: Early Childhood Development and/or ECE 136: Family Community Relationships.



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.

EARLY CHILDHOOD DEVELOPMENT ECE/140



Intro to age-related child growth, development, learning characteristics, self-concept, mechanics and techniques of positive learning. **Textbook Required.**

Dates: Jul 2-Aug 8; nc Jul 4

CRN DAYS PLACE INSTR 40050 MW/6:30p-9:20p AN/112 Hill-West

CHILD HEALTH AND SAFETY



For teachers and directors of pre-schools, this course will focus on the skills and knowledge needed for developing emergency plans and responding to health and safety issues in the classroom. **Textbook Required.**

issues in the classicom. Textbook Required.				
Dates: Ju				
CRN	DAYS	PLACE	INSTR	
40206	TTh/6:30p-9:20p	AN/104	Sueng	

LANGUAGE ARTS AND LITERACY IN EARLY CHILDHOOD ECE/112



This course examines the teacher's role in promoting and facilitating children's emerging literacy and language development through the use of storytelling, books, songs, flannel board stories and puppetry. This course is part of a program approved by the California Department of Social Services, for employment in a private facility.

Dates: Jul 2-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR
40062	MW/6:30p-9:20p	AN/108	Martin

PROGRAM CREATIVE EXPERIENCE ECE/132



In this course, students explore and experience how developmentally appropriate creative experiences can enhance children's learning while developing fine motor, creative expression and problem-solving skills. This course is part of a program approved by the California Department of Social Services for employment in private facilities.

Dates: Jul 3-Aug 9					
CRN	DAYS	PLACE	INSTR		
40063	TTh/6:30p-9:20p	AN/112	Pagalidis		

MANAGEMENT CERTIFICATE PROGRAM

For more information about the Management Certificate Program, please call the Career Technical Education (CTE) Office at 714.808.4915 or email cteinfo@noce.edu

This program will prepare students for first-line supervisory or management positions. Students learn management principles and develop basic skills in decision-making, problem-solving, planning, organizing, speaking and writing. The sequence builds their knowledge base to enhance their effectiveness in the job by covering topics such as leadership development, business law, finance, negotiations, marketing, and more.

Management Certificate Requirements

For program requirements, please refer to the NOCE Catalog at www.noce.edu/catalog

Additional program requirements include:

1) Complete all of the program requirements and maintain catalog rights. **NO EXCEPTIONS WILL BE GIVEN** Those students not maintaining catalog rights will be required to take any further program requirements if the program undergoes changes and/or revisions.



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.



ELEMENTS OF SUPERVISION BMGR/410



Provides instruction in communication, problem solving, team building and leadership. Designed for managers in both public and nonprofit organizations. **Textbook Required**.

Dates: Jul 3-Aug 7				
40048 T	/6:30p-9:20p	WIL/203	Baltazar	

WRITTEN COMMUNICATIONS FOR BUSINESS BMGR/415



Provides extensive hands-on experience with all types of written business communications including letters, resumes, cover letters, memos, and reports.

*Dates: Jul 5-Aug 9					
CRN	DAYS	PLACE	INSTR		
41008	T/9a-12:20p	AN/301	Dunne		
40049*	Th/6:30p-9:20p	WIL/214	Baltazar		

EFFECTIVE BUSINESS PRESENTATIONS BMGR/417



This course provides instruction and practice in business presentation skills. Students will learn techniques to enhance their ability to speak before any size group with more confidence and communicate their message effectively. Students are encouraged to participate in a video tape exercise for their own assessment of strengths and weaknesses.

Dates:	Jul 2-Jul 30		
CRN	DAYS	PLACE	INSTR
41009	M/9a-12:20p	AN/301	Dunne

MEDICAL ASSISTANT CERTIFICATE PROGRAM

For more information about the Medical Assistant Certificate Program, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or e-mail cteinfo@noce.edu

The Medical Assistant Certificate Program prepares students for an entry-level position as a medical assistant in a front office (administrative) and back office (clinical) setting. The program consists of a sequence of courses that prepares students with the knowledge and skills needed to perform the tasks of a medical assistant in keeping the offices of physicians, podiatrists, chiropractors, and other health practitioners running smoothly. All Medical Assistant Certificate Program students are required to purchase and wear a uniform for all classes.

Medical Assistant Certificate Requirements
For program requirements, please refer to the NOCE
CATALOG at www.noce.edu/catalog

Additional program requirements include:

- Meet the keyboarding requirement: Pass COMP/685: Beginning Keyboarding OR pass a three-minute, 30 net words per minute keyboarding challenge exam.
- 2) Complete all program requirements within five years and maintain catalog rights. NO EXTENSIONS and/or EXCEPTIONS WILL BE GIVEN. Those students not meeting the requirements within five years and/or not maintaining catalog rights will be required to repeat any classes that are not within the fiveyear time frame and/or take any further program requirements.

Registration:

Students should begin with MEDO/260: Introduction to Medical Assisting and/or MEOC/104: Medical Terminology.



= Classes that are eligible for CTE Online Registration on Wednesday, May 30, 2018. See page 5 for details.

INTRODUCTION TO MEDICAL ASSISTING MEDO/260

This course is an introduction to the medical assisting profession and career opportunities. Topics covered include personal characteristics, professional responsibilities, ethical behavior, health care settings, medical law, and therapeutic communication skills.

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

CKN	DAYS	PLACE	INSTR
40124	MW/1p-4:50p	AN/611	Oo
40202	TTh/6p-9:50p	AN/611	Kane
Online R	egistration for Me	dical Assistan	t Certificate

Online Registration for Medical Assistant Certificate Program classes is Wednesday, May 30, 2018 See page 5 for details.

CRN 40124 is part of NOCE's I-BEST Pilot Project

MEDICAL TERMINOLOGY MEOC/104



Required course for Medical Assisting Certificate and Pharmacy Technician Certificate programs but also welcomes all students preparing for a variety of professional/paraprofessional careers in the medical field. Learn medical terms or strengthen prior knowledge. Offers basics of terminology, anatomy and diagnostics. **Textbook Required**.

Dates: J	Jul 3-Aug 9		
CRN	DAYS	PLACE	INSTR
40123	TTh/1p-4:50p	AN/611	Oo
	1123 is part of NC		

and is open to all students. See page 25 for more information.

MEDICAL ASSISTANT &

PHARMACY TECHNICIAN STUDENTS: **Need Help with Math?**

Support is available at the Anaheim Campus Learning Center, including help with coursework and math.

Visit the Anaheim Learning Center for details.



INTRODUCTION OF COMPUTERS FOR HEALTH CARE WORKERS IMAGE **MEOC/210**



Prerequisite: COMP 685 Beginning Keyboarding or Typing 30 words per minute. This course is an introduction to computers for individuals entering the health care field. This course provides a general introduction to computer literacy and information technology for health care students. The course comprehensive survey of а interconnections of information technology and health care. Textbook Required.

Dates:	Jul 2-Aug 8; nc Ju	ıl 4	
CRN	DAYS	PLACE	INSTR
41059	MW/6p-9:50p	AN/302	Kane

What is I-BEST?

The Integrated Basic Education Skills Training (I-BEST) classes help students move through school and into the workforce at a faster pace. Students receive the help they need while studying in the career field of their choice; in other words, they learn by doing.

- I-BEST courses use a team-teaching approach to help ensure student success.
- The course and curriculum are the same as the non-I-BEST course, but with double the support.
- · CTE I-BEST offerings are now available in the Administrative Assistant, Early Childhood Education, Medical Assisting, and Pharmacy Technician Certificate Programs.

Here's what CTE I-BEST students are saying:

"In this class we get two [teachers] for the price of one ... " -Dennis

"In this class I receive the help and support I need to be successful..." -Neeven

"One instructor explains what the other is teaching. I find this helpful." -Peenalben

For more information, please call the CTE Program Office at 714.808.4915 or e-mail cteinfo@NOCE.edu.

MEDICAL ASSISTING: FRONT OFFICE MEDO/115

Prerequisite: MEDO 260 Introduction of Medical Assisting and COMP 685 Beginning Keyboarding This course introduces students to medical office procedures in preparation for entry-level positions in the front office or reception area of a medical facility. These include medical data entry. Students review reception techniques, patient records and insurance forms. Keyboarding experience advised. Textbook Required. Dates: Jul 3-Aug 9

Dates. but 5-Aug 5				
CRN	DAYS	PLACE	INSTR	
40079	TTh/9a-11:50a	AN/403	Bacon	
	Registration for			
	m classes is		May 30, 2018.	
See pa	ge 5 for details.			

MEDICAL INSURANCE BILLING -A PRACTICAL APPROACH TO MEDICAL BILLING **MEOC/112**

Prerequisite: COMP 100 Introduction to Computers or MS 104 Introduction to Windows Operating System and keyboard competency of 30 wpm. An overview of outpatient medical insurance billing in preparing students for entry-level positions. Students review theory and practice data entry for private, Blue Cross/BlueShield. Medicare, Medicaid/Medi-Cal, TRICARE/CHAMPUS and workers' compensation billing. CPT and ICD-9 coding covered. Medical billing software utilized in computer lab. Keyboarding experience advised. Textbook Required.

Dates: Jul 2-Aug 9 CRN DAYS **PLACE INSTR** 40122 MTTh/6p-9:50p Collie Corzine AN/403 Online Registration for Medical Assistant Certificate Program classes is Wednesday, May 30, 2018. See page 5 for details.

Looking for TEXTBOOK INFORMATION? Check the NOCE Online Schedule (at www.noce.edu/schedule) for detailed textbook information.

MEDICAL ASSISTING: BACK OFFICE PROCEDURES I MEDO/235

Prerequisite: MEOC 104 Medical Terminology and MEDO 260 Introduction to Medical Assisting This course introduces students to the back office, clinical duties of the medical assistant. It is designed to develop the necessary skills for performing exam room procedures, including medical asepsis and infection control; patient intake; vital signs; and assisting with physical examination. Specialty exams and electrocardiograph procedure are also covered. Textbook Required.

Dates: Jul 2-Aug 9 CRN DAYS **PLACE** AN/510 40080 MTTh/6p-9:50p Wiley Online Registration for Medical Assistant Certificate Program classes is Wednesday, Assistant May 30, 2018. See page 5 for details.

MEDICAL ASSISTING: BACK OFFICE PROCEDURES II MEDO/240

Prerequisite: MEDO 235 Medical Assisting Back Office I. This course develops the necessary skills for the back office. Students review assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures. Textbook Required.

procodur	procedures: rexiseen riequireur				
Dates: Ju	ul 2-Aug 22; nc J	lul 4			
CRN	DAYS	PLACE	INSTR		
40081	MW/1p-5:20p	AN/510	Uy		
Online	Registration	for Medic	al Assistant		
	te Program				
May 30.	2018. See page	5 for details			



PHARMACY TECHNICIAN CERTIFICATE PROGRAM

For more information about the Pharmacy Technician Certificate Program, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or e-mail cteinfo@noce.edu

This program prepares students for an entry-level position as a pharmacy technician at a community or institutional pharmacy. The certificate program exceeds the State Board of Pharmacy's registration requirements, therefore, upon successful completion the student will be eligible to apply for registration with the State of California. The program is accredited by the American Society of Health-System Pharmacists (ASHP). All Pharmacy Technician Certificate Program students are required to purchase and wear a lab coat for all classes.

Pharmacy Technician Certificate Requirements For program requirements, please refer to the NOCE Catalog at www.noce.edu/catalog Additional program requirements include:

- Meet the keyboarding requirement: Pass COMP/685: Beginning Keyboarding OR pass a three-minute, 30 net words per minute keyboarding challenge exam.
- Complete all program requirements within five years and maintain catalog rights. EXTENSIONS and/or EXCEPTIONS WILL BE **GIVEN.** Those students not meeting the requirements within five years and/or not maintaining catalog rights will be required to repeat any classes that are not within the five-year time frame and/or take any further program requirements.

Registration

Students must begin with MEOC/130: Introduction to Pharmacv Technician and MEOC/104: Terminology.



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.

Every Day Counts at NOCE



Attending every class meeting is important for all NOCE students.

Your attendance is directly related to how NOCE receives state funding to offer your classes. Your consistent attendance also helps you achieve your goals. See you in class!

MEDICAL TERMINOLOGY MEOC/104



Required course for Pharmacy Technician Certificate and Medical Assisting Certificate programs but also welcomes all students preparing for a variety of professional/paraprofessional careers in the medical field. Learn medical terms or strengthen prior knowledge. Offers basics of terminology, anatomy and diagnostics. Textbook Required

ICALDO	ok itoquilou.		
Dates: .			
CRN	DAYS	PLACE	INSTR
40123	TTh/1p-4:50p	AN/611	Oo

OUT-PATIENT LAB FOR THE PHARMACY TECHNICIAN MEDO/220



Prerequisite: MEDO 230 Pharmacy Operations Lab; MEOC 104 Medical Terminology (or MEOC 110 Medical Terminology II); MEOC 121 Pharmacology I; MEOC 122 Pharmacology II; MEOC 130 Introduction to Pharmacy Technician; MEOC 140 Pharmaceutical Mathematics; Keyboarding Proficiency score of 30 or above OR passing grade in COMP 685 Beginning Keyboarding. The practical lab class is designed to prepare the student for an externship at neighboring pharmacies. Upon completion of the lab classes, the student should be able to step into an out-patient pharmacy and begin working with minimal additional training. Textbook Required.

Dates. Jul 3-Aug 3				
CRN	DAYS	PLACE	INSTR	
40134	TTh/6p-9:50p	AN/408	Shields	

IN-PATIENT LAB FOR THE PHARMACY TECHNICIAN MEDO/221



Prerequisite: MEDO 230 Pharmacy Operations Lab; MEOC 121 Pharmacology I; MEOC 122 Pharmacology II; MEOC 140 Pharmaceutical Mathematics; Keyboarding Proficiency score of 30 or above OR passing grade in COMP 685 Beginning Keyboarding. The practical lab class is designed to prepare the student for an externship at neighboring pharmacies. Upon completion of the lab classes, the student should be able to step into an inpatient pharmacy and begin working with minimal additional training. Textbook Required.

Dates: Jul 2-Aug 8; nc Jul 4 CRN **PLACE** INSTR DAYS MW/9a-12:50p AN/408 40125 Pham

IN-PATIENT EXTERNSHIP FOR THE PHARMACY TECHNICIAN MEDO/316



Prerequisite: MEDO/220 Out-Patient Lab: Pharmacy Technician: MEOC/135 Human Relations for Health Care Workers; and MEDO/221 In-Patient Lab Pharmacy Technician. This course is designed to provide pharmacy technician students with field experience in an in-patient pharmacy setting. It requires weekly class meetings plus 200 hours of externship in an approved and contracted pharmacy. Class topics include portfolio development, job search, professionalism, current issues in pharmacy, and work performance.

Dates: J	ul 11-Aug 29			
CRN	DAYS	PLACE	INSTR	
40084	W/6p-8:50p	AN/132	Pham	



OUT-PATIENT EXTERNSHIP FOR THE PHARMACY TECHNICIAN MEDO/317



Prerequisite: MEDO/220 Out-Patient Lab: Pharmacy Technician; MEOC/135 Human Relations for Health Care Workers; and MEDO/221 In-Patient Lab: Pharmacy Technician. This course is designed to provide pharmacy technician students with field experience in an out-patient/retail pharmacy setting. It requires weekly class meetings plus 120 hours of externship in an approved pharmacy. Class topics portfolio development, job search. professionalism, current issues in pharmacy, and work performance.

Dates:	Jul	11	-Aua	29

CRN	DAYS	PLACE	INSTR
40085	W/6p-8:50p	AN/132	Pham

DISABILITY SUPPORT SERVICES



For more information about Disability Support Services (DSS), please call 714.484.7057.

services (interpreter services, equipment, etc.) are available for students with verified disabilities enrolled in general NOCE classes. Students are encouraged to make arrangements for support services at least four weeks prior to the start of class. DSS special classes provide students with the opportunity to enhance skills necessary for them to transition into living and working more independently in the community. Many of our special classes begin in the fall term and run through the spring term. Please note that regardless of when the class begins, students are able to add at any time if space permits. Students are expected to follow the Student Code of Conduct and maintain good attendance in their classes. Excessive absences may result in a student being dropped from a DSS special class. Please contact the DSS Office at 714.484.7057 to enroll in our special classes or to obtain support services.

MOBILITY SKILLS DSPS/155

A class designed for students with disabilities to enhance independence by introducing safe practices and knowledge for using public transportation.

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

CRN	DAYS	PLACE	INSTR
41076	MW/9a-2:20p	WIL/201	Stanojkovic
41069	TTh/9a-2:20p	CYPTE2-200	Larsen

INDEPENDENT LIVING SKILLS **DSPS/124**

comprehensive adults for program developmental disabilities to improve the social, academic, personal, prevocational and avocational capabilities.

Dates: Jul 2-Aug 10: nc Jul 4

Dates. Jul 2-Aug 10, 110 Jul 4				
CRN	DAYS	PLACE	INSTR	
41080	MTWThF/9a-2:20p	WIL/207	Staff	
41072	MTWThF/9a-2:20p		Brown Pietrzak	



SOCIAL MEDIA AND ONLINE SAFETY **DSPS/605**

This course is designed to equip students with disabilities with the knowledge to increase personal online safety while creating and maintaining social media accounts.

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

CRN	DAYS	PLACE	INSTR
41066	MW/9a-11:20a	CYPTE2-200	Alire
41077	TTh/9a-11:20a	WIL/214	Stanojkovic
41068	TTh/12p-2:20p	AN/610	Anderson

PERSONAL SAFETY FOR STUDENTS WITH DISABILITIES **DSPS/175**

This course is designed to introduce students with developmental disabilities to personal awareness. Students with disabilities will be presented with proactive steps to take to avoid dangerous situations in the community and at home. Students with disabilities will also be presented with basic techniques for self-defense and first aid.

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

CRN	DAYS	PLACE	INSTR
41062	TTh/9a-11:20a	AN/118	Reeves
41073	MW/12p-2:20p	CYPTE2-200	Alire

CRITICAL THINKING DSPS/150

Designed to assist adults with disabilities in acquiring or improving critical thinking skills necessary to function independently in a variety of activities, situations, and environments. Emphasis on problem solving and decision making through understanding and evaluating situations, utilizing knowledge of cause and effect relationships, exploring options, and planning and implementing strategies.

Dates: Jul 2-Aug 8: nc Jul 4

CRN	DAYS	PLACE	INSTR
41075	MW/12p-2:20p	CYPTE2/223	Cunningham



SOCIAL OPPORTUNITIES FOR STUDENTS WITH DISABLITIES DSPS/185

Geared for students with disabilities to learn how to create a social life for themselves by discussing how to meet people and making friends, identifying low cost activities, learning age appropriate games to play with guest, practicing social manners, and planning a social event and carrying it out.

Dates: Jul 2-Aug 8: nc Jul 4

CRN	DAYS	PLACE	INSTR
41070	MW/9a-11:20a	CYPTE2-223	Cunningham
41067	MW/12p-2:20p	AN/610	Feld

This class schedule can also be made available in alternate media formats.



For more information, contact Disability Support Services at 714.484.7057.

RULES OF THE ROAD DSPS/200

This course is designed to provide students who have developmental disabilities with the knowledge to increase awareness as a pedestrian/bicyclist or future licensed driver about the laws and rules of the road.

Dates: Jul 3-Aug 9

CRN	DAYS	PLACE	INSTR
41063	TTh/9a-11:20a	AN/308	Feld

SUMMER COOKING **DSPS/220**

This course is designed to provide students that have developmental disabilities with the knowledge and skills needed to cook simple, nutritious meals. We will plan our meal, walk to the grocery store, shop for food, prepare the meal together, and clean up.

Dates: Jul 3-Aug 9

CRN	DAYS	PLACE	INSTR
41071	TTh/9a-11:20a	CYP18/104 CYP18/107	Barrett

ACTOR'S WORKSHOP **DSPS/225**

This course is designed to expose students with disabilities to basic acting techniques. Additionally, the acting, focused on everyday social dilemmas, will enhance the student's ability to interpret and then deal with these everyday life situations on a regular basis. Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

CRN	DAYS	PLACE	INSTR	
41061	MW/9a-11:20a	AN/118	Anderson	
41074	TTh/12p-2:20p	CYP18/107	Barrett	
41078	TTh/12:30p-2:20p	WIL/201	Dulac	

Boost your computer skills!

Register for a single class or enroll in a certificate program. NOCE offers quality instructors, state-of-the-art computer labs, and all the latest software!

See page 21 for more information.

DSS Off-Site Class Locations

CRN LOCATION 41065 WESTVIEW 41079 WATRC

STUDENT SUCCESS SPOTLIGHT: Julio Marin



Julio Marin has participated in the Disability Support Services' College to Career Program and Cypress College's Automotive Program since 2013. Julio has

overcome several challenges and adversities in furthering his education, career, and overall independence. However, Julio never lacked effort. His instructors and job coaches Anthony Nguyen and Megan Reeves shared how Julio's work ethic and sense of humor have allowed him to persevere and successfully achieve his goals. During his time at Cypress College, Julio earned a spot on the President's Honor Roll. As a result of earning three certificates, along with his due diligence in pursuit of competitive employment, Julio is now a working professional in the automotive industry. He also obtained a driver's license and recently made his first car purchase! Julio's drive and passion for cars has steered him on the track to success as he continues to learn and develop both personally and professionally. Congratulations, Julio!

NOCE NETWORKS











ENGLISH AS A SECOND LANGUAGE PROGRAM REGISTRATION INFORMATION

ESL classes fill up each term—be first to register! You may be placed onto a waiting list until space is available. (714) 808-4638

Students who attended after FALL 2017 need to visit the ESL Learning Center for your class schedule information.

Student orientation is MANDATORY for ALL STUDENTS.

PARKING: If you are driving, you will need to purchase a one-day (\$2.00) parking permit.

STEPS TO REGISTER

New students or students who attended before WINTER 2018 MUST complete the following steps to enter the ESL Program:

STEP 1: APPLY FOR AN SCE STUDENT ACCESS CARD at any campus registration office. Registration office times vary at each campus

Students MUST have their Access Card in order to register for ESL classes.

STEP 2: SELECT YOUR CAMPUS AND TEST TIME: Please arrive 15 minutes before the test as all testing will begin promptly at the scheduled time. Latecomers will NOT be admitted to the assessment session. Students arriving late will be directed to another session date and time. Spaced limited.

ANAHEIM CAMPUS ROOM 606

1830 W. Romneya Drive Anaheim, CA 92801

Tuesday, June 19, 2018 Tuesday, June 26, 2018 Tuesday, July 3, 2018

9 a.m., 11 a.m., 1 p.m., 5:00 p.m. or 7:00 p.m.

CYPRESS CENTER ROOM TE2-203

9200 Valley View Street Cypress, CA 90630

Tuesday, June 19, 2018 Tuesday, June 26, 2018 Tuesday, July 3, 2018

8:30 a.m., 10:30 a.m., 5:00 p.m. or 7:00 p.m.

WILSHIRE CENTER ROOM 110

315 E. Wilshire Avenue Fullerton, CA 92832

Tuesday, June 19, 2018 Tuesday, June 26, 2018

8:30 a.m., 10:30 a.m., 5:00 p.m. or 7:00 p.m.

ENGLISH AS A SECOND LANGUAGE CLASSES

SIX LEVELS OF ENGLISH INSTRUCTION:

- **ESL BEGINNING LITERACY**
- **ESL BEGINNING LOW**
- **ESL BEGINNING HIGH**
- **ESL INTERMEDIATE LOW**
- **ESL INTERMEDIATE HIGH**
- **ESL ADVANCED LOW**

CLASS SCHEDULES AT OUR THREE CAMPUSES:

- 8:00 a.m.—10:30 a.m.
- 10:30 a.m.—1:00 p.m.
- 5:00 p.m.—7:30 p.m.
- 7:30 p.m.—10:00 p.m.

PASOS PARA INSCRIBIRSE

Nuevos estudiantes o estudiantes que asistieron antes del INVIERNO de 2018 TIENEN que completar los siguientes pasos para entrar al programa de ESL:

PASO 1: APLIQUE PARA UNA TARJETA DE ACCESO ESTUDIANTIL DE SCE en la oficina de inscripción de cualquier escuela (Las horas de oficina varían en cada escuela). Estudiantes TIENEN que tener su tarjeta de acceso estudiantil para inscribirse en las clases de ESL.

PASO 2: SELECCIONE LA ESCUELA Y LA HORA A LA QUE DESEA ASISTIR: Por favor llegue 15 minutos antes del examen ya que todas las pruebas comenzaran puntualmente a la hora programada. Los que lleguen tarde NO serán admitidos en la sesión de evaluación. Los estudiante que lleguen tarde serán referidos a otra fecha y hora. Espacio limitado.

ANAHEIM CAMPUS SALON 606

1830 W. Romneya Drive Anaheim, CA 92801

martes, Junio 19, 2018 martes, Junio 26, 2018 martes, Julio 3, 2018

9 a.m., 11 a.m., 1 p.m., 5:00 p.m. or 7:00 p.m.

CYPRESS CENTER SALON TE2-203

9200 Valley View Street Cypress, CA 90630

martes, Junio 19, 2018 martes, Junio 26, 2018 martes, Julio 3, 2018

8:30 a.m., 10:30 a.m., 5:00 p.m. ó 7:00 p.m.

<u> WILSHIRE CENTER</u> SALON 110

315 E. Wilshire Avenue Fullerton, CA 92832

martes, Junio 19, 2018 martes, Junio 26, 2018

8:30 a.m., 10:30 a.m., 5:00 p.m. ó 7:00 p.m.

Course Expiration Policy

All students are required to take a placement test upon entering ESL courses; placement test results are valid for six months after the students' last attendance. It is required that the student retake the placement test if he/she returns after leaving the program for a period of six months.

Se requiere que todos los estudiantes tomen el exámen de ubicación para entrar a las clases de ESL. El resultado del exámen es válido por seis meses a partir del último día que el/ella asistió a clase. Es necesario que el estudiante tome el exámen de ubicación de nuevo si el/ella regresa a clases después de una ausencia de seis meses.

ENGLISH AS A SECOND LANGUAGE PROGRAM LEARNING CENTERS (ESLA/001)

ESL LEARNING CENTER ESLA/001		
Dates: July	2-Aug 11; nc July 4	
CRN	DAYS	PLACE
ANAHEIM (CAMPUS	
21182	MTWTh/8a-9p F/8a-4p	AN/121
SCE CYPI	RESS CENTER	
21175	MTWTh/7:30a-9p F/7:30a-4p	SCE/TE2-203
WILSHIRE	CENTER	
21287	MTWTh/7:30a-9p F/8a-12p	WIL/110

The ESL Learning Center offers an opportunity to practice English through various instructional media. Students learn through ESL software and/or receive individual and group tutoring to improve their speaking, listening, reading and writing skills. Special interest areas such as Vocational ESL and EL Civics are also part of the instruction.

ENGLISH AS A SECOND LANGUAGE

For more information about the English as a Second Language (ESL) classes, Please call the ESL Program Office at 714.808.4638.

ESL Specialty Classes

COMPUTER SKILLS FOR ESL (BEGINNING) **ESLA/801**

The course introduces ESL students to hands-on exploration and use of current Microsoft Windows programs. Students will learn basic computer parts. keyboarding, and the basics of MS Word, PowerPoint, Print Shop, and Excel. Emphasis is on building confidence in computer use to improve English skills in grammar, vocabulary, writing, speaking, pronunciation, and reading.

Dates: J	ul 2-Aug 11		
CRN	DAYS	PLACE	
ANAHE	IM CAMPUS		
	F/8a-10:20a	AN/302	
CYPRE	CYPRESS CENTER		
21622	F/8a-10:20a	SCE/TE2	
21269	F/10:30a-12:50p	SCE/TE2	

ESL PRONUNCIATION/CONVERSATION SKILLS ESLA/802

This course is designed for intermediate to advanced ESL learners to improve conversation pronunciation skills in English. It is recommended that participants have English language skills at a Beginning High level.

Dates: Jul 2-Aug 11			
CRN	DAYS	PLACE	
ANAHE	IM CAMPUS		
21496	F/8a-9:50a	AN/106	
31083	F/8a-10:20a	AN/TBA	
21172	MW/10:30a-12:50p	AN/106	
21753	F/6p-9:20p	AN/126	
CYPRE	SS CENTER		
21769	MTWTh/8a-10:20a	CYPTE2-210	
21154	S/10:30a-12:50p	CYPTE2-221	
21371	F/10:30a-12:50p	CYPTE2-219	
WILSHIRE CENTER			
21174	F/9a-11:50a	WIL/203	
21175	TTh/1p-3:20p	WIL/217	

Every Day Counts at NOCE



Attending every class meeting is important for all NOCE students.

Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate, or transferring to college.

See you in class!

CITIZENSHIP PREPARATION ESLA/803

The course is designed to prepare prospective candidates for the US citizenship process. Students will learn how to complete all required immigration forms and practice the USCIS Citizenship Test by becoming familiar with US history. Students will acquire an understanding of the rights and responsibilities of being a US citizen.

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Dates: Jul 2-Aug 11		
DAYS	PLACE	
IM CAMPUS		
TTh/10:30a-12:50p	AN/410	
TTh/7:30p-9:50p	AN/118	
SS CENTER		
F/8a-10:20a	CYPTE2-201	
F/10:30a-12:50p	CYPTE2-201	
	DAYS IM CAMPUS TTh/10:30a-12:50p TTh/7:30p-9:50p SS CENTER F/8a-10:20a	

CalWORKs Programs at **Cypress College & Fullerton College**

Serving NOCE, Cypress & Fullerton College Students

receiving you public (CalWORKs/GAIN)? Do you need help accessing County supportive services (e.g. child care, books and supplies, transportation)? Do you need assistance with completing County forms such as the Attendance Report and the Referral for Education and Training? If the answer is "yes," then the CalWORKs program can assist you!

CYPRESS COLLEGE CALWORKS

Cypress College CC Complex, Room 201 * 714,484,7237

FULLERTON COLLEGE CALWORKS

315 N. Pomona, Fullerton * 714.992.7101

WRITING/READING ESLA/810

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are at an intermediate level or high. In addition, the writing component is designed to acquaint students with writing skills required to develop collegelevel writing techniques by focusing on prewriting, outlining, drafting, revising and editing.

Dates: Jul 2-Aug 11		
CRN	DAYS	PLACE
ANAH	EIM CAMPUS	
21375	TTh/10:30a-12:50p	AN/128
21755	TTh/10:30a-12:50p	AN/106
21412	F/6p-9:20p	AN/106
CYPRI	ESS CENTER	
21422	F/8a-10:20a	CYPTE2-219
21423	S/8a-10:20a	CYPTE2-221
21345	F/10:30a-12:50p	CYPTE2-217

NOCE NETWORKS











Connect with us! See inside back cover for details.

INTERMEDIATE GRAMMAR REVIEW ESLA/813

Students will learn to understand grammar structures in various contexts and practice using them in both oral and written communication. This class supplements core ESL courses or works as a stand-alone course. This course is designed for the ESL students placed in the Intermediate Low, Intermediate High, and Advanced levels

		^ .	
Dates:	Jul	2-Aua	11

Dates: .	Jul 2-Aug 11	
CRN	DAYS	PLACE
ANAH	EIM CAMPUS	
21369	F/10a-11:50a	AN/104
CYPRI	ESS CENTER	
21240	F/1p-2:50p	CYPTE2-215

Programa de CalWORKs de los Colegios de Cypréss y Fullerton

Asistiendo los Estudiantes de NOCE, Cypréss y Fullerton ¿Esta recibiendo asistencia de CalWORKs (la ayuda monetaria)? Nosotros estamos aquí para ayudarle lograr sus metas de estudio. Nuestra oficina proveerá a los estudiantes elegibles con la guía y apoyo necesario para ayudarle entender sus derechos como estudiante de CalWORKs y para cumplir los requisitos del Condado.

> PARA MÁS INFORMACION LLAMEN: Colegio de Fullerton: 714.992.7101 Colegio de Cypress: 714.484.7237

ESL Off-Site Classes



ESL MULTILEVEL ESLA/110

The course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen. speak, read, and write in English in context-specific environments.

Dates: Jul 2-Aug 11; nc Jul 4		
CRN	DAYS	PLACE
21524	MTWTh/8:45a-	Access California
	12:20p	Services
21627	MTWTh/8:30a- 10:50a	Brea Comm Ctr
21072	MTWTh/8a-10:50a	First Christian Church Anaheim
21372	MTWTh/9a-11:20a	Ponderosa Park Family Resource
21425	MTWTh/8a-10:50a	St Boniface Church
21745	MTWTh/9:30a- 11:50a	West Anaheim Youth Center

ESL PRONUNCIATION/CONVERSATION SKILLS ESLA/802

This course is designed for intermediate to advanced ESL learners to improve conversation and pronunciation skills in English. It is recommended that participants have English language skills at a Beginning High level.

Dates: Jul 3-Aug 9

CRN	DAYS	PLACE
41115	TTh/1p-3:50p	Garden Grove One Stop



WRITING/READING ESLA/810

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are at an intermediate level or high. In addition, the writing component is designed to acquaint students with writing skills required to develop collegelevel writing techniques by focusing on prewriting, outlining, drafting, revising and editing.

Dates: Jul 4-Aug 8: nc Jul 4

	DAYS	PLACE
41116	W/1p-3:50p	Garden Grove One Stop



INTERMEDIATE GRAMMAR REVIEW **ESLA/813**

Students will learn to understand grammar structures in various contexts and practice using them in both oral and written communication. This class supplements core ESL courses or works as a stand-alone course. This course is designed for the ESL students placed in the Intermediate Low, Intermediate High, and Advanced levels.

Dates: Feb 29-Feb 29

CRN	DAYS	PLACE
41117	M/1p-3:50p	Garden Grove One Stop

Having academic difficulties? Meet with a Learning Disability Specialist.

You may qualify for accommodations such as: additional time for tests, tutoring, note-taking, & more.

Call Disability Support Services at 714.484.7057 to schedule an appointment.

MATURE DRIVER CLASSES

For more information about the Mature Driver classes, please call the Lifeskills Education Advancement Program (LEAP) Office 714.808.4909.

Improvement classes for licensed drivers age 55 and older who wish to qualify for a reduced insurance premium while brushing up on traffic laws and safety techniques for a driver's license exam. A Certificate of Completion will be awarded as evidence of attendance to obtain up to three years of reduced insurance rates from participating insurance companies. contact the facility directly for dates and registration information.

Anaheim Senior Ctr. 250 E. Center St., Anaheim - 714.765.4510 July 7 & August 4, 2018

Buena Park Sr Ctr. 8150 Knott Ave, Buena Park - 714.821.8191 July 23 & 24, 2018

Brea Sr. Ctr. 500 South Sievers Ave., Brea - 714.990.7750 August 8 & 9, 2018

Cypress Sr. Ctr. 9031 Grindlay, Cypress - 714.229.2005 July 11 & 12, 2018

Fullerton Senior Center 340 W. Commonwealth Ave, Fullerton - 714.738.6305 July 25 & 26, 2018

La Habra Sr. Ctr. 101 W. La Habra, La Habra - 562.905.9746 July 14 & August 11, 2018

Yorba Linda Sr. Ctr. 4501 Casa Loma Dr., Yorba Linda - 714.961.7181 August 1 & 2, 2018

EMERITUS PROGRAM

For more information about the Emeritus Program classes, please call the Lifeskills Education Advancement (LEAP) Program 714.808.4909.

The courses in the Emeritus Program are designed for mature adults age 50 and over, focusing on educational topics that promote independence, advocacy, physical and cognitive health, economic self-sufficiency, and community engagement. Most classes have open enrollment; register in class at any time.

NOCE NETWORKS











Communication

CREATIVE WRITING FOR SENIORS ABE/240

This course for older adults teaches both beginning and experienced writers how to create shape autobiographies, fiction and non-fiction writing, and poetry into readable and publishable forms.

Dates: Jul 2-Aug 11; nc Jul 4				
	DAYS	PLACE	INSTR	
21337	W/1p-2:50p	West Anaheim Sr Prog	French	
	T/1p-2:50p	Cypress Sr Citizen Ctr	French	
	W/4:20p-6:20p	Buena Park Senior Ctr	McFall	
21339	T/6:30p-8:20p	Morningside of Fullerton	Edwards	

JOURNEY BACK INTO TIME FOR OLDER ADULTS ENCO/501

This class offers older adults students the opportunity to explore and share their personal histories, cultures, and values among older adult students through group discussion. Shared experiences, memories and linking the past with the present, encourage self-awareness, positive self-esteem, mental stimulation, enjoyment.

Dates: Jul 2-Aug 11			
CRN	DAYS	PLACE	INSTR
21124	M/1p-2:50p	Morningside of Fullerton	Small
21125	T/1p-2:50p	La Habra Villa	Small
21953	W/1:30p-3:20p	W Anaheim Extended Care Hospital	Miller
21126	W/2:30p-4:20p	Brookdale Anaheim	Small
21506	Th/2:45p-4:35p	Katella Sr Living Community	Fischer

SENIOR TOPICS FOR OLDER **ADULTS EDEN/100**

This course presents older adults with various topics for discussion and class activities based on the students' individual interest, backgrounds, physical and mental abilities. Older adults are encouraged to share and compare life experiences, and learn about international, national and local events and issues from a current and historical viewpoint.

Dates:	Dates: Jul 2-Aug 11; nc Jul 4				
CRN	DAYS	PLACE	INSTR		
21451	W/8:45a-10:35a	Emerald Court	Fischer		
21739	W/9:30a-11:20a	Coventry Court Health Center	Freeman		
21394	M/9:30a-11:20a	Brookdale-Yorba Linda	Powell		
21276	Th/9:30a-11:20a	Sunrise Asst Liv Fullerton	Belknap		
21403	T/9:30a-11:20a	Sunrise Assisted Living at YL	Powell		
22031	M/9:30a-11:20a	Brookdale Anaheim	Lange-Goldstein		
21040	Th/9:30a-11:20a	Park Regency Ret Res	Henan		

21436	M/9:30a-11:20a	Crescendo Senior Living of Pl	Reutzel
31092	T/9:30a-11:20a	Sunrise Asst Liv Fullerton	Gomes
21214	F/9:45a-11:35a	Brookdale-Yorba Linda	Gable
21955	Th/10a-11:50a	Brea Senior Ctr	Lange-Goldstein
21458	W/10a-11:50a	La Habra Villa	Edwards
21808	F/10:30a-12:20p	Buena Park Senior Ctr	Lange-Goldstein
21454	T/11:45a-1:35p	Sunrise of Seal Beach	Fischer
21747	Th/12p-1:50p	Cottage of Artesia Gardens	Fischer
21395	T/12:30p-2:20p	New Horizon	Jenkins Orr
31089	Th/12:30p-2:20p	Windsong Sr Activity Ctr	Reutzel
21523	M/1p-2:50p	Sunrise Asst Living La Palma	Belknap
21501	W/1p-2:50p	Park Vista Assisted Living	Henan
21393	M/1p-2:50p	Park Regency Ret Res	Gable
21035	W/1p-2:50p	La Palma Royale	Gomes
21038	F/1p-2:50p	La Habra Villa	Gable
21417	T/1:30p-3:20p	Cambridge Court	Harris
22047	M/1:30p-3:20p	Cambridge Court	Lange-Goldstein
21543	Th/2p-3:50p	Park Vista Assisted Living	Gomes
21037	F/2:30p-4:20p	Brookdale Anaheim	Gomes
21815	W/2:30p-4:20p	Katella Sr Living Community	Fischer
21200	T/3p-4:50p	Katella Sr Living Community	Gomes

Creative Arts

CREATIVE ARTS FOR OLDER **ADULTS** CRAE/100

This class for older adults encourages art appreciation, self-expression, and creativity through a variety of art media. Projects are designed to expose older adult students to artistic design, and to give experience with different artistic methods, techniques, tools, and materials

Dates:	Dates: Jul 2-Aug 11				
CRN	DAYS	PLACE	INSTR		
21336	S/9:30a-11:20a	Sunrise Asst Living La Palma	Hyatt Solomina		
21841	T/9:30a-11:20a	Sunrise Asst Liv Fullerton	Ngo		
21347	T/9:30a-11:20a	Crescendo Senior Living of PI	Hill		
21748	W/9:30a-11:20a	Rehab Institute So Ca	Solis		
31036	F/9:30a-11:20a	Anaheim VIP Ctr	Thakkar		
22058	T/9:30a-11:20a	Whitten Heights	Trapani		
21839	F/10a-11:50a	Sunrise Assisted Living at YL	Ngo		
22056	T/1p-2:50p	Anaheim VIP Ctr	Trapani		
21948	T/2p-3:50p	Park Regency Ret Res	Ngo		
22059	M/3:30p-5:20p	Park Vista Assisted Living	Trapani		

PAINTING FOR OLDER ADULTS CRAE/105

This class offers older adults an individualized approach to learning painting and artistic expression at their own pace and within their interest and style. Older adult will learn techniques in drawing, brush strokes, and color mixing and application.

Dates:	Dates: Jul 2-Aug 11			
CRN	DAYS	PLACE	INSTR	
21438	M/8a-9:50a	Yorba Linda Sr Ctr	Clary	
21032	T/9a-10:50a	Cypress Sr Citizen Ctr	Bacon	
21082	W/9a-10:50a	Yorba Linda Sr Ctr	Bacon	
21437	T/9a-10:50a	Emerald Isle Senior Apartments	Clary	
21030	M/9a-10:50a	Buena Park Senior Ctr	Bacon	
21518	Th/10a-11:50a	Palacio Senior Apartments	Clary	
21202	Th/12p-1:50p	Sr Citizens Ctr Anaheim	Hyatt Solomina	
21485	W/1p-2:50p	Capriana	Bacon	
21416	W/1p-2:50p	Buena Park Senior Ctr	Hyatt Solomina	
21507	T/2:30p-4:20p	Alamitos West Health Care Ctr	Hyatt Solomina	

CHINA PAINTING FOR OLDER ADULTS CRAE/103

Older adults will learn the fundamentals of china painting as presented to older adult students through demonstration and individual instruction. The older adult students will learn techniques such as brush strokes, blending, shading, grounding, and masking. Final class projects are heirloom quality artworks that may be displayed in a community art exhibit. exhibit.

Dates: Jul 2-Aug 11			
CRN DAYS	PLACE	INSTR	
21392 T/11:30a-1:20p	Buena Park Senior Ctr	Bacon	

QUILTING FOR OLDER ADULTS CRAE/106

This course offers the essentials of quilting, for older adults students, which includes fabric selection, cutting, and sewing methods along with the history and vocabulary of the craft. Special techniques for older adults are covered such as patchwork, applique, hand and machine methods, and finishing techniques. Dates: Jul 2-Aug 11

	Jales. Jul 2-Aug 11		
	DAYS	PLACE	INSTR
	F/9a-10:50a	Yorba Linda Sr Ctr	Smith
21526	T/9:30a-11:20a	AN/402B	Johnson
21036	M/10a-11:50a	Cypress Sr Citizen Ctr	Smith
	W/12p-1:50p	AN/402B	Johnson
21071	T/12:30p-2:20p	Buena Park Senior Ctr	Johnson

NOCE NETWORKS











NEEDLECRAFTS, KNITTING, CROCHET FOR OLDER ADULTS CRAE/104

Older adult students will learn the practical application, knowledge, and skills required to create knitted, crocheted, needlepoint, and cross-stitched hand-made items. A wide variety of items are created, by older adult students, including decorations for the home and clothing for babies, children and adults.

Dates: Jul 2-Aug 11

CRN	DAYS	PLACE	INSTR
		Fullerton Community Center	Carlson
	W/10a-11:50a	Vintage of Stonehaven	Carlson
21433	Th/1p-2:50p	Yorba Linda Sr Ctr	Carlson
21497	W/2p-3:50p	Emerald Isle Senior Apartments	Carlson
21415	T/3p-4:50p	Capriana	Carlson

SENIOR CHORUS MUSC/303

This course introduces older adult students to a broad spectrum of choral music including its cultural and historical aspects. Older adult students will gain knowledge of correct posture, breath control, enunciation, harmony, rhythm and basic music concepts appropriate for the older adult.

Dates: Jul 2-Aug 11

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CRN	DAYS	PLACE	INSTR		
21033	F/9:30a-11:20a	Cypress Sr Citizen Ctr	Lassetter		
22055	T/12:30p-2:20p	Yorba Linda Sr Ctr	Maldjieva		

TONE CHIME CHOIR FOR OLDER ADULTS MUSC/304

This course provides instruction to older adults on handbell performance skills using chime instruments made by Suzuki. The music will be beginning level handbell music, level 1 and 2, as defined by the American Guild of English Hand Bell Ringers. The class will share their music by performing to the community in different public venues.

Dates: Jul 2-Aug 11: nc Jul 4

CRN	DAYS	PLACE	INSTR
21029	W/12p-1:50p	Sr Citizens Ctr Anaheim	Lassetter

MUSIC ARTS FOR OLDER ADULTS MUSC/200

This course provides stimulating interaction for older adults through musical reminiscence, discussions, and listening to music from different time periods and genres. Older Adult students will participate in singalongs and rhythmic activities. Older adult students will learn to appreciate and understand different varieties of music.

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CRN	DAYS	PLACE	INSTR
21081	M/9a-10:50a		Behrbaum
		Square	
21396	S/9:30a-11:20a	Whitten Heights	Ediger

31068	W/9:30a-11:20a	Sunrise Asst Liv Fullerton	Pope
21358	T/9:30a-11:20a	Sunrise Asst Living La Palma	Lassetter
21951	Th/9:30a-11:20a	New Horizon	Lassetter
21763	W/9:30a-11:20a	Terrace View Care Ctr	Amaradio
21251	W/9:30a-11:20a	New Horizon	Martin
21208	T/9:30a-11:20a	Harvest Retirement	Martin
21195	Th/9:30a-11:20a	Whitten Heights	Baker
21006	Th/9:30a-11:20a	Brookdale- Yorba Linda	Mastin
21445	M/10a-11:50a	Sunrise of Seal Beach	Lassetter
22024	Th/10a-11:50a	Rehab Institute So Ca	Ward
21349	W/12:30p-2:20p	Cambridge Court	Behrbaum
21363	M/12:30p-2:20p	Whitten Heights	Behrbaum
31091	M/12:30p-2:20p	Windsong Sr Activity Ctr	Pope
21171	W/12:30p-2:20p	Katella Sr Living Community	Edwards
21179	Th/1p-2:50p	Emerald Court	Behrbaum
21439	Th/1p-2:50p	Whittier Glen	Baker
22057	W/1p-2:50p	Whitten Heights	Pope
21344	Th/1p-2:50p	Bradford Square	Park
21039	Th/1p-2:50p	La Habra Villa	Edwards
21848	F/1p-2:50p	Park Regency Ret Res	Gerrard
21206	W/1:30p-3:20p	Brookdale- Yorba Linda	
21189	W/3p-4:50p	Brookdale- Garden Manor	Edwards

Body & Mind

HELP YOURSELF TO HEALTH FOR OLDER ADULTS **HLTH/163**

Various health related topics of interest to older adults will be discussed and safe, beneficial, exercises intended to promote general health and fitness for older adults will be introduced. Each class will incorporate information, discussion, and exercises.

Dates: Jul 2-Aug 11 CRN DAYS **PLACE** INSTR 21213 F/9a-10:50a Fullerton Underwood Community Center Cypress Sr Citizen Ctr 21272 F/9:30a-11:20a Gallagher 21486 W/9:30a-11:20a Stanton Civic Gallagher Center 21271 M/9:30a-11:20a Buena Park Gallagher Senior Ctr Fullerton 21277 W/12:30p-2:20p Yu Community Center 21275 Th/12:30p-2:20p Sr Citizens Ctr Mastin Anaheim 21278 F/12:30p-2:20p Fullerton Yu Community Center 21809 Th/12:30p-2:20p Friends Underwood Community Church Brea 21452 F/1p-2:50p Anaheim Crown Feinstein Plaza Cypress Sr Citizen Ctr 21274 F/3p-4:50p

FOOD PREPARATION AND GOOD NUTRITION FOR OLDER ADULTS **HLTH/109**

This course offers a wide range of food preparation topics as they relate to the health and well-being of older adults. The course explores topics of interest for older adults in the areas of nutrition, consumerism, cultural traditions, entertaining, health, and safety. Various foods will be prepared, tasted, and discussed.

Dates.	Ind	2-Aua	11

CRN	DAYS	PLACE	INSTR
31011	M/10a-11:50a	Park Anaheim Healthcare Ctr	Ruiz
21041	M/1:30p-3:20p	Park Vista Assisted Living	Wyckhouse
21443	T/1:30p-3:20p	Brookdale- Yorba Linda	Rose

HISTORY OF COMEDY AND HUMOR FOR OLDER ADULTS **HLTH/161**

This class offers to older adults an informative look at past and present forms of comedy and humor, as it relates to their life experiences and what make them laugh. Older adult students become aware of the influences, various mediums, elements and forms of comedy and humor that has influences people throughout history.

Dates: Jul 2-Aug 11: nc.Jul 4

Dates. Jul 2-Aug 11, he Jul 4				
CRN	DAYS	PLACE	INSTR	
21077	W/9a-10:50a	Bradford Square	Linen	
21078		Katella Sr Living Community	Linen	
21079		Park Regency Care Ctr	Linen	

BEGINNING DRAMA FOR OLDER ADULTS CRAE/315

This course is designed to introduce older adult students to the world of drama and to the theatrical creative process. Students are encouraged to experiment and develop personal performance skills as well as gain an understanding of drama through participation and practice critiques.

Dates: Jul 2-Aug 11: nc Jul 4

CRN	DAYS	PLACE	INSTR		
21250	W/10a-11:50a	Muckenthaler Cultural Center	Gable		
21516	T/1p-2:50p	Fullerton Community Center	Galindo		

HEALTH AND WELLNESS FOR OLDER ADULTS **HLTH/200**

Learn the benefits of adopting behaviors associated with healthy and successful aging. Focus on the natural effects of the aging process and the benefits of being proactive by using a healthy diet, managing chronic conditions, and engaging in routine physical activity as a mean to living with optimum independence.

Dates: Jul 4-Aug 29: nc Jul 4

*Dates:	Jul	2-A	ua	11	

CRN	DAYS	PLACE	INSTR
41011	W/9a-10:50a	Cypress Sunrise Village Apt.'s	Zepeda
21530*	M/9a-10:50a	Yorba Linda Sr Ctr	Linen

21316*	M/9a-10:50a	Fullerton Community Center	Wotring
21328*	W/9a-10:50a	Yorba Linda Sr Ctr	Underwood
21317*	T/9a-10:50a	Fullerton Community Center	Carter-Rosenbloom
21426*	T/9:30a-11:20a	Stanton Civic Center	Gallagher
21313*	W/9:30a-11:20a	Cypress Sr Citizen Ctr	Mastin
21307*	T/9:30a-11:20a	Buena Park Senior Ctr	Mastin
21842*	F/9:30a-11:20a	Buena Park Senior Ctr	Mastin
	S/9:30a-11:20a W/9:30a-11:20a	Capriana Buena Park Senior Ctr	Underwood Knox
21305*	M/9:30a-11:20a	Buena Park Senior Ctr	Knox
21510*	T/9:30a-11:20a	Windsong Sr Activity Ctr	Truong
31004*	F/9:30a-11:20a	Sunrise Asst Liv Fullerton	Zepeda
21323*	T/9:30a-11:20a	Los Alamitos Senior Center	Knox
21309*	Th/9:30a-11:20a	Buena Park Senior Ctr	Truong
	Th/9:30a-11:20a	Brea Senior Ctr	Matikinyidze
21325*	Th/9:30a-11:20a	Sr Citizens Ctr Anaheim	Knox
21331*	F/9:30a-11:20a	Yorba Linda Sr Ctr	Wotring
21310*	F/9:30a-11:20a	Buena Park Senior Ctr	Knox
21314*	Th/9:45a-11:35a	Cypress Sr Citizen Ctr	Mastin
21332*	M/10a-11:50a	Good Shepherd Church	Matikinyidze
21335*	T/10a-11:50a	Sr Citizens Ctr Anaheim	Wotring
21355*	T/10a-11:50a	Brea Senior Ctr	Matikinyidze
21318*	Th/10a-11:50a	Fullerton Community Center	Wotring
21320*	T/10a-11:50a	La Habra Community Serv-Sr Ctr	Krie
21402*	Th/10a-11:50a	Anhm Independencia Fam Reso Ct	Alcala
21806*	W/10a-11:50a	La Habra Community Serv-Sr Ctr	Linen
21321*	Th/10a-11:50a	La Habra Community Serv-Sr Ctr	Gallagher
21404*	Th/10a-11:50a	Buena Park Senior Ctr	Carter-Rosenbloom
21333*	W/10a-11:50a	Good Shepherd Church	Matikinyidze
21341*	M/10a-11:50a	La Habra Community Serv-Sr Ctr	Mastin
21322*	F/10a-11:50a	La Habra Community Serv-Sr Ctr	Krie
21326*	W/10a-11:50a	West Anaheim Sr Prog	Layne
	M/10a-11:50a	Brea Senior Ctr	Layne
	M/10a-11:50a	Anaheim Independencia	Alcala
21312		Lam Paca ('t	
41011	W9a-10:50a	Fam Reso Ct Cypress Sunrise Village Apt's	Zepeda

21441*	T/10:30a-12:20p	Lake Park Mobile Home -	Franze
		YL	
21311*	M/10:30a- 12:20p	Cypress Sr Citizen Ctr	Yu
21327*	T/10:30a-12:20p	Yorba Linda Sr Ctr	Layne
	Th/10:30a- 12:20p	Yorba Linda Sr Ctr	Layne
21413*	F/11:30a-1:20p	Good Shepherd Church	Matikinyidze
22046*	Th/12p-1:50p	Fullerton Community Center	Sellens
21324*	T/12:30p-2:20p	Sr Citizens Ctr Anaheim	Gallagher
	F/12:30p-2:20p	Windsong Sr Activity Ctr	Truong
21625*	W/12:30p-2:20p	Windsong Sr Activity Ctr	Wilmington
21295*	T/12:30p-2:20p	Emerald Isle Senior Apartments	Yu
21807*	M/12:50p-2:40p	Brookdale-Yorba Linda	Alcala
21513*	Th/1p-2:50p	Emerald Isle Senior Apartments	Yu
21431*	T/1p-2:50p	Buena Park Senior Ctr	Carter-Rosenbloom
21633*	F/1p-2:50p	Rehab Institute So Ca	Mastin
21306*	M/1p-2:50p	Buena Park Senior Ctr	Yu
21947*	W/1p-2:50p	Buena Park Senior Ctr	Gallagher
21315*	Th/1p-2:50p	Cypress Sr Citizen Ctr	Layne
21312*	M/2p-3:50p	Cypress Sr Citizen Ctr	Mastin
	W/2p-3:50p	Walnut Manor Care Ctr	Krie
	W/2p-3:50p	Yorba Linda Sr Ctr	Layne
31010*	T/2p-3:50p	W Anaheim Extended Care Hospital	Wilmington

HEALTH AND WELLNESS FOR OLDER ADULTS: RESTRICTED MOBILITY **HLTH/205**

This course provides older adults with techniques and strategies for healthy aging when restricted by physical impairments or limited mobility. Emphasis is on the benefits of managing age-related complications or medical conditions, routine and adaptive physical activity and a healthy diet.

Dates:	Dates: Jul 2-Aug 11				
CRN	DAYS	PLACE	INSTR		
31017	F/8:30a-10:20a	Rowntree Gardens	Penn		
21448	F/9a-10:50a	Sunrise Asst Living La Palma	Matikinyidze		
31005	M/9a-10:50a	La Habra Conv Hospital	Zepeda		
21533	Th/9:30a-11:20a	Coventry Court Health Center	Smith		
21532	W/9:30a-11:20a	Park Regency Care Ctr	Smith		
21475	F/9:30a-11:20a	Harbor Villa Care Center	Adams		
21639	F/9:30a-11:20a	Park Regency Ret Res	Linen		

21293	W/9:30a-11:20a	Brookdale-Yorba Linda	Randeria
31079	F/9:30a-11:20a	Buena Park Nurs Ctr	Firme
21780	Th/9:30a-11:20a	La Habra Villa	Underwood
21300	M/9:30a-11:20a	Park Vista	Smith
	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Assisted Living	
21846	M/9:30a-11:20a	Gordon Lane Care Center	Krie
21297	Th/9:30a-11:20a	La Palma Royale	Adams
21296	T/9:30a-11:20a	La Habra Villa	Smith
21474	M/9:30a-11:20a	The Pavilion at Sunny Hills	Adams
31037	Th/9:30a-11:20a	Alamitos West Health Care Ctr	Penn
21640	Th/9:30a-11:20a	Windsor Gardens of Fullerton	Linen
21299	T/9:40a-11:30a	Park Regency Ret Res	Randeria
21410	Th/10a-11:50a	Cambridge Court	Randeria
21482	T/10a-11:50a	Anaheim VIP Ctr	Underwood
21389	T/10a-11:50a	Anaheim VIP Ctr	Alcala
21303	Th/10:30a-	Park Vista	Feinstein
	12:20p	Assisted Living	
31136	F/12:45p-2:35p	Whitten Heights	Gallagher
21477	T/1p-2:50p	Brookdale Anaheim	Matikinyidze
21292	Th/1p-2:50p	Anaheim Crown Plaza	Adams
21490	T/1p-2:50p	Anaheim Crown Plaza	Feinstein
21411	Th/12:50p-2:40p	Brookdale Anaheim	Alcala
21781	T/1p-2:50p	Anaheim Crest Nurs Ctr	Truong
21302	T/12:50p-2:40p	Sunnycrest Senior Living	Alcala
21476	W/12:50p-2:40p	Sunnycrest Senior Living	Alcala
21473	F/1p-2:50p	The Pavilion at Sunny Hills	Adams
21777	W/1:30p-3:20p	Buena Park Nurs Ctr	Adams
21814	F/1:30p-3:20p	Buena Vista Care Ctr	Linen
21737	T/1:30p-3:20p	La Habra Villa	Smith
21762	F/2p-3:50p	Abby Pavilion	Zepeda
21298	W/2p-3:50p	New Horizon	Randeria
21491	W/2:30p-4:20p	Emerald Court	Feinstein
31034	Th/3p-4:50p	Park Anaheim	Penn
	' '	Healthcare Ctr	
21499	F/3p-4:50p	The Pavilion at Sunny Hills	Tan
21511	T/3:15p-5:05p	Gordon Lane Care Center	Yu
21767	S/3:30p-5:20p	Park Vista Assisted Living	Alcala
21411	12:50p-2:40p	Brookdale	Alcala
		Anaheim	

Every Day Counts at NOCE



Attending every class meeting is important for all NOCE students.

Your attendance is directly related to how NOCE receives state funding to offer your classes.

consistent attendance also helps you achieve your goals. See you in class!

SENIOR CLASSES

Register in class at any time. These classes are available to the public and are designed to improve the quality of daily living by providing nonthreatening, educational experiences, social, and adaptive physical activity. Call facility for class schedule.

21624	Anaheim Crest Nurs Ctr	827-2440
21187	Anaheim Healthcare Center	816-0540
21173	Cottage of Artesia Gardens	670-1111
21007	Anaheim Terrace Care Center	821-7310
21119	Anaheim VIP Ctr	220-2114
21005	Alamitos West Health Care Ctr	(562) 596-5561
21357	Buena Park Nurs Ctr	828-8222
21012	Buena Vista Care Ctr	535-7264
21182	Coventry Court Health Center	636-2800
21479	Windsor Gardens of Fullerton	871-6020
21475	Harbor Villa Care Center	635-8131
21019	The Pavilion at Sunny Hills	992-5701
31076	Easter Seals Sr Day Services	672-0343
21013	Fullerton Gardens	441-2636
21014	Gordon Lane Care Center	879-7301
21181	Happy Brea Adult Day Hth Care	990-0333
21204	Knott Ave Care Ctr	826-2330
21840	Karlton Residential Care Ctr	236-1170
21017	Leisure Court	772-1353
21193	La Habra Conv Hospital	(562) 691-0781
21015	La Palma Nurs Ctr	772-7480
21018	Park Anaheim Healthcare Ctr	827-5880
21021	Park Regency Care Ctr	(562) 691-8810
21022	Park Vista at Morningside	256-1000
21070	Rehab Institute So Ca	680-6060
21270	Palm Retirement Center	870-8122
21026	St. Elizabeth Healthcare	871-9202

21023	Terrace View Care Ctr	870-0060
21178	W Anah Extended Care Hospital	821-1993
21011	Whittier Hills Healthcare Ctr	(562) 947-7817
21024	Walnut Manor Care Ctr	776-7150
21510	Windsong Sr Activity Ctr	956-4190

Boost your computer skills!

Register for a single class or enroll in a certificate program. NOCE offers quality instructors, state-ofthe-art computer labs, and all the latest software!



See page 21 for more information.

STUDENT SUCCESS SPOTLIGHT: **Rod Bush**



Rod Bush is outstanding student in Barbara French's Creative Writing class offered through NOCE's Lifeskills Education Advancement Program. Rod models leadership skills and service to the

class and his community. He preps the classroom at the Cypress Senior Center and assists the teacher with whatever is needed. He e-mails students with lesson information, and class events as well as to absentees encouraging them to return to class. Rod also takes a leadership role in class. His Instructor "Rod's academic work is notes that outstanding. His manuscripts are well crafted, interesting and meaningful." His current project is recounting his adventures serving in the United States Navy. For years, Rod has facilitated a senior support group at the center, and volunteers his time at the Long Beach Aguarium and his church. And for fun, he grows a beard at Christmas-time to serve as Santa's helper. When Rod is not writing or volunteering, he spends his free time with his wife and five children. Congratulations, Rod!

PARENTING

For more information about the Parenting classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

Parenting classes provide a wonderful opportunity to bond with your child. Share in activities with your child that will stimulate social, emotional, physical, and intellectual growth. Learn or improve positive parenting techniques.

Children must attend classes with a registered adult. The adult registering for the class can be the parent, grandparent, neighbor or, guardian.

DEVELOPMENTAL MOVEMENT (AGES 1 - 2) **PARN/260**

Parents and children are introduced to developmental movement and music for one and two year-olds. Emphasis is on identifying milestone-appropriate large motor skills, coordinated body movements and introductory behaviors associated with demonstrations of self-esteem for this age range.

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

* Dates: Jul 11 - Aug 15

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CRN	DAYS	PLACE	INSTR
40148	Th/9a-9:50a	AN/134	Brown
40161	T/9a-9:50a	WIL/204	Dodson
41100*	W/9a-9:50a	CYP18/117	Amaradio
41090	T/9a-9:50a	AN/134	Brown
41082	F/9a-9:50a	WIL/204	Swallows



DEVELOPMENTAL MOVEMENT (AGES 2 - 3) **PARN/261**

Parents and children are introduced to developmental movement and music for two and three year-olds. Emphasis is on tracking developing milestoneappropriate large motor skills, coordinated body movements and milestone psychological behaviors associated with demonstrations of self-esteem for this age range.

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

Dates: Jul 11-Aug 15

Date.	Datoo. vai 117 tag 10				
CRN	DAYS	PLACE	INSTR		
40149	Th/10a-10:50a	AN/134	Brown		
40162	T/10a-10:50a	WIL/204	Dodson		
41101*	W/10a-10:50a	CYP18/117	Amaradio		
41083	F/10a-10:50a	WIL/204	Swallows		
41091	T/10a-10:50a	AN/134	Brown		
40167	T/6p-6:50p	WIL/204	Dodson		

DEVELOPMENTAL MOVEMENT (AGES 3 - 4.5) PARN/262

Parents and children are introduced to developmental movement, and music for three to four and a half yearolds. Emphasis is on continued tracking of milestoneappropriate large motor skills, coordinated body movements and psychological behaviors associated with demonstrations of self-esteem for this age range. Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

* Dates: Jul 11 – Aug 15

CRN	DAYS	PLACE	INSTR	
40150	Th/11a-11:50a	AN/134	Brown	
40163	T/11a-11:50a	WIL/204	Dodson	
41104	F/11a-11:50a	WIL/204	Swallows	
41102*	W/11a-11:50a	CYP18/117	Amaradio	
41092	T/11a-11:50a	AN/134	Brown	

JOYFUL PARENTING - CREATIVE ART/MUSIC (AGES 1.5-2.5) PARN/101

Parent and child will enjoy self-esteem building activities together; songs and music; easel and finger painting; band and blocks; school readiness; crafts and Playdoh, Includes activity ideas to do at home, (Please bring a snack).

Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

* Dates: Jul 11-Aug 15

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CRN	DAYS	PLACE	INSTR	
40004	Th/9a-10:50a	WIL/204	Dodson	
40005	M/9a-10:50a	AN/134	Brown	
41107	T/9a-10:50a	CYP18/117	Amaradio	
41099*	W/9a-10:50a	WIL/204	Dodson	
41105	Th/9a-10:50a	CYP18/117	Amaradio	
40073	F/9a-10:50a	AN/134	Brown	

JOYFUL PARENTING: ART, MUSIC & MOVEMENT (AGES 2.5-5) PARN/200

Parents are introduced to the latest information about child development and parenting skills, through lecture, discussion, observation and hands-on learning with other students. Age appropriate activities are offered to the children so that parents can learn the importance of developmental stages that prepare children for preschool and/or kindergarten. For all classes, please bring a lunch.

Starts week of 7/2/2018, ends week of 8/6/2018: nc Jul 4

* Dates: Jul 11-Aug 15

CRN	DAYS	PLACE	INSTR
40044	M/11a-12:50p	AN/134	Brown
40047	Th/11a-12:50p	WIL/204	Dodson
41108	T/11a-12:50p	CYP18/117	Amaradio
41098*	W/11a-12:50p	WIL/204	Dodson
41106	Th/11a-12:50p	CYP18/117	Amaradio
40074	F/11a-12:50p	AN/134	Brown

NOCE NETWORKS











Connect with us! See inside back cover for details.

COMMUNITY SERVICES CLASSES



FEE-BASED CLASSES

- The North Orange Continuing Education (NOCE) offers self-supported programs and classes which cost a small tuition fee to pay for classroom instruction, materials, supplies, and administrative costs.
- Both children and adults are eligible to enroll.
- NOCE is accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges (WASC).



VARIETY OF CLASSES TO REACH GOALS

- Enroll in classes to learn a new skill, get fit, or tap into creativity
- Exploratory way of experiencing "college" for kids and teens
- Reach professional or personal goals through classes such as:
 - Art: ceramics, drawing, painting
 - Business Skills: bartending, digital media, presentations, public speaking, project management, notary
 - Dance: ballroom, hip hop, salsa, swing, tango
 - Fitness: aerobics, martial arts, yoga, Zumba®
 - Foreign Language
 - ⇒ Music
 - ⇒ Needle Arts: knitting, sewing, quilting
 - ⇒ Photography
 - Kids' College and Teen Program
 - Year-round academic, enrichment, and athletic classes
 - Teen career academies
 - Summer classes and camps















ONLINE CLASSES







Discover why millions of students are making the switch to online learning. With online courses, you can study at your convenience in your preferred learning environment. Our courses and programs are highly engaging and relevant and our instructors are interactive and support you through the curriculum. Choose from our growing catalog of Instructor-Led Courses designed to teach you a new skill.

For more information, call 714.808.4909

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Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. The course is available to you anywhere, anytime.

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Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more. FEE \$115

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Popular Courses

ADOBE CERTIFIED ASSOCIATE (3 VOUCHERS INCLUDED)

This program is perfect for you, if you have little or no experience with Adobe's Creative Suite, which is commonly used for professional graphic design, video editing, and web development. FEE \$2,495

CERTIFIED RESIDENTIAL INTERIOR DESIGNER

The online Residential Interior Design Education (R.I.D.E.) program is available to both aspiring designing individuals and interior designers who are wanting to increase their education, career opportunities, and professional status in the interior design industry. FEE \$1,995

CERTIFIED WEDDING PLANNER

Wedding planners combine creativity and organization to help happy couples celebrate the most important day of their lives. Train for a career surrounded by celebratory events! FEE \$1,595

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BUSINESS & PROFESSIONAL DEVELOPMENT

Bartending

For more information about the Bartending classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.



This is a fast paced, short term course for those interested in a career bartending or at home entertaining.

BARTENDING WORKSHOPS HOSM/101

This is a FAST PACED, SHORT TERM course for those interested in a career bartending. Students will be trained how to make drinks, bartending basics, customer interaction, along with resume, job searching, and interviewing techniques. Certificate issued upon completion of course will include: ABC regulations (Alcohol Beverage Control), and RBS (Responsible Beverage Service). Course fees includes: Supplies, Text, Recipe Cards and Training DVD.

Starts week of 7/2/2018, ends week of 7/30/2018

CRN	DAYS	PLACE	INSTR	FEE
21822	S/8:30a-	CYPTE2-210	Salisbury	\$165
	12:50p			
21644	Th/12p-4:20p	CYPTE2-210	Salisbury	\$165

Need help registering online? Give us a call!

Online Registration Helpline: 714.808.4679 Helpline Hours: M-Th, 7 a.m. - 5 p.m.; F, 7 a.m. - 4:30 p.m.

Machine Shorthand

MACHINE SHORTHAND SPEED BUILDING 2 BUSN/492

Advisory: Completion of Machine Shorthand Speed Building 1. This course promotes further development of speed and taking dictation on the machine. The student will develop sufficient skills to take new material dictation at 160 words per minute (wpm) through 200 wpm for five minutes with 98% accuracy. This class meets the State of California licensing requirements. Dates: Jul 2-Aug 9; nc Jul 4

CRN DAYS PLACE INSTR 21811 MTWTh/9a-9:50a CC/BUS-306 Huddleston \$130

Have You Checked Your Class Start Date?

NOCE classes begin at various times throughout the term; be sure to not the specific dates of your particular class.

MACHINE SHORTHAND SPEED **BUILDING 3 BUSN/494**

Advisory: Completion of Machine Shorthand Speed Building 2. This course promotes further development of speed and accuracy in taking dictation on the steno machine. The student will develop sufficient skills to take new material dictation at 180 wpm to 200 wpm for ten minutes with 98 percent accuracy. This course meets the requirements of the Court Reporter's Board and the National Court Reporter's Association for speed level on question and answer and trial testimony.

Dates: Jul 2-Aug 11: nc Jul 4

CRN DAYS	PLACE	INSTR	FEE
21812 MTWTh/10a 10:50a	- CC/BUS-306	Huddleston	\$130

MACHINE SHORTHAND SPEED **BUILDING 4 BUSN/496**

Advisory: Completion of Machine Shorthand Speed Building 1, 2, or 3. This course promotes further development of speed and accuracy in taking dictation on the steno machine. The student will develop sufficient skills to take new material from 160 words per minute (wpm) to 220 wpm sustained dictation with 98% accuracy. This course meets the requirements of the Court Reporter's Board and the National Court Reporter's Association for speed level on question and answer and trial testimony.

Dates: Jul 2-Aug 11: nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
21813	MW/12:30p- 1:50p	CC/BUS-311	Huddleston	\$115

Notary

NOTARY PUBLIC SEMINAR BMGR/670

State approved mandatory education for new and renewing notaries. Being a notary can mean a bigger income for you! Learn the notary laws and prepare for the State of California exam. Take a practice exam, receive your Certificate of Completion, and schedule and registration information for upcoming State exams. Bring ID and arrive early. Due to State regulations, no one admitted after 6 p.m.

Dates: Jul 30-Jul 31

CRN	DAYS	PLACE	INSTR	FEE
21651	MT/6p-9:50p	AN/105	Reed	\$80

Sit for the California Notary **Public State Exam**

The exam will be offered August 1, 2018 from 4 p.m. - 6 p.m. Anaheim Campus, Room 107 For exam: \$40

For more information, including requirements and what to bring to the test, contact 714.808.4909.

Community Services

NOTARY LOAN SIGNING CERTIFICATION BMGR/680

Prerequisite: Successfully completed six hours of notary education or have notary commission. Become a certified notary loan signing agent. This course covers proper notarization of real estate documents and loan packages. It emphasizes the ethical and administrative role of the notary and the notary's sense of duty associated with being a loan document signing agent. Marketing and customer service are also covered.

Dates: Aug 2-Aug 2

CRN	DAYS	PLACE	INSTR	FEE
21652	Th/6p-9:50p	AN/105	Reed	\$60

Boost your computer skills!

Register for a single class or enroll in a certificate program. NOCE offers quality instructors, state-of-theart computer labs, and all of the latest software!

See page 21 for more information.

FINE & APPLIED ARTS

For more information about the Fine & Applied Arts classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

Drawing & Painting

DRAWING: BASICS AND BEYOND ARTC/165

Drawing is the foundation of all visual arts. Learn fundamentals of drawing in this exciting hands-on class. Acquire technical and perceptual skills while exploring properties of line, shape, value, perspective, and composition. All levels welcome

Dates: Jul 3-Aug 7

CRN	DAYS	PLACE	INSTR	FEE
21645	T/9a-11:50a	AN/402A	Staff	\$75

NOCE NETWORKS











WATERCOLOR PAINTING ARTC/185

This watercolor class covers the fundamental watercolor techniques for beginning students. The instructor will offer intensive and practical instruction and step-by step demonstration. In this supportive and friendly classroom environment will also inspire the more experienced students to experiment and develop their own unique form of expression. All levels welcome. Dates: Jul 3-Aug 7

CRN DAYS **PLACE** INSTR FEE 21831 T/1p-3:50p AN/402A Staff \$75

BASIC DRAWING CRAE/320

This course will begin with basic skill development in contour drawing, shading, creating texture, basic composition and perspective. The drawing medium will include graphite, charcoal and ink. A short lecture/demonstration is followed by a related drawing assignment.

Dates: Jul 5-Aug 9

CRN DAYS 21647 Th/9a-11:50a INSTR FEE **PLACE** AN/402A

Fashion Design

SEWING TECHNIQUES FOR **BEGINNERS** CC/205

Students will learn new methods of sewing. Fundamental skills of understanding pattern directions, sewing machine use and making clothing alterations will be covered.

Dates: Jul11-Aug 15

CRN DAYS PLACE INSTR 21654 W/6p-7:50p CYPTE2-204 Hashimoto \$50

BASIC SEWING TECHNIQUES FOR BEGINNERS CC/206

Students will learn new methods Fundamental skills of understanding pattern directions, sewing machine use, hand stitching and making clothing alterations will be covered.

Dates: Jul 2-Aug 11

CRN DAYS PLACE INSTR 21656 M/6:30p-AN/402B Martinez \$50 8:20p



SEW WHAT YOU WISH CC/215

Using the newest sewing machine methods create garments or accessory items that fit your unique style. Projects include personal computer fashion analysis, alterations, sewing plaids and knits.

Dates: Jul 11-Aug 15

	R FEE	INSTR I
21826 W/10:30a- CYPTE2-204 Egga 12:20p	n \$50	Eggan

Need help registering online? Give us a call!

Online Registration Helpline: 714.808.4679 Helpline Hours: M-Th, 7 a.m. - 5 p.m.; F, 7 a.m. - 4:30 p.m.

FASHION DESIGN: SEWING LAB CC/410

A sewing lab to allow completion of unfinished projects. Learn to use sewing notions and machine accessories to expedite completion of project. Garment fitting and alteration included.

Dates: Jul 11-Aug 15

CRN DAYS PLACE INSTR FFF 21766 W/6:30p-8:20p AN/402B Martinez \$50

FASHION DESIGN: FITTING AND ALTERATIONS: PANTS, PART 1 CC/425

This course will teach students to custom fit a commercial pants pattern. Student will complete alterations to the garments and practice pattern changes to create a variety of pant styles.

Dates: Jul 6-Aug 11

CRN DAYS PLACE **INSTR** FEE 21943 F/9a-10:50a AN/402B Martinez \$50

FASHION DESIGN: T-SHIRT MAKEOVER CC/430

This course teaches students to re-design a basic T-shirt. Resize and custom fit any purchased, commercial T-Shirt. Students will learn how to add various design details as a new neckline, adjust sleeve lengths, and adding ruffles and embroidery designs.

Dates: Jul 5-Aug 9

CRN DAYS PLACE INSTR 21942 Th/6p-7:50p CYPTE2-204 Martinez \$50

SEW TAILORED PROJECTS THAT ARE RUNWAY WORTHY CC/245

Enhance your image by creating garments that are sewn professionally and fit precisely. A personal computer fashion analysis, techniques for sewing faux fur, using specialty machines, proper interfacings, pressing and alterations will result in finished designer outfits at significant savings. May include men's tailoring and costumes.

Dates: Jul 2-Aug 11

CRN DAYS PLACE INSTR FEE 21825 T/6p-7:50p CYPTE2-204 Eggan \$50

Music

For more information about the Music classes, please Lifeskills Education the Advancement Program (LEAP) Office at 714.808.4909.

GUITAR FOR ADULTS MUSC/108

Learn to play the guitar! Students will learn chords, strum pattern styles, new songs, simple ear training and rhythm training. Students will also learn a I, IV, V blues progression and how to read the tablature for guitar. Bring a nylon-string or acoustic steel-string guitar and a medium pick.

Dates: Jul 5-Aug 9

CRN DAYS PLACE INSTR FFF Th/6:30p-7:20p WIL/207 Parent \$65

ADULT GUITAR & BASS WORKSHOP MUSC/355

Students will learn music theory and concepts including notes on the guitar: major and minor keys, how to count and construct rhythm patterns that go together with each other and drums. Students will be able to play simple songs together by the end of classes.

Dates: Jul 5-Aug 9

CRN DAYS **PLACE** INSTR FEE 21819 Th/7:30p-8:20p WIL/207 Parent \$65

GUITAR WORKSHOP FOR ADULTS MUSC/370

Learn guitar in a friendly group environment. If you are a beginner, or already know how to play some things, this is the class for you! Learn to play the chords, strumming and picking techniques of your favorite classic songs. Bring your guitar and a medium or heavy pick to class.

Dates: Jul 7-Aug 11

CRN FEE DAYS PLACE INSTR 21666 CYPTE2-201 S/9a-9:50a \$55 Austin

Photography

For more information about Photography classes, please call the Lifeskills Education Advancement Program (LEAP) Office 714.808.4909.

BASIC PHOTOGRAPHY: THE MECHANICS OF DIGITAL **PHOTOGRAPHY** FOTO/101

Strengthen your photographic skills. Become familiar with current equipment for digital cameras. Instruction includes composition, digital formats, lenses, f-stops and shutter speeds, electronic flash, and night photography. Discussion will include how Photoshop software impacts photography. Dave Rosenberger has taught photography for over 30 years. He has worked for Canon USA in both technical and sales capacities. He teaches photography with the North Orange County College District.

Dates: Jul 11-Aug 15

CRN DAYS **PLACE** INSTR FEE 21643 W/6:30p-WIL/201 Rosenberger \$70 9:20p

PHOTOGRAPHY (INTERMEDIATE) **FOTO/102**

Sharpen your photographic skills. Become familiar with current day equipment and express your creative talents. Covers portrait photography, special effects, night-time digital photography. Field trip with instruction included

Dates: Jul 5-Aug 0

Dates, Jul 3-Aug 9				
CRN	DAYS	PLACE	INSTR	FEE
21641	Th/6:30p- 9:20p	AN/117	Rosenberger	\$70

Community Services

LANGUAGE ARTS

For more information about the Language Arts classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909

NOVEL WRITING AND MEMOIRS CNED/250

A practical, hands-on course to help writers polish their manuscripts and learn skills necessary for publishing both novels and memoirs. Student manuscripts will be critiqued in detail. Students will receive lessons in plot, common mistakes, characterization, beginnings - plus query letters and synopses.

Dates: Dates: Jul 11-Aug 15

CRN	DAYS	PLACE	INSTR	FEE
21646	W/6:30p- 9:20p	AN/116	Wills	\$70

SIGN LANGUAGE - SEE LEVEL 1 SIGN/001

This course gives an overview of the Signing Exact English (SEE) model of sign language. Students will explore the philosophy and rationale of the sign system while developing both expressive and receptive delivery skills. It is designed to introduce students to a 700 word working vocabulary and to prepare them to continue on to Sign Language - SEE Level 2/3.

Dates: Jul 3-Aug 7

CR	RN	DAYS	PLACE	INSTR	FEE
216	649	T/6:30p- 9:20p	CYP18/104	Zawolkow	\$70

SIGN LANGUAGE - SEE LEVEL 2/3 SIGN/002

Students will acquire approximately 1,000 additional signs and will improve expressive and receptive fluency with both signs and fingerspelling. Students will continue to address the rationale and philosophy of using the English sign model: Signing Exact English.

Dates: Jul 3-Aug 7

CRN	DAYS	PLACE	INSTR	FEE
21653	T/6:30p- 9:20p	CYP18/103	Bodewig	\$70

SPANISH - CONVERSATION I LANG/190

Beginning level class introduces students to the culture and customs of Latin America and covers beginning level speaking skills. Textbook included.

Dates: Jul 2-Aug 6

CRN	DAYS	PLACE	INSTR	FEE
21660	M/7p-8:50p	WIL/201	Chavez	\$65

SPANISH - CONVERSATION II LANG/200

Low intermediate level class expands students' basic knowledge of spoken Spanish. Textbook included.

Dates: Jul 5-Aug 9

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	CRN	DAYS	PLACE	INSTR	FEE
	21935	Th/7p-8:50p	WIL/201	Chavez	\$65

PHYSICAL FITNESS

Adult Martial Arts

For more information about the Adult Martial Arts classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

KENPO KARATE (BEGINNING/INTERMEDIATE) FITN/442

This course will include basic self-defense techniques, kicking, striking, blocking and fighting stances. For repeating students more advanced skills are presented. Class provides an aerobic workout and pilates exercise program.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21663	S/10a-11:20a	WIL/204	Leonard	\$50

KENPO KARATE (ADVANCED) FITN/446

Course provides advanced impact training, heavy aerobic workout and advanced pilates exercise program. Advanced level self-defense skills, techniques and theory presented. Three trimesters of intermediate level class recommended before enrolling in the advanced class.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21648	S/8:30a-9:50a	WIL/204	Leonard	\$50

JUDO, JUJITSU AND SELF-DEFENSE (BEGINNING/INTERMEDIATE) FITN/450

Self-defense class for beginners teaches coordination and quick reflexes; build stamina, speed and strength. Includes all phases of judo and karate throws and free sparring. Learn to protect yourself.

Dates: Jul 2-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
21664	MW/6:30p-7:20p	WIL/204	Gallegos	\$50

Dance

For more information about the Dance classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

BALLROOM DANCING - SMOOTH STYLE: FOX TROT, WALTZ, TANGO DAN/145

Learn the basic steps and variations of these smooth, elegant ballroom dances. Join the class for a fun evening of dancing.

Dates: Jul 2-Aug 6

CRN	DAYS	PLACE	INSTR	FEE
21749	M/7:30p-8:20p	AN/134	Knighton	\$55

SALSA DANCE DAN/104

Learn the basics and fun variations of this hot dance. A partner is not required.

Dates: Jul 6-Aug 10

CRN DAYS **PLACE** INSTR FEE 21750 F/8p-8:50p AN/134 Knighton \$55

TAP DANCE FOR ADULTS **DAN/195**

Students will learn the unique American dance form of This is a beginner level tap dance class that introduces students to basic tap steps and vocabulary during rhythmic exercises. Emphasis is placed on footwork and rhythmic movement during floor choreography and short routines. Tap shoes required. Starts week of 7/2/2018, ends week of 8/6/2018; nc Jul 4

*Dates: Jul 11-Aug 15

CRN	DAYS	PLACE	INSTR	FEE
31046	S/10a-10:50a	CC/Gym2 125	Landry	\$70
21657*	W/6:30p-7:50p	AN/134	Knighton	\$70

BALLET - ADULT BEGINNING DAN/200

This class is designed with the adult beginning dancer in mind. Class will focus on barre, center and across the floor work found in a traditional ballet class. Proper use of ballet vocabulary and technique is emphasized. Ballet slippers are required.

Dates: Jul 7-Aug 11

	DAYS	PLACE	INSTR	FFF
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21751	S/9a-9:50a	CC/GYM2-125	Landry	\$70

EAST COAST SWING DANCE DAN/180

Students will learn various Swing dance styles such as: Jitterbug, East Coast Triple Step, Charleston, Lindy, and Balboa. The course will focus on learning the steps, body mechanics, and partnering skills to get you Swingin' with style!

Dates: Jul 6-Aug 10

Dates, sui o-Aug 10					
CRN	DAYS	PLACE	INSTR	FEE	
21661	F/7p-7:50p	AN/134	Knighton	\$55	

Fitness

For more information about the Fitness classes, please call the Lifeskills Education Advancement Program Office (LEAP) 714,808,4909.

LAP SWIMMING FITN/472

This class is designed for students who want to improve their endurance, strength and technique through lap swimming. Must demonstrate ability to swim.

Dates: Jul 2-Jul 12; nc Jul 4 *Dates: Jul 30-Aug 9 †Dates: Jul 16-Jul 26

CRN	DAYS	PLACE	INSTR	FEE
41005	MTWThF/5:20p-5:50p	POOL	Staff	\$70
41007*	MTWTh/5:20p-5:50p	POOL	Staff	\$70
41006†	MTWTh/5:20p-5:50p	POOL	Staff	\$70

YOGA FOR RELAXATION FITN/465

This course is designed for all levels of yoga students. The class will focus on flexibility, breathing and gentle stretching. This class encourages a non-competitive. restorative setting. Students should bring a sticky mat and a towel. Class will end with a quiet meditative

Dates: Jul 2-Aug 6

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CRN	DAYS	PLACE	INSTR	FEE	
21650	M/6p-7:20p	AN/134	Lin	\$45	

FULL BODY STRETCH **FITN/365**

Take one hour to stretch your body from head to toe. Improve your posture, circulation and general feeling of well being through a full body stretch.

Dates: Jul 5-Aug 9

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(CRN	DAYS	PLACE	INSTR	FEE	
2	1662	Th/6:30p- 7:20p	AN/134	Knighton	\$55	

Kids' College and Teen Program



For more information about the Kids' College & Teen Program classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

Welcome to the Kids' College and Teen Program! Most classes are held at our three NOCE Centers: Anaheim Campus, Cypress Center at Cypress College, and Wilshire Center across the street from Fullerton College. Occasionally classes are offered at other locations and those are identified in the location information for the class. Class enrollment is limited and is on a first come, first served basis. Classes may be cancelled due to low enrollment. Classes may be added after the schedule is printed, for the most-up-to-date listing visit www.noce.edu and check the Kids' College Schedule. Some classes require supplies; please check with the office for specific supply lists.

Parents are responsible for their own children. Each child should be accompanied by an adult to the first class to verify classroom location and future drop off and pick up points.

Parents/legal guardians please be prepared to show identification when registering your child or requesting information regarding your child. This will ensure the safety of your child and complies with the Family Educational Right and Privacy Act (FERPA). Please complete an emergency form for each child registering for the Kids' College and Teen Program so our records are up-to-date.

Summer classes will begin on week of July 2, 2018 Please check individual classes for the actual start date. All NOCE offices will be closed and there will be no classes held on July 4, 2018.

Register for classes online starting June 6, 2018; walkin registration begins June 7, 2018.

Arts & Crafts



WONDERFUL ARTS AND CRAFTS (AGES 5-7) **KIDS/438**

Come and create art and craft projects using different media and surfaces.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21859	S/9:30a- 10:20a	CYPTE2-204	Gagne	\$75

PENCILS & PAINTBRUSHES (AGES 4-10) **KIDS/415**

An art class that will encourage your child's imagination to soar! Designed to build self-esteem through individual expression while interacting creatively with other students. Children will learn basic drawing skills and fun techniques of watercolor painting. Instruction at age- and ability-appropriate levels. Each session explores different themes. Repeat students will experience more advanced levels of previous sessions. Pick up a minimal materials list at the first-class meeting.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21686	S/12p-1:20p	CYPTE2-204	Bae	\$100

DRAWING & SKETCHING (AGES 5-7) KIDS/903

Designed to heighten your child's self-esteem through individual expression while interacting creatively with others. Basic drawing skills and the application of colors using colored pencils and watercolors will be used.

Dates: Jul 2-Jul 6; nc Jul 4

*Dates: Jul 16-Jul 20

CRN	DAYS	PLACE	INSTR	FEE
41020	MTThF/8a-9:50a	TE3/316	Gagne	\$80
40200*	MTWThF/12:30p- 1:30p	AN/116	Gagne	\$100

ART IS FOR YOU (AGES 5-8) KIDS/414

Calling young artists bold and shy! Come use different art materials each day to learn how to "draw what you see" and what you imagine.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21861	S/8:30a-9:20a	CYPTE2-204	Gagne	\$75

WONDERFUL WATERCOLORS (AGES 8+) **KIDS/408**

Come have fun learning basic watercolor painting techniques. No experience is necessary! Please bring a "set of 8" dry watercolor paints, a pad of inexpensive watercolor paper and two watercolor brushes: one 1/4" round and one 1/4" flat.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21885	S/1p-1:50p	CYPTE2-217	Gagne	\$75

DRAW AND PAINT ANIMALS (AGES 5+) KIDS/980

In this class, you will learn how to draw and paint different animals. You will be using watercolors, colored pencils, markers, crayons to capture textures of animals.

Dates: Jul 9-Jul 13

CRN	DAYS	PLACE	INSTR	FEE
41026	MTWThF/8a- 9:50a	TE3/218	Larsen	\$100

ANIME DRAWING (AGES 8+) **KIDS/1012**

Learn how to draw unique anime fantasy characters and settings. Also learn how to pose and costume the characters. Fantasy characters will be created using colored pencils, markers and watercolors.

*Dates: Jul 9-Jul 13 †Dates: Jul 7-Aug 11 +Dates: Jul 23-Jul 27

+Dates. Jul 25-Jul 21				
CRN	DAYS	PLACE	INSTR	FEE
41015*	MTWThF/- 10a-12p	CYPTE2/204	Bae	\$100
21727+	S/1:30p-2:50p	CYPTE2-204	Bae	\$100
40086‡	MTWThF/ 2p-3:20p	WIL/215	Bae	\$100

ART TECHNIQUES FOR KIDS! (AGES 4-6)

Come make fun and beautiful art! Learn how to use pastels, mix paints, and how to paint on paper, and canvas. We will use our imaginations, photos, and real life to create our own lively works of art!

Dates:	Jul /-Aug 11			
CRN	DAYS	PLACE	INSTR	FEE
AGES	4-6			
21883	S/11a-11:50a	CYPTE2-217	Gagne	\$75
AGES	7+			
21884	S/12p-12:50p	CYPTE2-217	Gagne	\$75

Martial Arts

INTRODUCTION TO THE MARTIAL ARTS/PARENT & ME (AGES 4-7) KIDS/2015

Children will be introduced to basic martial arts skills and exercises with an emphasis on class discussion This practice improves basic and participation. coordination, balance and confidence. Martial Arts is a process that develops self-discipline, respect for others and builds character. Watch your child grow while learning skills that last a lifetime. Parents are encouraged to participate in certain elements during class.

Dates: Jul 7-Aug 11

CRN DAYS INSTR **PLACE** 21881 S/9a-9:50a CYP18/118 Firestone \$75

JUDO/JUJITSU FOR KIDS (AGES 6-13) KIDS/654

This program is designed for children, with a focus on improving coordination, quick reflexes, stamina, speed, strength and sportsmanship. The three main categories of Judo are taught, which include throwing techniques, striking techniques, and grappling techniques on the mat. Techniques for free practice are used, and children may participate in competition.

Dates: Jul 2-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
21882	MW/5:30p- 6:20p	WIL/204	Firestone	\$80

Computers

An Acceptable Use Policy Form is required. Parents may pick up a form at registration. Some classes may require a free Yahoo user account; the instructor will supply the information.

It is required that students bring a USB Flash Drive - minimum 2 KB for all Kids' College & Teen Program computer classes.

INTRO TO COMPUTERS (AGES 8+) KIDS/901

Have fun while developing proficiency in software usage and hardware knowledge.

Dates: Jul 7-Aug 11

CRN DAYS PLACE INSTR FEE 21919 S/11a-11:50a CYPTE2-209 Payne \$75

NOCE NETWORKS











Connect with us! See inside back cover for details.



MICROSOFT WORD FOR KIDS (AGES 8+) **KIDS/913**

Learn how to create, save and print documents (letters, reports, tables, memos, flyers, etc.) Check spelling and grammar. Edit, change format, font and style. Create tables, print labels and envelopes, insert pictures and use mail merge.

Dates: Jul 7-Aug 11

INSTR FEE PLACE CRN DAYS 21920 S/12p-12:50p CYPTE2-209 Payne \$75

Cooking

YOU AND ME COOKING CLASS (AGES 5-7) KIDS/1970

Bring mom, dad, grandparent or special friend to join you as you create special things in the kitchen. Various goodies will be made in each session including cookies, candy, cupcakes, and fruit. Have fun learning and sharing this special time with your child. Bring an apron and a container for left over treats.

Dates: Aug 6-Aug 10

CRN DĂYS PLACE INSTR 41023 MTWThF/3p-CYP18/104 Whittenberg \$100 4:50p



KIDS FUN COOKING (AGES 6-10) KIDS/830A

Are you read to be a junior chef? This class is for you. We'll make main dishes such as Lasagna Rolls, Chinese Chicken Salad, fresh steamed vegetables, breads and fun desserts, including chocolate of course. You'll learn preparation techniques, including chopping, slivering, mixing, blending and even making a sauce for one of the main dishes. You'll take home samples of foods prepared in class and will have a cookbook to try a recipe during each week. Bring a towel for clean up.

Dates: Jul 7-Aug 11

CRN DAYS **PLACE** INSTR 21936 S/10a-10:50a CYP18/104 Whittenberg \$75

MY FIRST COOKING CLASS (AGES 6-8) KIDS/2000

Students will make and serve yummy snacks, and learn how to use different ingredients while being safe in the kitchen. Students will learn about kitchen tools and Students will learn how to use simple safety. ingredients found in the kitchen. Students will learn how to make simple snacks that don't need to be cooked. Students will learn how to serve and clean up after snacks have been made.

Dates: Jul 7-Aug 11 *Dates: Jul 23-Jul 27

CRN	DAYS	PLACE	INSTR	FEE
21927	S/9a-9:50a		Whittenberg	
	MTWThF/ 3p-4:50p	CYP18/104	Whittenberg	\$100

KIDS FUN COOKING (AGES 11-16) KIDS/830B

Dates: Jul 7-Aug 11
CRN DAYS PLACE INSTR FEE 21937 S/11a-11:50a CYP18/104 Whittenberg \$75

Have You Checked Your Class Start Date?

NOCE classes begin at various times throughout the term; be sure to not the specific dates of your particular class.

Dance

INTRODUCTION TO DANCE (AGES 3-4) KIDS/500

Come and learn the fundamentals of movement and dance. This class incorporates many styles of dance using a fun approach to learning through repetition, games and props. Students will develop selfconfidence in a creative environment.

Dates: Jul 7-Aug 11

CRN DAYS **PLACE** INSTR FEE 21862 S/10a-10:50a CYP18/118 Casullo Burnes \$75

YOUTH BALLET **KIDS 510**

This is a beginning class that incorporates basic ballet technique with fun motor skill exercises that focus on rhythm and strength building. Parents not allowed in the dance studio during class. The children will perform a dance learned throughout the session on the last day of class, during the fall, winter and spring sessions only.

Dates: Jul 7-Aug 11; nc July 14

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CRN	DAYS	PLACE	INSTR	FEE		
Ages 3	-4					
21923	S/11a-11:50a	CC/GYM2- 125	Weidman	\$70		
AGES	5-7					
21924	S/12p-12:50p	CC/GYM2- 125	Weidman	\$70		
AGES	AGES 8-10					
21925	S/1p-1:50p	CC/GYM2- 125	Weidman	\$70		

JAZZ HIP-HOP DANCE **KIDS 516**

Jazz dance techniques with a hip-hop flair, style and rhythm emphasized. Students will gain self-esteem and confidence in an upbeat atmosphere.

Dates: Jul 7-Aug 11

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CRN	DAYS	PLACE	INSTR	FEE
AGES	5-6			
21863	S/11a-11:50a	CYP18/118	Casullo Burnes	\$75
AGES	7+			
21864	S/12p-12:50p	CYP18/118	Casullo Burnes	\$75

Foreign Language

ROCK 'N LEARN SPANISH (AGES 5-7) KIDS/108A

This course is a fun way to learn beginning Spanish. Students with little or no previous Spanish will experience the thrill of learning a second language. Children will learn pronunciation, greetings, colors and other basic concepts through songs, games, dances and other activities.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21886	S/9a-9:50a	CYPTE2-217	Islas	\$75

A TOUCH OF SPANISH (AGES 8-12) KIDS/108B

This class offers an introductory program that makes Spanish acquisition a natural, personalized, enjoyable and rewarding experience. Students will learn to read and write basic Spanish and will be introduced to speaking first level Spanish.

Datas: Jul 7 Aug 11

Dates. Jul 1-Aug 11					
	CRN	DAYS	PLACE	INSTR	FEE
	21887	S/10a-10:50a	CYPTE2-217	Islas	\$75

Gymnastics

TINY TOTS TUMBLING (AGES 18M - 3YRS) KIDS/1330

This class will introduce your child to stretching, locomotor and basic gymnastic skills in a fun and safe environment. Parent/guardian participation required to assist the child through age appropriate progressive gymnastic instruction each week.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21877	S/9:30a- 10:20a	CC/GYM 2-123	Feltus	\$75

Need help registering online? Give us a call!

Online Registration Helpline: 714.808.4679 Helpline Hours: M-Th, 7 a.m. - 5 p.m.; F, 7 a.m. - 4:30 p.m.

MOMS. POPS & TOTS TUMBLING (AGES 3-5) KIDS/580

Moms and Dads - bring your child to class! Through basic gymnastic skills, your child will improve coordination and developmental skills. You need to be there to assist your child at all times. Come dressed to stretch, jump and run. You'll both have a great time (boys and girls).

Dates: Jul 7-Aug 11

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CRN	DAYS	PLACE	INSTR	FEE
21876	S/8:30a- 9:20a	CC/GYM 2-123	Feltus	\$75

NOCE NETWORKS











GYMNASTICS - BEGINNING I **KIDS 575**

Introduces basic gymnastic tumbling skills, safety and stretching. Bridges, tripods and, a variety of rolls and jumps will be some of the skills taught for boys and girls. Pick up instruction sheet at registration!

Dates: Jul 7-Aug 11

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CRN	DAYS	PLACE	INSTR	FEE				
AGES	AGES 5.5-7							
21878	S/10:30a- 11:20a	CC/GYM 2-123	Feltus	\$75				
AGES	AGES 8+							
21879	S/11:30a- 12:20p	CC/GYM 2- 123z	Feltus	\$75				

GYMNASTICS II (AGES 8+) KIDS/577

For continuing gymnasts; more advanced stretching and tumbling skills, including headstands, handstands. kick-overs, cartwheels and combinations will be taught. Boys and girls are welcome. Must have instructor Permission.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21880	S/12:30p- 1:20p	CC/GYM 2-123	Feltus	\$75

Math

MATH: COMMON CORE -KINDERGARTEN KIDS/2700

Kindergarten students will be introduced to two critical math skill areas: (1) representing, relating, and operating on whole numbers, initially with sets of objects: and (2) describing shapes and space. This class is fun and informative with hands-on learning activities.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21903	S/9a-9:50a	CYPTE2-219	Staff	\$75

MATH: COMMON CORE - 1ST GRADE KIDS/2701

Through games, hands-on activities and group work, 1st Grade students will be introduced to four critical learning areas: (1) developing understanding of addition & subtraction; (2) develop understanding of whole number relationships and place value; (3) developing understanding of linear measurement, and (4) reasoning about attributes of, and composing and decomposing geometric shapes.

Dates: Jul 7-Aug 11

	DAYS	PLACE	INSTR	FEE
21904	S/10a-10:50a	CYPTE2-219	Staff	\$75

MATH: COMMON CORE - 2ND GRADE KIDS/2702

In this fun, hands-on class, students will extend their understanding of the base-ten system. This includes ideas of counting in fives, tens, and multiples of hundreds, tens, and ones. Students use their understanding of addition to develop fluency with addition and subtraction within 100. Students will describe and analyze shapes by examining their sides and angles.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21905	S/11a- 11:50a	CYPTE2-219	Staff	\$75
	11:50a			

MATH: COMMON CORE - 3RD GRADE KIDS/2703

In this course students will focus on four critical areas: (1) developing understanding of multiplication and division strategies for multiplication and division within 100; (2) developing understanding of fractions, especially unit fractions (fractions with numerator 1); (3) developing understanding of the structure of rectangular arrays and of area; and (4) describing and analyzing two-dimensional shapes.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21906	S/12p- 12:50p	CYPTE2-219	Staff	\$75

MATH: COMMON CORE - 4TH GRADE KIDS/2704

In grade 4, instructional time will be focused on three critical areas: (1) developing understanding and fluency with multi-digit multiplication, and developing understanding of dividing to find quotients involving multi-digit dividends; (2) developing an understanding of fraction equivalence, addition and subtraction of fractions with like denominators, and multiplication of fractions by whole numbers; (3) understanding that geometric figures can be analyzed and classified based on their properties, such as having parallel sides. perpendicular sides, particular angle measures, and symmetry.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21873	S/10a-	CYPTE2-215	Emperado	\$75
	10:50a			

MATH: COMMON CORE - 5TH GRADE KIDS/2705

In grade 5, instructional time should focus on three critical areas: (1) developing fluency with addition and subtraction of fractions, and developing understanding of the multiplication of fractions and of division of fractions in limited cases (unit fractions divided by whole numbers and whole numbers divided by unit fractions); (2) extending division to two-digit divisors, integrating decimal fractions into the place value system and developing understanding of operations with decimals to hundredths, and developing fluency with whole number and decimal operations; and (3) developing understanding of volume.

Dates: Jul 7-Aug 11

CR	N	DAYS	PLACE	IN	ISTR	FEE
218		S/11a-	CYPTE2-215	E	mperado	\$75
		11:50a				

MATH: COMMON CORE - 6TH GRADE KIDS/2706

In grade 6, instructional time should focus on four critical areas: (1) connecting ratio and rate to whole number multiplication and division, and using concepts of ratio and rate to solve problems; (2) completing understanding of division of fractions and extending the notion of number to the system of rational numbers. includes negative numbers; (3) writing, interpreting, and using expressions and equations; and (4) developing understanding of statistical thinking.

Dates: Jul 7-Aug 11

Dutos.	buil / hug ii			
CRN	DAYS	PLACE	INSTR	FEE
	S/12p- 12:50p	CYPTE2-215	Emperado	\$75

PRE-ALGEBRA CONCEPTS (GRADES 6) **KIDS/202**

Increase your skills in pre-algebra and acquaint yourself with calculating activities. Also fractions, decimals, integers and solving equations.

Datos: Jul 7 Aug 13

Daics.	Jui 1-Aug I I			
CRN	DAYS	PLACE	INSTR	FEE
21872	S/9a-9:50a	CYPTE2-215	Emperado	\$75

COMPREHENSIVE PRE-ALGEBRA (GRADES 6+)

This course reinforces the school curriculum using strong algebra skills. Topics include: whole numbers, decimals, integers and their operations, algebraic and numerical expressions, order of operations, powers and exponents, rational numbers, GCF, LCM, solving equations and inequalities, ratio, proportions and percent, finding the area and volume, square roots and Pythagorean theorem. Materials provided. Homework assignments.

Dates: Jul 9-Jul 13

CRN	DAYS	PLACE	INSTR	FEE
40083	MTWThF/10:30- 12:30p	AN/114	Jones	\$90



ALGEBRA (GRADES 7+) KIDS/217

Learn how to solve equations, multiplying polynomials, work word problems, graph functions, solve inequalities without stress.

Dates: Jul 7-Aun 11

CRN	DAYS	PLACE	INSTR	FEE
21890	S/12p-1:20p	WIL/201	Jones	\$100

High School Test Preparation

PSAT/NMSQT MATH TEST **PREPARATION** KIDS/2650

This course prepares students for the math portion of the PSAT/NMSQT test given during their 10th grade year. PSAT/NMSQT is used as practice for the SAT college acceptance test, and is also the qualifying test for National Merit Scholarships.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21888	S/8a-9:50a	WIL/201	Jones	\$120

SAT/ACT PREP - MATH KIDS/1300

This course is designed for students taking the SAT (Scholastic Aptitude Test) for College Admission purposes. The focus in this course includes review with Numbers/Operations and Algebra/Functions, Geometry, Data Analysis, Statistics, and Probability.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21889	S/10a-11:50a	WIL/201	Jones	\$120

Math Tutorials

Math tutorials are limited to eight students.

TUTORIAL: PRE-ALGEBRA (GRADES 6+) **KIDS/224**

This class will prepare the student for Algebra. Topics include: Order of operation, integers, rational numbers, GCF, LCM, exponents, fractions, decimals, variables, simple one or two step equations, and functions. Educational materials provided. Class limited to 8 students.

Dates: Aug 6-Aug 10

CRN	DAYS	PLACE	INSTR	FEE
41049	MTWThF/ 12:30p-2:20p	TE3/217	Whittenberg	\$100

TUTORIAL: ALGEBRA 1 (GRADES 7+) KIDS/226

This course is designed to enhance equation solving skills. It will also cover integers, rational numbers, square roots, fractions, decimals, percent, and solving equations with variables on both sides. Educational materials provided. Class limited to 8 students.

Dates: Jul 23-Jul 27

24.00.04.20					
	CRN	DAYS	PLACE	INSTR	FEE
		MTWThF/ 12:30p-2:20p	TE3/217	Whittenberg	\$100

Music & Drama

For all music classes, students are required to bring their own musical instrument to class.

MUSICAL THEATRE (AGES 7+) KIDS/315

Enjoy this introduction to the exciting world of musical theatre! Participants will learn choreography and vocals to a musical theatre song. Family and friends are invited to a performance on the last day of class.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21865	S/1p-1:50p	CYP18/118	Casullo Burnes	\$75

VOCAL FOR KIDS KIDS/325

This class is designed to help children develop good ear- training to sing in groups or solos. It will help build confidence as well as strengthen their individual style.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE		
AGES	7-10					
21901	S/9a-9:50a	CYP18/107	Mattoon	\$75		
AGES 11+						
21902	S/10a-10:50a	CYP18/107	Mattoon	\$75		

GUITAR FOR KIDS – BEGINNING KIDS/370

Learn to play the guitar in a fun way! Play simple chords, read chord bar charts, and strumming patterns. Bring your nylon-string or acoustic steel-string guitar and medium guitar pick to class. Parents, please accompany children to class.

Dates: Jul 7-Aug 11 *Dates: Aug 6-Aug 10

- 4100				
CRN	DAYS	PLACE	INSTR	FEE
AGES	6-8			
21702	S/10a-10:50a	CYPTE2-201	Austin	\$75
41046*	MTWThF/ 10a-11:50a	TE3/316	Austin	\$100
AGES	9+			
	MTWThF/ 12.30a-2:20p	TE3/316	Austin	\$100
21703	S/11a-11:50a	CYPTE2-201	Austin	\$75

Have You Checked Your Class Start Date?

NOCE classes begin at various times throughout the term; be sure to not the specific dates of your particular class.

PLAYING THE CELLO - BEGINNER I (AGES 7+) **KIDS/375**

Learn to play the cello! Develop good technique, musicality, and have fun at the same time. Develop selfconfidence, good listening and motor skills, memory, and concentration. Prior playing experience is not required. Teacher will assist with instrument rental. Class is limited to 6 students.

Dates: Jul 11-Aug 15

	DAYS	PLACE	INSTR	FEE
21868	W/5:45p-6:35p	AN/120	DeFazio	\$120

PLAYING THE CELLO - BEGINNER II (AGES 7+) KIDS/375A

Prerequisite: Must have completed Beginner I or have instructor's approval. Learn to play and read simple one position songs. Chamber music for Cello ensemble.

Dates: Jul 11-Aug 15

CRN DAYS PLACE INSTR FEE 21869 W/6:45p-7:35p AN/120 DeFazio \$120

PLAYING THE CELLO -INTERMEDIATE I KIDS/383

Learn higher level of sound productions and 1st through 4th positions. Chamber music for Cello ensemble.

Dates: Jul 11-Aug 15

CRN	DAYS	PLACE	INSTR	FEE
21870	W/7:45p- 8:35p	AN/120	DeFazio	\$120

PLAYING THE CELLO -INTERMEDIATE II KIDS/384

Learn higher level of sound and bow techniques including vibratos. Chamber music for cello ensemble. Dates: Jul 11-Aug 15

CRN DAYS PLACE 21871 W/8:45p-9:35p AN/120 PLACE INSTR FFF DeFazio \$120

CREATIVE DRAMA FOR TEENS (AGES 12+) KIDS/319

Students will explore the nature of drama fiction, movies, plays and real life experiences. Students will do exercises and role playing to create their own drama. No prior experience is necessary!

Dates: Jul 30-Aug 3

CRN	DAYS	PLACE	INSTR	FEE
41031	MTWThF/ 12:30p-2:30p	CC/GYM 2-123	Whittenberg	\$100
	12.30p-2.30p	2-123		



Community Services

Violin - Suzuki Method

The Suzuki method requires parents to learn and play Violin with their child. Violins are not needed for the first class meeting; rental information will be available in class. A new parent orientation will be held the first class meeting that covers how to create a successful practice environment at home and in the classroom. Parents bring your questions.

VIOLIN I (AGES 4+) **KIDS/351**

Learn the violin using the successful Suzuki method. Develop your child's concentration, motor skills, memory powers and self-confidence. Students learn to play easily and musically. Class is limited to 6 students. Beginners: Pick up handout at registration. NOTE: Parents are required to learn and play along with their

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21866	S/11a-11:45a	CYP18/107	Chan	\$75

VIOLIN II & III KIDS/2450

This course continues to build violin skills for Violin I students. Students will continue to build finger strength, fingering agility, placement and coordination of note delivery and playing songs that are appropriate for these levels of skill.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21867	S/11:45a-12:30p	CYP18/107	Chan	\$75

Band Classes

BEGINNING BAND INSTRUMENTS (GRADES 5-8) **KIDS/1615**

Beginning Instruments class is open to anyone wanting to learn to play a wind or percussion instrument. No experience necessary. Learn proper care, sound production and music reading. A concert will be presented on the last day of class.

Dates: Jul 9-Jul 26

CI	RN	DAYS	PLACE	INSTR	FEE
40	090	MTWTh/9a-	Brookhurst Jr.	Kraus	\$100
		9:50a	High School		

SUMMER BAND (GRADES 5-8) **KIDS/377**

This course is open to those students who already play a band instrument and read music. This class is perfect for students wanting to have fun while practicing their instrument over the summer in preparation for the next school year. Bring instrument to class or receive information about rental in class. A concert will be presented on the last day of class.

Dates: Jul 9-Jul 26

CRN	DAYS	PLACE	INSTR	FEE
40091	MTWTh/10a	Brookhurst Jr.	Kraus	\$100
	-10:50a	High School		

JAZZ IMPROVISATION (GRADES 5-8) **KIDS/378**

This class is for young musicians who want to explore the exciting world of jazz improvisation. You will learn music theory and skills needed to improvise on the blues and 32 bar song form. Students must read music and have one year experience on a band instrument. A concert will be presented on the last day of class.

Datas: Jul 0 Jul 26

Dates.	Dales. Jul 3-Jul 20				
CRN	DAYS	PLACE	INSTR	FEE	
40092		Brookhurst Jr. High School	Kraus	\$100	

Personal Enrichment

PUBLIC SPEAKING FOR CHILDREN (AGES 8-12) KIDS/1515

Learn the skills to confidently present a book report or a speech in front of class. Gain the skills to plan, write and give a book report or a planned speech. Learn tips to combat stage fright, project your voice, and be comfortable in front of a group.

Dates: Jul 16-Jul 20 *Dates: Jul 7-Aug 11

- 4100.	• • • • • • • • • • • • • • • • • • • •			
CRN	DAYS	PLACE	INSTR	FEE
		TE3/316	Kuruppu	\$100
	10a-11:50a			
21893*	S/11a-11:50a	CYPTE2-208	Kuruppu	\$75
	CRN 41034	CRN DAYS 41034 MTWThF/ 10a-11:50a	11034 MTWThF/ 10a-11:50a	CRN DAYS PLACE INSTR #1034 MTWThF/ 10a-11:50a TE3/316 Kuruppu

Reading and Writing

SINGING, DANCING AND STORYTELLING (AGES 2-4) KIDS/1225

Parent and child will enjoy self-esteem building activities together; singing and dancing, storytelling and art.

Dates: Jul 23-Jul 27

CRN	DAYS	PLACE	INSTR	FEE
41037	MTWThF/10a- 11:50a	TE3/218	Larsen	\$100

KINDERGARTEN READINESS AND **REVIEW** (AGES 4-6) KIDS/101

For children entering kindergarten within the next year or students needing review of current kindergarten skills. Have your child be at the top of his class and join us for fun and learning. Children will be exposed to math, reading readiness and other school experiences. Each session uses different work.

Dates: Jul 9-Jul 13

*Dates: Jul 30-Aug 3 DI ACE INCTD EEE

CKIN	DAIS	PLACE	INDIK	LCC.
41014	MTWThF/8a-10a	TE3/316	Zapata	\$100
		AN/136	Zapata	\$100
	3:20p			

BASIC READING SKILLS (AGES 4-5) KIDS/194

Children will participate in a variety of meaningful, interactive, and stimulating games and activities to build phonemic awareness and phonics skills. Activities include developing skills in decoding, beginning to read word families, print practice and beginning sentence writing. This class is for students preparing to enter Kindergarten. This class develops a strong reading foundation for success in school.

Dates: Jul 2-Jul 6: nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
41018	MTThF/10a-12p	TE3/218	Larsen	\$80

BASIC READING SKILLS (AGES 4-5) KIDS/1335

This class focuses on developing your child's ability to rhyme and blend sounds in words to become better readers and spellers. We will use "phonemic awareness" techniques that allow children to practice manipulating sounds in words thru fun songs and activities. A student assessment and parent packet will be given. Each term has different activities.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21913	S/9a-9:50a	WIL/202	Ortega	\$75
21896	S/9a-9:50a	CYP18/117	Larsen	\$75

BASIC PHONICS (AGES 5-6) KIDS/118

For the young reader needing help in phonics. Children will be encouraged to be creative using sounds and simple writing and reading drills.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21894	S/12:30p-1:20p	CYPTE2/208	Kuruppu	\$75

FUN WITH PHONICS (GRADES 1-2) KIDS/115

For children just learning to read or having difficulty reading. Sounds are taught in a fun but learning atmosphere through stories and writing.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21895	S/1:30p-2:20p	CYPTE2/208	Kuruppu	\$75

SPELLING AND WRITING **ENRICHMENT** (AGES 6-8) KIDS/1185

If your child has a foundation in basic phonics, then this is the class for him. This class will take students to the next level of spelling words and better writing habits. Students will learn to read and spell words through various spelling patterns. This class will develop skills in writing correct sentences and paragraphs.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21897	S/10a-10:50a	CYP18/117	Larsen	\$75

CREATIVE WRITING (GRADES 1-2) KIDS/139

Students will use their imaginations to write short stories. Emphasis is on the creative expression of

Dates: Jul 7-Aug 11 *Dates: Jul 30-Aug 3

Dates.	Jul Ju-Aug J			
CRN	DAYS	PLACE	INSTR	FEE
21891	S/9a-9:50a	CYPTE2-208	Kuruppu	\$75
40015*	MTWThF/	AN/136	Zapata	\$100
	12:30p-1:20p			

CREATIVE WRITING (GRADES 3-6) KIDS/138

Students will work from "The Writer's Toolbox". engaging in creative writing games and exercises for inspiring the "write" side of their brains. The toolbox includes: cue cards, four spinners, specialized learning sticks and more. Great emphasis will be placed on creativity, grammar, punctuation, and vocabulary skills, hosted in a fun and relaxed learning environment.

Dates: Jul 7-Aug 11 *Dates: Jul 9-Jul 13 †Dates: Jul 2-Jul 6: nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
21892	S/10a- 10:50a	CYPTE2-208	Kuruppu	\$75
41035*	MTWThF/ 10a-11:50a	TE3/218	Larsen	\$100

READING & COMPREHENSION (GRADES 3-4) KIDS/117A

Students will enhance their reading comprehension, learn to read more effectively, and improve interpretation and vocabulary skills.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21914	4 S/10a-10:50a	WIL/202	Ortega	\$75

READING & COMPREHENSION (GRADES 5-6) KIDS/151

Dates: Jul 16-Jul 20 CRN DAYS PLACE INSTR FEE 41033 MTWThF TE3/316 Kuruppu 8a-9:50a

WRITING FROM A TO Z (GRADES 4-6) KIDS/1260

Course will provide individual assessments at the beginning and focus on strengthening writing skills through the use of adjectives, adverbs, and introductory adverbial phrases. Paragraph writing skills are developed as well as expository and narrative writing skills. Class size limited.

Dates: Jul 2-Jul 6: nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
40020	MTThF/8a-9:50a	TE3/218	Larsen	\$80

HOW TO STUDY, TAKE TESTS AND ORGANIZE YOURSELF (GRADES 3-6) **KIDS/130**

Children will learn about their individual learning styles, modalities, and the ways in which they organize themselves. They will gain confidence as they learn new study, testing, and self-organizing techniques for both in and out of the school setting.

Dates: Jul 7-Aug 11

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CRN	DAYS	PLACE	INSTR	FEE
21916	S/10a- 10:50a	CYPTE2-209	Payne	\$75

MEMORY POWER FOR KIDS (GRADES 3-6) **KIDS/126**

Help your child be more productive and open new doors to learning - they will receive many different opportunities to increase the capability to remember. You'll see grades go up and self-confidence will grow

Dates: Jul 7-Aug 11 *Dates: Jul 2-Jul 6 tDates: Jul 9-Jul 13

CRN	DAYS	PLACE	INSTR	FEE
21915	S/9a-9:50a	CYPTE2-209	Payne	\$75
41016*	MTThF/	TE3/316	Gange	\$80
	10a-12p			
40053†	MTWThF/	AN/116	Staff	\$80
	1p-1:50p			

WRITING WORKSHOP (GRADES 7+) **KIDS/947**

This writing workshop will expose students to a wide range of writing styles, familiarize students with the writing process, and enhance both the reading and writing skills of the student. Students will share their work and critique each other in a cooperative, nurturing environment. Whether the student is a struggling writer or a highly skilled writer this workshop will benefit them. Dates: Aug 6-Aug 10

CRN	DAYS	PLACE	INSTR	FEE
41044	MTWThF/ 10a-11:50a	TE3/317	Kuruppu	\$100

TUTORIAL: READING AND WRITING REVIEW (GRADE 1-2) **KIDS/148**

Students will enrich reading and writing skills by practicing language arts through writing, capitalization, using proper punctuation, spelling, correcting sentences, reading, and more through the use of ability leveled study packets. Each term uses different work. Limited to 8 students.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21898	S/11a-	CYP18/117	Larsen	\$75
	11:50a			

NOCE NETWORKS











TUTORIAL: READING AND WRITING REVIEW (GRADES 3-4) KIDS/148A

Dates: Jul 7-Aug 11

	DAYS	PLACE	INSTR	FEE
21899	S/12:30p-1:20p	CYP18/117	Larsen	\$75

Science

DISCOVERING SCIENCE THROUGH ART EXPERIENCES (AGES 4-10) KIDS/2075

This class can awaken the imagination, challenge the mind and amaze the artist and scientist within each child. Build upon natural curiosity as children discover science concepts through art experiments. Themes investigated include: water and air, light and sight, motion and energy, and reaction and matter. Each term explores different elements of the above themes. No supplies needed.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
21900	S/1:30p-2:20p	CYP18/117	Larsen	\$75



ELECTRONICS WORKSHOP I (AGES 7 - 12)

This course is an electronics workshop designed to give students ages 7 - 12 hands-on experience building electronic devices such as radios, digital circuits, radio controllers, and sound generators. Each project is supported by a simple electronics theory lecture to advance the understanding of the projects.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
40201	S/8:30a-10:20a	CYP18/103	Landis	\$120

ELECTRONICS WORKSHOP II (AGES 13 - 17) KIDS/2501

This course is an Electronics Workshop designed to give students ages 13 - 17 hands-on experience building electronic devices like radios, digital circuits, radio controllers, and sound generators. Each project is supported by a simple electronics theory lecture to advance the understanding of the projects.

Dates: Jul 7-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
40205	S/10:30a-12:20p	CYP18/103	Landis	\$120

INSTR FEE

Sports & Fitness

BASKETBALL CLINIC KIDS/601

Learn the fundamentals of basketball through instruction and practice. Includes these basic skills: footwork, passing, dribbling, shooting and running. Kids can improve their knowledge of the game and coordination.

Dates: Jul 7-Aug 11				
CRN	DAYS	PLACE		
AGES	4-6			
21669	S/8:30a-9:20a	CC/GYM 101		

AGES 4-6						
21669	S/8:30a-9:20a	CC/GYM 1- 101	Staff	\$75		
AGES '	7-9					
21670	S/9:30a-10:20a	CC/GYM 1- 101	Staff	\$75		
AGES 10+						
21671	S/10:30a-11:20a	CC/GYM 1- 101	Staff	\$75		

PEE WEE BASEBALL KIDS/607

Students learn the fundamentals of batting, throwing, catching, and running bases in a non-competitive environment. Bring baseball mitts to class.

Dates:	Dates: Jul 7-Aug 11					
CRN	DAYS	PLACE	INSTR	FEE		
AGES	4-5					
21921	S/11:30a- 12:20p	SOCCER WEST	Staff	\$75		
AGES 6+						
21922	S/12:30p-1:20p	SOCCER	Staff	\$75		



PEE WEE SOCCER (AGES 4-6) KIDS/610

This is an introductory, non-competitive, skills based soccer class. Our goal is to stimulate a love for the game in very young athletes by showing them how to accelerate their own progress and success. We combine training methods to form a schedule that applies challenging drills and new techniques into game situations.

Dates:	Dates: Jul 7-Aug 11						
CRN	DAYS	PLACE	INSTR	FEE			
AGES	4-6						
21931	S/9a-9:50a	SOCCER WEST	Zapata Bruland	\$75			
21933	S/11a-11:50a	SOCCER WEST	Zapata Bruland	\$75			
GRADES 1-3							
21932	S/10a-10:50a	SOCCER WEST	Zapata Bruland	\$75			

TENNIS FOR KIDS - BEGINNING (AGES 6-9) KIDS/626

Instruction in basic skills. Students will learn forehand, backhand, serve, volley, approach shot and footwork. Bring racquet and one can of new tennis balls. Makeup classes in case of rain.

Dates:	Dates: Jul 7-Aug 11					
CRN	DAYS	PLACE	INSTR	FEE		
AGES	6-9					
21910	S/9a-9:50a	CC/Tennis Court-10	Noa	\$75		
AGES	10+					
21912	S/11a-11:50a	CC/Tennis	Noa	\$75		

TENNIS FOR KIDS - ADVANCED BEGINNING KIDS/627				
Permiss	sion needed fron	n Instructor!		
Dates: .	Jul 7-Aug 11			
CRN	DAYS	PLACE	INSTR	FEE
21911	S/10a-10:50a	CC/Tennis Court-10	Noa	\$75

Aquatics

Classes listed below are being offered at the Cypress College Swimming Pool

PARENT AND ME SWIMMING (6 MO TO AGE 4) KIDS/1540

This course is intended to introduce pool water to our young students. Each student must be supervised by a parent or guardian who will be instructed in the water by our swim staff instructor. The same parent or guardian must attend each week. Skills introduced at this level are: backyard pool safety, bubble blowing, submerged face, front supported kicking, supported back floating, underwater exploration and arm reaching to the side of the pool.

CRN	DAYS	PLACE	INSTR	FEE
Sessio	n I: Jul 2-Jul 12; no	c Jul 4		
40014	MTWThF/1:45p- 2:15p	POOL	Staff	\$70
40019	MTWThF/3:15p- 3:45p	POOL	Staff	\$70
40116	MTWThF/4:40p- 5:10p	POOL	Staff	\$70
Sessio	n II: Dates: Jul 16-	Jul 26		
40018	MTWTh/1:45p- 2:15p	POOL	Staff	\$70
40099	MTWTh/3:15p- 3:45p	POOL	Staff	\$70
40185	MTWTh/4:40p- 5:10p	POOL	Staff	\$70
Sessio	n III: Dates: Jul 30-	-Aug 9		
40064	MTWTh/3:15p- 3:45p	POOL	Staff	\$70
40017	MTWTh/4p-4:30p	POOL	Staff	\$70
40173	MTWTh/4:40p- 5:10p	POOL	Staff	\$70



BEGINNER SWIMMING (AGES 5-10) KIDS/1769

This class is for students learning to swim. Skills that must be mastered at this level to advance include: holding breath for 10 seconds, prone float, back float, prone glide, prone glide with flutter kick, front crawl arm stroke with rhythmic breathing, back glide, back glide with a kick, turn over, deep water jump, front dive level off and safety skills. Water safety emphasized.

CRN	DAYS	PLACE	INSTR	FEE
Sessio	n I: Jul 2-Jul 12; r	nc Jul 4		
40022	MTWThF/1p- 1:30p	POOL	Staff	\$70
40025	MTWThF/1:30p- 2p	POOL	Staff	\$70
40028		POOL	Staff	\$70
40054		POOL	Staff	\$70
Sessio	n II: Dates: Jul 16	-Jul 26		
40023	MTWTh/1p-1:30p	POOL	Staff	\$70
40026	MTWTh/2:30p-3p	POOL	Staff	\$70
40029	MTWTh/4p- 4:30p	POOL	Staff	\$70
40055		POOL	Staff	\$70
Sessio	n III: Dates: Jul 30	O-Aug 9		
40024	MTWTh/1p-1:30p	POOL	Staff	\$70
40027	MTWTh/2:30p-3p	POOL	Staff	\$70
40030	MTWTh/4p- 4:30p	POOL	Staff	\$70
40095	MTWTh/5:20p- 5:50p	POOL	Staff	\$70

(AGE	INNER SWIMN ES 11-17) 5/1770	IING		
CRN	DAYS	PLACE	INSTR	FEE
Sessio	on I: Jul 2-Jul 12; no	Jul 4		
40070	MTWThF/1p-1:30p	POOL	Staff	\$70
40100	MTWThF/2:30p-3p	POOL	Staff	\$70
40106	MTWThF/4p- 4:30p	POOL	Staff	\$70
40171	MTWThF/5:20p- 5:50p	POOL	Staff	\$70
Sessio	n II: Dates: Jul 16-	Jul 26		
40098	MTWTh/1p-1:30p	POOL	Staff	\$70
40102	MTWTh/2:30p-3p	POOL	Staff	\$70
40115	MTWTh/4p-4:30p	POOL	Staff	\$70
40181	MTWTh/5:20p- 5:50p	POOL	Staff	\$70
Sessio	n III: Dates: Jul 30-	Aug 9		
40101	MTWTh/2:30p-3p	POOL	Staff	\$70
40110	MTWTh/4p-4:30p	POOL	Staff	\$70
40180	MTWTh/5:20p- 5:50p	POOL	Staff	\$70

ADVANCED BEGINNER SWIM (AGES 5-17) KIDS/1772

The class is for students who successfully completed the Beginner requirements. This includes holding breath for 10 seconds, prone and back floats, prone glide, prone guide with flutter kick, front crawl arm stroke with rhythmic breathing, back glide with kick, turn over, deep water jump, front dive level off and safety skills. Students taught survival float, treading water, backstroke, front dive and underwater swimming. Water safety emphasized.

CRŃ	DAYS	PLACE	INSTR	FEE
Sessio	n I: Jul 2-Jul 12; nc .	Jul 4		
40034	MTWThF/1:45p- 2:15p	POOL	Staff	\$70
40037	MTWThF/3:15p- 3:45p	POOL	Staff	\$70
40057	MTWThF/4:40p- 5:10p	POOL	Staff	\$70
Sessio	n II: Dates: Jul 16-Ju	I 26		
40035	MTWTh/1:45p-2:15p	POOL	Staff	\$70
40038	MTWTh/3:15p-3:45p	POOL	Staff	\$70
40067	MTWTh/4:40p- 5:10p	POOL	Staff	\$70
Sessio	n III: Dates: Jul 30-A	ug 9		
40036	MTWTh/1:45p-2:15p	POOL	Staff	\$70
40056	MTWTh/3:15p-3:45p	POOL	Staff	\$70
40109	MTWTh/4:40p- 5:10p	POOL	Staff	\$70



INTERMEDIATE SWIMMER (AGES 5-17) **KIDS/1774**

This class is for students who have completed class requirements for the beginner swimming level. Students will learn the scissor kick, front crawl for 20 yards with rhythmic breathing, 5 minute survival float, 1 minute treading water, 10 yards of skulling, 20 yards of backstroke, elementary backstroke, breaststroke and sidestroke, and 100 yards of any taught stroke. Water safety rules emphasized.

Salety	ules emphasizeu.			
CRN	DAYS	PLACE	INSTR	FEE
Sessio	n I: Jul 2-Jul 12; nc .	Jul 4		
40031	MTWThF/1:45p- 2:15p	POOL	Staff	\$70
40058	MTWThF/3:15p- 3:45p	POOL	Staff	\$70
40068	MTWThF/4:40p- 5:10p	POOL	Staff	\$70
Sessio	n II: Dates: Jul 16-Jເ	ıl 26		
40032*	MTWTh/1:45p-2:15p	POOL	Staff	\$70
40059*	MTWTh/3:15p-3:45p	POOL	Staff	\$70
40069*	MTWTh/4:40p- 5:10p	POOL	Staff	\$70
Sessio	n III: Dates: Jul 30-A	ug 9		
40033	MTWTh/1:45p-2:15p	POOL	Staff	\$70
40060	MTWTh/3:15p-3:45p	POOL	Staff	\$70
40072	MTWTh/4:40p-	POOL	Staff	\$70



SWIMMER (AGES 5-17) KIDS/1776

This class is for students who have completed class requirements for the beginner, and intermediate swimmer level. To pass this level students must be able to swim 100 yards of the front crawl, elementary backstroke, side stroke, and back stroke, 50 yards of the butterfly stroke, 25 yards of the butterfly pull, 25 yards of dolphin kick, front surface dive, front and back turns, survival float with clothes and water disrobing. Water safety will be emphasized.

CRN DAYS PLACE INSTR FEE Session I: Jul 2-Jul 12; nc Jul 4 40061 MTWTh/ POOL Staff \$70 1:45p-2:15p 40108 MTWTh/ POOL Staff \$70 3:15p-3:45p POOL 40176 Staff \$70 MTWTh/ 4:40p-5:10p Session II: Dates: Jul 16-Jul 26 40065 MTWTh/ Staff \$70 POOL 1:45p-2:15p 40177 POOL Staff \$70 MTWTh/ 4:40p-5:10p POOL Staff MTWTh/ \$70 3:15p-3:45p Session III: Dates: Jul 30-Aug 9 Staff \$70 40039 MTWThF/ POOL 1:45p-2:15p 40066 POOL \$70 MTWThF/ Staff 3:15p-3:45p 40174 MTWThF/ POOL Staff \$70 4:40p-5:10p

PRE-COMPETITIVE SWIM KIDS/1560

This class is designed to train and fine tune all competitive swim strokes, turns and competitive racing starts off the starting blocks, increase endurance and strength. With the completion of this course the student will master the skills needed to compete on a swim team. Students must have completed the intermediate swim level to register for this class.

Dates: Jul 2-Jul 12: nc Jul 4 *Dates: Jul 30-Aug 9

TDates:				
CRN	DAYS	PLACE	INSTR	FEE
41002	MTWThF/ 3:15p-3:45p	POOL	Staff	\$70
41004*	MTWTh/ 3:15p-3:45p	POOL	Staff	\$70
41003†	MTWTh/ 3:15p-3:45p	POOL	Staff	\$70

Classes listed below are being offered at the Fullerton College Pool

WATER POLO FOR KIDS -BEGINNING (AGES 9-14) KIDS/669

This class is designed to provide basic instruction in the Olympic sport of Water Polo to students ages 9-14. Boys and girls will learn passing, dribbling, shooting, alternating frog kick, rules of the sport and aspects of team play. Class sessions will be in the pool. Practice games will occur after skills are learned. Must wear a suit and have some basic swimming skills. Goggles are encouraged. For additional information please read chapters found at http://fcwaterpolo.fullcoll.edu

Dates:	Dates: Jul 6-Aug 11					
CRN	DAYS	PLACE	INSTR	FEE		
21726	S/8a-9:20a F/5:30p-6:50p	Pool - FC	O'Toole	\$110		

Have You Checked Your Class Start Date?

NOCE classes begin at various times throughout the term; be sure to not the specific dates of your particular class.

SUMMER CAMPS

Academic Camps

READING CAMP FOR KINDERGARTEN KIDS/195

Children will participate in a variety of meaningful. interactive, and stimulating games and activities to build phonemic awareness and phonics. These activities are based on the new Common Core standards and include decoding, beginning to read word families, printing practice, and beginning sentence writing. This camp is for students entering kindergarten. The camp also develops a strong reading foundation for success in school. Enrollment is limited.

Dates: Aug 6-Aug 10 **PLACE** FEE CRN DAYS INSTR 40002 MTWThF AN/136 \$100 Zapata 9:30a-11:30a

GETTING READY FOR FIRST GRADE KIDS/1085

Students will participate in a variety of fun and effective Common Core-based activities to review and sharpen their reading (phonics and reading comprehension), writing and math skills. Games, worksheets, music and hands-on projects will be used to review kindergarten skills and introduce Common Core 1st grade standards.

Dates: Jul 23-Jul 27 *Dates: Jul 16-Jul 20

CRN	DAYS	PLACE	INSTR	FEE
	MTWThF/ 8a-9:50a	TE3/218	Larsen	\$100
40088*	MTWThF/ 10a-12p	TE3/218	Zapata	\$100



GETTING READY FOR THIRD GRADE KIDS/1475

Summer is very long! Keep your child at the top of the class and ready for fall. This camp will review Common Core 2nd grade skills including reading, math, and writing through learning centers and fun activities. Students will also be introduced to beginning 3rd grade skills using the Common Core standards.

Dates: Jul 16-Jul 20 *Dates: Jul 23-Jul 27

CRN	DAYS	PLACE	INSTR	FEE
41032	MTWThF/ 8a-9:50a	TE3/218	Zapata	\$100
40075*	MTWThF/ 9:30a-11:20p	AN/136	Staff	\$100

Cooking Camps

FUN WITH BAKING (AGES 8-11) **KIDS/1975**

Learn the creativity and basics of baking! Each session will cover one of the following: pies, cookies, quick breads, and cupcakes. Bring an apron, a towel for clean-up and a container for left over goodies!

Dates: Jul 9-Jul 13

	CRN	DAYS	PLACE	INSTR	FEE
	41025	MTWThF/ 3p-4:50p	CYP18/104	Whittenberg	\$100



FUN WITH BAKING (AGES 12+) **KIDS/1977**

Dates: Jul 7-Aug 11 *Dates: Jul 2-Jul 6: nc.Jul 4

Datoo. vai 2 vai o, no vai 1				
CRN	DAYS	PLACE	INSTR	FEE
21928	S/12:30p-2:20p		Whittenberg	
41021*	MTWThF/	CYP18/104	Whittenberg	\$80
	3p-4:50p		1	

JUNIOR CHEF CAMP (AGES 8-12) **KIDS/855**

Future chefs will spend a week with our professional chefs as they explore the finer points of food preparation, sanitation, safety, recipes measurements as they create nutritious foods while gaining a sense of culinary adventure. The day concludes at the chef's table as they discuss and enjoy their daily creations. Bring two dish towels, white apronand a container for leftover food to take home and share. Students must wear black cotton pants, white tshirts, and closed-toe black sneakers to class.

Datas: Jul 30 Aug 3

Dates. vai ou rag o				
CRN	DAYS	PLACE	INSTR	FEE
40196	MTWThF/ 3p-4:50p	CYP18/104	Whittenberg	\$100

TEEN CHEF CAMP (AGES 13-16) KIDS/1090

Spend a week with our professional chefs. The Teen Chef Camp at SCE wants you to learn the basic skills of a chef; "mis en place", knife skills, nutrition, safety, sanitation and culinary terminology. Apprentice chefs will embark on a culinary tour that spans the globe as they prepare dishes from start to finish. The day concludes at the chef's table as they discuss and enjoy their daily creations. Bring two dish towels, white apron and a container for leftover food to take home and share. Students must wear black cotton pants, white tshirts and closed-toe sneakers to class.

Dates: Jul 16-Jul 20

CRN	DAYS	PLACE	INSTR	FEE
		CYP18/104	Whittenberg	\$100
	3p-4:50p			

Foreign Language Camps

LET'S LEARN SPANISH CAMP (AGES 5-7) KIDS/098

This camp will introduce children to Spanish as a communication skill. They will learn pronunciation, greetings, numbers, music, customs and songs!

Dates: Jul 30-Aug 3

CRN	DAYS	PLACE	INSTR	FEE
41039	MTWThF/ 8a-9:50a	TE3/218	Islas	\$100

LET'S LEARN SPANISH CAMP (AGE 8-12) KIDS/099

Dates: Jul 30-Aug 3

CRN	DAYS	PLACE	Instr	FEE
41040	MTWThF/ 10a-11:50a	TE/218	Islas	\$100

Have You Checked Your Class Start Date?

NOCE classes begin at various times throughout the term; be sure to not the specific dates of your particular class.

Gymnastics Camps

BEGINNING GYMNASTICS 1 CAMP (AGES 5.5-7) KIDS/555A

This course teaches children the basic fundamental building blocks of gymnastics. They will learn many variations in jumps, rolls, tumbling, stretching and conditioning. Students will practice motor skills and exercising safely all while interacting and having fun!

Dates: Aug 6-Aug 10

CRN	DAYS	PLACE	INSTR	FEE
	MTWThF/ 12:30p-2:20p	CC/GYM 2- 123	Feltus	\$100

GYMNASTICS SUMMER CAMP (AGES 8+) **KIDS/1877**

Dates. Aug 0-Aug 10					
	CRN	DAYS	PLACE	INSTR	FEE
		MTWThF/ 10a-11:50a		Feltus	\$100

Science Camps

DISCOVERING SCIENCE THROUGH ART CAMP (AGES 4-10) KIDS/2085

This class can awaken the imagination, challenge the mind and amaze the artist and scientist within each child. Build upon natural curiosity as children discover science concepts through art experiments. Themes investigated include: water and air, light and sight, motion and energy, and reaction and matter. Each session explores different elements of the above themes.

Dates: Aug 6-Aug 10

CRN	DAYS	PLACE	INSTR	FEE	
41043	MTWThF/ 8a-9:50a	TE3/317	Larsen	\$100	

STEAM CAMP: ZOOTOPIA DESIGN MICRO ENGINEERING KIDS/3107

Students will learn about zoology and the design process through animal exploration and working in engineering design teams to create cage free habitats/zoo (using area and perimeter for squares and rectangles) that will protect the chosen animal from predators and people. Our engineers will test hypothesis and conduct experiments.

Dates: Jul 23-Jul 27

CRN	DAYS	PLACE	INSTR	FEE
40146	MTWThF/ 7:30a-5:30p	CYP18/118	Staff	\$165

NOCE NETWORKS











Connect with us! See inside back cover for details.

STEAM CAMP: CRAZY CONCOCTIONS CHEMICAL **ENGINEERING** KIDS/3100

Making a mess is generally frowned upon, but if you are learning important scientific principles and creating cool science experiments, then the mess will have to be excused. Join us on a wacky adventure through all kinds of cool and crazy chemical reactions. Use chemicals to make slippery slime and watch colors separate before your eyes! Find out how to make volcanoes erupt, what ooblek is, how to make gak and more. Add messy games and activities and you've got a slimy, grimy, goopy and magical experience!

Dates: Jul 2-Jul 6: nc. Jul 4

Bates: vai 2 vai 6, no vai 4				
CRN	DAYS	PLACE	INSTR	FEE
40143	MTThF/ 7:30a-5:30p	CYP18/118	Staff	\$165



STEAM CAMP: ENCHANTED ENGINEER KIDS/3101

Come explore the world of fairy tales and adventure while solving real world problems.. we will use science, technology, engineering, art, and math to solve a problem for our hero in the story! Our engineers participate in experiments and record observations in their very own engineering journal. This camp focuses on the engineering design process, the scientific method, and solve engineering challenges!

Dates: Jul 30-Aug 3

		DAYS	PLACE	INSTR	FEE
410	27	MTWThF/ 7:30a-5:30p	CYP18/118	Staff	\$165

STEAM CAMP: INVENTOR'S **WORKSHOP - DESIGN ENGINEERING** KIDS/3102

Explore science and engineering in the world around us! Our engineers participate in experiments and record observations in their very own engineering journal. This camp focuses on the engineering design process through inventing fun games and toys. We will explore forces and motion, the scientific method, and solve engineering challenges!

Dates: Jul 9-Jul 13

CRN	DAYS	PLACE	INSTR	FEE
40144	MTWThF/ 7:30a-5:30p	CYP18/118	Staff	\$165

STEAM CAMP: OUTDOOR ADVENTURE ENGINEERING KIDS/3103

Explore science and engineering to help save our planet! Environmental engineers use the principles of engineering, soil science, biology, and chemistry to develop solutions to environmental problems. They are involved in efforts to improve recycling, waste disposal, public health, and water/air pollution control. Document experiments in your own journal.

Dates: Aug 6-Aug 10

CRN	DĂYS	PLACE	INSTR	FEE
41028	MTWThF/	CYP18/118	Staff	\$165
	7:30a-5:30p			



STEAM CAMP: SPACE IS THE PLACE! KIDS/3104

To infinity and beyond as we search for the kid from Mars, try not to drop the Android, discover Martian rocks, create a space craft, go Alien Hunting, and practice Jedi training thru obstacles. Our engineers participate in experiments and record observations in their very own engineering journal.

Dates: Jul 16-Jul 20

CRN	DAYS	PLACE	INSTR	FEE
40145	MTWThF/ 7:30a-5:30p	CYP18/118	Staff	\$165

Sports Camps



PEE WEE SOCCER CAMP (AGES 4-6) **KIDS/614**

This camp will introduce your child to the very basic skills of soccer. Students will learn and develop skills such as dribbling, passing, trapping and goalkeeping by participating in fun drills, exciting games. By the end of the course, students will not only have learned to play a new sport, but they'll experience being a part of a team!

Dales. Jul 23-Jul 21					
CRN	DAYS	PLACE	INSTR	FEE	
41030	MTWThF/ 12:30p-2:30p	SOCCER	Zapata	\$100	



PEE WEE SOCCER CAMP (AGES 6-8) KIDS/614A

This camp will introduce your child to the very basic skills of soccer. Students will learn and develop skills such as dribbling, passing, trapping and goalkeeping by participating in fun drills, and exciting games. By the end of the camp, students will not only have learned to play a new sport, but they'll experience being a part of a team!

Dates: Jul 23-Jul 27

CRN	DAYS	PLACE	INSTR	FEE
41029	MTWThF/	SOCCER	Zapata	\$100
	10a-12p	WEST		



CAN U DIG IT? VOLLEYBALL CAMP FOR BEGINNERS (AGES 8-16) **KIDS/1435**

This class is geared toward the beginner level youth who is interested in learning the basic fundamentals of volleyball. Conditioning, as well as drills that focus on the necessary skills to play the game, will also be introduced. Students should wear tennis shoes and bring a small towel and water to class. Knee pads are optional.

Dates: Aug 6-Aug 10 *Dates: Jul 30-Aug 3

CRN	DAYS	PLACE	INSTR	FEE
40104	MTWThF/ 9a-11:50a	CC/GYM 1- 101	Norbut	\$155
40089*	MTWThF/ 9a-11:50a	CC/GYM 1- 101	Norbut	\$155

NOCE NETWORKS











S.T.E.A.M. SUMMER CAMPS

Welcome to NOCE's NEW All-day Summer Camp Program!

Your child will be participating in hands-on experiential learning that explores science, technology, engineering, art, and mathematics in project-based activities.

FOR KIDS IN KINDERGARTEN THROUGH 6 GRADE

Online Registration: Wednesday, June 6, 2018

Walk-In Registration: Thursday, June 7, 2018

Camp Hours: Camp is from 8 a.m. to 5 p.m.

With complimentary extended hours which includes early drop-off that begins at 7:30 a.m. and aftercare hours that end at 5:30 p.m. Extended hours are at no extra cost and will be supervised by caring and trained staff. You are welcome to drop your child off with breakfast.

Camp Rules:

- Children must bring a lunch and snack (no peanut or nut products).
- Children must be signed in and out of camp by an adult on approved list (ID required).
- No cell phones or electronic devices.
- All medical needs must be addressed prior to the start of camp

Camps are located at Cypress College (Parking Lot 4): 9200 Valley View Street Cypress, CA 90630

STEAM CAMP: CRAZY CONCOCTIONS - CHEMICAL ENGINEERING KIDS/3100

Making a mess is generally frowned upon, but if you are learning important scientific principles and creating cool science experiments, then the mess will have to be excused. Join us on a wacky adventure through all kinds of cool and crazy chemical reactions. Use chemicals to make slippery slime and watch colors separate before your eyes! Find out how to make volcanoes erupt, what ooblek is, how to make gak and more. Add messy games and activities and you've got a slimy, grimy, goopy and magical experience!

Dates: July 2 — July 6, 2018; no class July 4

CRN	DAYS	LOCATION	INSTR	FEE
40143	MTWThF/7:30a-5:30p	CYP18/118	Staff	\$165

STEAM CAMP: INVENTOR'S WORKSHOP - DESIGN ENGINEERING KIDS/3102

Explore science and engineering in the world around us! Our engineers participate in experiments and record observations in their very own engineering journal. This camp focuses on the engineering design process through inventing fun games and toys. We will explore forces and motion, the scientific method, and solve engineering challenges!

Dates: July 9 — July 13, 2018

CRN	DAYS	LOCATION	INSTR	FEE
40144	MTWThF/7:30a-5:30p	CYP18/118	Staff	\$165

STEAM CAMP: SPACE IS THE PLACE! AEROSPACE ENGINEERING KIDS/3104

To infinity and beyond as we search for the kid from Mars, try not to drop the Android, discover Martian rocks, create a space craft, go Alien Hunting, and practice Jedi training thru obstacles. Our engineers participate in experiments and record observations in their very own engineering journal.

Dates: July 16-July 20

ľ	CRN	DAYS	LOCATION	INSTR	FEE
ſ	40145	MTWThF/7:30a-5:30p	CYP18/118	Staff	\$165

For more information, call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

S.T.E.A.M. SUMMER CAMPS

Welcome to NOCE's NEW All-day Summer Camp Program!

Your child will be participating in hands-on experiential learning that explores science, technology, engineering, art, and mathematics in project-based activities.

FOR KIDS IN KINDERGARTEN THROUGH 6 GRADE

STEAM CAMP: ZOOTOPIA DESIGN: MICRO ENGINEERING KIDS/3107

Students will learn about zoology and the design process through animal exploration and working in engineering design teams to create cage free habitats/zoo (using area and perimeter for squares and rectangles) that will protect the chosen animal from predators and people. Our engineers will test hypothesis and conduct experiments.

Dates: July 23 - July 27, 2018

CRN	DAYS	LOCATION	INSTR	FEE
40146	MTWThF/7:30a-5:30p	CYP18/118	Staff	\$165

STEAM CAMP: ENCHANTED ENGINEER KIDS/3101

Come explore the world of fairy tales and adventure while solving real world problems...we will use science, technology, engineering, art, and math to solve a problem for our hero in the story! Our engineers participate in experiments and record observations in their very own engineering journal. This camp focuses on the engineering design process, the scientific method, and solve engineering challenges!

Dates: July 30 - August 3, 2018

CRN	DAYS	LOCATION	INSTR	FEE
41027	MTWThF/7:30a-5:30p	CYP18/118	Staff	\$165

STEAM CAMP: OUTDOOR ADVENTURE: ENVIRONMENTAL ENGINEERING KIDS/3103

Explore science and engineering to help save our planet! Environmental engineers use the principles of engineering, soil science, biology, and chemistry to develop solutions to environmental problems. They are involved in efforts to improve recycling, waste disposal, public health, and water/air pollution control. Document experiments in your own journal.

Dates: August 6 - August 10, 2018

CRN	DAYS	LOCATION	INSTR	FEE
41028	MTWThF/7:30a-5:30p	CYP18/118	Staff	\$165

Refund Policy: We recognize that you may wish to withdraw from a camp for a variety of reasons, but we encourage early decisions so as to not inconvenience other participants or affect our ability to efficiently deliver activities. Refunds will be issued according to NOCE refund policy. Parents or quardians formally requesting a refund prior to 48 hours before the camp begins will be refunded the cost of the camp minus a \$10 processing fee. All other refund requests or credit request will be denied. There are no refunds or credits given for missed camp days.







For more information, call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

GENERAL INFORMATION

NOCE SCHEDULE SYMBOL KEY

AN = Anaheim Campus CC = Cypress College

FC = Fullerton College

CRN = Course Registration Number NC = No class will be held on that date

CYP18 = Cypress Coll Campus, NOCE Bldg 18 CYPTE2 = Cypress Coll Campus, TE2 Bldg.

WIL = Wilshire Campus (Fullerton)



= Classes that are eligible for CTE Online Registration on Tuesday, June 5, 2018. See page 5 for details.

By District policy, "every course, course section or class shall be open to enrollment and participation by any person who has been admitted to North Orange Continuing Education (NOCE)."

CLASS SCHEDULE SUBJECT TO CHANGE: NOCE has made every reasonable effort to determine that this class schedule is accurate; however, changes may occur after press time.

CLASSES

ADMISSION TO CLASSES: Students are admitted on a first come, first served basis. Students are not permitted to attend classes in which they are not officially enrolled. Classes 'filled' may have a 'waitlist' already established for students wanting to attend. Nontuition classes: Students must attend the first day of class or lose their spot to a petitioning student.

AUDITING CLASSES: If a student has received a passing grade in a Pharmacy Technician Certificate Program or Medical Assistant Certificate Program course and wishes to repeat the course, the student should submit an Audit Request Form to the CTE Director. For more information about auditing a Pharmacy Technician or Medical Assistant course, please contact 714.808.4673. There is a \$15 fee charged for auditing a couse. Fees charged for auditing a course are subject to change. Auditing other NOCE courses is not permitted.

CLASS ATTENDANCE/CANCELLATIONS: Students are expected to attend all classes. If attendance drops, classes may be cancelled. Non-tuition classes may be discontinued during the term if attendance drops. Tuition classes will continue according to schedule once they have started.

WEEKEND POLICY: It is NOCE's practice that classes do not normally meet on a weekend following a Friday District holiday or preceding a Monday District holiday. If it is necessary for a class to be held on a holiday weekend, this would be an exception to the rule.

IN-CLASS REGISTRATION: Students must attend the first meeting where in-class registration takes place or they may lose their seat to someone else. A minimum number of students must attend the first-class meeting. In-class registration is on a first come, first served basis.

CHILDREN IN CLASS: No children are to attend adult

CAMPUS BOOKSTORES:

Anaheim 714.808.4675; Cypress 714.484.7336; Wilshire (Fullerton) 714.992.7557

REGISTRATION LOCATIONS: No matter where the class is held, students can register at any NOCE Center: Anaheim (Second Floor), Cypress-Pkg Lot 4: NOCE Cypress (Bldg 100), Wilshire (Bldg 300). Registration is also available online at www.noce.edu.

MINOR STUDENTS: NOCE classes are open to those 18 years or older who have been admitted to NOCE and are not attending school. Students under 18 who have not graduated from high school may be permitted to attend under special circumstances. It is advisable to contact the campus Dean at the site where the class is offered prior to obtaining the required permission letter from the school that the minor student is attending. If permission to enroll is granted, the minor student may enroll only after the regular registration period so that priority is given to adult students. Children of any age may take Kids' College and Teen Program classes as indicated in the course schedule.

NAME CHANGE: Students are encouraged to visit one of the NOCE Centers to change their name in the student database. Students must provide a picture ID when requesting a name change.

PARKING

A parking permit is required to park in marked spaces at all three NOCE Centers; however, a purchased parking permit does not guarantee a parking space. If you do not have a permit, you will be ticketed. An NOCE parking permit applies to any space that is marked for students or any unmarked space. Parking permits are refundable prior to the first class meeting only and must be returned to receive a refund. Please do not back into the parking space or you will be ticketed.

Parking at the NOCE Cypress Center requires a virtual parking permit enforced by license plate recognition. vehicle You may register online your https://cypress.lprpermit.com/Internal/UserRegistration. aspx?u-NOCE and purchase a permit for the entire NOCE term or for one day. To purchase a permit online with a debit or credit card ONLY you will need your vehicle license plate number or the last eight digits of your VIN number. Day permits are also available for purchase by debit or credit card ONLY at any Cypress College parking kiosk. Permits are also valid at the Anaheim Campus and Wilshire Center.

PARKING FEES: Parking is by permit only. Vehicle permits: \$35; motorcycle permits: \$20; both available at each NOCE Center's Admission and Registration Office. Daily permits available for \$2 in parking areas. Parking permits are half-year permits that are available from Jan 1-Jun 30 OR Jul 1-Dec 31 (not six months from purchase date).

BUS PASSES: Student bus passes are available at any NOCE Center's Admission and Registration Office for students who are enrolled in a minimum of nine hours per week; 30-day passes are available for disabled and senior students; 75-day and 120-day passes are available for all students. Passes are sold year round. The Orange County Transportation Authority (OCTA) provides bus service to each of our three NOCE Centers. For more information, call 714.636.7433.

APPORTIONMENT CLASSES: These classes appear as free but are actually funded by the state. Funding is received for each hour of student attendance. The cost of offering the class is covered by these funds. The class may be cancelled if the attendance falls below the level needed to cover the costs of the class. There are 10 recognized areas in Title 5 that are eligible for noncredit education apportionment. NOCE offers noncredit classes in the following areas:

- 1. English as a Second Language
- 2. Citizenship for Immigrants
- 3. Elementary and Secondary Basic Skills
- 4. Health and Safety
- 5. DSPS (Substantial Disabilities)
- 6. Parenting
- Older Adults
- 8. Short-Term Vocational

COMMUNITY SERVICES CLASS FEES: Classes NOT funded by the state are supported by student tuition. Students must cover the cost of the class through fees. Additional instructional material or supply fees may be required. These classes will not be cancelled if attendance falls low during the term. While late registration is permissible in most classes, full payment of tuition fees is always required.

PAYING FOR CLASSES: Full payment is required at the time of registration. Cash, checks, money orders, and credit cards (MasterCard and VISA) are accepted. \$25 will be charged to any students' account where a check is returned for non-sufficient funds.

HOLDS: NOCE will withhold transcripts, registration privileges, or any combination hereof from any student or former student who has failed to pay all outstanding fees (from current or previous terms) or for other administrative reasons.

REFUNDS: To receive a refund, a Refund Petition Form must be submitted at least two (2) full business days before the first class meeting. A \$10 processing fee will be deducted from all refunds one time, per term, per student except for classes cancelled by NOCE. Refunds will be processed two weeks after the term begins. No refunds on books. Refund checks to students enrolled in the Kids' College & Teen Program will be made to the name of the student of record as required by State Education Code regulations. The only other criteria considered for refunds are circumstances in which the course differs from the way it was described in the class schedule, such as incorrect start date, time, or wrong location. You may request a credit valid for six months toward any fee-based course. Requests for credits must be submitted prior to the second class meeting of the course being dropped.

RECORDS & IDENTIFICATION CARDS

STUDENT RECORDS: California Administrative Code, Title V, and District policy states that students can review their student records any time. All student records are located at the NOCE Wilshire Center. Transcript requests are accepted in person or by mail (the Transcript Request Form may be printed through the NOCE website at www.noce.edu). Allow 10 business days for processing.

RECORDS & RELEASE OF RECORDS: The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records.

They have the right to:

- inspect and review their education records
- have some control over the disclosure of information from their education record
- seek to amend incorrect education records

In accordance with FERPA, NOCE may release or publish, without the student's prior consent, items in the category of public (directory) information. NOCCCD Board of Trustees has identified the following as public (directory) information:

- Degrees and awards received by students, scholarships, athletic including honors, awards, and Dean's List recognition;
- Student participation in officially recognized activities and sports including weight, height, and high school of graduation for athletic team members:
- Dates of attendance.

Students who wish to restrict this information must submit a written request to the Registrar's Office at the NOCE Wilshire Center. Requests must be filed within 15 calendar days from the beginning of each trimester a student is in attendance. For more information, call 714, 992, 9502.

CLASSIFICATION OF STUDENTS: Students are classified as full-time when enrolled and attending 12 hours or more of instruction per week. Students enrolled in fewer than 12 hours per week of instruction are considered part-time students. Enrollment and attendance can be confirmed after the student has attended two consecutive weeks of instruction.

CATALOG RIGHTS POLICY: NOCE issues a new catalog each academic year beginning in the fall term and, if needed, subsequent addendums for the winter, spring, and summer terms. The information published in the catalog or catalog addendum is in effect for the academic year beginning with the fall term and concluding with the summer term.

The course requirements for a specific certificate program may change from one catalog to the next and, therefore, may change during the period of time that a student attends NOCE. Catalog rights, established when a student first takes classes at NOCE, protect the student from being held responsible for additional program requirements that may be added to a later catalog.

Students maintain catalog rights by maintaining continuous enrollment in one of the following courses at Basic Skills, Career Technical Education, Disability Support Services, and English as a Second Language. Continuous enrollment is enrollment in any two of the previous four consecutive terms, including summer, resulting in an academic record symbol of A, B, C, D, F, P (Pass), NP (No Pass), SP (Satisfactory Progress), or W (Withdrawal). Missing more than two consecutive terms will result in loss of catalog rights due to a break in continuous enrollment.

For example:

Enrollment in the following Term	No Enrollement in the following Terms	Muse enroll in the following term to maintain Catalog Rights
Fall	Winter & Spring	Summer
Winter	Spring & Summer	Fall
Spring	Summer & Fall	Winter
Summer	Fall & Winter	Spring

If continuous enrollment is broken, the student must adhere to the catalog requirements in effect at the time continuous enrollment is re-established and maintained.

The lab enrollment in CCTR/100, keyboarding exams, and required certifications (e.g. CPR card) cannot be used to maintain catalog rights. Course substitution and course challenges do not maintain catalog rights either. This policy supersedes all previous catalog rights provisions and applies only to the programs at NOCE.

GRADING POLICY: Students enrolled apportionment courses are awarded an evaluative symbol at the conclusion of each course. The grade issued will become part of the student's permanent academic history and will appear on their NOCE transcript.

Grading for CTE, DSS, ESL, and LEAP Courses

P - Pass (no grade points)

N - No Pass (no grade points)

SP - Satisfactory Progress (no grade points)

Students enrolled in a Career Development and College Preparation (CDCP) course are advised that they will be issued a grade that will appear on their NOCE transcript and permanent academic history. If a student does not wish to be graded, they must drop the course prior to the eighth hour of instruction. While an instructor may drop a student for excessive absences, it is the student's responsibility to officially withdraw from a class. If a student withdraws after the eighth hour of instruction, but prior to the last quarter of instruction, the student will receive a "W" grade on their transcript, regardless of whether the drop was initiated by the student or instructor. Students may not drop a course after the start of the final quarter of the course. Please visit www.noce.edu/gradingpolicy for information.

Grade Appeal Policy

NOCE recognized the legal right of faculty to set standards of performance and to apply them to individiual students. Therefore, the instructor is the final authority in determining grades that are assigned to students and that appear in their permanent academic records. Students have a right to formaly appeal the final grade earned. Appeals are limited to the situations in which students believe the grade is prejudicially, capriciously, or arbitrarily assigned. Grade appeal requests should be initiated by the student during the next term but no later than one year Board Policy 4231 at 714.992.9502. For additional information, you may refer to requests should be directed to the NOCE Registrar at following the award of the orginal grade. All grade appeal

OPEN ENROLLMENT: It is the policy of the North College County Community (NOCCCCD) that, unless specifically exempted by statue, every course section or class, the full-time equivalent students (FTES) attendance of which is to be reported for state aid, whenever offered and maintained by NOCCCD, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) or North Orange Continuing Education and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, part VI, Title 5 of the California Administrative Code, commencing with Section 51820.

ACADEMIC HONESTY: Students are expected to abide by ethical standards in preparing and presenting material which demonstrates their level of knowledge and which is used to determine grades. Such standards are founded on basic concepts of integrity and honesty. These include, but are not limited to the following areas:

- 1. Students shall not plagiarize, which is defined as:
 - A. stealing or passing off as one's own ideas or words of another, or
 - B. using a creative production without crediting the source.

The following cases constitute plagiarism:

- paraphrasing published material without acknowledging the source;
- making significant use of an idea or a particular arrangement of ideas, e.g. outlines;
- writing a paper after consultation with persons who provide suitable ideas and incorporating these ideas into the paper without acknowledgement; or
- submitting under one's own name term papers or other reports which have been prepared by others.
- 2. Students shall not cheat, which is defined as: A. using notes, aids, or the help of other students on tests or exams in ways other than those expressly permitted by the instructor, or B. misreporting or altering the data in laboratory or research projects invovling the collection of data to more than one class without approal from the
- 3. Students shall not submit an original paper or project instructor. Instructors who do no accept course syllabus, previously-submitted papers should inform students in the in order to enable another student to plagiarize or cheat.
- 4. Students shall not furnish materials or information Instructors may deal with academic dishonesty in one or more of the following ways:
 - 1. Assign an appropriate academic penalty such as an oral reprimand or point reduction.
 - Assign zero points on all or a particular paper, project, or exam.
 - Report to the appropriate administrators, with notification of same to the student(s), for disciplinary action by the school. Such a report will be accompanied by supporting evidence and documentation.

See Student Conduct Policy for additional information.

SEXUAL HARASSMENT, DRUG-FREE ALCOHOL-FREE: For a copy of these policies, please refer to the NOCCCD website at www.nocccd.edu

GENERAL INFORMATION – STUDENT CONDUCT POLICY

NON-DISCRIMINATION STATEMENT: The policy of the North Orange County Community College District is to provide an educational, employment, and business environment, including but not limited to access to its services, classes, and programs in which no person shall be unlawfully denied full and equal access to the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, gender, gender identification, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, or military and veteran status, or as otherwise prohibited by state and federal statues, or because he or she is perceived to have one or more foregoing characteristics, or based on association with a person or group with one or more of these actual perceived characteristics in any program or activity of the District that is administered by, directly funded by, or that receives any financial assistance from the Chancellor or Board of Governors of the California Community Colleges. Discrimination on the basis of sex or gender also includes sexual harassment.

The following person is designated by the North Orange County Community College District as the Responsible Officer/Section 504/Title IX Coordinator for receiving and coordinating the investigation of all unlawful discrimination complaints filed pursuant to section 59328 of Title 5 of the California Code of Regulations, and for coordinating compliance with section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1992, and response to discrimination complaints related thereto:

Name: Irma Ramos

Position: Vice Chancellor, Human Resources

Address: 1830 W. Romneva Dr.

Anaheim, CA 92801-1819

Telephone: 714.808.4826

Students and employees who believe they have been subjected to unlawful discrimination, including sexual harassment, or who seek information regarding the District's Unlawful Discrimination Policy should contact the Office of the Vice Chancellor, Human Resources.

CAMPUS SAFETY: For any emergency dial 9-1-1 from any campus phone. To reach Campus Safety or Security, call the following numbers by NOCE Center: Anaheim 714.808.4911; Cypress: 714.484.7387; Wilshire (Fullerton): 714.992.7777.

VICTIMS OF SEXUAL ASSAULT: Students who are victims of sexual assault occurring on District property or on an off-campus site or facility maintained by the District, or who seek information or assistance regarding a sexual assault, should contact the following Campus Safety and/or Security offices:

Anaheim Campus Security: 714.808.4911

NOCE Cypress Center

(Cypress College Campus Safety): 714.484.7387

NOCE Wilshire Center

(Fullerton College Campus Safety): 714.992.7777

Except as may otherwise be required by law, all inquiries will be maintained in confidence.

DISABILITY SUPPORT SERVICES: NOCE provides support services to enable persons with disabilities to participate in classes and programs. Support may include tutors, interpreter service, note takers, or other assistance. In addition, special classes are offered for those who are not yet ready to benefit from general continuing education offerings. See the Disability Support Services section in this schedule for class listings or call 714.484.7057.

WE'RE LOOKING FOR NEW INSTRUCTORS! DO YOU WANT TO TEACH FOR NORTH ORANGE CONTINUING EDUCATION? We are looking for new instructors for the following programs: Older Adult Classes, Kids' College, ESL, Computer Classes, Career Technical Education, and Basic Skills.

You must meet the minimum qualifications set by the State of California Chancellor's Office. For more info call 714.484.7038. If qualified, please send resume to: Dr. Karen Bautista, Dean of Instruction, NOCE Cypress Center, 9200 Valley View, Cypress, CA, 90630

ACCREDITATION: NOCE is proudly accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges (WASC). For more information regarding NOCE's accreditation, please contact WASC at the following:

Accrediting Commission Schools, for

Association of Schools and Colleges

533 Airport Blvd., Suite 200, Burlingame, CA 90410 Website: www.acswasc.org

STUDENT CONDUCT POLICY

Standards of Student Conduct and Discipline Policy

The standards of student conduct and disciplinary action for violation of Board Policy 5500 were approved by the NOCCCD Board on January 28, 2003, and were drawn in compliance with Sections 66300, 76030, 76033, 7034, 76036 of the State Education Code.

Students are expected to respect and obey civil and criminal law and shall be subject to the legal penalties for violation of the city, county, state, and national laws(s).

Student conduct must conform to Board Policy and college regulations and procedures. As cited in BP5500, "A student who violates the standards of student conduct shall be subject to disciplinary action including, but not limited to the removal, suspension, or expulsion of the student." Misconduct which constitutes "good cause" for disciplinary action includes, but is not limited to, the following:

- 1. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, the open and persistent defiance of the authority of, or persistent abuse of District personnel, or violating the rights of other students.
- 2. Failure to identify oneself when requested to do so by District officials acting in the performance of their duties.
- 3. Cheating, plagiarism in connection with an academic program (including plagiarism in a student publication) or engaging in other academic dishonesty.

STUDENT CONDUCT POLICY

- 4. Dishonesty, forgery, alteration, or misuse of District documents, records, or identification, or knowingly furnishing false information to the District.
- Misrepresentation of oneself or of an organization to be an agent of the District.
- 6. Causing, attempting to cause, or threatening to cause physical injury or physical or verbal abuse or any threat of force or violence, to the person, property, or family of any member of the college community, whether on or off District property as defined above.
- 7. Willful misconduct which results in injury or death to a student or to District personnel, or which results in the cutting, defacing, or other damage to any real or personal property of the District.
- 8. Unauthorized entry into, unauthorized use of, or misuse of property of the District.
- Stealing or attempting to steal District property or private property on District premises, or knowingly receiving stolen District property or stolen private property on District premises.
- 10. Causing or attempting to cause damage to District property, or to private property on

District premises.

- Unlawful use, sale, possession, offer to sell, furnishing, or being under the influence of any controlled substance listed in the California Health and Safety Code, section 11053 et seq., an alcoholic beverage or an intoxicant of any kind, or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or other State law defining controlled substance while on District property, or at a District function; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in the California Health and Safety Code, section 11014.5.
- 12. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the District.
- Possession, sale, use, or otherwise furnishing of explosives, dangerous chemicals, deadly weapons or other dangerous object including but not limited to, any facsimile firearm, knife or explosive on District property, or at a District function, without prior written authorization of the Chancellor, college president, North Orange Continuing Education Provost, or authorized designee.
- 14. Engaging in lewd, indecent, or obscene behavior on District property, or at a District function.
- 15. Violation of municipal, state, or federal laws in connection with attendance in programs or services offered by the District, or while on District property or at District-sponsored activities.
- 16. Soliciting or assisting another to do any act the purchasing, transporting consumption of any controlled substance), while under the supervision of a District official, which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.
- Attempting any act constituting cause for disciplinary action as identified in the above sections of this policy.

- 18. Committing sexual harassment as defined by law or by District policies and procedures.
- Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other status protected by
- 20. Engaging in physical or verbal intimidation or harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or District employee's work performance, or of creating an intimidating, hostile or offensive educational or work environment.
- 21. Engaging in physical or verbal disruption of instructional or student services activities, administrative procedures, public service functions, authorized curricular or co-curricular activities or prevention of authorized guests from carrying out the purpose for which they are on District property.
- 22. Stalking, defined as a pattern of conduct by a student with intent to follow, alarm, or harass another person, and which causes that person to reasonably fear for his or her safety, and where the student has persisted in the pattern of conduct after the person has demanded that the student cease the pattern of conduct. Violation of a restraining order shall, without more, constitute stalking under this policy.
- 23. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct or where the presence of the student causes a continuing danger to the physical safety of students or others.
- 24. Engaging in expression which is obscene, libelous, or slanderous according to current legal standards, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District property, or the violation of the lawful administrative procedures of the District, or the substantial disruption of the orderly operation of the District.
- 25. Use of the District's computer systems or electronic communication systems and services for prohibited Administrative purpose by 3720, & Procedures Computer Electronic Communication Systems, or for any act constituting cause for disciplinary action as provided in this policy.

Furthermore, no student shall be suspended from a college or North Orange Continuing Education program or expelled unless the conduct for which the student is disciplined is related to college, North Orange Continuing Education or District activity or attendance. Also any violation of law, ordinance, regulation or rule regulating, or pertaining to, the parking of vehicles, shall not be cause for removal, suspension, or expulsion of a student.

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of law. The procedures shall identify potential disciplinary actions including, but not limited to, the removal, suspension or expulsion of a student.

The Chancellor shall establish procedures of which all students are informed of the rules and regulations governing student behavior.

OFF-CAMPUS CONTINUING EDUCATION LOCATIONS

Register in Class! Do not call location unless noted.

3415 W. Ball Rd	Anaheim
	Anaheim
3902 W Katellla Ave	Los Alam
9622 Katella Ave	Anaheim
3067 W Orange Ave	Anaheim
641 S Beach Blvd	Anaheim
501 S Beach Blvd	Anaheim
250 E Center Street	Anaheim
141 S Knott Ave	Anaheim
1158 N Knollwood Cir	Anaheim
10841 Garza St	Anaheim
1180 N Bradford Ave	Placnta
500 South Sievers	Brea
Avenue	
500 Sievers Ave	Brea
200 N Dale Ave	Anaheim
10200 Chapman Ave	G G
17803 Imperial Hwy	ΥL
601 N. Brookhurst St.	Anaheim
8520 S Western Ave	Buena Pk
8150 Knott Ave	Buena Pk
1440 S Euclid Street	Anaheim
1621 E Commonwealth	Full
Ave	
	Brea
	Buena Pk
2040 S Euclid Street	Anaheim
351 E. Palm Dr.	Placnta
9031 Grindlay St	Cypress
9151 Grindlay Street	Cypress
	Brea
1351 E. Orangethorpe	Placnta
1731 Medical Center Dr	Anah
	Placnta
00 1 14 11000 DI	laonta
520 W South St	Anaheim
340 W. Commonwealth Ave	Full
1510 E Commonwealth	Full
7077 Orangewood Ave	G G
11600 Los Alamitos	Los Alam
Blvd 1821 E Chapman Ave	Full
Blvd	Full Brea
Blvd 1821 E Chapman Ave	
	Suite 107 3902 W Katellla Ave 9622 Katella Ave 3067 W Orange Ave 641 S Beach Blvd 501 S Beach Blvd 250 E Center Street 141 S Knott Ave 1158 N Knollwood Cir 10841 Garza St 1180 N Bradford Ave 500 South Sievers Avenue 500 Sievers Ave 200 N Dale Ave 10200 Chapman Ave 17803 Imperial Hwy 601 N. Brookhurst St. 8520 S Western Ave 8150 Knott Ave 1440 S Euclid Street 1621 E Commonwealth Ave 460 S. Floresta Drive 6041 Kingman Ave 2040 S Euclid Street 351 E. Palm Dr. 9031 Grindlay St 9151 Grindlay St 9151 Grindlay Street A 1351 E. Orangethorpe Avenue 1731 Medical Center Dr 661 N Rose Dr 520 W South St 340 W. Commonwealth Ave 1510 E Commonwealth Ave 7077 Orangewood Ave Suite 200

3615 W Ball Rd	Anaheim
3952 W Katella Ave	Los Alam
0021 Knott Ava	Buena Pk
	La Habra
	La Habra
	La Habra
	Anaheim
	Anaheim
3700 N Rose Dr	ΥL
1135 Leisure Ct	Anah
10911 Oak Street	Los Alam
800 Morningside Dr	Full
1201 W Malvern Ave	Full
8541 W Cerritos Ave	Stanton
312 N Roosevelt Ave	Full
3435 W Ball Rd	Anaheim
1770 W La Habra Blvd	La Habra
1750 W La Habra Blvd	La Habra
2527 Brea Blvd	Full
2525 Brea Blvd	Full
2100 S Haster St	Anaheim
130 Laguna Rd	Full
12151 Dale Ave	Stanton
143 S Bradford Ave	Placnta
250 E Center St	Anaheim
120 N Janss St	Anaheim
2800 N Harbor Blvd	Full
7800 Katella Ave	Stanton
1925 Sunnycrest Dr	Full
4792 Lakeview Ave	ΥL
2226 North Euclid	Full
	La Palma
201 E Bastanchury Rd	Full
2222 N Harbor Blvd	Fulllerton
	GG
	ΥL
645 S Beach Blvd	Anaheim
891 S Walnut St	Anaheim
2271 W Crescent Ave	Anaheim
645 South Beach Blvd	Anaheim
200 W Whittier Blvd	La Habra
10615 Jordan Rd	Whittier
10426 Bogardus Ave	Whittier
1701 S Euclid St	Anaheim
245 E Wilshire Ave	Full
	Y L
HJUZ LUICKA AVC	
4501 Casa Loma Ave	Y L
	3952 W Katella Ave 9021 Knott Ave 101 W La Habra Blvd 11233 W La Habra Blvd 1130 W La Palma Ave 525 W La Palma Ave 525 W La Palma Ave 3700 N Rose Dr 1135 Leisure Ct 10911 Oak Street 800 Morningside Dr 1201 W Malvern Ave 8541 W Cerritos Ave 312 N Roosevelt Ave 3435 W Ball Rd 1770 W La Habra Blvd 1750 W La Habra Blvd 2527 Brea Blvd 2527 Brea Blvd 2525 Brea Blvd 2100 S Haster St 130 Laguna Rd 12151 Dale Ave 143 S Bradford Ave 250 E Center St 120 N Janss St 2800 N Harbor Blvd 7800 Katella Ave 1925 Sunnycrest Dr 4792 Lakeview Ave 2226 North Euclid Avenue 5321 La Palma Ave 201 E Bastanchury Rd 2222 N Harbor Blvd 11848 Valley View St 5303 Stonehaven Dr 645 S Beach Blvd 891 S Walnut St 2271 W Crescent Ave 645 South Beach Blvd 200 W Whittier Blvd 10426 Bogardus Ave

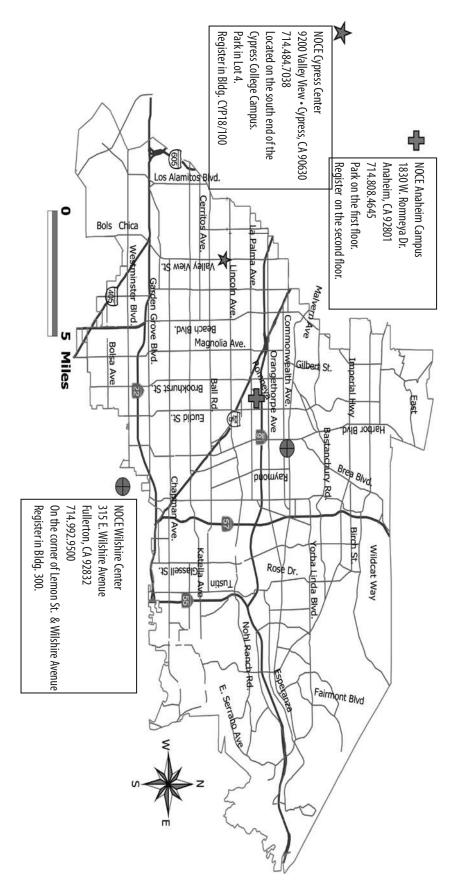
CLASS INDEX

A Touch of Spanish	
Actor's Workshop	
Adobe Photoshop Elements	22
Adult Guitar & Bass Workshop	44
Advanced Beginner Swim	
Algebra	51
Anime Drawing	41
Art is for YouArt Techniques for Kids!	41
Ballet - Adult Beginning	
Ballroom Dancing - Smooth Style - Fox Trot,	40
Waltz, Tango	15
Bartending Workshops	
Basic Drawing	
Basic Phonics	
Basic Photography - The Mechanics of Digital	٠.
Photography	44
Basic Reading Skills	54
Basic Sewing Techniques for Beginners	43
Basketball Clinic	56
Beginner Swimming	
Beginning Band Instruments	53
Beginning Drama for Older Adults	
Beginning Gymnastics 1 Camp	
Beginning Keyboarding	22
Business/Computer Skills Lab	
Can U Dig It? Volleyball Camp for Beginners	61
Child Health and Safety	
China Painting for Older Adults	
Citizenship Preparation	31
Comprehensive Pre-Algebra	51
Computer Applications for the Administrative	04
Assistant II Computer Skills for ESL	
Creative Arts for Older Adults	31 21
Creative Drama for Teens	59 59
Creative Writing	
Creative Writing for Seniors	33
Critical Thinking	
Developmental Movement	
Digital Photo Restoration and Portrait	•
Makeovers	22
Discovering Science Through Art Camp	60
Discovering Science Through Art Experiences	55
Draw and Paint Animals	47
Drawing - Basics and Beyond	43
Drawing & Sketching	
Early Childhood Development	
East Coast Swing Dance	
Effective Business Presentations	
Electronics Workshop I	
Electronics Workshop II	
Elements of Supervision	
ESL Multilevel	
ESL Pronunciation/Conversation Skills 31,	32
Fashion Design - Fitting and Alterations	11
- Pants , Part 1Fashion Design - Sewing Lab	44
I ASI IIUI I DESIUI - SEWIIU LAD	44

Fashion Design - T-Shirt Makeover 44	1
Food Preparation and Good Nutrition for	
Older Adults	
Full Body Stretch	
Fun With Baking	
Getting Ready for First Grade	
Getting Ready for Third Grade	
Guitar for Adults	1
Guitar For Kids - Beginning	,
Guitar Workshop for Adults	
Gymnastics - Beginning I 50	
Gymnastics II 50	
Gymnastics Summer Camp 60	
Health and Wellness for Older Adults 36	;
Health and Wellness for Older Adults -	
Restricted Mobility 37	
Help Yourself to Health for Older Adults 35	
History of Comedy and Humor for Older Adults 36	;
How To Study, Take Tests and Organize	
Yourself55	
Independent Living Skills	,
In-Patient Externship for the Pharmacy	
Technician)
Intermediate Grammar Review	
Intermediate Swimmer	
Intro to Computers	
Introduction of Computers for Health Care	,
Workers Image	5
Introduction to Computers	ĺ
Introduction To Dance)
Introduction to Excel	2
Introduction to Medical Assisting	ļ
Introduction to Publisher22	
Introduction to the Martial Arts/Parent & Me 48	
Introduction to Windows Operating Systems 21	
Introduction to Word)
Jazz Hip-Hop Dance49	
Jazz Improvisation	
Journey Back Into Time for Older Adults 33	
Joyful Parenting - Art, Music & Movement 39	
Joyful Parenting - Creative Art/Music	
Judo, Jujitsu and Self-Defense	
Junior Chef Camp	
Kenpo Karate	5
Kids Fun Cooking	
Kindergarten Readiness and Review	
Language Arts and Literacy in Early	•
Childhood	3
Lap Swimming46	
Let's Learn Spanish Camp 59)
Machine Shorthand Speed Building 3 42	
Machine Shorthand Speed Building 4 42)
Math - Common Core - 1st Grade 50	
Math - Common Core - 2nd Grade 50	
Math - Common Core - 3rd Grade 50	
Math - Common Core - 4th Grade	
Math - Common Core - 5th Grade 51 Math - Common Core - 6th Grade 51	
Math - Common Core - 6th Grade	
main - Common Core - Kindergarten 50	J

Medical Assisting - Back Office Procedures I 25
Medical Assisting - Back Office Procedures II. 25 Medical Assisting - Back Office Procedures II. 25
Medical Assisting - Back Office Procedures II. 23 Medical Assisting - Front Office
Medical Insurance Billing - A Practical
Approach to Medical Billing25
Medical Terminology 24, 26
Memory Power For Kids55
Microsoft Word for Kids48
Mobility Skills
Moms, Pops & Tots Tumbling 50
MS Office - Overview21
Music Arts for Older Adults
Musical Theatre
My First Cooking Class
Needlecrafts, Knitting, Crochet for
Older Adults
Notary Loan Signing Certification
Notary Public Seminar
Novel Writing and Memoirs45
Office Skills II
Out-Patient Externship for the Pharmacy
Technician
Out-Patient Lab for the Pharmacy Technician . 26
Painting for Older Adults
Parent and Me Swimming 56
Pee Wee Baseball 56
Pee Wee Soccer56
Pee Wee Soccer Camp61
Pencils & Paintbrushes47
Personal Safety for Students with Disabilities 27
Photography
Playing the Cello - Beginner I 52
Playing the Cello - Beginner II 52
Playing the Cello - Intermediate I 52
Playing the Cello - Intermediate II
Pre-Algebra Concepts51
Pre-Competitive Swim
Program Creative Experience
PSAT/NMSQT Math Test Preparation
Public Speaking for Children
QuickBooks Fundamentals for the Financial
Office Applications
Quilting for Older Adults
Reading & Comprehension
Reading Camp for Kindergarten
Rock 'N Learn Spanish
Rules of the Road
Salsa Dance
SAT/ACT Prep - Math 51
Senior Chorus35
Senior Topics For Older Adults
Sew Tailored Projects that are Runway Worthy44
Sew What You Wish43
Sewing Techniques for Beginners 43
Sign Language - SEE Level 145
Sign Language - SEE Level 2/3 45
Singing, Dancing and Storytelling53
Social Media and Online Safety27
Social Opportunities for Students with
Disablities
Spanish - Conversation I
Spanish - Conversation II
Opariion Outro Gaudin II

Spelling and Writing Enrichment	54
STEAM Camp - Enchanted Engineer	
Steam Camp: Crazy Concoctions Chemical	
Engineering	60
Steam Camp: Inventor's Workshop -	
Design Engineering	60
Steam Camp: Outdoor Adventure Engineering	
Steam Camp: Space is the Place!	
Steam Camp: Zootopia Design Micro	
Engineering	60
Summer Band	
Summer Cooking	
Swimmer	
Tap Dance for Adults	
Teen Chef Camp	
Tennis for Kids - Advanced Beginning	56
Tennis For Kids - Beginning	56
Tiny Tots Tumbling	
Tone Chime Choir for Older Adults	35
Tutorial - Algebra 1	
Tutorial - Pre-Algebra	
Tutorial - Reading and Writing Review	
Violin I	
Violin II & III	
Vocal for Kids	
Water Polo For Kids - Beginning	58
Watercolor Painting	43
Wonderful Arts and Crafts	47
Wonderful Watercolors	
Writing from A to Z	54
Writing Workshop	
Writing/Reading31,	
Written Communications for Business	
Yoga for Relaxation	46
You and Me Cooking Class	
Youth Ballet	





Centers for Applied Competitive Technologies

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MAKING IT IN CALIFORNIA

The Center for Applied Competitive Technologies (CACT) focuses on the economic development of North Orange County and surrounding areas to ensure the success of advanced manufacturing and technology businesses within the community.

Advanced Manufacturing

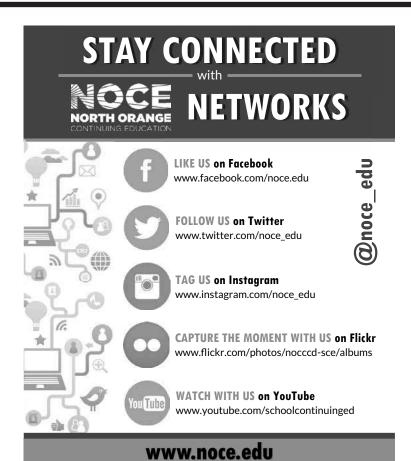
The Center offers labor market information as well as assistance to employers to develop customized training in the areas of advanced manufacturing.

CACT provides customized training for manufacturing in the following topics:

- Vocational English as a Second Language
- Advanced Manufacturing Concepts
- Basic Electronics, Motor Controls, and Programmable Logic Controls (PLC)

For more information, contact **Norma Alvarado**, Deputy Sector Navigator, Advanced Manufacturing Orange County and Director, Center for Applied Competitive Technologies at **714.808.4611** or **nalvarado@noce.edu.**

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