2016 SUMMER TERM

Continuing Education
Class Schedule
Noncredit and Community Services
June • July • August

Cultivating Change

Registration Begins June 1, 2016
See pages 2–6 for registration details.

Most SCE classes begin the week of June 27, 2016
See individual courses for specific start dates.

www.sce.edu

School of Continuing Education
North Orange County Community College District

TABLE OF CONTENTS

This class schedule can also be made available in alternate media formats. For more information, contact SCE **DISABILITY SUPPORT SERVICES** at **714.484.7057**.

Looking for **TEXTBOOK INFORMATION**? Check the SCE Online Schedule (at www.sce.edu/schedule) for detailed textbook information.

The **SCE CATALOG** is now available online at http://sce.edu/catalog. The **SCE CATALOG** lists all SCE courses offered throughout the year, all certificate program sequences, as well as additional information on student services and academic policies and procedures.

ATTENTION SCE STUDENTS, FACULTY AND STAFF: *JOIN OUR WINNING TEAM FOR WASC 2017*

SCE would like to invite you to participate in our accreditation self-study. SCE is accredited through the Western Association of Schools and Colleges (WASC) and we are currently working on our self-study which will be completed in March 2017. SCE needs input from all stakeholders and there are a number of ways to participate. Currently, SCE is putting together 10 workgroups that will gather information on a wide variety of topics ranging from institutional mission and school wide learner outcomes to instructional programs and resource management. SCE would love your participation in these workgroups! In the near future, SCE will also be surveying students, faculty, and staff for additional input for the self-study.

To volunteer for one of the groups, or for further information, please contact **Adam Gottdank**, Ph.D. at 714.808.4689 or agottdank@sce.edu.

FIRST-TIME STUDENTS… READ HERE

NEW TO SCE?
Becoming a student is as easy as 1, 2, 3!

1 APPLY FOR AN SCE BANNER ID

First-time students can apply for a Banner identification (ID) number online at www.sce.edu*
OR in person at an SCE Center location.

*Within two (2) business days of online submission, applicants will receive an e-mail with registration instructions/information.

2 REGISTER FOR CLASSES

See pages 2-6 for registration details including dates, times, and locations.

3 PURCHASE A PARKING PERMIT AND BOOK(S)

If needed, purchase a parking permit at an SCE Center location and book(s) at the Anaheim Campus Bookstore, Cypress College Bookstore, or Fullerton College Bookstore.

TERM DATES & HOLIDAYS TO REMEMBER

2016 SUMMER TERM

Registration is open through the day the class begins or until the class is full. Classes fill fast, so register today!

June 27, 2016—August 7, 2016

REGISTRATION OPTIONS
- **Wednesday, June 1, 2016:** Medical Assistant Certificate Program Online Registration <u>ONLY</u>
- **Tuesday, June 7, 2016**: Online Registration for Career Technical Education Classes <u>ONLY</u>
- **Wednesday, June 8, 2016**: Online Registration for ALL SCE Classes
- **Thursday, June 9, 2016**: Walk-In Registration for ALL SCE Classes

CYPRESS COLLEGE/FULLERTON COLLEGE SUMMER TERM
- June 13—August 4, 2016

HOLIDAYS—SCE CENTERS CLOSED
- Independence Day Holiday: July 2-4, 2016

2016 FALL TERM

Registration is open through the day the class begins or until the class is full. Classes fill fast, so register today!

September 12, 2016—December 4, 2016

REGISTRATION OPTIONS
- **Wednesday, August 10, 2016:** Medical Assistant Certificate Program Online Registration <u>ONLY</u>
- **Tuesday, August 16, 2016**: Online Registration for Career Technical Education Classes <u>ONLY</u>
- **Wednesday, August 17, 2016**: Online Registration for ALL SCE Classes
- **Thursday, August 18, 2016**: Walk-In Registration for ALL SCE Classes

CYPRESS COLLEGE/FULLERTON COLLEGE FALL SEMESTER
- August 22—December 10, 2016

HOLIDAYS—SCE CENTERS CLOSED
- Veterans' Day Holiday: November 11-13, 2016
- Thanksgiving Holiday: November 24-27, 2016

In December 2016 administrative office hours will be adjusted to the following:

December 5-17, 2016:
⟹ Anaheim Campus: M-Th/8a-5:30p; F/8a-4p; S/CLOSED
⟹ Cypress & Wilshire Centers: M-Th/8a-5:30p; F/8a-4p; S/8a-2p

December 19, 2016—Jan 2, 2017:
⟹ All SCE Centers CLOSED

Starting January 3, 2017, SCE will resume regular operating hours. See page 6 for details.

READY TO REGISTER?
Get started with this checklist

HAVE THE FOLLOWING INFORMATION AVAILABLE WHEN REGISTERING ONLINE:

☑ **What are your BANNER ID and PIN numbers?**

☑ **Do you know if you have a HOLD?**

☑ **Have you met your PREREQUISITES?**

☑ **Do you know your class CRNs?**

☑ **If full, do you have ALTERNATE CRNs ready?**

IF YOU DON'T KNOW THE ANSWERS TO THE ABOVE QUESTIONS, FOLLOW THESE STEPS TO AVOID DELAYING YOUR REGISTRATION

1. Log in to your myGateway account one week (or more) prior to registration to confirm that your BANNER ID/PIN combination is working.

2. If you are unable to log in to your myGateway account due to an incorrect PIN or disabled pin, and you provided a valid e-mail address at the time you applied for an SCE BANNER ID number, click "PIN RESET." Follow the prompts to reset your PIN number. If you have forgotten your Banner ID, click "FORGOT BANNER ID" and follow the prompts to have your Banner ID e-mailed to you.

3. If your BANNER ID/PIN combination is still not working, call the ONLINE REGISTRATION HELPLINE at 714.808.4679 from 7 a.m.—5 p.m. on Monday—Thursday and 7 a.m.—4:30 p.m. on Friday or visit the Admissions and Registration Office at an SCE Center location.

4. Holds **MUST BE** cleared prior to registration. You may have a hold on your account if you owe fees at either SCE, Cypress College, or Fullerton College. Visit the Admissions and Registration Office at an SCE Center location for assistance.

5. Prerequisites **MUST BE** cleared prior to registration. You can confirm prerequisites by:
   ⇒ Checking your unofficial transcript on myGateway
   ⇒ Checking with your SCE counselor

PLAN AHEAD TO AVOID WAITING IN LONG LINES AND DELAYING ENROLLMENT IN CLASSES!

ONLINE REGISTRATION WORKSHOPS

Save Time, Save Gas, Don't Wait in Line!
LEARN THE ESSENTIALS TO REGISTERING ONLINE AT ONE OF OUR ONE-HOUR WORKSHOPS

Location: SCE Anaheim Campus
2nd Foor—Admissions and Registration Office
1830 W. Romneya Drive, Anaheim

☑ **Wednesday, May 25, 2016 at 6 p.m.**
☑ **Thursday, May 26, 2016 at 6 p.m.**

Workshops are free. No reservation required.

Online Registration will open at 7:30 a.m.
Log in to mg.nocccd.edu at 7:30 a.m.

Wednesday, June 1, 2016: for Medical Assistant classes
Tuesday, June 7, 2016: for CTE classes
Wednesday, June 8, 2016: for all SCE classes

AN ONLINE REGISTRATION TUTORIAL VIDEO AND WORKSHEET ARE AVAILABLE AT

http://sce.edu/registration

SCHOOL OF CONTINUING EDUCATION REGISTRATION WORKSHEET

STEP 1 – Go to myGateway
Go to www.sce.edu and click on the myGateway logo on the left hand side of the page:

STEP 2 – Log In
Enter your **eight-digit Student ID Number** (*without* the preceding @ symbol…enter numbers only).

STUDENT ID

Enter your **six-digit PIN (Personal Identification Number)**. Your temporary PIN is typically your six-digit date of birth (mmddyy) unless you have changed it or created a personalized PIN when you applied for a student ID online via our website.

PIN NUMBER

- **CHANGE PIN:** If you used your date of birth to log in, myGateway may require that you change your PIN.
- **Security Question/Answer:** myGateway may also ask you to enter a security question and answer in the event that you forget your PIN.
- **Disabled PIN:** If your PIN is disabled due to "multiple login attempts," use the PIN Reset Feature on the User Login page or contact the myGateway Help Line at (714) 808-4679 or starhelp@sce.edu.

STEP 3 – Register for Classes
- The very first tab you should see is the **Registration** tab.
- Click on the first link that says **Add or Drop Classes.**
- Select the correct term for **School of Continuing Education** and then click **"Submit."**
- **NOTE:** You may be asked to complete a short survey before registering. Your assistance with this information is greatly appreciated.
- **ADDING CLASSES:** Enter the five-digit CRN (Course Reference Number) from the worksheet below for each class you wish to add and click **Confirm Your Choices.**

COURSE PLANNING SHEET

CRN (Course Reference No.)			Title	Days	Times	Location
IDEAL CLASSES						
ALTERNATE CLASSES						

After confirming your choices, the **STATUS** column will tell you if you are registered, if the class is closed, or if the class has been cancelled.

Wait List: If the class is closed, some classes have the option of putting yourself on the *WAIT LIST* which would appear in the drop-down menu under the **ACTION** column. You may add yourself to the Wait List by choosing the Wait List option in the drop-down menu or you may drop yourself from the class by choosing Drop On-Line. Click on **Confirm Your Choices** again and your STATUS for that class will show whether you are Wait Listed or Dropped .

STEP 5 – Complete Registration
After you have added all of your classes and are satisfied with your class schedule shown on the registration page, click **Complete Registration** at the bottom of the registration page. *If you fail to complete your registration, you may be dropped from your classes.*

STEP 6 – Pay Fees (if any) and Print Out a Receipt
- Following the registration is the *Account Summary by Term*. The amount shown next to your Account Balance is due and payable within 72 hours of registering. If payment is not submitted within 72 hours, you may be dropped from your classes.
- Full payment is required. You may use a Visa or MasterCard to pay online or pay in person with cash or check. To pay by credit card, select **Credit Card Payment**, select the term, and follow the prompts. $25 is charged to any students' account for returned check or non-sufficient funds.
- If the account balance reflected is **ZERO, you may r**eturn to the *Student Tab* of myGateway (click on the link located on the top left hand corner of the screen) and click on **PRINT SCHEDULE/BILL** to print out your registration receipt or log out if do not want to print out a receipt.

ONLINE REGISTRATION INFORMATION

Online Registration will Open at 7:30 a.m.
HELPLINE FOR ONLINE REGISTRATION: 714.808.4679 or starhelp@sce.edu
HELPLINE HOURS: Monday-Thursday 7 a.m.—5 p.m.; Friday 7 a.m.—4:30 p.m.

1. WEDNESDAY, JUNE 1, 2016

Online Registration for Medical Assistant* Certificate Program Classes ONLY

Students can register online for the Medical Assistant Certificate Program courses at 7:30 a.m. on Wednesday, June 1, 2016.*

*Students must complete the ONLINE ORIENTATION prior to registration; ASSESSMENT required to enroll in some classes. See pages 27-28 for more information or call 714.808.4915 with questions.

2. TUESDAY, JUNE 7, 2016

Online Registration for Career Technical Education (CTE) Program Classes ONLY

Students can register online for courses in the following eligible programs beginning at 7:30 a.m. on Tuesday, June 7, 2016 (those designated with a clock in this schedule): Administrative Assistant, Computers, Early Childhood Education*, Management, and Pharmacy Technician**

*Students must complete the ONLINE ORIENTATION prior to registering for these CTE programs; ASSESSMENT required to enroll in some classes. See pages 27-28 for more information or call 714.808.4915 with questions.

3. WEDNESDAY, JUNE 8, 2016

Online Registration for All SCE Classes

Students can register online for ALL SCE courses beginning at 7:30 a.m. on Wednesday, June 8, 2016.

CASH * CHECK

BASIC ONLINE REGISTRATION INSTRUCTIONS

1. To register online, go to: **www.sce.edu.**
2. Click on the **"myGateway" logo**.
3. Enter your **8-DIGIT** student identification number (ID) as your **"BANNER ID."**
4. Enter your **6-DIGIT** personal identification number as your **"PIN;"** your default PIN is your date of birth (MMDDYY), unless you have changed it or self-selected your PIN through the CCCApply online application.
5. Click **"ADD OR DROP CLASSES"** in the Registration Tools Box.

NEED ASSISTANCE WITH ONLINE REGISTRATION?

- Use the **CHECKLIST** on **Page 3** of this class schedule when preparing to register for classes online.
- Attend one of our free **ONLINE REGISTRATION WORKSHOPS**; details on **Page 3** of this class schedule.
- View the **ONLINE REGISTRATION TUTORIAL** and print a **WORKSHEET** at **www.sce.edu/registration**.
- Computers are available by the registration counters at the three SCE Center locations for online registration; technical assistance provided if needed.

WALK-IN REGISTRATION INFORMATION

3. THURSDAY, JUNE 9, 2016

Walk-In Registration for All SCE Classes

MasterCard **VISA**
CASH * CHECK

Students can register at the Admissions and Registration Office at any of the three SCE Centers beginning on Thursday, June 9, 2016.

ANAHEIM CAMPUS
1830 W. Romneya Drive
2nd Floor
Anaheim, CA 92801
714.808.4645

SCE CYPRESS CENTER
9200 Valley View Street
Pkg Lot 4, SCECYP/100
Cypress, CA 90630
714.484.7038

SCE WILSHIRE CENTER
315 E. Wilshire Avenue
Building 300
Fullerton, CA 92832
714.992.9500

OFFICE HOURS:
M-Th: 8 a.m.—7:30 p.m.
Fri: 8 a.m.—4 p.m.
Sat: Closed

OFFICE HOURS:
M-Th: 8 a.m.—7:30 p.m.
Fri: 8 a.m.—4 p.m.
Sat: 8 a.m.—2 p.m.

OFFICE HOURS:
M-Th: 8 a.m.—7:30 p.m.
Fri: 8 a.m.—4 p.m.
Sat: 8 a.m.—2 p.m.

Registration Information for English as a Second Language Program: SEE PAGES 8-9

Registration Information for High School Diploma Program: SEE PAGES 13-15

Looking for **TEXTBOOK INFORMATION**? Check the SCE Online Schedule (www.sce.edu/schedule) for detailed textbook information.

The **SCE CATALOG** is now available online at http://sce.edu/catalog. The **SCE CATALOG** lists all SCE courses offered throughout the year, all certificate program sequences, as well as additional information on student services, and academic policies and procedures.

my gateway

DO YOU KNOW YOUR BANNER ID#?

Students are now required to use their 8-digit **BANNER ID** to access myGateway; for security protection, students will no longer be able to use a Social Security Number. To obtain the 8-digit **BANNER ID NUMBER**, visit myGateway at **mg.nocccd.edu** and click **"FORGOT BANNER ID."** Follow the prompts to have your Banner ID e-mailed to you. If you did not provide a valid e-mail address at the time that you applied, you will need to visit an SCE Center and provide a valid photo ID to obtain your Banner ID.

SCE CLASS SCHEDULE SYMBOL KEY

AN	**Anaheim Campus**
CC	**Cypress College**
CRN	**Course Registration Number**
FC	**Fullerton College**
NC	**No class will be held on that date**
SCECYP	**Cypress College, SCE 100 Bldg**
SCE/TE2	**Cypress College, SCE/TE2 200 Bldg**
WIL	**Fullerton College, Wilshire Center**

Off-campus continuing education location addresses are listed on page 61 of this class schedule.

= Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

STUDENT SUCCESS & SUPPORT PROGRAM

Counseling and Educational Planning

WHAT IS SSSP?

The School of Continuing Education's (SCE) Student Success and Support Program (SSSP), formerly known as Matriculation, is responsible for the orientation, assessment, counseling, and development of student educational plans for SCE students. SSSP can assist students with the following services:

1. Define a course of study
2. Develop student educational plans
3. Provide academic counseling and referrals
4. Assist with transition to college

SSSP helps students make informed choices about the following programs:

- English as a Second Language Program
- Basic Skills
- High School Diploma Program
- Vocational short-term certificates

HOW CAN I MAKE AN APPOINTMENT?

Students can call or visit one of the following SCE SSSP offices to make an appointment with a counselor:

SCE Anaheim Campus
1830 W. Romneya Drive
Anaheim, CA 92801

2nd floor, Room 215
714.808.4682

SCE Cypress Center
9200 Valley View Drive
Cypress, CA 90630

Room TE2-207
714.484.7440

SCE Wilshire Center
315 E. Wilshire Avenue
Fullerton, CA 92832

100 Building, Room 112
714.992.9565

Adult College & Career Transitions (ACCT) Program

ARE YOU READY TO ACCT?
INTERESTED IN TRANSITIONING TO COLLEGE OR CAREER?
WE CAN HELP YOU!

The Adult College and Career Transitions (ACCT) program is available to currently registered SCE students who are considering going to college or are searching for work.

Services include:
- Group outings and special events at local colleges such as tours
- Presentations and workshops on college, career options, financial aid, job search skills, interview techniques, resume tips and more
- Individual guidance and resources

Check out the SCE website or Facebook page for upcoming workshops. For more information, contact ACCT Coordinator Linda Langgle at 714.808.4677 or llanggle@sce.edu.

ENGLISH AS A SECOND LANGUAGE (ESL) PROGRAM
REGISTRATION INFORMATION

ESL classes fill up each term—be first to register!
You may be placed onto a waiting list until space is available.
(714) 808-4638

Students who attended after FALL 2015 need to visit the ESL Learning Center for your class schedule information.

Student orientation is MANDATORY for ALL STUDENTS.

PARKING: If you are driving, you will need to purchase a one-day ($2.00) parking permit.

STEPS TO REGISTER

New students or students who attended before WINTER 2016
MUST complete the following steps to enter the ESL Program:

STEP 1: APPLY FOR AN SCE STUDENT ACCESS CARD at any campus registration office.
Registration office times vary at each campus
Students MUST have their Access Card in order to register for ESL classes.
Once you have your SCE Student Access Card, you may proceed to step 2:

STEP 2: SELECT YOUR CAMPUS AND TEST TIME: Don't be late! Please arrive 10-15 minutes before the test as all testing will begin promptly at the scheduled time.

ANAHEIM CAMPUS ROOM 121	CYPRESS CENTER ROOM TE2-203	WILSHIRE CENTER ROOM 110
1830 W. Romneya Drive Anaheim, CA 92801	9200 Valley View Street Cypress, CA 90630	315 E. Wilshire Avenue Fullerton, CA 92832
Tuesday, June 21, 2016 Tuesday, June 28, 2016	Tuesday, June 21, 2016 Tuesday, June 28, 2016	Tuesday, June 21, 2016 Tuesday, June 28, 2016
8:30 a.m., 10:30 a.m., 5:00 p.m. & 7:00 p.m.	8:30 a.m., 10:30 a.m., 5:00 p.m. & 7:00 p.m.	8:30 a.m., 10:30 a.m., 5:00 p.m. & 7:00 p.m.

ENGLISH AS A SECOND LANGUAGE CLASSES

SIX LEVELS OF ENGLISH INSTRUCTION:
- **ESL BEGINNING LITERACY**
- **ESL BEGINNING LOW**
- **ESL BEGINNING HIGH**
- **ESL INTERMEDIATE LOW**
- **ESL INTERMEDIATE HIGH**
- **ESL ADVANCED LOW**

CLASS SCHEDULES AT OUR THREE CAMPUSES:
- **8:00 a.m.—10:30 a.m.**
- **10:30 a.m.—1:00 p.m.**
- **5:00 p.m.—7:30 p.m.**
- **7:30 p.m.—10:00 p.m.**

PASOS PARA INSCRIBIRSE

Nuevos estudiantes o estudiantes que asistieron antes del INVIERNO de 2016 TIENEN que completar los siguientes pasos para entrar al programa de ESL:

PASO 1: APLIQUE PARA UNA TARJETA DE ACCESO ESTUDIANTIL DE SCE en la oficina de inscripción de cualquier escuela (Las horas de oficina varían en cada escuela). Estudiantes TIENEN que tener su tarjeta de acceso estudiantil para inscribirse en las clases de ESL.

Una vez que obtenga su tarjeta de acceso estudiantil, puede continuar con el paso 2:

PASO 2: SELECCIONE LA ESCUELA Y LA HORA A LA QUE DESEA ASISTIR:

ANAHEIM CAMPUS SALON 121	CYPRESS CENTER SALON TE2-203	WILSHIRE CENTER SALON 110
1830 W. Romneya Drive Anaheim, CA 92801	9200 Valley View Street Cypress, CA 90630	315 E. Wilshire Avenue Fullerton, CA 92832
martes, Junio 21, 2016 martes, Junio 28, 2016	martes, Junio 21, 2016 martes, Junio 28, 2016	martes, Junio 21, 2016 martes, Junio 28, 2016
8:30 a.m., 10:30 a.m., 5:00 p.m. & 7:00 p.m.	8:30 a.m., 10:30 a.m., 5:00 p.m. & 7:00 p.m.	8:30 a.m., 10:30 a.m., 5:00 p.m. & 7:00 p.m.

Course Expiration Policy

All students are required to take a placement test upon entering ESL courses; placement test results are valid for six months after the students' last attendance. It is required that the student retake the placement test if he/she returns after leaving the program for a period of six months.

Se requiere que todos los estudiantes tomen el exámen de ubicación para entrar a las clases de ESL. El resultado del exámen es válido por seis meses a partir del último día que el/ella asistió a clase. Es necesario que el estudiante tome el exámen de ubicación de nuevo si el/ella regresa a clases después de una ausencia de seis meses.

ENGLISH AS A SECOND LANGUAGE PROGRAM
LEARNING CENTERS (ESLA/001)

ESL LEARNING CENTER ESLA/001

Dates: June 27– August 7

CRN	DAYS	PLACE	
ANAHEIM CAMPUS			
21182	MTWTh/8a-9p F/8a-4p	AN/121	
SCE CYPRESS CENTER			
21175	MTWTh/7:30a-9p F/7:30a-4p	SCE/TE2-203	
WILSHIRE CENTER			
21287	MTWTh/7:30a-9p F/8a-12p	WIL/110	

The ESL Learning Center offers an opportunity to practice English through various instructional media. Students learn through ESL software and/or receive individual and group tutoring to improve their speaking, listening, reading and writing skills. Special interest areas such as Vocational ESL and EL Civics are also part of the instruction.

ENGLISH AS A SECOND LANGUAGE

For more information about English as a Second Language (ESL) classes, please call 714.808.4638.

SCE STUDENT SUCCESS SPOTLIGHT: PATRICIA "PATTY" GUTIERREZ

Patricia "Patty" Gutierrez moved from Mexico to California at the age of 17. She soon got married, started a family, and began taking English classes. However, she had to put her studies on hold due to lack of transportation. Patty was happy to take care of her two children at home, but she could not shake her desire to learn English. She enrolled in SCE's English as a Second Language classes so that she could better help her children with their homework and seek an opportunity to fulfill her own goals: earning a high school diploma and obtaining a degree in accounting. With success on her side, Patty soon learned to drive and started taking classes to become a United States citizen. But Patty's forward momentum came to a halt when she found herself in the hospital with Leukemia. After months of treatments, Patty felt well enough to return to school in January 2015. She remains strong, attending class regularly, caring for her two sons and maintaining the household while her husband is at work in San Diego during the week. Patty recently passed the citizenship exam and is also currently enrolled in SCE's High School Diploma Program. Patty believes nothing is impossible and serves as an inspiration to all. Congratulations!

CalWORKs Programs at Cypress College & Fullerton College
Serving SCE, Cypress & Fullerton College Students

Are you receiving public assistance (CalWORKs/GAIN)? Do you need help accessing county supportive services (e.g. child care, books and supplies, transportation)? Do you need assistance with completing county forms such as the Attendance Report and the Referral for Education and Training? If the answer is "yes," then the CalWORKs program can assist you!

Cypress College CalWORKs
Cypress College CC Complex, Room 201 * 714.484.7237

Fullerton College CalWORKs
315 N. Pomona, Fullerton * 714.992.7101

ESL Specialty Classes

ESL PRONUNCIATION/CONVERSATION SKILLS
ESLA/802

This course is designed for intermediate to advanced ESL learners to improve conversation and pronunciation skills in English. It is recommended that participants have English language skills at a Beginning High level.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4
* Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 2
+Starts week of 6/27/2016, ends week of 8/1/2016

CRN	DAYS	PLACE
ANAHEIM CAMPUS		
21719	F/8a-9:50a	AN/104
21192	MW/10:30a-12:50p	AN/106
21713	**M/5p-7:20p**	**AN/117**
21588	**F/6p-9:20p**	**AN/126**
SCE CYPRESS CENTER		
*21459	F/10:30a-12:50p	SCE/TE2-219
*21174	S/10:30a-12:50p	SCE/TE2-221
SCE WILSHIRE CENTER		
+21195	F/9a-11:50a	WIL/203
+21197	TTh/1p-3:20p	WIL/217

Having academic difficulties?
Meet with a Learning Disability Specialist.

You may qualify for accommodations such as: additional time for tests, tutoring, note-taking & more.

*Call **Disability Support Services** at 714.484.7057 to schedule an appointment today.*

WRITING/READING
ESLA/810

This ESL course emphasizes reading comprehension skills while building vocabulary and critical thinking skills for students who are at an intermediate level or high. In addition, the writing component is designed to acquaint students with writing skills required to develop college- level writing techniques by focusing on prewriting, outlining, drafting, revising and editing.

Starts week of 6/27/2016, ends week of 8/1/2016
*Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 2, Jul 4
+Dates: Jun 28-Aug 4

CRN	DAYS	PLACE
ANAHEIM CAMPUS		
21576	TTh/10:30a-12:50p	AN/106
21466	TTh/10:30a-12:50p	AN/128
21670	**F/6p-9:20p**	**AN/124**
21575	**F/6p-9:20p**	**AN/106**
SCE CYPRESS CENTER		
*21594	S/8a-10:20a	SCE/TE2-221
*21593	F/8a-10:20a	SCE/TE2-219
*21418	F/10:30a-12:50p	SCE/TE2-217
*21460	MW/1p-3:20p	SCE/TE2-217
SCE WILSHIRE CENTER		
+22074	TTh/8a-10:20a	WIL/202

INTERMEDIATE GRAMMAR REVIEW
ESLA/813

Students will learn to understand grammar structures in various contexts and practice using them in both oral and written communication. This class supplements core ESL courses or works as a stand-alone course. This course is designed for the ESL students placed in the Intermediate Low, Intermediate High, and Advanced levels.

Dates: Jul 1-Aug 5
*Starts week of 6/27/2016, ends week of 8/1/2016
+Dates: Jun 28-Aug 4

CRN	DAYS	PLACE
ANAHEIM CAMPUS		
21456	F/10a-11:50a	AN/104
SCE CYPRESS CENTER		
*22164	T/1p-3:20p	SCE/TE2-221
*21275	F/1p-2:50p	SCE/TE2-215
SCE WILSHRIE CENTER		
+21677	TTh/10:30a-12:50p	WIL/219

AMERICAN IDIOMS
ESLA/809

Students will become familiar with common American English idioms, their meanings and uses and demonstrate the application of idioms to everyday situations. In addition, students will learn the skills of deducing the meaning of the new vocabulary from context and become more comfortable sharing their opinions and experiences while practicing the target idioms.

Dates: Jul 1-Aug 5

CRN	DAYS	PLACE
21592	F/8a-10:20a	SCE/TE2-221

PUBLIC SPEAKING FOR ESL
ESLA/1035

This ESL course builds students' public speaking skills with direct focus on the preparation, practice, presentation and evaluation of formal speaking. Students will learn the elements and organization of a speech, the most common types of speeches, the use of verbal and nonverbal techniques in formal speaking, and the evaluation standards of speeches.

Dates: Jul 1-Aug 5

CRN	DAYS	PLACE
21702	F/8:30a-10:50a	AN/126

DRAMA FOR COMMUNICATION
ESLA/805

This ESL course builds students' reading, speaking, and pronunciation skills in the context of theatrical performances. Students will examine human experiences and cultural norms through imagined roles and expand creative thinking. Students will learn history and terminology of the performing arts and build social skills and confidence necessary for public speaking.

Dates: Jun 27-Aug 4; nc Jul 4

CRN	DAYS	PLACE
21672	MTh/1:30p-4:20p	AN/119

COMPUTER SKILLS FOR ESL (BEGINNING)
ESLA/801

The course introduces ESL students to hands-on exploration and use of current Microsoft Windows programs. Students will learn basic computer parts, keyboarding, and the basics of MS Word, PowerPoint, Print Shop, and Excel. Emphasis is on building confidence in computer use to improve English skills in grammar, vocabulary, writing, speaking, pronunciation, and reading.

Dates: Jul 1-Aug 5

CRN	DAYS	PLACE
22165	F/8a-10:20a	SCE/TE2-209
21321	F/10:30a-12:50p	SCE/TE2-209
21458	**F/5p-7:20p**	**SCE/TE2-211**

Every Day Counts at SCE!

*Attending **every** class meeting is important for all SCE students.*

Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate, or transferring to college. **See you in class!**

COMPUTER SKILLS FOR ESL (ADVANCED)
ESLA/815

Students will enhance their English language skills through challenging computer application tasks using MS Word, PowerPoint, Print Shop, Excel, the Internet, and MS Publisher. Emphasis is on building confidence in independent projects to improve English skills in grammar, vocabulary, writing, and reading. Students will be actively involved in computer projects linking the academic environment with their communities.

Dates: Jul 1-Aug 5

CRN	DAYS	PLACE
21678	F/10:30a-12:50p	AN/302

Programa de CalWORKs de los Colegios de Cypréss y Fullerton
Asistiendo los Estudiantes de SCE, Cypréss y Fullerton

¿Esta recibiendo asistencia de CalWORKs (la ayuda monetaria)? Nosotros estamos aquí para ayudarle lograr sus metas de estudio. Nuestra oficina proveerá a los estudiantes elegibles con la guía y apoyo necesario para ayudarle entender sus derechos como estudiante de CalWORKs y para cumplir los requisitos del Condado.

PARA MÁS INFORMACION LLAMEN:
Colegio de Fullerton: 714.992.7101
Colegio de Cypress: 714.484.7237

CITIZENSHIP PREPARATION
ESLA/803

The course is designed to prepare prospective candidates for the US citizenship process. Students will learn how to complete all required immigration forms and practice the USCIS Citizenship Test by becoming familiar with US history. Students will acquire an understanding of the rights and responsibilities of being a US citizen.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4
*Dates: Jul 1-Aug 5

CRN	DAYS	PLACE
ANAHEIM CAMPUS		
21668	TTh/10:30a-12:50p	AN/410
21180	**MW/7:30p-9:50p**	**AN/118**
SCE CYPRESS CENTER		
*21714	F/8a-10:20a	SCE/TE2-201
*21606	F/10:30a-12:50p	SCE/TE2-201
SCE WILSHIRE CENTER		
21676	MW/10:30a-12:50p	WIL/202
21461	**TTh/6p-8:50p**	**WIL/202**

ESL MULTILEVEL
ESLA/110

The course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen, speak, read, and write in English in context-specific environments.

Dates: Jun 27-Aug 4; nc Jul 4

CRN	DAYS	PLACE
SCE CYPRESS CENTER		
22168	MTWTh/8a-10:20a	SCE/TE2-201
SCE WILSHIRE CENTER		
21596	**MTWTh/5p-7:20p**	**WIL/219**

VOCATIONAL ESL: PHARMACY TECHNICIAN
ESLA/1025

This ESL course covers basic English communication skills in a pharmacy setting for students who are at an intermediate ESL level or higher. Students will practice typical in-person and phone conversations with pharmacy customers and co-workers.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE
21859	MW/10:30a-12:20p	AN/410

ESL Off-Site Classes

ESL MULTILEVEL
ESLA/110

The course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen, speak, read, and write in English in context-specific environments.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE
21084	MTWTh/8:30a-11:20a	Anaheim Community Center
21848	MTWTh/9a-12:20p	Access California Services
21680	MTWTh/8:45a-12:20p	Access California Services
31188	MTWTh/8:30a-10:50a	Brea Comm Ctr
21729	MTWTh/8:30a-10:50a	Brea Comm Ctr
21083	MTWTh/8a-10:50a	First Christian Church Anaheim
21241	TTh/1p-3:50p	Korean Com Services Buena Park
21276	MWF/1p-3:50p	Korean Com Serv Garden Grove
21463	MTWTh/9a-11:20a	Ponderosa Park Family Resource
21440	**MTW/6p-8:50p**	**Stanton Cultural Arts Center**
21597	MTWTh/9:30a-11:50a	St Boniface Church
21649	MTWTh/10:30a-12:50p	West Anaheim Youth Center

FAMILY LITERACY
ESLA/120

The course focuses on incorporating reading and literacy as a fundamental component of a healthy, well-functioning family. The family-oriented assignments integrate school and home.

Dates: Jun 27-Aug 4; nc Jul 4

CRN	DAYS	PLACE
21842	**MTWTh/6p-8:50p**	**Miraloma Park FRC**

ADULT (18+) HIGH SCHOOL DIPLOMA PROGRAM

FOUR EASY STEPS TO ENROLL

1

OBTAIN TRANSCRIPTS

Obtain officially-sealed transcripts from <u>all</u> previously attended high schools and bring them to the assessment session (step 4) you will be attending

2

APPLY ONLINE OR IN-PERSON

⇒ New students apply to the school at www.sce.edu
⇒ Or visit any SCE Admissions and Registration Office:
  ⇒ Anaheim Campus: 1830 W. Romneya Drive, Anaheim
  ⇒ SCE Cypress Center: 9200 Valley View Street, Cypress
  ⇒ SCE Wilshire Center: 315 E. Wilshire Avenue, Fullerton

3

COMPLETE ONLINE ORIENTATION

Students are required to complete the High School Diploma Program online orientation at http://mg.nocccd.edu

4

REGISTER & ATTEND ASSESSMENT

Students are required to register for a high school diploma assessment session
  ⇒ Assessment tests reading comprehension
  ⇒ Assessment is timed (two hours) and offered in English <u>only</u>

HIGH SCHOOL DIPLOMA PROGRAM LOCATIONS & HOURS*

Days/hours subject to change.

Anaheim Campus: Rm 139
- Monday——Friday: 8:30 a.m. - 2:45 p.m.
- Monday——Thursday: 5 p.m. - 9 p.m.

SCE Cypress Center: Rm SCE/TE2-205
- Monday——Friday: 8:30 a.m. - 2:45 p.m.
- Monday——Thursday: 5 p.m. - 9 p.m.

SCE Wilshire Center: Rm 118
- Monday——Friday: 8:30 a.m. - 2:45 p.m.
- Monday——Thursday: 5 p.m. - 9 p.m.

FOR MORE INFORMATION: Call the High School Diploma Program information line at 714.808.4683 for additional information. Students can also visit www.sce.edu and click *Programs* and then click *High School Information* for more information, including frequently asked questions and more about the Adult (18+) High School Diploma Program.

For more information, call the High School Diploma Program Information Line at 714.808.4683.

ADULT (18+) HIGH SCHOOL DIPLOMA PROGRAM

FOUR EASY STEPS TO ENROLL

1 OBTAIN OFFICIALLY-SEALED TRANSCRIPTS

Obtain officially-sealed transcripts from <u>all</u> previously attended high schools and bring them to the assessment session (step 4) that you will be attending. Officially-sealed means that the envelope from the institution CANNOT be opened. Opened transcripts WILL NOT be accepted.

2 APPLY FOR AN SCE BANNER ID

Apply online at www.sce.edu or visit any SCE Admissions and Registration Office. You will need a BANNER ID number <u>before</u> you can complete steps 3 and 4.

Do not wait until registration opens to apply for a BANNER ID as the process may take up to 48 hours before you receive your ID number. If you apply in person, you will receive your BANNER ID immediately.

3 COMPLETE THE HIGH SCHOOL DIPLOMA PROGRAM ONLINE ORIENTATION

Once you have a BANNER ID number, students must complete the required High School Diploma Program online orientation.
A. Visit **myGateway** at mg.nocccd.edu. Use your **8-digit BANNER ID** and **6-digit PIN** to log in.
B. In the top left corner of the screen, click on the **SCE** tab.
C. In the **SCE Orientation** box, scroll down and select **High School Diploma Program**.
D. Follow the directions and complete <u>all sections</u> of the **SCE High School Online Orientation** and **pass a series of short quizzes**.
E. NOTE: If you do not pass the High School Online Orientation and try to register, you will receive an error message, "cohort restriction," and you will not be able to register for an assessment session. You can take the online orientation several times to successfully complete and pass.

NEED HELP?

View the **Online Registration Tutorial** and print a worksheet at www.sce.edu/registration.
Note: Although it states in the tutorial that you can use your Social Security Number (SSN), as of July 1, 2013, students will NO LONGER be able to use the SSN to access your account.

If you need additional assistance, contact the **SCE Helpline: 714.808.4679** or **starhelp@sce.edu**.

Helpline hours are Monday through Thursday 7 a.m.—5 p.m. and Friday 7 a.m.—4:30 p.m.

---

4 REGISTER FOR A HIGH SCHOOL DIPLOMA PROGRAM ASSESSMENT SESSION

<u>24 hours after</u> you successfully pass the online orientation, you will be eligible to <u>register</u> for a scheduled assessment session.
Students are assessed in English reading comprehension. Students must register for and complete the required two-hour assessment to enroll in the High School Diploma Program. **The Center at which you take your assessment is the center you must attend to complete your high school diploma.**
Refer to the chart on the **next page** for assessment session **course reference numbers (CRNs)** and note the **registration period** dates and times. The **registration period** will close early if the session fills before the close date and time.

A. Go to **myGateway** at mg.nocccd.edu and log in by entering your **8-digit BANNER ID** and **6-digit PIN**.
B. Next, go to the **Registration Tools** box and select **Add or Drop Classes**.
C. Select the term: **School of Continuing Ed** and then click **Submit**.
D. Complete the short survey and click **Submit**.
E. On the **Registration** page, scroll down to the **Add Classes Worksheet** section and, in the first box under the CRNs section, **enter the 5-digit CRN** for the assessment session you wish to attend **(listed in the chart on the next page)**.
F. Next, click **Confirm Your Choices**.
G. Now, click **Complete Registration**.
H. Go to the upper left corner of the screen and click **Back to Student Tab** to return to the main menu.
I. Under the **Registration Tools** box, select **Print Schedule/Bill**. Under **Print Schedule/Bill** select the term you want to view and then click **Submit**. Click **View Schedule/Bill**, then **right click your mouse anywhere on the page** and select **Print**.
J. **Bring this printed copy of the Schedule/Bill to the assessment session as proof of your registration. Also bring your officially-sealed transcripts and BANNER ID number.**

HIGH SCHOOL DIPLOMA PROGRAM ASSESSMENT SESSIONS

The Center where you take your assessment is the Center you must attend to complete your high school diploma. You must attend the assessment session you register for in myGateway and CANNOT switch Center locations, times, or dates. Unregistered students WILL NOT be admitted under any circumstance. Please arrive 10-15 minutes before your assessment session begins; all testing will begin promptly at the scheduled time. Latecomers WILL NOT be admitted to the assessment sessions.

JUNE

Please select 'SCE Continuing Ed Spring 2016' term when registering via myGateway.

Assessment Location	Registration Period	CRN (Course Reference Number)	Assessment Date	Assessment Time
Anaheim, 1st Floor, Board Room	May 23-Jun 2	30214	Mon, Jun 6	10 a.m.
Anaheim, 1st Floor, Board Room	May 23-Jun 2	30215	Mon, Jun 6	5:30 p.m.
Cypress, Bldg. 100, Room 118	May 26-Jun 6	30220	Wed, Jun 8	10 a.m.
Cypress, Bldg. 100, Room 118	May 26-Jun 6	30221	Wed, Jun 8	5:30 p.m.
Wilshire, Bldg. 200, Room 215	May 30-Jun 8	30225	Fri, Jun 10	10 a.m.
Wilshire, Bldg. 200, Room 202	Jun 1-Jun 12	31166	Mon, Jun 13	5:30 p.m.

JULY

No assessment sessions will be held in the month of July.

AUGUST

Please select 'SCE Continuing Ed Summer 2016' term when registering via myGateway.

Assessment Location	Registration Period	CRN (Course Reference Number)	Assessment Date	Assessment Time
Anaheim, 1st Floor, Board Room	Aug 8-Aug 18	41136	Mon, Aug 22	10 a.m.
Anaheim, 1st Floor, Board Room	Aug 8-Aug 18	41137	Mon, Aug 22	5:30 p.m.
Cypress, Bldg. 100, Room 118	Aug 11-Aug 22	41138	Wed, Aug 24	10 a.m.
Cypress, Bldg. 100, Room 118	Aug 11-Aug 22	41139	Wed, Aug 24	5:30 p.m.
Wilshire, Bldg. 200, Room 215	Aug 15-Aug 24	41140	Fri, Aug 26	10 a.m.
Wilshire, Bldg. 200, Room 202	Aug 17-Aug 28	41141	Mon, Aug 29	5:30 p.m.

Each Registration Period opens at 7:30 a.m. on start date and closes at 5 p.m. on end date.

ASSESSMENT LOCATIONS:

Anaheim Campus: 1830 West Romneya Drive, Anaheim, CA 92801 (1st Floor)
Cypress Center: 9200 Valley View Street, Cypress, CA 90630 (Parking Lot 4, Bldg, 100)
Wilshire Center: 315 E. Wilshire Avenue, Fullerton, CA 92832 (Building 200)

DON'T FORGET TO BRING:

1) Officially-sealed transcripts
2) BANNER ID number
3) Schedule/Bill

GED/ HiSET PREPARATION PROGRAM

SCE can help students prepare to pass the High School Equivalency Test (HiSet or GED). Lab faculty and staff assist students with preparation in the subject areas of math, science, social studies, and language arts as well as test-taking skills such as keyboarding and calculator usage. The GED/HiSet Preparation Lab is only offered at the Wilshire Learning Center.

The GED/HiSet Preparation Lab staff assist students in creating their online profile at GED.com or HiSet.org in order to sign-up for the official test at other locations. Practice tests will be administered to assess readiness for the official exams.

For more information and tips to help you decide if the GED/HiSet is your best option, go to www.sce.edu and select "Programs" and then "Basic Skills, GED & High School Diploma."
1. Go to the Wilshire Center Admissions and Registration Office (Bldg 300) and obtain an SCE Student ID/Access Card.
2. Attend the Wilshire Learning Center GED/HiSet Preparation Lab to prepare for the GED/HiSet.

GED/HiSet PREPARATION LAB & HOURS*
SCE Wilshire Center: 315 E. Wilshire Avenue, Fullerton, CA 92832, Rm 105
- Monday——Thursday: 8:30 a.m. - 2:45 p.m.
- Monday——Thursday: 5 p.m. - 8 p.m.
- Saturday: 8:30 a.m. - 11:30 a.m.

For more information about the GED/HiSet Preparation Lab, call 714.992.9535   *Days/hours subject to change.*

SCE LEARNING CENTERS

A Tutoring and Support Service for SCE Adult Students (18 and older)
Individualized teaching * Flexible hours

ABOUT THE LEARNING CENTERS

- The Learning Centers are open-entry and funded by the state of California based on student seat time in the labs; enrollment is on-going. Students must clock in and out of the lab.
- Students receive assistance in gaining skills to attain academic and employment goals by working with faculty and tutors in small groups or one-on-one in a variety of subjects such as math, grammar, and reading. Computers are available for online instruction and assessment.
- All instructional materials, including textbooks, are provided at no cost to the students. These instructional materials are to remain in the labs as they are shared by all students on campus. With the budget cuts, programs are unable to purchase textbooks and other materials to be taken outside of the labs.
- If you require special accommodations for a verified disability, please contact our Disability Support Services department at 714.484.7057.
- Self-paced lab style. Students work at their own pace to complete their educational goals.
- GED/HiSet Preparation is only offered at Wilshire's Learning Center.

LEARNING CENTER LOCATIONS & HOURS*
Set your own schedule during these hours:
- **Anaheim Campus (Rms 138, 140, & 142)**
  M-Th: 8:30 a.m.——2:45 p.m.
  M-Th: 5 p.m.——8 p.m.
- **SCE Cypress Center**
  Rm SCE/TE2-209: M-Th: 8:30 a.m.——2:45 p.m.

  SCE-Cypress College Math Co-Lab
  Rm SCE/TE2-211: M-Th: 8:30 a.m.——4 p.m.*
  F: 8:30 a.m.——3 p.m.*
  W-Th: 5:30 p.m.——8:30 p.m.*
  For Cypress College students referred to Math 10 and 15 only.
- **SCE Wilshire Center, Fullerton (Rm 105)**
  M-Th: 8:30 a.m.——2:45 p.m.
  M-Th: 5 p.m.——8 p.m.
  Sat: 8:30 a.m.——11:30 a.m.

NEED HELP WITH MATH?
Visit the Anaheim Campus Learning Center, Room 138!

FREE math tutoring for current allied health students and students interested in enrolling in the Pharmacy Technician or Medical Assistant Certificate Programs.

INCREASING BUSINESS EFFECTIVENESS

For more information about Increasing Business Effectiveness classes, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808-4909.

PUBLIC SPEAKING: SPEAKING WITH CONFIDENCE
ENCO/520

Many of us are required or asked to give presentations in class, at work, or at social events, yet we are too fearful or lack the knowledge to give a presentation effectively and confidently. By understanding the fear and by offering exercises in a safe and positive growth environment, the published author of "31 Tips to Becoming an Effective Presenter," will gently guide you in transcending your presentation fears and becoming confident in presenting to others. You may even learn to enjoy giving presentations.

Dates: Jul 11-Aug 1

CRN	DAYS	PLACE	INSTR	FEE
41006	M/7p-8:50p	SCECYP/107	Adamo	$55

BE AN EFFECTIVE PRESENTER AND SPEAKER
ENCO/515

Are you giving presentations but you're not getting the results you expect? Learn from the published author of "31 Tips to Becoming an Effective Presenter." The author will guide you through a series of exercises, assignments and demonstrations to improve your effectiveness in giving presentations. You will learn how to use your voice; how to use proper and appropriate gestures; and what to do before, during and after your presentations, and much more.

Dates: Jul 6-Aug 3

CRN	DAYS	PLACE	INSTR	FEE
41005	W/7p-8:50p	SCECYP/107	Adamo	$55

CAREER PLANNING

Educational planning services are available to students currently enrolled in: English as a Second Language (ESL), Citizenship, Disability Support Services, Parenting, High School Subjects, Basic Skills, Short-term Vocational classes and Certification Programs.

If you have enrolled in one of these programs and would like to meet with a counselor regarding your educational plan, contact the Counseling Office nearest you:
Anaheim Campus: 714.808.4682
Cypress Center: 714.484.7440
Wilshire Center: 714.992.9565

BUSINESS SKILLS

STARTING A HOME-BASED BUSINESS
BUSN/470

Learn the key elements to starting a home-based business and becoming self-employed. This course provides students with an introduction to starting a home-based business, including marketing, finance, self-management skills, risk management and available resources.

Dates: Jun 27-Aug 1; nc Jul 4

CRN	DAYS	PLACE	INSTR
41113	M/10:30a-12:20p	AN/116	Lange-Goldstein
41134	M/2p-3:50p	Buena Park Sr Ctr	Lange-Goldstein

FINANCIAL PLANNING & INVESTING

For more information about the Financial Planning and Investing classes, please call the Lifeskills Education Advancement Program (LEAP) office at 714.808.4909.

RETIREMENT PLANNING TODAY
FINC/338

Learn how to make your retirement comfortable and free of money worries through this information packed seminar. Learn about basic investment products and strategies which can maximize return, lower taxes and provide financial security.   Topics: Retirement and Financial Planning, Tax Planning, Investments, Health, Life, Medicare and Long Term Care Insurance.

Dates: Jul 7-Jul 14

CRN	DAYS	PLACE	INSTR	FEE
41114	Th/6:30a-9:20p	WIL/TBA	Bowman	$65

MEDICARE 101
FINC/390

Understanding Medicare is more relevant than ever before in the retirement community. This course gives an overview of the Medicare program with in-depth details of Parts A - D. The course also provides information on Medicare Supplemental insurance and how policies may provide coverage and benefits to fill the gaps in current Medicare coverage.

Dates: Jul 30-Jul 30

CRN	DAYS	PLACE	INSTR	FEE
40349	S/10:30a-11:50a	WIL/217	Pak	$30

RETIREMENT INCOME 101
FINC/395

Accumulating wealth is only one phase of the financial life cycle. This class addresses the principle concern of soon-to-be retirees: Will I have sufficient income in retirement to live comfortably? This class focuses on those of the "Baby Boomer" generation and develops a plan to navigate the retirement phase of life with full financial confidence.

Dates: Jul 30-Jul 30

CRN	DAYS	PLACE	INSTR	FEE
40348	S/12p-1:20p	WIL/217	Pak	$30

DECIPHERING SOCIAL SECURITY BENEFITS
FINC/387

The average retiree leaves thousands of dollars "on the table" simply because they don't understand how to optimize their social security benefits. This course will make clear the best options and choices. The class is open to all ages who are interested in learning about and discussing the Old-Age, Survivors, and Disability Insurance (OASDI) federal program.

Dates: Jul 30-Jul 30

CRN	DAYS	PLACE	INSTR	FEE
40350	S/9a-10:20a	WIL/217	Pak	$30

COMPUTERS

For more information about Computer classes, please call 714.808.4915 or email cteinfo@sce.edu.

The School of Continuing Education (SCE) offers a variety of noncredit computer classes to help students develop computer skills and/or earn certificates. **Students MAY TAKE any of the computer classes individually or as part of a certificate program.**

See the individual certificate listing for each certificate program requirements. For certificate requirements, please refer to the **SCE Catalog** at **www.sce.edu/catalog**.

Regular attendance is expected of every student in all computer classes. Students on the wait list should attend the first session. No students will be allowed to enroll in a class after the second week of the term.

Note: SCE noncredit computer classes are not transferable and will not be recognized for credit by other institutions, including Fullerton College and Cypress College. These are noncredit computer classes and cannot be considered equivalent to or prerequisites for computer classes at a community college.

GRADING POLICY: Some SCE Computer courses are considered Career Development and College Preparation by SCE. Students will receive a grade of Pass, No Pass, or Withdrawal. All grades awarded will appear on the student transcript or permanent student record. Please refer to the GENERAL INFORMATION section in the back of this schedule for further information or visit www.sce.edu/gradingpolicy for information regarding withdrawal dates specific to each course.

 = Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

BUSINESS/COMPUTER SKILLS LAB
CCTR/100

Enjoy free, flexible scheduling for a variety of courses: Office Keyboarding, Data Entry, 10-Key, Typing/Keyboarding for Speed and Accuracy, Windows XP, MS Office (Word, Excel, Access, Outlook, PowerPoint), Intro to Internet and World Wide Web, internet access and free email!

Starts week of 6/27/2016, ends week of 8/22/2016; nc Jul 2, Jul 4

CRN	DAYS	PLACE	INSTR
21206	MTWTH/8a-9p F/8a-1p S/8a-1p	AN/304	Staff

Get ahead with a Computer Certificate!

Completing five to seven computer courses can earn you a certificate in one of the following programs:

FUNDAMENTAL COMPUTER CONCEPTS AND SKILLS

Learn how to perform data entry, word processing, research utilizing the Internet, and basic computer operation suitable for working in a business environment.

Job outlook: entry-level clerk or general office position

OFFICE APPLICATIONS ESSENTIALS

Learn how to perform basic word processing, spreadsheet, database, and other essential business software applications.

Job outlook: administrative support position

GRAPHIC DESIGN AND WEB SKILLS

Learn how to perform editing a simple website, creating and optimizing digital images, and cataloging and retrieving digital files.

Job outlook: entry-level graphic design/web development position

Check out the current SCE Catalog for program requirements at www.sce.edu/catalog or call the Career Technical Education Program Office at 714.808.4915.

BEGINNING KEYBOARDING
COMP/685

Stop hunting and pecking at the keyboard with this short course. Learn the keyboard layout to build speed and accuracy. Course covers proper technique at the computer keyboard as well as 10-key keyboarding. Textbook required.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
40132	TTh/9a-11:50p	AN/403	Prey
40131	TTh/6:30p-9:20p	AN/403	Casper

INTRODUCTION TO COMPUTERS
COMP/100

Designed for those who know nothing or very little about computers. Builds computer technology understanding, makes one a better consumer of computers and products, and explores operation systems, software and hardware. Provides foundation for other SCE computer classes.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
40139	TTh/6:30p-9:20p	AN/302	Moreno-Herrera

 = Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016
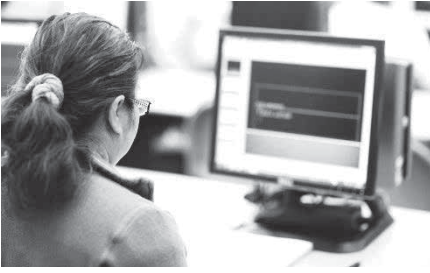
MS OFFICE - OVERVIEW
MS/160

Advisory: Knowledge of Windows and keyboarding. Learn the basics of Word, Excel, PowerPoint and Access in one class. Topics include document formatting, working with graphics, basic formulas, queries and reports. This class serves as a foundation for other MS Office Courses.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
40137	MW/9a-11:50a	AN/302	Ahmed

Boost your computer skills!

Register for a single class or enroll in a certificate program. SCE offers quality instructors, state-of-the-art computer labs, and all of the latest software!

INTRODUCTION TO WORD
MS/144

Advisory: Introduction to Computers, Introduction to Windows or equivalent. Provides a basic working knowledge of Word. Covers topics such as formatting with fonts, paragraph alignment, indents, margins, inserting clip art bullets and numbering, columns and tables.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
40155	MW/6:30p-9:20p	AN/312	Ahmed

Download the SCE mobile app for Android, Blackberry, iPhone & iPod/iPad at
www.nocccd.edu/mobile

Course schedule, maps, transit routes, contact lists, grades and more available through the app!

*Registration is not available through this mobile application.

INTRODUCTION TO EXCEL
MS/105

Provides a basic working knowledge of this popular spreadsheet program. Covers topics such as formulas, functions, and charting.

Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR
41098	TTh/6:30p-9:20p	AN/313	Alvarado

INTRODUCTION TO POWERPOINT
MS/119

Advisory: Knowledge of Windows. Learn how to create on-screen presentations using text, graphics, sound effects and movies.

Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR
41100	TTh/6:30p-9:20p	AN/302	Loayza

SCE is SOCIAL


Connect with us! See inside back cover for details.

INTRODUCTION TO PUBLISHER
MS/143

Advisory: Recommended proficiency in COMP 100 Introduction to Computers and MS 104 Introduction to Windows. Provides a basic working knowledge of this popular desktop publishing program. Covers topics such as flyers, newsletters, and business cards.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
41099	MW/6:30p-9:20p	AN/313	Alvarado
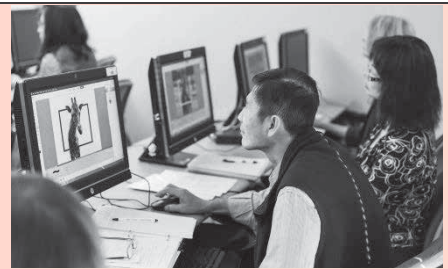
Every Day Counts at SCE

*Attending **every** class meeting is important for all SCE students.*

Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate, or transferring to college. **See you in class!**

ADOBE PHOTOSHOP ELEMENTS
COMP/119

Advisory: Knowledge of Windows. Utilize photo editing software to enhance graphic design capabilities. This class introduces tools used by professional designers in an easy to use, powerful, digital- image editing program. Textbook may be required.

Dates: Jul 9-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR
41101	S/8:30a-12:50p	AN/313	Alvarado

Looking for **TEXTBOOK INFORMATION**? Check the SCE Online Schedule (www.sce.edu/schedule) for detailed textbook information.

Online Classes

Enroll Today!

Most Online Courses $115!

School of
Continuing Education
North Orange County Community College District

Discover why millions of students are making the switch to online learning. With online courses, you can study at your convenience in your preferred learning environment. Our courses and programs are highly engaging and relevant and our instructors are interactive and support you through the curriculum. Choose from our growing catalog of Instructor-Led Courses designed to teach you a new skill.

For more information, call 714.808.4915

Online Courses

• Instructor-Facilitated
• 24-Hour Access
• 6 Weeks of Instruction

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. The course is available to you anytime, anywhere.

Popular Courses

• Accounting Fundamentals
• Creating Web Pages
• Creating Mobile Apps
  with HTML5
• A to Z Grantwriting
• Introduction to Microsoft Excel
• Introduction to Java Programming
• Introduction to Final Cut Pro X
• Introduction to Statistics
• Computer Skills in the Workplace
• Certificate in Gerontology

Career Training Programs

• One-On-One Instructor Assistance
• 24-Hour Access
• All Materials and Books Included!

Prepare for employment in some of today's hottest careers. Our online Career Training Programs are comprehensive, affordable, and self-paced. You can begin these Programs at any time and learn at your own pace.

Popular Programs:

• AutoCAD 2011 with AutoCAD 3D
• CompTIA™ A+ Certification Training
• Six Sigma Black Belt
• Building Analyst Quick Start Program
• Biofuel Production Operations
• Certified Mediator
• Event Management & Design
• Human Resources Professional
• Certified Green Chain Professional
• Certified Wedding Planner
• Freight broker/Agent Training

0713-14

More courses available - see our website

www.ed2go.com/sce

careertraining.ed2go.com/easyed

DISABILITY SUPPORT SERVICES

For more information about Disability Support Services (DSS), please call 714.484.7057.

DSS services (interpreter services, adaptive equipment, etc.) are available for students with verified disabilities enrolled in general SCE classes. Students are encouraged to make arrangements for support services at least four weeks prior to the start of class. Special classes provide students with the opportunity to enhance skills necessary for them to transition into living and working more independently in the community. Many of our special classes begin in the Fall trimester and run through the Spring trimester. Please note that regardless of when the class begins, students are able to add at any time if space permits. Students are expected to follow the Student Code of Conduct and maintain good attendance in their classes. Excessive absences may result in a student being dropped from a DSS special class. Please contact our DSS office 714.484.7057 to enroll in our special classes or to obtain support services.

INDEPENDENT LIVING SKILLS
DSPS/124

A comprehensive program for adults with developmental disabilities to improve the social, academic, personal, prevocational and avocational capabilities.

Dates: Jun 27-Aug 5; nc Jul 4

CRN	DAYS	PLACE	INSTR
41083	MTWThF/9a-2:30p	WIL/207	Anderson
41079	MTWThF/9a-2:30p	SCECYP/103	Brown

PERSONAL SAFETY FOR STUDENTS WITH DISABILITIES
DSPS/175

This course is designed to introduce students with developmental disabilities to personal safety awareness. Students with disabilities will be presented with proactive steps to take to avoid dangerous situations in the community and at home. Students with disabilities will also be presented with basic techniques for self defense and first aid.

Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR
41046	TTh/9a-11:30a	AN/118	Staff
41135	MW/12:30p-3p	WIL/214	Staff

Get ahead with computer skills!

Register for a single class or enroll in a certificate program. SCE offers quality instructors, state-of-the-art computer labs, and all of the latest software!

See the Computers section on page 18 for more information.

MOBILITY SKILLS
DSPS/155

A class designed for students with disabilities to enhance independence by introducing safe practices and knowledge for using public transportation.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41080	MW/9a-2:30p	WIL/201	Staff
41053	TTh/9a-2:30p	SCE/TE2-223	Staff

CRITICAL THINKING
DSPS/150

Designed to assist adults with disabilities in acquiring or improving critical thinking skills necessary to function independently in a variety of activities, situations, and environments. Emphasis on problem solving and decision making through understanding and evaluating situations, utilizing knowledge of cause and effect relationships, exploring options, and planning and implementing strategies.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
41052	MW/9a-11:30a	SCE/TE2-223	Staff

This class schedule can also be made available in alternate media formats.

For more information, contact Disability Support Services at 714.484.7057.

SOCIAL OPPORTUNITIES FOR STUDENTS WITH DISABLITIES
DSPS/185

Geared for students with disabilities to learn how to create a social life for themselves by discussing how to meet people and making friends, identifying low cost activities, learning age appropriate games to play with guest, practicing social manners, and planning a social event and carrying it out.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41050	MW/9a-11:30a	SCE/TE2-200	Staff
41056	TTh/12p-2:30p	SCE/TE2-200	Staff
41085	TTh/12:30p-3p	WIL/201	Staff
41151	MW/12p-2:30p	AN/308	Staff

HAVE INTERNET; WILL TRAVEL
DSPS/195

This course is designed to provide students who have developmental disabilities with the knowledge to develop the skills needed for travel planning while building computer and researching skills by use of the Internet. Students will plan 3 trips: a day trip, a weekend get-away, and a week vacation.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41047	MW/9a-11:30a	AN/308	Staff
41082	MW/9a-11:30a	WIL/214	Staff
41051	TTh/9a-11:30a	SCE/TE2-200	Staff

RULES OF THE ROAD
DSPS/200

This course is designed to provide students who have developmental disabilities with the knowledge to increase awareness as a pedestrian/bicyclist or future licensed driver about the laws and rules of the road.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
41055	MW/12p-2:30p	SCE/TE2-200	Staff

SUMMER COOKING
DSPS/220

This course is designed to provide students that have developmental disabilities with the knowledge and skills needed to cook simple, nutritious meals. We will plan our meal, walk to the grocery store, shop for food, prepare the meal together, and clean up.

Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR
41054	T/9a-2:30p	SCECYP/107	Staff
41152	Th/9a-2:30p	SCECYP/107	Staff

ACTOR'S WORKSHOP
DSPS/225

This course is designed to expose students with disabilities to basic acting techniques. Additionally, the acting, focused on everyday social dilemmas, will enhance the student's ability to interpret and then deal with these everyday life situations on a regular basis.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41081	TTh/9a-11:30a	WIL/201	Staff
41048	TTh/12p-2:30p	AN/118	Staff
41057	MW/12p-2:30p	SCE/TE2-223	Staff

DSS Off-Site Class Locations

CRN	LOCATION
41086	BRAILLE INSTITUTION
41087	BRAILLE INSTITUTION
41088	BRAILLE INSTITUTION
41109	EMPOWER COMMUNITY DAY PROGRAM
41110	OCAAC
41049	WESTVIEW
41111	WATRC
41112	TASK

SCE is SOCIAL

Connect with us! See inside back cover for details.

FASHION

For more information about the classes listed below, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

Clothing Design

BASIC SEWING TECHNIQUES FOR BEGINNERS
CC/206

Students will learn new methods of sewing. Fundamental skills of understanding pattern directions, sewing machine use, hand stitching and making clothing alterations will be covered.

Dates: Jul 11-Aug 1

CRN	DAYS	PLACE	INSTR	FEE
40259	M/6:30p-8:50p	AN/402B	Martinez	$30

FASHION DESIGN: FITTING AND ALTERATION-BLOUSE
CC/420

Custom fit and alter a basic blouse pattern. Alter a commercial pattern then fit the fabric blouse to your body curves. Learn to recognize wrinkles and folds and how to eliminate them to create a perfect fit.

Dates: Jul 8-Aug 5

CRN	DAYS	PLACE	INSTR	FEE
40276	F/9a-11:20a	AN/402B	Martinez	$30

FASHION DESIGN: SEWING LAB
CC/410

A sewing lab to allow completion of unfinished projects. Learn to use sewing notions and machine accessories to expedite completion of project. Garment fitting and alteration included.

Dates: Jul 6-Aug 3

CRN	DAYS	PLACE	INSTR	FEE
40324	W/6:30p-8:50p	AN/402B	Martinez	$30

TECHNICAL AND CREATIVE USE OF SERGER MACHINES
CC/240

Learn how to thread and operate a serger while discovering creative applications for its use on various projects. Stitch formation and tension adjustments will be covered. Bring your machine or use ours.

Dates: Jul 7-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40274	Th/6:30p-8:50p	SCE/TE2-204	Martinez	$30

FINE & APPLIED ARTS

For more information about the Fine Arts classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

QUILTING FOR OLDER ADULTS
CRAE/106

This course offers the essentials of quilting, for older adults students, which includes fabric selection, cutting, and sewing methods along with the history and vocabulary of the craft. Special techniques for older adults are covered such as patchwork, applique, hand and machine methods, and finishing techniques.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
22005	F/9a-10:50a	Yorba Linda Sr Ctr	Smith
22002	Th/9:30a-11:20a	Muckenthaler Cultural Center	Smith
21042*	M/10a-11:50a	Cypress Sr Citizen Ctr	Smith
21861	T/10a-11:50a	AN/402B	Smith
21724	T/2:30p-4:20p	Buena Park Senior Ctr	Smith

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

Drawing & Painting

PAINTING FOR OLDER ADULTS
CRAE/105

This class offers older adults an individualized approach to learning painting and artistic expression at their own pace and within their interest and style. Older adult will learn techniques in drawing, brush strokes, and color mixing and application.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21619	T/9a-10:50a	Emerald Isle Sr Apt	Clary
21037	T/9a-10:50a	Cypress Senior Citizen Center	Bacon
21095	W/9a-10:50a	Yorba Linda Sr Ctr	Bacon
21620*	M/9a-10:50a	Yorba Linda Sr Ctr	Clary
21034*	M/9a-10:50a	Buena Park Sr Ctr	Bacon
21710*	M/11:30a-1:20p	Buena Park Senior Center	Bacon
21233	Th/12p-1:50p	Sr Citizens Ctr Anaheim	Hyatt Solomina
21767	Th/1p-2:50p	Palacio Senior Apt	Clary
21039	T/1p-2:50p	Sunnycrest Sr Living	Kortz
21700	W/1p-2:50p	Capriana	Bacon
21584	W/1p-2:50p	Buena Park Sr Ctr	Hyatt Solomina
21614	Th/2p-3:50p	Senior Citizens Center Anaheim	Hyatt Solomina
21616	Th/2p-3:50p	La Habra Art Assoc & Gallery	Kortz
21741	T/2:30p-4:20p	Alamitos West Health Care Ctr	Hyatt Solomina
21683	T/3p-4:50p	Sunnycrest Sr Living	Kortz
21617	**Th/4p-5:50p**	**La Habra Art Assoc & Gallery**	**Kortz**

PAINTING
ARTC/160

Students will develop the skills of painting using their selected media. Students will apply and practice a creative approach to achieve an understanding of color, space, form, and composition. Beginning students will have assignments in acrylic paint. Intermediate/advanced students work independently with individual instructor guidance. Critique held each week.

Dates: Jun 28-Jul 26

CRN	DAYS	PLACE	INSTR	FEE
40201	T/1p-4p	AN/402A	Innes	$75

DRAWING: BASICS AND BEYOND
ARTC/165

Drawing is the foundation of all visual arts. Learn fundamentals of drawing in this exciting hands-on class. Acquire technical and perceptual skills while exploring properties of line, shape, value, perspective, and composition. All levels welcome.

Dates: Jun 28-Jul 26

CRN	DAYS	PLACE	INSTR	FEE
40226	T/9a-12p	AN/402A	Innes	$75

CHINA PAINTING FOR OLDER ADULTS
CRAE/103

Older adults will learn the fundamentals of china painting as presented to older adult students through demonstration and individual instruction. The older adult students will learn techniques such as brush strokes, blending, shading, grounding, and masking. Final class projects are heirloom quality artworks that may be displayed in a community art exhibit. exhibit.

Dates: Jul 5-Aug 30

CRN	DAYS	PLACE	INSTR
21548	T/11:30a-1:20p	Buena Park Senior Ctr	Bacon

Photography

BASIC PHOTOGRAPHY: THE MECHANICS OF DIGITAL PHOTOGRAPHY
FOTO/101

Strengthen your photographic skills. Become familiar with current equipment for digital cameras. Instruction includes composition, digital formats, lenses, f-stops and shutter speeds, electronic flash, and night photography. Discussion will include how Photoshop software impacts photography. Dave Rosenberger has taught photography for over 30 years. He has worked for Canon USA in both technical and sales capacities. He teaches photography with the North Orange County College District.

Starts week of 6/27/2016, ends week of 8/1/2016

CRN	DAYS	PLACE	INSTR	FEE
40260	**W/6:30p-9:20p**	**WIL/201**	**Rosenberger**	**$70**
40258	**T/6:30p-9:20p**	**AN/117**	**Rosenberger**	**$70**

Need help registering online? Give us a call!

Online Registration Helpline: 714.808.4679
Helpline Hours: M-Th, 7 a.m. – 5 p.m.;
F, 7 a.m. – 4:30 p.m.

PHOTOGRAPHY (INTERMEDIATE) FOTO/102

Sharpen your photographic skills. Become familiar with current day equipment and express your creative talents. Covers portrait photography, special effects, night-time digital photography. Field trip with instruction included.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40228	Th/6:30p-9:30p	AN/117	Rosenberger	$70

SCE is SOCIAL

Connect with us! See inside back cover for details.

PARENTING

Parenting classes provide a wonderful opportunity to bond with your child. Share in activities with your child that will stimulate social, emotional, physical and intellectual growth. Learn or improve positive parenting techniques.

Children must attend classes with a registered adult. The adult registering for the class can be the parent, grandparent, neighbor or guardian.

Yorba Linda Parenting Classes with code YLC will be held at the Yorba Linda Church of Christ at 4382 Eureka Avenue, Yorba Linda, CA 92886.

JOYFUL PARENTING - CREATIVE ART/MUSIC (AGES 1.5-2.5) PARN/101

Parent and child will enjoy self-esteem building activities together; songs and music; easel and finger painting; band and blocks; school readiness; crafts and Playdoh. Includes activity ideas to do at home. (Please bring a snack).

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
40038	Th/9a-10:50a	WIL/204	Dodson
40039	M/9a-10:50a	WIL/204	Brown
40047	Th/9a-10:50a	Yorba Linda Church of Christ	Stearns
40048	T/9a-10:50a	Yorba Linda Church of Christ	Stearns
40049	W/9a-10:50a	AN/134	Staff
41131	M/9a-10:50a	AN/134	Staff
40230	F/9a-10:50a	AN/134	Wahhab
40236	T/9a-10:50a	WIL/204	Martinez
41023	M/9a-10:50a	SCECYP/117	Wahhab
41024	T/9a-10:50a	SCECYP/117	Wahhab
41026	Th/9a-10:50a	SCECYP/117	Wahhab
40053	Th/9a-10:50a	AN/134	Brown

JOYFUL PARENTING: ART, MUSIC & MOVEMENT (AGES 2.5-5) PARN/200

Parents are introduced to the latest information about child development and parenting skills, through lecture, discussion, observation and hands-on learning with other students. Age appropriate activities are offered to the children so that parents can learn the importance of developmental stages that prepare children for preschool and/or kindergarten. For all classes, please bring a lunch.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
40144	Th/11a-12:50p	AN/134	Brown
40145	M/11a-12:50p	WIL/204	Brown
40146	T/11a-12:50p	WIL/204	Martinez
40147	W/11a-12:50p	AN/134	Staff
40148	Th/11a-12:50p	Yorba Linda Church of Christ	Stearns
41133	M/11a-12:50p	AN/134	Staff
40150	Th/11a-12:50p	WIL/204	Dodson
40231	F/11a-12:50p	AN/134	Wahhab
41022	M/11a-12:50p	SCECYP/117	Wahhab
41025	T/11a-12:50p	SCECYP/117	Wahhab
41027	Th/11a-12:50p	SCECYP/117	Wahhab
40149	T/11a-12:50p	Yorba Linda Church of Christ	Stearns

Download the SCE mobile app for Android, Blackberry, iPhone & iPod/iPad at
www.nocccd.edu/mobile

Course schedule, maps, transit routes, contact lists, grades and more available through the app!

*Registration is not available through this mobile application.

DEVELOPMENTAL MOVEMENT (AGES 3 - 4.5) PARN/262

Parents and children are introduced to developmental movement, and music for three to four and a half year-olds. Emphasis is on continued tracking of milestone-appropriate large motor skills, coordinated body movements and psychological behaviors associated with demonstrations of self-esteem for this age range.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41118	F/11a-11:50a	WIL/204	Brown
41128	W/11a-11:50a	WIL/204	Dodson
41125	T/11a-11:50a	AN/134	Dodson
41121	M/11a-11:50a	Yorba Linda Church of Christ	Martinez

DEVELOPMENTAL MOVEMENT (AGES 1 - 2) PARN/260

Parents and children are introduced to developmental movement and music for one and two year-olds. Emphasis is on identifying milestone-appropriate large motor skills, coordinated body movements and introductory behaviors associated with demonstrations of self-esteem for this age range.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41116	F/9a-9:50a	WIL/204	Brown
41126	W/9a-9:50a	WIL/204	Dodson
41123	T/9a-9:50a	AN/134	Dodson
41119	M/9a-9:50a	Yorba Linda Church of Christ	Martinez

DEVELOPMENTAL MOVEMENT (AGES 2 - 3) PARN/261

Parents and children are introduced to developmental movement and music for two and three year-olds. Emphasis is on tracking developing milestone-appropriate large motor skills, coordinated body movements and milestone psychological behaviors associated with demonstrations of self-esteem for this age range.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41117	F/10a-10:50a	WIL/204	Brown
41120	M/10a-10:50a	Yorba Linda Church of Christ	Martinez
41127	W/10a-10:50a	WIL/204	Dodson
41124	T/10a-10:50a	AN/134	Dodson
41122	T/6p-6:50p	WIL/204	Dodson

SCE STUDENT SUCCESS SPOTLIGHT: JENNIFER KELLOGG

Jennifer Kellogg attended the Joyful Parenting classes with her son Brenden and daughter Karoline. Her attendance was nearly perfect and Jennifer encouraged her children by setting a good example. She engaged with them throughout the class, yet when the time was right, she stepped back to let them learn and explore on their own and with other children. The responsibility of being a parent can be overwhelming and Jennifer shared that a beneficial part of the Parenting Program was networking with other students. Building a support group of parents to share resources and discuss similar issues was a key component for Jennifer. She actively participated in discussion time, asking questions and using the parenting tips that were shared. Her instructor Heidi Stearns said, "It was a pleasure to have Jennifer and her children in class and it was very rewarding to see them grow in their developmental and social skills." Congratulations, Jennifer!

DISCOVER THE RIGHT PROGRAM FOR YOU!

Before enrolling, attend a **FREE INFORMATION SESSION** and learn more about the program, required courses, and how to register.

No reservation required!

LOCATION:
SCE Anaheim Campus
1830 W Romneya Drive
Anaheim, CA 92801
1st Floor, Room 107

TIME:
Morning: 10 a.m.—11 a.m.
Evening: 6 p.m.—7 p.m.
Please arrive on time.
No children allowed.

PARKING:
A one-day parking permit can be purchased for $2 at a parking kiosk; exact change required.

ADMINISTRATIVE ASSISTANT CERTIFICATE PROGRAM

Morning Session
Wednesday, May 11, 2016
Wednesday, June 1, 2016
Monday, June 13, 2016

Evening Session
Wednesday, May 18, 2016
Tuesday, May 31, 2016
Tuesday, June 14, 2016

EARLY CHILDHOOD EDUCATION CERTIFICATE PROGRAM

Morning Session
Thursday, May 12, 2016 *First Floor, Board Room (101)
Friday, May 27, 2016
Tuesday, June 14, 2016

Evening Session
Tuesday, May 10, 2016
Wednesday, June 1, 2016
Monday, June 13, 2016

MEDICAL ASSISTANT CERTIFICATE PROGRAM

Morning Session
Friday, May 13, 2016
Monday, May 23, 2016
Wednesday, June 15, 2016

Evening Session
Wednesday, May 11, 2016
Thursday, May 26, 2016
Thursday, June 16, 2016 *First Floor, Board Room (101)

PHARMACY TECHNICIAN CERTIFICATE PROGRAM

Morning Session
Tuesday, May 17, 2016
Thursday, May 26, 2016
Thursday, June 16, 2016

Evening Session
Thursday, May 12, 2016
Wednesday, May 25, 2016
Wednesday, June 15, 2016 *First Floor, Room 105

For more information, contact SCE Counselor Khanh Ninh at 714.808.4678 or kninh@sce.edu.

ADVANCE CAREER GOALS WITH COMPUTER SKILLS!

REGISTER FOR A SINGLE CLASS OR ENROLL IN A CERTIFICATE PROGRAM.
A leader in computer instruction, SCE offers quality instructors, state-of-the-art computer labs, and all of the latest software <u>free</u> of cost to you.

See the Computers section on page 18 for more information.

CAREER TECHNICAL EDUCATION PROGRAM

FIVE EASY STEPS TO ENROLL

NEW STUDENTS: Complete Steps 1—5

1 APPLY ONLINE OR IN-PERSON
⇒ New students apply to the school at www.sce.edu
⇒ Or visit the Admissions and Registration Office at any SCE Center

2 ORIENTATION
New students are required to complete an online orientation in order to enroll in the following Career Technical Education (CTE) Certificate Programs:
⇒ Administrative Assistant
⇒ Early Childhood Education
⇒ Medical Assistant
⇒ Pharmacy Technician

RETURNING STUDENTS: Complete Steps 4—5 (and 3, if necessary)

3 ASSESSMENT
Students must complete an assessment to enroll in the following classes:
⇒ Administrative Assistant Program: BUSN/320, BUSN/340
⇒ Early Childhood Education Program: ECE/136, ECE/140
⇒ Medical Assistant Program: MEDO/260, MEOC/104
⇒ Pharmacy Technician Program: MEOC/104, MEOC/130

4 REGISTRATION
CTE Online registration will open at 7:30 a.m. on the following dates for the 2016 Summer Term:
⇒ Medical Assistant Certificate Program Classes—Wednesday, June 1, 2016
⇒ All other CTE Certificate Program Classes—Tuesday, June 7, 2016

5 COUNSELING
⇒ Meet with a counselor by appointment or walk-in
⇒ New students must meet with a counselor during their first term to develop a Student Educational Plan
⇒ Returning students are highly encouraged to meet with a counselor to update their Student Educational Plan

For more information, call the Career Technical Education Program Office at 714.808.4915 or email cteinfo@sce.edu.

CAREER TECHNICAL EDUCATION PROGRAM

FIVE EASY STEPS TO ENROLL

❶ APPLY FOR AN SCE BANNER ID

Apply online at www.sce.edu or visit any SCE Admissions and Registration office. You will need a BANNER ID number **before** you can complete Step 2.

Do not wait until registration opens to apply for a BANNER ID as the process may take up to 48 hours before you receive your ID number. If you apply in person, you will receive your BANNER ID immediately.

❷ COMPLETE A REQUIRED ORIENTATION

Once you have a BANNER ID number, new students must complete a REQUIRED Orientation for the CTE Certificate Programs. Students should plan to complete the Online CTE Orientation at least 24 hours in advance of the first day of online registration to ensure that they are approved to register.

A. **Visit myGateway** at mg.nocccd.edu. Use your **8-digit BANNER ID** and **6-digit PIN** to log-in.
B. In the top left corner of the screen, click on the **Student** tab.
C. In the **Student Links box**, select the SCE Online Orientation for the certificate program you want to enroll:
    Administrative Assistant, Early Childhood Education, Medical Assistant, or **Pharmacy Technician.**
D. Follow the directions and complete all sections of your selected certificate program's **Online Orientation** and **pass a series of short quizzes**. NOTE: If you do not pass the Online Orientation and try to register, you will receive an error message, "cohort restriction," and you will not be able to register. You can take the Online Orientation several times to successfully complete and pass.
E. **24 hours after** you successfully pass the **Online Orienation, you will be eligible to register** for classes in the certificate program. The Online Orientations are unique to each SCE Certificate Program. You must take and pass the Online Orientation for the certificate program's classes in which you wish to enroll.
F. Although you have successfully passed the Online Orientation, **some classes also require completing an Assessment (step 3) and you will also still need to register for classes (step 4).**

❸ COMPLETE A REQUIRED ASSESSMENT

Students are assessed in reading, listening, and mathematics. Students must complete an assessment to enroll in the following classes:

- Administrative Assistant Program: BUSN/320, BUSN/340
- Early Childhood Education Program: ECE/136, ECE/140
- Medical Assistant Program: MEDO/260, MEOC/104
- Pharmacy Technician Program: MEOC/104, MEOC/130

Select and attend ONE assessment session from the following dates and times:

MAY Anaheim Campus Room 606	Monday, May 16—10 a.m. Monday, May 16—5:30 p.m. Tuesday, May 17—5:30 p.m. Wednesday, May 18—10 a.m. Thursday, May 19—5:30 p.m. Friday, May 20—10 a.m. Monday, May 23—5:30 p.m. Tuesday, May 24—10 a.m. Tuesday, May 24—5:30 p.m.

DON'T BE LATE! Please arrive 10-15 minutes before the test as all testing will begin promptly at the scheduled time. **Latecomers will NOT be admitted to the assessment session.** Students arriving late will be directed to another session date and time.

Allow at least two hours for the assessment.

You MUST BRING the following items with you for your assessment testing:

- Photo ID
- BANNER ID card

❹ REGISTER ONLINE FOR 2016 SUMMER TERM COURSES

2016 Summer Term Online Registration opens on these dates:

- Medical Assistant Certificate Program: Wednesday, June 1, 2016; opens at 7:30 a.m.
- All other CTE Programs: Tuesday, June 7, 2016; opens at 7:30 a.m.

See page 5 of this printed class schedule for more information on how to register online using myGateway.

HELPFUL TIPS:

- Spaces are limited and available on a first-come, first-served basis. Registration opens at 7:30 a.m. on both June 1, 2016 and June 7, 2016.
- **FIRST TIME REGISTERING ONLINE?** See page 3 of this class schedule for details about Online Registration Workshops or visit www.sce.edu/registration for a tutorial and a handy worksheet.

❺ COUNSELING

All new students wishing to complete a CTE Certificate Program must meet with a counselor by the end of their first term at SCE to develop a Student Educational Plan. The Student Educational Plan will help you reach your educational goal(s). It is an individualized list of program requirements needed to obtain a certificate.

It is highly recommended that returning students meet with a counselor to update their Student Educational Plan.

> **For more information, call the Career Technical Education Program Office at 714.808.4915. To make an appointment with a counselor, call the Student Success and Support Program Office at 714.808.4682.**

CAREER TECHNICAL EDUCATION

For more information about the programs listed below, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or email cteinfo@sce.edu.

- Administrative Assistant Certificate Program
- Early Childhood Education (ECE) Certificate Program
- Electrical Trainee Certificate Program
- Funeral Service Assistant Certificate Program
- Management Certificate Program
- Medical Assistant Certificate Program
- Quality Assurance Management Certificate for Medical Devices
- Pharmacy Technician Certificate Program

Program Attendance and Grading Requirements
- **FIRST CLASS ATTENDANCE IS MANDATORY** to secure your place in class. If you are not in class ONE HOUR after the scheduled starting time, your spot could be reassigned to a student on the wait list. **Students on the wait list should attend the first class.** Regular attendance is expected of every student.
- All courses in these programs are graded (Pass or No Pass). In order to be eligible to receive a passing grade students in these programs must meet both the minimum attendance requirements and the 80% or higher grading requirement.

GRADING POLICY: These courses are considered Career Development and College Preparation by SCE. Students will receive grades. All grades awarded will appear on the student transcript or permanent student record. Please refer to the **GENERAL INFORMATION** section in the back of this schedule for further information or visit www.sce.edu/gradingpolicy for information regarding withdrawal dates specific to each course.

= Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See pg 5 for details.

For more information about Bartending Workshops, please call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909. For more information about Healthcare Medical Interpreter Training, please call Magnus Corporation at 909.718.1185.

ADMINISTRATIVE ASSISTANT CERTIFICATE PROGRAM

For more information about the Administrative Assistant Certificate Program, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or email cteinfo@sce.edu.

The Administrative Assistant Certificate Program prepares students for a career as a secretary or an administrative assistant. Training includes Keyboarding and Speed Building, current Windows operating system, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Internet, Microsoft Outlook, Customer Service, Communication and Problem Solving, Telephone Techniques, Business Mathematics, Proofreading and Spelling, Filing, Job Hunting Skills.

Administrative Assistant Certificate Requirements
- For program requirements, please refer to the **SCE Catalog** at www.sce.edu/catalog.
- **Additional program requirements include:**
    1) CCTR/100: Business/Computer Skills Lab (120 hours; averaging a minimum of five hours per week during the fall, winter, and spring terms).
    2) Meet the keyboarding requirement: pass a five minute, 35 wpm with no more than five errors keyboarding challenge exam OR pass COMP/685: Beginning Keyboarding.
    3) Complete all program requirements within one year and maintain catalog rights. **NO EXTENSIONS and/or EXCEPTIONS WILL BE GIVEN.** Those students not meeting the requirements within one year and/or not maintaining catalog rights will be required to repeat any classes that are not within the one year time frame and/or take any further program requirements.

Registration
Students must begin with either BUSN/320: Office Skills I or BUSN/340: Computer Applications for the Administrative Assistant I. Students may also take both classes concurrently.

= Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

Discover if the Administrative Assistant Certificate Program is right for YOU!

Attend a FREE Information Session and get answers to all of your questions about how the program is set up, how long it will take you to obtain your certificate, and how to register.

Morning Sessions (10 a.m. – 11 a.m.)
Wednesday, May 11, 2016 – AN/107
Wednesday, June 1, 2016 – AN/107
Monday, June 13, 2016 – AN/107

Evening Sessions (6 p.m. – 7 p.m.)
Wednesday, May 18, 2016 – AN/107
Tuesday, May 31, 2016 – AN/107
Tuesday, June 14, 2016 – AN/107

No reservation required! A one-day parking permit can be purchased for $2 at a parking kiosk; exact change required.

For more information, contact SCE Counselor Khanh Ninh at 714.808.4678 or kninh@sce.edu.

COMPUTER APPLICATIONS FOR THE ADMINISTRATIVE ASSISTANT I
BUSN/340

First in a series of two levels that prepares students for an entry-level position as an administrative assistant. Includes units on Keyboarding and Word. Textbook Required.

Starts week of 6/27/2016, ends week of 8/22/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41093	MW/8:30a-11:05a	AN/405	Grane
41094	**TTh/6p-8:20p**	**AN/405**	**Teipe**

Looking for **TEXTBOOK INFORMATION**? Check the SCE Online Schedule (www.sce.edu/schedule) for detailed textbook information.

COMPUTER APPLICATIONS FOR THE ADMINISTRATIVE ASSISTANT II
BUSN/341

Prerequisite: BUSN 340 Computer Applications for Administrative Assistant I. Second in a series of two levels that prepares students for an entry-level position as an administrative assistant. Includes units on Windows and Internet. Textbook Required.

Dates: Jun 27-Aug 24; nc Jul 4

CRN	DAYS	PLACE	INSTR
41095	**MW/6p-8:35p**	**AN/405**	**Benson**

OFFICE SKILLS I
BUSN/320

First in a series of two levels that prepare students for an entry-level position as an administrative assistant. Includes units on the office environment, career opportunities, attitude, human relationships, and work ethics. Textbook Required.

Starts week of 6/27/2016, ends week of 8/22/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
40062	MW/11:15a-12:20p	AN/405	Grane
40156	**TTh/8:30p-9:35p**	**AN/405**	**Teipe**

Having academic difficulties?
Meet with a Learning Disability Specialist.

You may qualify for accommodations such as: additional time for tests, tutoring, note-taking, & more.

Call Disability Support Services at 714.484.7057 to schedule an appointment.

OFFICE SKILLS II
BUSN/321

Prerequisite: BUSN 320 Office Skills I. Second in a series of two levels that prepares students for an entry-level position as an administrative assistant. Includes units on telephone procedures, filing and managing records, processing business documents, sending and receiving mail, and managing office activities. Textbook Required.

Dates: Jun 27-Aug 24; nc Jul 4

CRN	DAYS	PLACE	INSTR
40078	**MW/8:45p-9:50p**	**AN/405**	**Benson**

BARTENDING

For more information about the Bartending classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

BARTENDING WORKSHOPS
HOSM/101

This is a FAST PACED, SHORT TERM course for those interested in a career bartending. Students will be trained how to make drinks, bartending basics, customer interaction, along with resume, job searching, and interviewing techniques. Certificate issued upon completion of course will include: ABC regulations (Alcohol Beverage Control), and RBS (Responsible Beverage Service). Course fees includes: Supplies, Text, Recipe Cards and Training DVD.

Starts week of 7/4/2016, ends week of 8/1/2016

CRN	DAYS	PLACE	INSTR	FEE
40299	S/8a-1:50p	SCE/TE2-210	Salisbury	$165
40297	Th/12p-4:20p	SCE/TE2-210	Salisbury	$165
40298	**Th/5:30p-9:50p**	**SCE/TE2-210**	**Salisbury**	**$165**

Discover if the Early Childhood Education (ECE) Certificate Program is right for YOU!

Attend a FREE Information Session

and get answers to all of your questions about how the program is set up, how long it will take you to obtain your certificate, and how to register.

Morning Sessions (10 a.m. – 11 a.m.)
Thursday, May 12, 2016 – AN/101
Friday, May 27, 2016 – AN/107
Tuesday, June 14, 2016 – AN/107

Evening Sessions (6 p.m. – 7 p.m.)
Tuesday, May 10, 2016 – AN/107
Wednesday, June 1, 2016 – AN/107
Monday, June 13, 2016 – AN/107

No reservation required! A one-day parking permit can be purchased for $2 at a parking kiosk; exact change required.

For more information, contact SCE Counselor Khanh Ninh at 714.808.4678 or kninh@sce.edu.

EARLY CHILDHOOD EDUCATION (ECE) CERTIFICATE PROGRAM

For more information about the Early Childhood Education Certificate Program, please call the Career Technical Education (CTE) Office at 714.808.4915 or email cteinfo@sce.edu.

The Early Childhood Education Certificate Program is designed to train individuals for teacher and caregiver positions in licensed, proprietary infant/toddler/preschool/child daycare centers. Our curriculum is approved by the State Department of Community Care Licensing. This ECE program is a noncredit program based upon instructional hours rather than college units. The required and elective ECE courses within the certificate program are equivalent to two or three units of ECE in compliance with State licensing requirements for private facilities only.

Early Childhood Education Certificate Requirements
• For program requirements, please refer to the **SCE Catalog** at www.sce.edu/catalog.
• **Additional program requirements include:**
  1) A current Pediatric First Aid/CPR card through an EMSA approved trainer or completion of MEDO/305 Heartsaver Pediatric First Aid or American Red Cross: Adult, Infant, and Child CPR and CA Child Care Pediatric First Aid course.
  2) Complete all program requirements within seven years and maintain catalog rights. **NO EXTENSIONS and/or EXCEPTIONS WILL BE GIVEN.** Those students not meeting the requirements within seven years and/or not maintaining catalog rights will be required to repeat any classes that are not within the seven year time frame and/or take any further program requirements.

Registration
Students should begin with ECE/140: Early Childhood Development and/or ECE 136: Family Community Relationships.

 = Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

EARLY CHILDHOOD DEVELOPMENT ECE/140

Intro to age-related child growth, development, learning characteristics, self-concept, mechanics and techniques of positive learning.
Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR
40153	TTh/6:30p-9:20p	AN/104	Hill-West

CHILD HEALTH AND SAFETY ECE/100

For teachers and directors of pre-schools, this course will focus on the skills and knowledge needed for developing emergency plans and responding to health and safety issues in the classroom.
Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
40341	MW/6:30p-9:20p	AN/104	Le

LANGUAGE ARTS AND LITERACY IN EARLY CHILDHOOD ECE/112

This course examines the teacher's role in promoting and facilitating children's emerging literacy and language development through the use of storytelling, books, songs, flannel board stories and puppetry. This course is part of a program approved by the California Department of Social Services, for employment in a private facility.
Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
40199	MW/6:30p-9:20p	AN/112	Martin

PROGRAM CREATIVE EXPERIENCE ECE/132

Student awareness and application of materials appropriate for preschool art activities.
Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR
40200	TTh/6:30p-9:20p	AN/110	Pagalidis

MANAGEMENT CERTIFICATE PROGRAM

For more information about the Management Certificate Program, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or email cteinfo@sce.edu.

This program will prepare students for first-line supervisory or management positions. Students learn management principles and develop basic skills in decision-making, problem-solving, planning, organizing, speaking and writing. The sequence builds their knowledge base to enhance their effectiveness in the job by covering topics such as leadership development, business law, finance, negotiations, marketing, and more.

Management Certificate Requirements
• For program requirements, please refer to the **SCE Catalog** at www.sce.edu/catalog.
• **Additional program requirements include:**
  1) Complete all of the program requirements and maintain catalog rights. **NO EXCEPTIONS WILL BE GIVEN.** Those students not maintaining catalog rights will be required to take any further program requirements if the program undergoes changes and/or revisions.

 = Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

ELEMENTS OF SUPERVISION BMGR/410

Provides instruction in communication, problem solving, team building and leadership. Designed for managers in both public and nonprofit organizations.
Dates: Jun 28-Aug 2

CRN	DAYS	PLACE	INSTR
40151	T/6:30p-9:20p	WIL/203	Baltazar

WRITTEN COMMUNICATIONS FOR BUSINESS BMGR/415

Provides extensive hands-on experience with all types of written business communications including letters, resumes, cover letters, memos, and reports.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR
40152	Th/6:30p-9:20p	WIL/203	Baltazar

MEDICAL ASSISTANT CERTIFICATE PROGRAM

For more information about the Medical Assistant Certificate Program, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or email cteinfo@sce.edu.

The Medical Assistant Certificate Program prepares students for an entry-level position as a medical assistant in a front office (administrative) and back office (clinical setting). The program consists of a sequence of courses that prepares students with the knowledge and skills needed to perform the tasks of a medical assistant in keeping the offices of physicians, podiatrists, chiropractors, and other health practitioners running smoothly. **All Medical Assistant students are required to purchase and wear a uniform for all classes.**

Medical Assistant Certificate Requirements
• For program requirements, please refer to the **SCE Catalog** at www.sce.edu/catalog.
• **Additional program requirements include:**
  1) Meet the keyboarding requirement: Pass Comp/685 beginning Keyboarding OR pass a three minute, 30 words per minute keyboarding challenge exam.
  2) Complete all program requirements within five years and maintain catalog rights. **NO EXTENSIONS and or EXCEPTIONS WILL BE GIVEN.** Those students not meeting the requirements within five years and/or not maintaining catalog rights will be required to repeat any classes that are not within the five year time frame and/or take any further program requirements.

Registration Students should begin with MEDO/260: Introduction to Medical Assisting. MEOC/104: Medical Terminology.

= Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

MED ASSIST & PHARM TECH STUDENTS:
Need Help with Math?

Support is available at the Anaheim Learning Center, including help with coursework and math.

Visit the Anaheim Learning Center for details.

Discover if the Medical Assistant Certificate Program is right for YOU!

Attend a FREE Information Session
and get answers to all of your questions about how the program is set up, how long it will take you to obtain your certificate, and how to register.

Morning Sessions (10 a.m. – 11 a.m.)
Friday, May 13, 2016 – AN/107
Monday, May 23, 2016 – AN/107
Wednesday, June 15, 2016 – AN/107

Evening Sessions (6 p.m. – 7 p.m.)
Wednesday, May 11, 2016 – AN/107
Thursday, May 26, 2016 – AN/107
Thursday, June 16, 2016 – AN/101

No reservation required! A one-day parking permit can be purchased for $2 at a parking kiosk; exact change required.

For more information, contact SCE Counselor Khanh Ninh at 714.808.4678 or kninh@sce.edu

---

MEDICAL TERMINOLOGY MEOC/104

Required course for Pharmacy Technician Certificate program but also welcomes all students preparing for a variety of professional/paraprofessional careers in the medical field. Learn medical terms or strengthen prior knowledge. Offers basics of terminology, anatomy and diagnostics.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41104	MW/1p-4:50p	AN/504	Oo
41103	TTh/6p-9:50p	AN/504	Kane

Online registration for Medical Terminology is Tuesday, June 7, 2016. See page 5 for details. MEOC/104 classes are open to both Medical Assistant Certificate Program students and Pharmacy Technician Certificate Program students.

INTRODUCTION TO MEDICAL ASSISTING MEDO/260

This course is an introduction to the medical assisting profession and career opportunities. Topics covered include personal characteristics, professional responsibilities, ethical behavior, health care settings, medical law, and therapeutic communication skills.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
41105	MW/9a-12:50p	AN/504	Oo

Online registration for Medical Assistant Certificate Program classes is Wednesday, June 1, 2016. See page 5 for details.

= Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016

MEDICAL ASSISTING: FRONT OFFICE
MEDO/115

Prerequisite: MEDO 260 Introduction of Medical Assisting and COMP 685 Beginning Keyboarding This course introduces students to medical office procedures in preparation for entry-level positions in the front office or reception area of a medical facility. These include medical data entry. Students review reception techniques, patient records and insurance forms. Keyboarding experience advised.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
40250	MW/6:30p-9:20p	AN/403	Kane

Online registration for Medical Assistant Certificate Program classes is Wednesday, June 1, 2016. See page 5 for details.

MEDICAL INSURANCE BILLING - A PRACTICAL APPROACH TO MEDICAL BILLING
MEOC/112

Prerequisite: COMP 100 Introduction to Computers or MS 104 Introduction to Windows Operating System and keyboard competency of 30 wpm. An overview of outpatient medical insurance billing in preparing students for entry-level positions. Students review theory and practice data entry for private, Blue Cross/BlueShield, Medicare, Medicaid/Medi-Cal, TRICARE/CHAMPUS and workers' compensation billing. CPT and ICD-9 coding covered. Medical billing software utilized in computer lab. Keyboarding experience advised.

Dates: Jun 27-Aug 4; nc Jul 4

CRN	DAYS	PLACE	INSTR
41102	MTTh/2p-5:50p	AN/405	Collie Corzine

Online registration for Medical Assistant Certificate Program classes is Wednesday, June 1, 2016. See page 5 for details.

Need help registering online?
Give us a call!

Online Registration Helpline: 714.808.4679
Helpline Hours: M-Th, 7 a.m. – 5 p.m.;
F, 7 a.m. – 4:30 p.m.

MEDICAL ASSISTING: BACK OFFICE PROCEDURES I
MEDO/235

Prerequisite: MEOC 104 Medical Terminology and MEDO 260 Introduction to Medical Assisting This course introduces students to the back office, clinical duties of the medical assistant. It is designed to develop the necessary skills for performing exam room procedures, including medical asepsis and infection control; patient intake; vital signs; and assisting with physical examination. Specialty exams and electrocardiograph procedure are also covered.

Dates: Jun 27-Aug 11; nc Jul 4

CRN	DAYS	PLACE	INSTR
40251	MTTh/1p-4:35p	AN/510	Wayne

Online registration for Medical Assistant Certificate Program classes is Wednesday, June 1, 2016. See page 5 for details.

MEDICAL ASSISTING: BACK OFFICE PROCEDURES II
MEDO/240

Prerequisite: MEDO 235 Medical Assisting Back Office I. This course develops the necessary skills for the back office. Students review assisting physicians with minor surgical procedures, pharmacology, laboratory procedures, nutrition, patient education, diagnostic imaging, and urgent care and emergency procedures.

Dates: Jun 27-Aug 11; nc Jul 4

CRN	DAYS	PLACE	INSTR
40252	MTTh/6p-9:35p	AN/510	Wiley

Online registration for Medical Assistant Certificate Program classes is Wednesday, June 1, 2016. See page 5 for details.

PHARMACY TECHNICIAN CERTIFICATE PROGRAM

For more information about the Pharmacy Technician Certificate Program, please call the Career Technical Education (CTE) Program Office at 714.808.4915 or email cteinfo@sce.edu.

This program prepares students for an entry-level position as a pharmacy technician at a community and institutional pharmacy. The certificate program exceeds the State Board of Pharmacy's registration requirements, therefore, upon successful completion; the student will be eligible to apply for REGISTRATION with the State of California. The program is accredited by the American Society of Health-System Pharmacists (ASHP). **All Pharmacy Technician Certificate Program students are required to purchase and wear a lab coat for all classes.**

Pharmacy Technician Certificate Requirements
- For program requirements, please refer to the **SCE Catalog** at www.sce.edu/catalog.
- **Additional program requirements include:**
  1) Meet the keyboarding requirement: Pass COMP/685: Beginning Keyboarding OR pass a three minute, 30 words per minute keyboarding challenge exam.
  2) Complete all program requirements within five years and maintain catalog rights. **NO EXTENSIONS and/or EXCEPTIONS WILL BE GIVEN.** Those students not meeting the requirements within five years and/or not maintaining catalog rights will be required to repeat any classes that are not within the five year time frame and/or take any further program requirements.

Registration
Students must begin with MEOC/130: Introduction to Pharmacy Technician and MEOC/104: Medical Terminology.

= Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

SCE is SOCIAL

Connect with us! See inside back cover for details.

Discover if the Pharmacy Technician Certificate Program is right for YOU!

Attend a FREE Information Session

and get answers to all of your questions about how the program is set up, how long it will take you to obtain your certificate, and how to register.

Morning Sessions (10 a.m. – 11 a.m.)
Tuesday, May 17, 2016 – AN/107
Thursday, May 26, 2016 – AN/107
Thursday, June 16, 2016 – AN/107

Evening Sessions (6 p.m. – 7 p.m.)
Thursday, May 12, 2016 – AN/107
Wednesday, May 25, 2016 – AN/107
Wednesday, June 15, 2016 – AN/105

No reservation required! A one-day parking permit can be purchased for $2 at a parking kiosk; exact change required.

For more information, contact SCE Counselor Khanh Ninh at 714.808.4678 or kninh@sce.edu

MEDICAL TERMINOLOGY MEOC/104

Required course for Pharmacy Technician Certificate program but also welcomes all students preparing for a variety of professional/paraprofessional careers in the medical field. Learn medical terms or strengthen prior knowledge. Offers basics of terminology, anatomy and diagnostics.

Starts week of 6/27/2016, ends week of 8/1/2016; nc Jul 4

CRN	DAYS	PLACE	INSTR
41104	MW/1p-4:50p	AN/504	Oo
41103	**TTh/6p-9:50p**	**AN/504**	**Kane**

Online registration for Medical Terminology is Tuesday, June 7, 2016. See page 5 for details. MEOC/104 classes are open to both Medical Assistant Certificate Program students and Pharmacy Technician Certificate Program students.

IN-PATIENT LAB FOR THE PHARMACY TECHNICIAN MEDO/221

Prerequisite: MEDO 230 Pharmacy Operations Lab; MEOC 121 Pharmacology I; MEOC 122 Pharmacology II; MEOC 140 Pharmaceutical Mathematics; Keyboarding Proficiency score of 30 or above OR passing grade in COMP 685 Beginning Keyboarding. The practical lab class is designed to prepare the student for an externship at neighboring pharmacies. Upon completion of the lab classes, the student should be able to step into an in-patient pharmacy and begin working with minimal additional training.

Dates: Jun 27-Aug 3; nc Jul 4

CRN	DAYS	PLACE	INSTR
41106	**MW/6p-9:50p**	**AN/408**	**Yeon**

OUT-PATIENT LAB FOR THE PHARMACY TECHNICIAN MEDO/220

Prerequisite: MEDO 230 Pharmacy Operations Lab; MEOC 104 Medical Terminology (or MEOC 110 Medical Terminology II); MEOC 121 Pharmacology I; MEOC 122 Pharmacology II; MEOC 130 Introduction to Pharmacy Technician; MEOC 140 Pharmaceutical Mathematics; Keyboarding Proficiency score of 30 or above OR passing grade in COMP 685 Beginning Keyboarding. The practical lab class is designed to prepare the student for an externship at neighboring pharmacies. Upon completion of the lab classes, the student should be able to step into an out-patient pharmacy and begin working with minimal additional training.

Dates: Jul 12-Aug 25; nc Jul 26, Jul 28

CRN	DAYS	PLACE	INSTR
41142	**TTh/6p-9:50p**	**AN/408**	**Shields**

IN-PATIENT EXTERNSHIP FOR THE PHARMACY TECHNICIAN MEDO/316

Prerequisite: MEDO/220 Out-Patient Lab: Pharmacy Technician; MEOC/135 Human Relations for Health Care Workers; and MEDO/221 In-Patient Lab: Pharmacy Technician. This course is designed to provide pharmacy technician students with field experience in an in-patient pharmacy setting. It requires weekly class meetings plus 200 hours of externship in an approved and contracted pharmacy. Class topics include portfolio development, job search, professionalism, current issues in pharmacy, and work performance.

Dates: Jun 29-Aug 24

CRN	DAYS	PLACE	INSTR
40288	**W/6:30p-8:50p**	**AN/607**	**Magtoto**

OUT-PATIENT EXTERNSHIP FOR THE PHARMACY TECHNICIAN MEDO/317

Prerequisite: MEDO/220 Out-Patient Lab: Pharmacy Technician; MEOC/135 Human Relations for Health Care Workers; and MEDO/221 In-Patient Lab: Pharmacy Technician. This course is designed to provide pharmacy technician students with field experience in an out-patient/retail pharmacy setting. It requires weekly class meetings plus 120 hours of externship in an approved pharmacy. Class topics include portfolio development, job search, professionalism, current issues in pharmacy, and work performance.

Dates: Jun 29-Aug 24

CRN	DAYS	PLACE	INSTR
40289	**W/6:30p-8:50p**	**AN/607**	**Magtoto**

MED ASSIST & PHARM TECH STUDENTS:
Need Help with Math?

Support is available at the Anaheim Learning Center, including help with coursework and math.

Visit the Anaheim Learning Center for details.

PHYSICAL FITNESS

For more information about the Physical Fitness classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

YOGA FOR RELAXATION
FITN/465

This course is designed for all levels of yoga students. The class will focus on flexibility, breathing and gentle stretching. This class encourages a non-competitive, restorative setting. Students should bring a sticky mat and a towel. Class will end with a quiet meditative period.

Dates: Jul 5-Aug 2

CRN	DAYS	PLACE	INSTR	FEE
40321	T/6p-7:20p	AN/134	Lin	$60

TAI CHI FOR HEALTHY LIVING
FITN/500

In this course students are introduced to the principles of Tai Chi with an emphasis on the benefits associated with healthy living. Learn the psychological and physical health benefits of Tai Chi, as well as the history, techniques and philosophy of the various Tai Chi forms.

Dates: Jul 8-Aug 5

CRN	DAYS	PLACE	INSTR	FEE
40355	F/6p-6:50p	AN/134	Pineiro	$35

FULL BODY STRETCH
FITN/365

Take one hour to stretch your body from head to toe. Improve your posture, circulation and general feeling of well being through a full body stretch.

Dates: Jul 11-Aug 1

CRN	DAYS	PLACE	INSTR	FEE
41010	M/7:30p-8:20p	AN/134	Knighton	$65

BEGINNING SWIMMING
FITN/360

Want to learn to swim? These swim lessons for adults are provided in a small group setting. Water safety emphasized.

Dates: Jun 27-Jul 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
41043	MTWThF/ 5:30p-6p	CC/POOL	Luchansky	$65

Dance

For more information about the Dance classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

ARGENTINE TANGO
DAN/175

Students will learn basic steps, coordination, and partnering skills, along with styling and more intricate footwork. Once you experience this dance form, you will want to continue your Tango journey forever!

Dates: Jul 7-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
41008	Th/7p-7:50p	AN/134	Knighton	$45

LATIN SOCIAL DANCE
DAN/185

Classes will cover Merengue. By the end of these six weeks, you will have developed lots of partnering and styling skills, and you'll know what to do when you hear some fabulous Latin music!

Dates: Jul 7-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
41009	Th/8p-8:50p	AN/134	Knighton	$45

SALSA BOOT CAMP
DAN/170

Students will learn eight count Salsa basics and how to lead and follow in this intensive class. Learn this popular dance, have fun and exercise.

Dates: Jul 8-Aug 5

CRN	DAYS	PLACE	INSTR	FEE
40196	F/7:30p-8:50p	AN/134	Knighton	$50

TAP DANCE FOR ADULTS
DAN/195

Students will learn the unique American dance form of Tap. This is a beginner level tap dance class that introduces students to basic tap steps and vocabulary during rhythmic exercises. Emphasis is placed on footwork and rhythmic movement during floor choreography and short routines. Tap shoes required.

Dates: Jul 6-Aug 3

CRN	DAYS	PLACE	INSTR	FEE
41007	W/6p-7:20p	AN/134	Knighton	$55

EAST COAST SWING DANCE
DAN/180

Students will learn various Swing dance styles such as: Jitterbug, East Coast Triple Step, Charleston, Lindy, and Balboa. The course will focus on learning the steps, body mechanics, and partnering skills to get you Swingin' with style!

Dates: Jul 8-Aug 5

CRN	DAYS	PLACE	INSTR	FEE
41011	F/9p-9:50p	AN/134	Knighton	$45

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

Adult Martial Arts

For more information about the Adult Martial Arts classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

KENPO KARATE (BEGINNING/INTERMEDIATE)
FITN/442

This course will include basic self-defense techniques, kicking, striking, blocking and fighting stances. For repeating students more advanced skills are presented. Class provides an aerobic workout and pilates exercise program.

Dates: Jul 2-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40141	S/10a-11:20a	WIL/204	Leonard	$40

KENPO KARATE (ADVANCED)
FITN/446

Course provides advanced impact training, heavy aerobic workout and advanced pilates exercise program. Advanced level self-defense skills, techniques and theory presented. Three trimesters of intermediate level class recommended before enrolling in the advanced class.

Dates: Jul 2-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40140	S/8a-9:50a	WIL/204	Leonard	$50

JUDO, JUJITSU AND SELF-DEFENSE (BEGINNING/INTERMEDIATE)
FITN/450

Self-defense class for beginners teaches coordination and quick reflexes; build stamina, speed and strength. Includes all phases of judo and karate throws and free sparring. Learn to protect yourself.

Dates: Jun 27-Aug 7; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
40142	MW/6:30p-7:20p	WIL/204	Gallegos	$60

MATURE DRIVER CLASSES

For more information about the Mature Driver classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

Improvement classes for licensed drivers age 55 and older who wish to qualify for a reduced insurance premium; and brush up on traffic laws and safety techniques for a driver's license exam. A Certificate of Completion will be awarded as evidence of attendance to obtain up to three years of reduced insurance rates from participating insurance companies. Please contact the facility directly for dates and registration information.

Cypress Sr. Ctr.
9031 Grindlay, Cypress -714.229.2005
July 6-7, 2016

La Habra Sr. Ctr.
101 W. La Habra, La Habra -562.905.9746
July 9, 2016 or July 23, 2016

Anaheim Senior Ctr.
250 E. Center St., Anaheim -714.765.4510
July 9, 2016 or August 6, 2016

Fullerton Sr. Ctr.
340 W Commonwealth, Fullerton-714-738-6305
July 13-14, 2016

Yorba Linda Sr. Ctr.
4501 Casa Loma Dr., Yorba Linda -714.961.7181
July 27-28, 2016

OLDER ADULTS PROGRAM

For more information about the Older Adults Program classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

The courses in the Older Adults Program are designed for mature adults age 50 and over, focusing on educational topics that promote independence, advocacy, physical and cognitive health, economic self-sufficiency and community engagement. Most classes have open enrollment; register in class at any time.

Communication

BOOKS COME ALIVE FOR OLDER ADULTS
ENCO/180

"Books Come Alive" is an intellectually and socially rewarding activity designed for older adults in which outstanding works of fiction/non-fiction are read and discussed. Through the method of shared inquiry, along with thought- provoking questions, older adult students are offered exciting opportunities for self-discovery and personal growth.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21036	F/10:30a-12:20p	Buena Park Senior Ctr	Johnson
21579*	M/1:30p-3:20p	Cambridge Court	Johnson
21221	W/2:30p-4:20p	Katella Sr Living Community	Johnson

Learn Computer Skills!

Register for a computer course and learn how to operate your home computer. SCE offers quality instructors, state-of-the-art computer labs, and all of the latest software!

See the Computers section on page 18 for more information.

CREATIVE WRITING FOR SENIORS
ABE/240

This course for older adults teaches both beginning and experienced writers how to create shape autobiographies, fiction and non-fiction writing, and poetry into readable and publishable forms.

Starts week of 7/4/2016, ends week of 8/29/2016

CRN	DAYS	PLACE	INSTR
21409	W/1p-2:50p	West Anaheim Sr Prog	staff
21410	T/1p-2:50p	Cypress Sr Citizen Ctr	Staff
21607	**W/6p-7:50p**	**Buena Park Senior Ctr**	**McFall**
21411	**T/6:30p-8:20p**	**Morningside of Fullerton**	**Edwards**

JOURNEY BACK INTO TIME FOR OLDER ADULTS
ENCO/501

This class offers older adults students the opportunity to explore and share their personal histories, cultures, and values among older adult students through group discussion. Shared experiences, memories and linking the past with the present, encourage self-awareness, positive self-esteem, mental stimulation, and enjoyment.

Dates: Jul 11-Aug 29
*Starts week of 7/4/2016, ends week of 8/29/2016

CRN	DAYS	PLACE	INSTR
21652	M/10a-11:50a	Cambridge Court	Small
21142	M/1p-2:50p	Morningside of Fullerton	Small
21143*	T/1:30p-3:20p	La Habra Villa	Small
21646*	Th/2p-3:50p	Capriana	Small
21144*	W/2:30p-4:20p	Brookdale Anaheim	Small
21737*	Th/2:45p-4:35p	Katella Sr Living Community	Fischer

SENIOR TOPICS FOR OLDER ADULTS
EDEN/100

This course presents older adults with various topics for discussion and class activities based on the students' individual interest, backgrounds, physical and mental abilities. Older adults are encouraged to share and compare life experiences, and learn about international, national and local events and issues from a current and historical viewpoint.

Starts week of 7/4/2016, ends week of 8/29/2016; nc Sep 3
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21640	W/9a-10:50a	Emerald Court	Fischer
21049	T/9:30a-11:20a	Sunnycrest Senior Living	Freeman
21565	T/9:30a-11:20a	Sunrise Assisted Living at YL	Powell
21628	F/9:30a-11:20a	Park Vista Assisted Living	Powell
21246	F/9:30a-11:20a	Brookdale-Yorba Linda	Gable
21332	Th/9:30a-11:20a	Sunrise Asst Liv Fullerton	Belknap
21618*	M/9:30a-11:20a	DePalma Terrace Sr Living	Belknap
21553*	M/9:30a-11:20a	Brookdale-Yorba Linda	Powell
22003	M/9:30a-11:20a	Anaheim Healthcare Center	Camacho
21742	T/9:30a-11:20a	Cypress Sr Citizen Ctr	Heins
21217	W/9:30a-11:20a	Brookdale Anaheim	Jenkins Orr
22082	S/10a-11:50a	Westminster Terrace Assist Lv	Wallis
21727	S/10a-11:50a	Park Vista Assisted Living	Henan
21655	W/10a-11:50a	La Habra Villa	Edwards
21647	T/11:45a-1:35p	Sunrise of Seal Beach	Fischer
21044	F/12:30p-2:20p	La Habra Villa	Gable

Creative Arts

CREATIVE ARTS FOR OLDER ADULTS
CRAE/100

This class for older adults encourages art appreciation, self-expression, and creativity through a variety of art media. Projects are designed to expose older adult students to artistic design, and to give experience with different artistic methods, techniques, tools, and materials.

Starts week of 7/4/2016, ends week of 8/29/2016; nc Sep 3

CRN	DAYS	PLACE	INSTR
21420	Th/9:30a-11:20a	DePalma Terrace Sr Living	Martin
21552	W/9:30a-11:20a	Windsong Sr Activity Ctr	Solis
21408	S/9:30a-11:20a	Sunrise Asst Living La Palma	Hyatt Solomina
21557	W/10a-11:50a	Sunrise Asst Liv Fullerton	Miller
21324	Th/10a-11:50a	Sunrise Assisted Living at YL	Miller

INTERGENERATIONAL: CREATIVE ARTS EXCHANGE FOR OLDER ADULTS
CRAE/310

Older adults along with participants of multiple generations create artistic legacy keepsakes that reflect the individual histories of older adults, lifetime memories, and personal creative expression. Class projects are designed to encourage mutual appreciation and connections among older adult students and participants of varying age groups.

Dates: Jul 5-Aug 30

CRN	DAYS	PLACE	INSTR
21198	T/3p-4:50p	Park Vista at Morningside	Martin

CHINA PAINTING FOR OLDER ADULTS
CRAE/103

Older adults will learn the fundamentals of china painting as presented to older adult students through demonstration and individual instruction. The older adult students will learn techniques such as brush strokes, blending, shading, grounding, and masking. Final class projects are heirloom quality artworks that may be displayed in a community art exhibit. exhibit.

Dates: Jul 5-Aug 30

CRN	DAYS	PLACE	INSTR
21548	T/11:30a-1:20p	Buena Park Senior Ctr	Bacon

SCE is SOCIAL

Connect with us! See inside back cover for details.

PAINTING FOR OLDER ADULTS
CRAE/105

This class offers older adults an individualized approach to learning painting and artistic expression at their own pace and within their interest and style. Older adult will learn techniques in drawing, brush strokes, and color mixing and application.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21619	T/9a-10:50a	Emerald Isle Senior Apartments	Clary
21037	T/9a-10:50a	Cypress Sr Citizen Ctr	Bacon
21095	W/9a-10:50a	Yorba Linda Sr Ctr	Bacon
21620*	M/9a-10:50a	Yorba Linda Sr Ctr	Clary
21034*	M/9a-10:50a	Buena Park Senior Ctr	Bacon
21710*	M/11:30a-1:20p	Buena Park Senior Ctr	Bacon
21233	Th/12p-1:50p	Sr Citizens Ctr Anaheim	Hyatt Solomina
21767	Th/1p-2:50p	Palacio Senior Apartments	Clary
21039	T/1p-2:50p	Sunnycrest Senior Living	Kortz
21700	W/1p-2:50p	Capriana	Bacon
21584	W/1p-2:50p	Buena Park Senior Ctr	Hyatt Solomina
21614	Th/2p-3:50p	Sr Citizens Ctr Anaheim	Hyatt Solomina
21616	Th/2p-3:50p	La Habra Art Assoc & Gallery	Kortz
21741	T/2:30p-4:20p	Alamitos West Health Care Ctr	Hyatt Solomina
21683	T/3p-4:50p	Sunnycrest Senior Living	Kortz
21617	**Th/4p-5:50p**	**La Habra Art Assoc & Gallery**	**Kortz**

NEEDLECRAFTS, KNITTING, CROCHET FOR OLDER ADULTS
CRAE/104

Older adult students will learn the practical application, knowledge, and skills required to create knitted, crocheted, needlepoint, and cross-stitched hand-made items. A wide variety of items are created, by older adult students, including decorations for the home and clothing for babies, children and adults.

Starts week of 7/4/2016, ends week of 8/29/2016

CRN	DAYS	PLACE	INSTR
21007	W/9a-10:50a	Vintage of Stonehaven	Carlson
21040	Th/9a-10:50a	Fullerton Community Center	Carlson
21612	Th/1p-2:50p	Yorba Linda Sr Ctr	Carlson
21720	W/2p-3:50p	Emerald Isle Senior Apartments	Carlson
21583	T/2:30p-4:20p	Capriana	Carlson

QUILTING FOR OLDER ADULTS
CRAE/106

This course offers the essentials of quilting, for older adults students, which includes fabric selection, cutting, and sewing methods along with the history and vocabulary of the craft. Special techniques for older adults are covered such as patchwork, applique, hand and machine methods, and finishing techniques.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
22005	F/9a-10:50a	Yorba Linda Sr Ctr	Smith
22002	Th/9:30a-11:20a	Muckenthaler Cultural Center	Smith
21042*	M/10a-11:50a	Cypress Sr Citizen Ctr	Smith
21861	T/10a-11:50a	AN/402B	Smith
21724	T/2:30p-4:20p	Buena Park Senior Ctr	Smith

SENIOR CHORUS
MUSC/303

This course introduces older adult students to a broad spectrum of choral music including its cultural and historical aspects. Older adult students will gain knowledge of correct posture, breath control, enunciation, harmony, rhythm and basic music concepts appropriate for the older adult.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21038	F/9:30a-11:20a	Cypress Sr Citizen Ctr	Lassetter
21638*	M/10a-11:50a	West Anaheim Sr Prog	Kubiak
21079	T/12:30p-2:20p	Yorba Linda Sr Ctr	Hamilton

TONE CHIME CHOIR FOR OLDER ADULTS
MUSC/304

This course provides instruction to older adults on handbell performance skills using chime instruments made by Suzuki. The music will be beginning level handbell music, level 1 and 2, as defined by the American Guild of English Hand Bell Ringers. The class will share their music by performing to the community in different public venues.

Dates: Jul 6-Aug 31

CRN	DAYS	PLACE	INSTR
21033	W/12p-1:50p	Sr Citizens Ctr Anaheim	Lassetter

MUSIC ARTS FOR OLDER ADULTS
MUSC/200

This course provides stimulating interaction for older adults through musical reminiscence, discussions, and listening to music from different time periods and genres. Older Adult students will participate in sing-alongs and rhythmic activities. Older adult students will learn to appreciate and understand different varieties of music.

Dates: Jul 11-Aug 29
*Starts week of 7/4/2016, ends week of 8/29/2016; nc Sep 3

CRN	DAYS	PLACE	INSTR
21806*	T/2:30p-4:20p	Sunnycrest Senior Living	Baesler
21810*	W/2:30p-4:20p	Sunrise Asst Liv Fullerton	Harding
21237*	T/3p-4:50p	Brookdale Brea	Hamilton
21215*	W/3p-4:50p	Brookdale-Garden Manor	Edwards
21278*	Th/3:15p-5:05p	Park Regency Ret Res	Edwards

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

Body & Mind

HELP YOURSELF TO HEALTH FOR OLDER ADULTS
HLTH/163

Various health related topics of interest to older adults will be discussed and safe, beneficial, exercises intended to promote general health and fitness for older adults will be introduced. Each class will incorporate information, discussion, and exercises.

Dates: Jul 11-Aug 29
*Starts week of 7/4/2016, ends week of 8/29/2016

CRN	DAYS	PLACE	INSTR
21329	M/8:30a-10:20a	Cypress Sr Citizen Ctr	Staff
41015	M/8:30a-10:20a	Cypress Sr Citizen Ctr	Tan
21245*	F/9a-10:50a	Fullerton Community Center	Underwood
21325	M/9:30a-11:20a	Buena Park Senior Ctr	Gallagher
21326*	F/9:30a-11:20a	Cypress Sr Citizen Ctr	Gallagher
21701*	W/9:30a-11:20a	Stanton Civic Center	Gallagher
21334*	F/12:30p-2:20p	Fullerton Community Center	Yu
21333*	W/12:30p-2:20p	Fullerton Community Center	Yu
21331*	Th/12:30p-2:20p	Sr Citizens Ctr Anaheim	Mastin
21330*	F/3p-4:50p	Cypress Sr Citizen Ctr	Yu

FOOD PREPARATION AND GOOD NUTRITION FOR OLDER ADULTS
HLTH/109

This course offers a wide range of food preparation topics as they relate to the health and well-being of older adults. The course explores topics of interest for older adults in the areas of nutrition, consumerism, cultural traditions, entertaining, health, and safety. Various foods will be prepared, tasted, and discussed.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21047	Th/10a-11:50a	Park Regency Ret Res	Wyckhouse
21627	T/1:30p-3:20p	Brookdale-Yorba Linda	Rose
21048*	M/1:30p-3:20p	Park Vista Assisted Living	Wyckhouse

HISTORY OF COMEDY AND HUMOR FOR OLDER ADULTS
HLTH/161

This class offers to older adults an informative look at past and present forms of comedy and humor, as it relates to their life experiences and what make them laugh. Older adult students become aware of the influences, various mediums, elements and forms of comedy and humor that has influences people throughout history.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21089	W/10a-11:50a	Bradford Square	Linen
21091	F/12:30p-2:20p	Park Regency Care Ctr	Linen
21090*	M/12:30p-2:20p	Katella Sr Living Community	Linen

BEGINNING DRAMA FOR OLDER ADULTS
CRAE/315

This course is designed to introduce older adult students to the world of drama and to the theatrical creative process. Students are encouraged to experiment and develop personal performance skills as well as gain an understanding of drama through participation and practice critiques.

Starts week of 7/4/2016, ends week of 8/29/2016

CRN	DAYS	PLACE	INSTR
21288	W/10a-11:50a	Muckenthaler Cultural Center	Gable
21758	T/1p-2:50p	Fullerton Community Center	Galindo
21757	Th/1p-2:50p	Brea Senior Ctr	Galindo

HEALTH AND WELLNESS FOR OLDER ADULTS: RESTRICTED MOBILITY
HLTH/205

This course provides older adults with techniques and strategies for healthy aging when restricted by physical impairments or limited mobility. Emphasis is on the benefits of managing age-related complications or medical conditions, routine and adaptive physical activity and a healthy diet.

Starts week of 7/4/2016, ends week of 8/29/2016
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21632	F/9a-10:50a	Sunrise Asst Living La Palma	Jammer
22009	Th/9:30a-11:20a	Anaheim Terrace Care Center	Gallagher
21359	W/9:30a-11:20a	Brookdale-Yorba Linda	Randeria
21873	Th/9:30a-11:20a	Coventry Court Health Center	Smith
21871	W/9:30a-11:20a	Park Regency Care Ctr	Smith
21687	F/9:30a-11:20a	Harbor Villa Care Center	Adams
21686*	M/9:30a-11:20a	The Pavilion at Sunny Hills	Adams
21445	W/9:30a-11:20a	Brookdale Casa Whittier	De Jong
21369*	M/9:30a-11:20a	Park Vista Assisted Living	Smith
21368	T/9:30a-11:20a	Park Regency Ret Res	Randeria
21365	Th/9:30a-11:20a	La Palma Royale	Adams
21364	Th/9:30a-11:20a	La Habra Villa	Mastin
21363	T/9:30a-11:20a	La Habra Villa	Smith
21361*	M/9:30a-11:20a	Emerald Court	Wotring
21544	T/10a-11:50a	Park Vista Assisted Living	Alcala
21572	Th/10a-11:50a	Cambridge Court	Randeria
21696	W/10a-11:50a	Anaheim VIP Ctr	Alcala
21370	Th/10:30a-12:20p	Park Vista Assisted Living	Feinstein
21643	F/12:45p-2:35p	Whitten Heights	Gallagher
21685	F/1p-2:50p	The Pavilion at Sunny Hills	Adams
21358	Th/1p-2:50p	Anaheim Crown Plaza	Adams
21615	W/1p-2:50p	DePalma Terrace Sr Living	Adams
21573	Th/1p-2:50p	Brookdale Anaheim	Alcala
21689	W/1p-2:50p	Sunnycrest Senior Living	Alcala
21690	T/1p-2:50p	Brookdale Anaheim	Alcala
21371*	M/1p-2:50p	Sunnycrest Senior Living	Alcala
21360*	M/1:30p-3:20p	DePalma Terrace Sr Living	Randeria
21367	W/2p-3:50p	New Horizon	Randeria
21708	T/2:30p-4:20p	Anaheim Crown Plaza	Feinstein
21709	W/2:30p-4:20p	Emerald Court	Feinstein
21725	F/2:30p-4:20p	Palm Retirement Ctr	Truong
21748	T/3:15p-5:05p	Gordon Lane Care Center	Truong
21723	**W/4p-5:50p**	**The Pavilion at Sunny Hills**	**Tan**

HEALTH AND WELLNESS FOR OLDER ADULTS
HLTH/200

Learn the benefits of adopting behaviors associated with healthy and successful aging. Focus on the natural effects of the aging process and the benefits of being proactive by using a healthy diet, managing chronic conditions, and engaging in routine physical activity as a means to living with optimum independence.

Starts week of 7/4/2016, ends week of 8/29/2016; nc Sep 3
*Dates: Jul 11-Aug 29

CRN	DAYS	PLACE	INSTR
21396	T/10:30a-12:20p	Yorba Linda Sr Ctr	Layne
21578	F/11:30a-1:20p	Good Shepherd Church	Jammer
21388	Th/12p-1:50p	Fullerton Community Center	Sellens
22000	F/12p-1:50p	Windsong Sr Activity Ctr	Truong
21393	T/12:30p-2:20p	Sr Citizens Ctr Anaheim	Gallagher
21609	T/1p-2:50p	Buena Park Senior Ctr	Carter-Rosenbloom
21384	Th/1p-2:50p	Cypress Sr Citizen Ctr	Layne
21755	Th/1p-2:50p	Emerald Isle Senior Apartments	Yu
41013	F/1p-2:50p	Rehab Institute So Ca	Mastin
21375*	M/1p-2:50p	Buena Park Senior Ctr	Yu
21874	T/1p-2:50p	Sunnycrest Senior Living	Brayshaw
21362	T/1p-2:50p	Emerald Isle Senior	Yu

SCE is SOCIAL

Connect with us! See inside back cover for details.

HEALTHIER LIVING: MANAGING ONGOING HEALTH CONDITIONS FOR THE OLDER ADULT
HLTH/170

This course provides older adults with effective strategies and skills, good nutrition, and a regular fitness program to assist in managing personal health conditions and to maintain an active and fulfilling life.

Dates: Jul 6-Aug 31

CRN	DAYS	PLACE	INSTR
21862	W/12:30p-2:20p	Buena Park Senior Ctr	Gallagher

Senior Classes

Register in class at any time. These classes are available to the public and are designed to improve the quality of daily living by providing non-threatening, educational experiences, social, and adaptive physical activity. Call facility for class schedule.

31146	Anaheim Crest Nurs Ctr	827-2440
21212	Anaheim Healthcare Center	816-0540
21193	Cottage of Artesia Gardens	670-1111
21005	Anaheim Terrace Care Center	821-7310
21133	Anaheim VIP Ctr	220-2114
21001	Alamitos West Health Care Ctr	(562) 596-5561
21077	Buena Park Nurs Ctr	828-8222
21011	Buena Vista Care Ctr	535-7264
21207	Coventry Court Health Center	636-2800
21692	Windsor Gardens of Fullerton	871-6020
21086	Harbor Villa Care Center	635-8131
21019	The Pavilion at Sunny Hills	992-5701
21032	Easter Seals Sr Day Services	672-0343
21012	Fullerton Gardens	441-2636
21013	Gordon Lane Care Center	879-7301
21205	Happy Brea Adult Day Hth Care	990-0333
21236	Knott Ave Care Ctr	826-2330
21322	Karlton Residential Care Ctr	236-1170
21016	Leisure Court	772-1353
21220	La Habra Conv Hospital	(562) 691-0781
21014	La Palma Nurs Ctr	772-7480
21018	Park Anaheim Healthcare Ctr	827-5880
21022	Park Regency Care Ctr	(562) 691-8810
21023	Park Vista at Morningside	256-1000
21080	Rehab Institute So Ca	680-6060
21323	Palm Retirement Center	870-8122
21029	St. Elizabeth Healthcare	871-9202
21024	Terrace View Care Ctr	870-0060
21027	W Anah Extended Care Hospital	821-1993
21028	Windsor Gardens of Anaheim	826-8950
21009	Whittier Hills Healthcare Ctr	(562) 947-7817
21026	Walnut Manor Care Ctr	776-7150
21081	Windsong Sr Activity Ctr	956-4190

Kids' College and Teen Program

www.sce.edu/kids

For more information about the Kids' College & Teen Program classes, please call the Lifeskills Education Advancement Program (LEAP) at 714.808.4909.

Welcome to the Kids' College and Teen Program! Most classes are held at our three campus locations: Anaheim Campus, Cypress College, and the Wilshire Center (Fullerton). Occasionally classes are offered at other locations and those are identified in the location information for the class. Class enrollment is limited and is on a first come, first served basis. Classes may be cancelled due to low enrollment. Classes may be added after the schedule is printed, for the most-up-to-date listing log onto www.sce.edu and check the Kids' College Schedule. Some classes require supplies; please check with the office for specific supply lists.

Parents are responsible for their own children. Each child should be accompanied by an adult to the first class to verify classroom location and future drop off and pick up points. Please note: classes are dismissed 10 minutes earlier than the end time listed in the schedule to allow teachers and students time to prepare for their next class. The registration receipt will show the exact class end time.

Parents/Legal Guardians please be prepared to show identification when registering your child or requesting information regarding your child. This will ensure the safety of your child and complies with the Family Educational Right and Privacy Act (FERPA). Please complete an emergency form for each child registering for the Kids' College and Teen Program so our records are up-to-date.

Summer classes will begin on June 25, 2016. Please check individual classes for the actual start date.

Register for classes online starting June 8, 2016 and walk-in registration begins June 9, 2016.

Arts & Crafts

DRAWING AND WATERCOLORS (AGES 5+)
KIDS/443

Students will learn the basics of drawing and painting shapes, cartoons, landscapes, underwater scenes, animals, cars and use watercolors to enhance their projects.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jul 5-Jul 8

CRN	DAYS	PLACE	INSTR	FEE
40338	S/9a-9:50a	AN/402A	Struckman	$55
40282*	TWThF/12:30p-1:50p	AN/404	Struckman	$65

DRAWING & SKETCHING (AGES 5-7) KIDS/903

Designed to heighten your child's self-esteem through individual expression while interacting creatively with others. Basic drawing skills and the application of colors using colored pencils and watercolors will be used.

CRN	DAYS	PLACE	INSTR	FEE
Dates: Jun 25-Aug 6; nc Jul 2				
40005	S/10a-10:50a	SCE/TE2-217	Bae	$60
Dates: Jul 5-Jul 8				
40336	TWThF/3p-4:20p	AN/402B	Struckman	$60
Dates: Jul 25-Jul 29				
40303	MTWThF/12:30p-1:50p	SCECYP/118	Bae	$60
Dates: Aug 1-Aug 5				
40304	MTWThF/1p-2:20p	WIL/202	Bae	$60

DRAWING & SKETCHING (AGES 8+) KIDS/903A

Designed to heighten your child's self-esteem through individual expression while interacting creatively with others. Basic drawing skills and the application of colors using colored pencils and watercolors will be used.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40308	S/11a-12:20p	SCE/TE2-217	Bae	$60
40302*	MTWThF/12:30p-1:50p	WIL/TBA	Bae	$60

CARTOON DRAWING (AGES 8+) KIDS/403

Introduces drawing/thinking techniques. Offers in-class drills and drawings with demonstrations and reviews; receive supplemental handout to help support a long-term interest. Parents and adults may enroll.

Dates: Aug 8-Aug 12
*Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40265	MTWThF/10a-11:50a	SCE/TE2-215	Gagne	$65
40015*	S/10a-11:50a	SCE/TE2-215	Gagne	$65

DRAWING AND PAINTING CARTOONS WITH WATERCOLORS (AGES 5+) KIDS/2295

Students will learn how to draw and paint a variety of different cartoon characters. This includes: dogs, cats, birds, sea creatures, people, animals and well-known cartoon characters. They will receive instruction on how to analyze cartoon characters using shapes. Other topics include: the color wheel, composition, horizon line, design, and placement.

Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40337	MTWThF/3p-4:20p	AN/404	Struckman	$65

DRAW AND PAINT ANIMALS (AGES 5+) KIDS/980

In this class, you will learn how to draw and paint different animals. You will be using watercolors, colored pencils, markers, crayons to capture textures of animals.

CRN	DAYS	PLACE	INSTR	FEE
Dates: Jun 25-Aug 6; nc Jul 2				
40241	S/9a-9:50a	SCE/TE2-217	Bae	$60
40339	S/10a-10:50a	AN/TBA	Struckman	$60
Dates: Jul 11-Jul 15				
40305†	MTWThF/12:30p-1:50p	WIL/215-219	Bae	$60
Dates: Jul 25-Jul 29				
40335‡	MTWThF/3p-4:20p	WIL/215	Struckman	$60

ANIME DRAWING (AGES 8+) KIDS/1012

Learn how to draw unique anime fantasy characters and settings. Also learn how to pose and costume the characters. Fantasy characters will be created using colored pencils, markers and watercolors.

CRN	DAYS	PLACE	INSTR	FEE
Dates: Jun 25-Aug 6; nc Jul 2				
40240	S/1p-2:20p	SCE/TE2-217	Bae	$60
Dates: Jul 5-Jul 8				
40315	TWThF/12:30p-1:50p	SCECYP/118	Bae	$60
Dates: Jul 11-Jul 15				
40317	MTWThF/2p-3:20p	WIL/215	Bae	$70

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

Computers

An **Acceptable Use Policy Form is required.** Parents may pick up a form at registration. Some classes may require a free Yahoo user account; the instructor will supply the information.

It is required that students bring a USB Flash Drive - minimum 256 MB to all Kids' College Computer classes.

COMMON CORE: PREPARATION FOR COMPUTER KEYBOARDING

This course prepares students for the requirements of the Common Core standards. Beginning in 2015, students must be able to type multiple paragraph practical paragraphs as part of the Common Core implementation.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
GRADES 2-3				
40286	S/9a-9:50a	SCE/TE2-209	Payne	$60
GRADES 4-6				
40287	S/11a-11:50a	SCE/TE2-209	Payne	$60

COMPUTER KEYBOARDING I (AGES 8+) KIDS/900

Multimedia software teaches your child the layout of the computer keyboard. Integrated music and puzzle activities make learning keyboard fun! Enrollment is limited!

Dates: Jul 11-Jul 15
*Dates: Jul 5-Jul 8

CRN	DAYS	PLACE	INSTR	FEE
41017	MTWTh/11a-11:50a	AN/310	Robinson	$65
40325*	TWThF/1p-1:50p	AN/310	Robinson	$65

> **Need help registering online? Give us a call!**
> Online Registration Helpline: 714.808.4679
> Helpline Hours: M-Th, 7 a.m. – 5 p.m.; F, 7 a.m. – 4:30 p.m.

Digital Arts

DIGITAL ART FOR KIDS (GRADES 4-8) KIDS/1680

Learn easy techniques for creating digital art using the computer. The course will cover digital painting, drawing cartoons with basic shapes, and turning photographs into art. This class is a fun way for students to improve their concentration and technology skills for Smarter Balance testing. USBC flash drive required.

Dates: Jul 5-Jul 8

CRN	DAYS	PLACE	INSTR	FEE
40106	TWThF/9a-10:50a	AN/310	Robinson	$95

DIGITAL CAMERA MAGIC (GRADES 4-9) KIDS/2063

In this hands-on digital camera class have fun learning to create amazing optical camera illusions. Discover techniques for operating camera exposure modes, composing shots, and enhancing images. Bring to every class meeting: a camera, the user's guide, the camera's USB connector cable, extra batteries, and a USB flash drive.

Dates: Jul 11-Jul 15

CRN	DAYS	PLACE	INSTR	FEE
41016	MTWThF/9a-10:50a	AN/310	Robinson	$95

Cooking

MY FIRST COOKING CLASS (AGES 6-8) KIDS/2000

Students will make and serve yummy snacks, and learn how to use different ingredients while being safe in the kitchen. Students will learn about kitchen tools and safety. Students will learn how to use simple ingredients found in the kitchen. Students will learn how to make simple snacks that don't need to be cooked. Students will learn how to serve and clean up after snacks have been made.

Dates: Jun 28-Aug 2

CRN	DAYS	PLACE	INSTR	FEE
40309	T/3p-4:20p	WIL/203	Carrillo	$75

Dance

YOUTH BALLET

This is a beginning class that incorporates basic ballet technique with fun motor skill exercises that focus on rhythm and strength building. Parents not allowed in the dance studio during class. The children will perform a dance learned throughout the session on the last day of class, during the fall, winter and spring sessions only.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
AGES 3-4				
40013	S/11a-11:50a	CC/GYM2-125	Weidman	$50
AGES 5-7				
40014	S/12p-12:50p	CC/GYM2-125	Weidman	$50
AGES 8-10				
40314	S/1p-1:50p	CC/GYM2-125	Weidman	$50

Foreign Language

ROCK 'N LEARN SPANISH (AGES 5-7) KIDS/108A

This course is a fun way to learn beginning Spanish. Students with little or no previous Spanish will experience the thrill of learning a second language. Children will learn pronunciation, greetings, colors and other basic concepts through songs, games, dances and other activities.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jun 27-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
40133	S/9a-9:50a	AN/132	Chavez	$50
40159	S/9a-9:50a	SCE/TE2-223	Islas	$50
40262*	**M/4p-4:50p**	**WIL/203**	**Chavez**	**$50**

A TOUCH OF SPANISH
(AGES 8-12)
KIDS/108B

This class offers an introductory program that makes Spanish acquisition a natural, personalized, enjoyable and rewarding experience. Students will learn to read and write basic Spanish and will be introduced to speaking first level Spanish.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jun 27-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
40160	S/10a-10:50a	SCE/TE2-223	Islas	$50
40263*	**M/5p-5:50p**	**WIL/203**	**Chavez**	**$50**

Gymnastics

TINY TOTS TUMBLING
(AGES 18M - 3YRS)
KIDS/1330

This class will introduce your child to stretching, locomotor and basic gymnastic skills in a fun and safe environment. Parent/guardian participation required to assist the child through age appropriate progressive gymnastic instruction each week.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40077	S/8:30a-9:20a	CC/GYM2-123	Feltus	$55

MOMS, POPS & TOTS TUMBLING
(AGES 3-5)
KIDS/580

Moms and Dads - bring your child to class! Through basic gymnastic skills, your child will improve coordination and developmental skills. You need to be there to assist your child at all times. Come dressed to stretch, jump and run. You'll both have a great time (boys and girls).

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40063	S/9:30a-10:20a	CC/GYM2-123	Feltus	$55

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

GYMNASTICS - BEGINNING I

Introduces basic gymnastic tumbling skills, safety and stretching. Bridges, tripods and, a variety of rolls and jumps will be some of the skills taught for boys and girls. Pick up instruction sheet at registration!

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
AGES 5.5-7				
40051	S/10:30a-11:20a	CC/GYM2-123	Feltus	$60
AGES 8+				
40008	S/11:30a-12:20p	CC/GYM2-123	Feltus	$60

GYMNASTICS II
(AGES 8+)
KIDS/577

For continuing gymnasts; more advanced stretching and tumbling skills, including headstands, handstands, bridge kick-overs, cartwheels and tumbling combinations will be taught. Boys and girls are welcome. Must have instructor Permission.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40329	S/12:30p-1:20p	CC/GYM2-123	Feltus	$60

Martial Arts

JUDO/JUJITSU FOR KIDS
(AGES 6-13)
KIDS/654

This program is designed for children, with a focus on improving coordination, quick reflexes, stamina, speed, strength and sportsmanship. The three main categories of Judo are taught, which include throwing techniques, striking techniques, and grappling techniques on the mat. Techniques for free practice are used, and children may participate in competition.

Dates: Jun 27-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
40024	**MW/5:30p-6:20p**	**WIL/204**	**Firestone**	**$60**

Math

MASTER MATH: 3RD GRADE
KIDS/241

"Ah-ha" moments will be recorded in a math journal. Focus will be on supporting students in third grade math and on enhancing calculating skills. There will be group whiteboard work and use of math websites.

Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40197	MTWThF/3p-3:50p	WIL/218	Strauss	$50

MASTER MATH - 4TH GRADE
KIDS/242

Students will learn and practice basic math skills in fun and enriching sessions. Includes adding, subtracting, multiplying and dividing, as well as using graphs and charts, place values, test prep, fractions and word problems.

Dates: Jul 5-Jul 8

CRN	DAYS	PLACE	INSTR	FEE
40198	TWThF/1p-1:50p	WIL/218	Strauss	$50

PRE-ALGEBRA CONCEPTS
(GRADES 6)
KIDS/202

Increase your skills in pre-algebra and acquaint yourself with calculating activities. Also fractions, decimals, integers and solving equations.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40001	S/9a-9:50a	SCECYP/103	McLaughlin	$50

COMPREHENSIVE PRE-ALGEBRA (GRADES 6+)
KIDS/236

This course reinforces the school curriculum using strong algebra skills. Topics include: whole numbers, decimals, integers and their operations, algebraic and numerical expressions, order of operations, powers and exponents, rational numbers, GCF, LCM, solving equations and inequalities, ratio, proportions and percent, finding the area and volume, square roots and Pythagorean theorem. Materials provided. Homework assignments.

Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40281	MTWThF/9a-10:20a	AN/120	Jones	$75

PRE-ALGEBRA CONCEPTS (GRADES 6)
KIDS/202

Increase your skills in pre-algebra and acquaint yourself with calculating activities. Also fractions, decimals, integers and solving equations.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40001	S/9a-9:50a	SCECYP/103	McLaughlin	$50

ALGEBRA II (GRADES 8+)
KIDS/227

Topics include Rational Algebraic Expressions, Quadratic Equations, Radicals, Function Notation, Composite, Inverse and Even Functions, Distance Formula, Midpoints, and Transformations.

Dates: Jun 28-Aug 2

CRN	DAYS	PLACE	INSTR	FEE
40172	T/6p-6:50p	SCECYP/103	Emperado	$75

PRE-CALCULUS (GRADES 10+)
KIDS/1150

This course is designed for preparation into Calculus. Topics range from relations and functions, linear and quadratic functions, polynomials, rational functions, radicals and roots, exponentials and logarithms, conic sections, systems of equations, and sequences/series.

Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40157	TTh/4p-4:50p	SCECYP/103	Emperado	$90

CALCULUS I (GRADES 10+)
KIDS/1155

This course is the first of a three part series of Calculus that is designed as a quick review of the Pre-Calculus functions. Topics covered will include understanding of properties of limits, techniques of finding limits, asymptote, continuity and one-sided limits, and infinite limits. These skills are an excellent preparation for the AP Calculus exam given in May.

Dates: Jun 28-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40264	TTh/5p-5:50p	SCECYP/103	Emperado	$90

High School Test Preparation

SAT/ACT PREP - MATH
KIDS/1300

This course is designed for students taking the SAT (Scholastic Aptitude Test) for College Admission purposes. The focus in this course includes review with Numbers/Operations and Algebra/Functions, Geometry, Data Analysis, Statistics, and Probability.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40357	S/10a-11:50a	WIL/215	Jones	$135

Math Tutorials

Math tutorials are limited to eight students.

TUTORIAL: MATH MANIA

Students will review and enhance basic math skills such as addition, subtraction, multiplication, division, fractions, place value, charts and graphs, money and telling time according to their grade level. Students will use games, worksheets and story problems to enrich their skills. Limited to 8 students.

Dates: Jul 5-Aug 2
*Dates: Jul 7-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
GRADES 1-2				
40028	T/3:30p-4:20p	SCE/TE2-223	Palmer	$60
GRADES 3-4				
40029*	Th/4:30p-5:20p	SCE/TE2-223	Palmer	$60

TUTORIAL: MATH BLAST

Does your student need a blast forward for Math success? This course provides preparation for grade level math by reviewing and practicing the key concepts from the grade level California Math Standards.

Dates: Jul 11-Aug 8

CRN	DAYS	PLACE	INSTR	FEE
GRADE 2				
40167	M/4p-4:50p	SCE/TE2-223	Palmer	$60
GRADE 3				
40168	M/5p-5:50p	SCE/TE2-223	Palmer	$60

TUTORIAL: MATH SKILLS (GRADES 5-6)
KIDS/222

This course reinforces school curriculum using strong math skills. Large multiplication, division, integers (addition subtraction of positive and negative integers), exponents, decimals, fractions, percents (addition, subtraction, multiplication and division), order of operation and simple variables and equations. Educational materials provided. Class limited to 8 students.

Dates: Jun 27-Jul 1
*Dates: Jul 13-Aug 10

CRN	DAYS	PLACE	INSTR	FEE
40178	MTWThF/1p-1:50p	AN/132	McLaughlin	$65
40019*	W/4:30p-5:20p	AN/136	McLaughlin	$65

TUTORIAL: PRE-ALGEBRA
(GRADES 6+)
KIDS/224

This class will prepare the student for Algebra. Topics include: Order of operation, integers, rational numbers, GCF, LCM, exponents, fractions, decimals, variables, simple one or two step equations, and functions. Educational materials provided. Class limited to 8 students.

Dates: Jun 27-Jul 1
*Dates: Jul 5-Jul 8
+Dates: Jul 13-Aug 10

CRN	DAYS	PLACE	INSTR	FEE
40057	MTWThF/9a-10a	AN/116	Emperado	$65
40065	MTWThF/2p-3p	AN/132	McLaughlin	$65
40330*	TWThF/3p-4p	WIL/218	Strauss	$65
40134+	W/5:30p-6:30p	AN/136	McLaughlin	$65

TUTORIAL: ALGEBRA 1A - BASICS
(GRADE 6+)
KIDS/2103

Algebra basics will include topics such as expressions, signed numbers, reciprocals, equations, removing group symbols, adding like terms, inequalities, and absolute values. Class is limited to 8 students.

Dates: Jul 16-Aug 13

CRN	DAYS	PLACE	INSTR	FEE
40331	S/1p-2:20p	WIL/203	Emperado	$75

TUTORIAL: GEOMETRY - BASICS OF GEOMETRY
(GRADES 7+)
KIDS/1265

Geometry-Part I includes basic concepts such as points, lines, planes, and angles. A significant part of the course deals with logic and reasoning, which is an important foundation in constructing proofs. Students will also learn about congruent triangles, quadrilaterals, and inequalities. Class is limited to 8 students.

Dates: Jul 16-Aug 13

CRN	DAYS	PLACE	INSTR	FEE
40070	S/8a-8:50a	AN/114	Emperado	$65

TUTORIAL: GEOMETRY II - REASONING AND PROOF
(GRADES 7+)
KIDS/1702

The Geometry II is about logic, reasoning, and developing proofs. Students will learn to structure two-column proofs and prove segment/angle relationships.

Dates: Jul 16-Aug 13

CRN	DAYS	PLACE	INSTR	FEE
40103	S/9a-9:50a	AN/114	Emperado	$65

TUTORIAL: ALGEBRA 1
(GRADES 7+)
KIDS/226

This course is designed to enhance equation solving skills. It will also cover integers, rational numbers, square roots, fractions, decimals, percent, and solving equations with variables on both sides. Educational materials provided. Class limited to 8 students.

Dates: Jun 27-Jul 1
*Dates: Jul 13-Aug 10

CRN	DAYS	PLACE	INSTR	FEE
40058	MTWThF/10a-10:50a	AN/132	McLaughlin	$65
40020*	**W/6:30p-7:20p**	**AN/136**	**McLaughlin**	**$65**

TUTORIAL: ALGEBRA 2
(GRADES 8+)
KIDS/244

This course is designed to further strengthen and develop a student's Algebra skills. It will quickly review basic Algebra knowledge, and subsequently delve into more complex Algebra materials, such as: 2nd and 3rd degree polynomials, radicals, exponents, logarithms, intermediate geometry, and analyzing and graphing various functions.

Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40068	MTWThF/11a-11:50a	AN/132	McLaughlin	$65

TUTORIAL: ALGEBRA 2 - CONIC SECTIONS
(GRADES 8+)
KIDS/1725

This section of Algebra II covers the conic sections (parabolas, circles, ellipses, and hyperbolas). Students will learn how to use the quadratic formula and complete the square. Class is limited to 8 students.

Dates: Jul 16-Aug 13

CRN	DAYS	PLACE	INSTR	FEE
40105	S/11a-11:50a	AN/114	Emperado	$65

TUTORIAL: ALGEBRA 2 - MATRICES AND DETERMINANTS
(GRADES 8+)
KIDS/1727

This course focuses on solving systems of equations with various methods. Topics include elimination/substitution method, matrix operations/properties, and finding determinants.

Dates: Jul 16-Aug 13

CRN	DAYS	PLACE	INSTR	FEE
40104	S/10a-10:50a	AN/114	Emperado	$65

TUTORIAL: TRIGONOMETRY
(GRADES 9+)
KIDS/1145

The course is to introduce and study the properties of trigonometric functions. Students will learn the fundamental laws that govern relationships between sides and angles of triangles, various techniques in taking measurements of triangles, graphing trigonometric functions, and using identities in preparation for Calculus.

Dates: Jul 12-Aug 11

CRN	DAYS	PLACE	INSTR	FEE
40067	TTh/3p-3:50p	SCECYP/103	Emperado	$90

Music & Drama

For all music classes, students are required to bring their own musical instrument to class.

VOCAL FOR KIDS
(AGES 7-10)
KIDS/325

This class is designed to help children develop good ear- training to sing in groups or solos. It will help build confidence as well as strengthen their individual style.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
AGES 7-10				
40060	S/9a-9:50a	SCECYP/107	Mattoon	$60
AGES 11+				
40061	S/10a-10:50a	SCECYP/107	Mattoon	$60

PIANO KEYBOARDING –
BEGINNING I
(AGES 7+)
KIDS/368

Students will learn the basics of the keyboard and music theory. Students: bring your own keyboard (40-key minimum) every week. A recital will be held on the last day. Books will be suggested to buy at first class.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40235	**Th/4p-4:50p**	**SCE/TE2-204**	**Avalos**	**$60**

PIANO KEYBOARDING –
BEGINNING II
(AGES 7+)
KIDS/376

For students who have completed Beginning I; pick up book list at registration.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40270	**Th/5p-5:50p**	**SCE/TE2-204**	**Avalos**	**$60**

PLAYING THE CELLO - BEGINNER I
(AGES 7+)
KIDS/375

Learn to play the cello! Develop good technique, musicality, and have fun at the same time. Develop self-confidence, good listening and motor skills, memory, and concentration. Prior playing experience is not required. Teacher will assist with instrument rental. Class is limited to 6 students.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40021	**Th/5:30p-6:20p**	**AN/154**	**DeFazio**	**$85**

PLAYING THE CELLO - BEGINNER II
(AGES 7+)
KIDS/375A

Prerequisite: Must have completed Beginner I or have instructor's approval. Learn to play and read simple one position songs. Chamber music for Cello ensemble.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40025	**Th/6:30p-7:20p**	**AN/154**	**DeFazio**	**$85**

PLAYING THE CELLO -
INTERMEDIATE I
KIDS/383

Learn higher level of sound productions and 1st through 4th positions. Chamber music for Cello ensemble.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40033	**Th/7:30p-8:20p**	**AN/154**	**DeFazio**	**$85**

PLAYING THE CELLO -
INTERMEDIATE II
KIDS/384

Learn higher level of sound and bow techniques including vibratos. Chamber music for cello ensemble.

Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40036	**Th/8:30p-9:20p**	**AN/154**	**DeFazio**	**$85**

Violin - Suzuki Method

The Suzuki method requires parents to learn and play Violin with their child. Violins are not needed for the first class meeting; rental information will be available in class. A new parent orientation will be held the first class meeting that covers how to create a successful practice environment at home and in the classroom. Parents bring your questions.

VIOLIN I
(AGES 4+)
KIDS/351

Learn the violin using the successful Suzuki method. Develop your child's concentration, motor skills, memory powers and self-confidence. Students learn to play easily and musically. Class is limited to 6 students. Beginners: Pick up handout at registration. NOTE: Parents are required to learn and play along with their child!

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40239	S/11a-11:45a	SCECYP/107	Chan	$75

VIOLIN II & III
KIDS/2450

This course continues to build violin skills for Violin I students. Students will continue to build finger strength, fingering agility, placement and coordination of note delivery and playing songs that are appropriate for these levels of skill.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40313	S/11:45a-12:30p	SCECYP/107	Chan	$75

Personal Enrichment

PUBLIC SPEAKING FOR CHILDREN (AGES 8-12)
KIDS/1515

Learn the skills to confidently present a book report or a speech in front of class. Gain the skills to plan, write and give a book report or a planned speech. Learn tips to combat stage fright, project your voice, and be comfortable in front of a group.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40135	S/11a-11:50a	SCE/TE2-208	Kuruppu	$60

Need help registering online?
Give us a call!

Online Registration Helpline: 714.808.4679
Helpline Hours: M-Th, 7 a.m. – 5 p.m.;
F, 7 a.m. – 4:30 p.m.

Reading & Writing

KINDERGARTEN READINESS AND REVIEW (AGES 4-6)
KIDS/101

For children entering kindergarten within the next year or students needing review of current kindergarten skills. Have your child be at the top of his class and join us for fun and learning. Children will be exposed to math, reading readiness and other school experiences. Each session uses different work.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jul 11-Jul 15

CRN	DAYS	PLACE	INSTR	FEE
40004	S/9a-10:20a	SCE/TE2-208	Kuruppu	$60
40166*	MTWThF/1:30p-3:20p	AN/136	Zapata	$65

BASIC PHONICS (AGES 5-6)
KIDS/118

For the young reader needing help in phonics. Children will be encouraged to be creative using sounds and simple writing and reading drills.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jun 30-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
40031	S/10a-10:50a	SCE/TE2-219	Palmer	$50
40269*	Th/3:30p-4:20p	SCE/TE2-223	Palmer	$50

FUN WITH PHONICS (GRADES 1-2)
KIDS/115

For children just learning to read or having difficulty reading. Sounds are taught in a fun but learning atmosphere through stories and writing.

Dates: Jun 27-Aug 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
40088	M/3p-3:50p	SCE/TE2-223	Palmer	$50

READING COMPREHENSION BASED ON THE COMMON CORE STANDARDS (COMPLETION OF GRADES 1 OR 2)
KIDS/2195

Come experience reading in a fun way using new reading comprehension skills. This class is for struggling readers and also those who already love to read. These lessons are based on the new Common Core Standards for students who have finished grades 1 and 2.

Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40246	MTWThF/10a-11:50a	AN/136	Zapata	$65
40245	MTWThF/1p-2:50p	SCE/TE2-210	Zapata	$65

TUTORIAL: READING AND WRITING REVIEW (GRADE 1-2)
KIDS/148

Students will enrich reading and writing skills by practicing language arts through writing, capitalization, using proper punctuation, spelling, correcting sentences, reading, and more through the use of ability leveled study packets. Each term uses different work. Limited to 8 students.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jul 5-Aug 2

CRN	DAYS	PLACE	INSTR	FEE
40046	S/1p-1:50p	SCECYP/107	Kuruppu	$60
40143*	**T/4:30p-5:20p**	**SCE/TE2-223**	**Palmer**	**$60**

CREATIVE WRITING (GRADES 1-2)
KIDS/139

Students will use their imaginations to write short stories. Emphasis is on the creative expression of ideas.

Dates: Jul 11-Jul 15

CRN	DAYS	PLACE	INSTR	FEE
40090	MTWThF/1p-1:50p	WIL/218	Strauss	$50

CREATIVE WRITING (GRADES 3-6)
KIDS/138

Students will work from "The Writer's Toolbox", engaging in creative writing games and exercises for inspiring the "write" side of their brains. The toolbox includes: cue cards, four spinners, specialized learning sticks and more. Great emphasis will be placed on creativity, grammar, punctuation, and vocabulary skills, hosted in a fun and relaxed learning environment.

CRN	DAYS	PLACE	INSTR	FEE
Dates: Jun 25-Aug 6; nc Jul 2				
41003	S/12p-12:50p	SCE/TE2-208	Kuruppu	$50
Dates: Jun 27-Jul 1				
40035	MTWThF/11a-11:50a	AN/TBA	Trousdale	$50
40360	MTWThF/12p-12:50p	AN/TBA	Trousdale	$50
Dates: Jul 11-Jul 15				
40361	MTWThF/2p-2:50p	WIL/218	Strauss	$50

READING & COMPREHENSION

Students will enhance their reading comprehension, learn to read more effectively, and improve interpretation and vocabulary skills.

Dates: Jun 25-Aug 6; nc Jul 2
*Dates: Jul 18-Jul 22

CRN	DAYS	PLACE	INSTR	FEE
GRADES 3-4				
40026	S/9a-9:50a	SCE/TE2-219	Palmer	$50
GRADES 5-6				
40273*	MTWThF/3p-3:50p	WIL/218	Strauss	$50

COMMON CORE: ONLINE READING AND WRITING PREP

This course prepares students for the Common Core English Language Assessment. Reading comprehension and writing can be challenging, especially with the tasks being transitioned to an online format. Students learn to read and write more effectively using computer skills needed to be ready for the 2015 implementation of Common Core Testing in California.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
GRADES 3-4				
40284	S/10a-10:50a	SCE/TE2-209	Payne	$55
GRADES 5-6				
40285	S/12p-12:50p	SCE/TE2-209	Payne	$55

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

WRITING FROM A TO Z
(GRADES 4-6)
KIDS/1260

Course will provide individual assessments at the beginning and focus on strengthening writing skills through the use of adjectives, adverbs, and introductory adverbial phrases. Paragraph writing skills are developed as well as expository and narrative writing skills. Class size limited.

Dates: Jun 27-Jul 1
*Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40097	MTWThF/1p-2:20p	WIL/216	Trousdale	$65
40072*	S/2p-3:20p	SCECYP/107	Kuruppu	$65

HOW TO STUDY, TAKE TESTS AND ORGANIZE YOURSELF
(GRADES 3-6)
KIDS/130

Children will learn about their individual learning styles, modalities, and the ways in which they organize themselves. They will gain confidence as they learn new study, testing, and self-organizing techniques for both in and out of the school setting.

Dates: Jun 25-Aug 6; nc Jul 2
†Dates: Jul 18-Jul 22

CRN	DAYS	PLACE	INSTR	FEE
40267	S/11a-11:50a	SCE/TE2-223	Palmer	$55
40092†	MTWThF/2p-2:50p	WIL/218	Strauss	$55

SCE is SOCIAL

Connect with us! See inside back cover for details.

MEMORY POWER FOR KIDS
(GRADES 3-6)
KIDS/126

Help your child be more productive and open new doors to learning - they will receive many different opportunities to increase the capability to remember. You'll see grades go up and self-confidence will grow too.

Dates: Jul 18-Jul 22

CRN	DAYS	PLACE	INSTR	FEE
40173	MTWThF/1p-1:50p	WIL/218	Strauss	$50

GRAMMAR RULES!
(GRADES 3-5)
KIDS/1065

This class will review parts of speech, punctuation, and capitalization. A strong foundation in grammar enhances a student's ability to write and speak effectively.

Dates: Jul 11-Jul 15

CRN	DAYS	PLACE	INSTR	FEE
40247	MTWThF/3p-3:50p	WIL/218	Strauss	$50

WRITING WORKSHOP
(GRADES 7+)
KIDS/947

This writing workshop will expose students to a wide range of writing styles, familiarize students with the writing process, and enhance both the reading and writing skills of the student. Students will share their work and critique each other in a cooperative, nurturing environment. Whether the student is a struggling writer or a highly skilled writer this workshop will benefit them.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40075	S/10a-10:50a	AN/120	Kinnahan-Benavidez	$85

IMPROVE YOUR READING AND WRITING
(GRADES 7-10)
KIDS/191

Students will become more effective readers by learning strategies to read different types of writing. By responding in writing to what they read, students will increase comprehension and improve written communication skills. Techniques such as analyzing, summarizing, comparing, critiquing, and interpreting will be applied to in-class reading and writing projects.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40074	S/9a-9:50a	AN/120	Kinnahan-Benavidez	$50

Sports & Fitness

BASKETBALL CLINIC

Learn the fundamentals of basketball through instruction and practice. Includes these basic skills: footwork, passing, dribbling, shooting and running. Kids can improve their knowledge of the game and coordination.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
AGES 4-6				
40006	S/8:30a-9:20a	CC/GYM1-101	Henderson	$55
AGES 7-9				
40007	S/9:30a-10:20a	CC/GYM1 -101	Henderson	$55
AGES 10+				
41044	S/10:30a-11:20a	CC/GYM1-101	Henderson	$55

PEE WEE BASEBALL

Students learn the fundamentals of batting, throwing, catching, and running bases in a non-competitive environment. Bring baseball mitts to class.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
AGES 4-5				
41089	S/11:30a-12:20p	CC/GYM2-Grass	Rodriguez	$55
AGES 6+				
41090	S/12:30p-1:20p	CC/GYM2-Grass	Rodriguez	$55

Need help registering online? Give us a call!

Online Registration Helpline: 714.808.4679
Helpline Hours: M-Th, 7 a.m. – 5 p.m.; F, 7 a.m. – 4:30 p.m.

PEE WEE SOCCER BEGINNING

This is a wonderful opportunity to start learning the basic skills of soccer. Students will be involved in warm-up and stretching activities that enable the player to stretch their muscles, develop needed muscle, and get ready to practice. Games will be used to have fun and learn soccer. Bring a #4 soccer ball to class.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
AGES 4-6				
40012	S/9a-9:50a	CC/Soccer West	Zapata Taylor	$55
AGES 6-8				
40022	S/10a-10:50a	CC/Soccer West	Zapata Taylor	$55

TENNIS FOR KIDS - BEGINNING

Instruction in basic skills. Students will learn forehand, backhand, serve, volley, approach shot and footwork. Bring racquet and one can of new tennis balls. Makeup classes in case of rain.

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
AGES 6-9				
40054	S/9a-9:50a	CC/Tennis Court I	Pham	$60
AGES 10+				
40237	S/10a-10:50a	CC/Tennis Court I	Pham	$60

TENNIS FOR KIDS - ADVANCED BEGINNING
KIDS/627

Permission needed from Instructor!

Dates: Jun 25-Aug 6; nc Jul 2

CRN	DAYS	PLACE	INSTR	FEE
40055	S/11a-11:50a	CC/Tennis Court I	Pham	$60

Aquatics

Classes listed below are being offered at the Cypress College Pool

PARENT AND ME SWIMMING
(6 MO TO AGE 4)
KIDS/1540

This course is intended to introduce pool water to our young students. Each student must be supervised by a parent or guardian who will be instructed in the water by our swim staff instructor. The same parent or guardian must attend each week. Skills introduced at this level are: backyard pool safety, bubble blowing, submerged face, front supported kicking, supported back floating, underwater exploration and arm reaching to the side of the pool.

Dates: Jul 25-Aug 4

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40093	MTWTh/2:30p-3p TWThF/2:30p-3p	POOL	Luchansky	$65
40095	**MTWTh/4p-4:30p TWThF/4p-4:30p**	**POOL**	**Luchansky**	**$65**
40084	**MTWThF/5:30p-6p**	**POOL**	**Luchansky**	**$65**
Session II: Jul 11-Jul 21				
40202	MTWTh/1p-1:30p	POOL	Luchansky	$65
40094	MTWTh/2:30p-3p	POOL	Luchansky	$65
Session III: Jul 25-Aug 4				
41077	MTWTh/1p-1:30p	POOL	Luchansky	$65
41035	MTWTh/2:30p-3p	POOL	Luchansky	$65
41029	MTWTh/2:30p-3p	POOL	Luchansky	$65

SCE is SOCIAL

Connect with us! See inside back cover for details.

BEGINNER SWIMMING
(AGES 5-10)
KIDS/1769

This class is for students learning to swim. Skills that must be mastered at this level to advance include: holding breath for 10 seconds, prone float, back float, prone glide, prone glide with flutter kick, front crawl arm stroke with rhythmic breathing, back glide, back glide with a kick, turn over, deep water jump, front dive level off and safety skills. Water safety emphasized.

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40107	MTWTh/1:45p-2:15p TWThF/1:45p-2:15p	POOL	Luchansky	$65
40108	MTWTh/2:30p-3p TWThF/2:30p-3p	POOL	Luchansky	$65
40109	MTWTh/3:15p-3:45p TWThF/3:15p-3:45p	POOL	Luchansky	$65
40110	**MTWTh/4p-4:30p TWThF/4p-4:30p**	**POOL**	**Luchansky**	**$65**
40113	**MTWTh/4:45p-5:15p TWThF/4:45p-5:15p**	**POOL**	**Luchansky**	**$65**
40114	**MTWTh/5:30p-6p TWThF/5:30p-6p**	**POOL**	**Luchansky**	**$65**
Session II: Jul 11-Jul 21				
40112	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41042	MTWTh/11:30a-12p	POOL	Luchansky	$65
40182	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
40183	MTWTh/1p-1:30p	POOL	Luchansky	$65
40111	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
40116	MTWTh/2:30p-3p	POOL	Luchansky	$65
Session III: Jul 25-Aug 4				
41060	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41065	MTWTh/11:30a-12p	POOL	Luchansky	$65
41070	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
41074	MTWTh/1p-1:30p	POOL	Luchansky	$65
40115	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
40362	MTWTh/2:30p-3p	POOL	Luchansky	$65

BEGINNER SWIMMING
(AGES 11-17)
KIDS/1770

This class is for students learning to swim. Skills that must be mastered at this level to advance include: holding breath for 10 seconds, prone float, back float, prone glide, prone glide with flutter kick, front crawl arm stroke with rhythmic breathing, back glide, back glide with a kick, turn over, deep water jump, front dive level off and safety skills. Water safety emphasized.

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40218	MTWTh/1:45p-2:15p TWThF/1:45p-2:15p	POOL	Luchansky	$65
40219	MTWTh/2:30p-3p TWThF/2:30p-3p	POOL	Luchansky	$65
40217	MTWTh/3:15p-3:45p TWThF/3:15p-3:45p	POOL	Luchansky	$65
40220	**MTWTh/4p-4:30p TWThF/4p-4:30p**	**POOL**	**Luchansky**	**$65**
40221	**MTWTh/4:45p-5:15p TWThF/4:45p-5:15p**	**POOL**	**Luchansky**	**$65**
41040	**MTWTh/5:30p-6p TWThF/5:30p-6p**	**POOL**	**Luchansky**	**$65**
Session II: Jul 11-Jul 21				
41030	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41032	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41041	MTWTh/11:30a-12p	POOL	Luchansky	$65
40225	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
40222	MTWTh/1p-1:30p	POOL	Luchansky	$65
40223	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
40224	MTWTh/2:30p-3p	POOL	Luchansky	$65
Session III: Jul 25-Aug 4				
41059	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41063	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41064	MTWTh/11:30a-12p	POOL	Luchansky	$65
41069	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
41075	MTWTh/1p-1:30p	POOL	Luchansky	$65
41036	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
41028	MTWTh/2:30p-3p	POOL	Luchansky	$65

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

ADVANCED BEGINNER SWIM (AGES 5-17) KIDS/1772

The class is for students who successfully completed the Beginner requirements. This includes holding breath for 10 seconds, prone and back floats, prone glide, prone guide with flutter kick, front crawl arm stroke with rhythmic breathing, back glide with kick, turn over, deep water jump, front dive level off and safety skills. Students taught survival float, treading water, backstroke, front dive and underwater swimming. Water safety emphasized.

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40121	MTWTh/1:45p-2:15p TWThF/1:45p-2:15p	POOL	Luchansky	$65
40122	MTWTh/2:30p-3p TWThF/2:30p-3p	POOL	Luchansky	$65
40123	MTWTh/3:15p-3:45p TWThF/3:15p-3:45p	POOL	Luchansky	$65
40128	**MTWTh/4p-4:30p TWThF/4p-4:30p**	**POOL**	**Luchansky**	**$65**
40124	**MTWTh/4:45p-5:15p TWThF/4:45p-5:15p**	**POOL**	**Luchansky**	**$65**
40125	**MTWTh/5:30p-6p TWThF/5:30p-6p**	**POOL**	**Luchansky**	**$65**
Session II: Jul 11-Jul 21				
40212	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
40129	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
40211	MTWTh/1p-1:30p	POOL	Luchansky	$65
40126	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
40127	MTWTh/2:30p-3p	POOL	Luchansky	$65
Session III: Jul 25-Aug 4				
41058	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41068	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
41073	MTWTh/1p-1:30p	POOL	Luchansky	$65
40184	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
40185	MTWTh/2:30p-3p	POOL	Luchansky	$65

INTERMEDIATE SWIMMER (AGES 5-17) KIDS/1774

This class is for students who have completed class requirements for the beginner swimming level. Students will learn the scissor kick, front crawl for 20 yards with rhythmic breathing, 5 minute survival float, 1 minute treading water, 10 yards of skulling, 20 yards of backstroke, elementary backstroke, breaststroke and sidestroke, and 100 yards of any taught stroke. Water safety rules emphasized.

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40117	MTWTh/1:45p-2:15p TWThF/1:45p-2:15p	POOL	Luchansky	$65
40118	MTWTh/2:30p-3p TWThF/2:30p-3p	POOL	Luchansky	$65
40188	MTWTh/3:15p-3:45p TWThF/3:15p-3:45p	POOL	Luchansky	$65
40189	**MTWTh/4p-4:30p TWThF/4p-4:30p**	**POOL**	**Luchansky**	**$65**
40190	**MTWTh/4:45p-5:15p TWThF/4:45p-5:15p**	**POOL**	**Luchansky**	**$65**
40215	**MTWTh/5:30p-6p TWThF/5:30p-6p**	**POOL**	**Luchansky**	**$65**
Session II: Jul 11-Jul 21				
40227	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
40213	MTWTh/11:30a-12p	POOL	Luchansky	$65
40214	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
40216	MTWTh/1p-1:30p	POOL	Luchansky	$65
40119	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
40120	MTWTh/2:30p-3p	POOL	Luchansky	$65
Session III: Jul 25 – Aug 4				
41061	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41066	MTWTh/11:30a-12p	POOL	Luchansky	$65
41071	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
41076	MTWTh/1p-1:30p	POOL	Luchansky	$65
40186	MTWTh/1:45p-2:15p	POOL	Luchansky	$65
40187	MTWTh/2:30p-3p	POOL	Luchansky	$65

SWIMMER
(AGES 5-17)
KIDS/1776

This class is for students who have completed class requirements for the beginner, and intermediate swimmer level. To pass this level students must be able to swim 100 yards of the front crawl, elementary backstroke, side stroke, and back stroke, 50 yards of the butterfly stroke, 25 yards of the butterfly pull, 25 yards of dolphin kick, front surface dive, front and back turns, survival float with clothes and water disrobing. Water safety will be emphasized.

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40130	MTWTh/2:30p-3p TWThF/2:30p-3p	POOL	Luchansky	$65
40209	**MTWTh/4p-4:30p TWThF/4p-4:30p**	**POOL**	**Luchansky**	**$65**
40207	**MTWTh/5:30p-6p TWThF/5:30p-6p**	**POOL**	**Luchansky**	**$65**
Session II: Jul 11-Jul 21				
41034	MTWTh/11:30a-12p	POOL	Luchansky	$65
40210	MTWTh/1p-1:30p	POOL	Luchansky	$65
40191	MTWTh/2:30p-3p	POOL	Luchansky	$65
Session III: Jul 25-Aug 4				
41067	MTWTh/11:30a-12p	POOL	Luchansky	$65
41078	MTWTh/1p-1:30p	POOL	Luchansky	$65
40208	MTWTh/2:30p-3p	POOL	Luchansky	$65

JUNIOR LIFE GUARDS
(AGES 11-14)
KIDS/1555

The Junior Guard Program is a Red Cross approved program. Give your youth a jump start into a Lifeguarding job. Completion of this course sets a foundation for life guarding and life skills. Students will focus on improving swim strength, endurance, and prevention of aquatic accidents, response in an emergency, leadership skills and professionalism of a life guard.

Dates: Jun 27-Jul 8; nc Jul 4

CRN	DAYS	PLACE	INSTR	FEE
40192	MTWTh/3:15p-5:15p TWThF/3:15p-5:15p	POOL	Luchansky	$150

Have You Checked Your Class Start Date?

SCE classes begin at various times throughout the term; be sure to note the specific dates of your particular class.

PRE-COMPETITIVE SWIM
KIDS/1560

This class is designed to train and fine tune all competitive swim strokes, turns and competitive racing starts off the starting blocks, increase endurance and strength. With the completion of this course the student will master the skills needed to compete on a swim team. Students must have completed the intermediate swim level to register for this class.

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40203	MTWTh/3:15p-3:45p TWThF/3:15p-3:45p	POOL	Luchansky	$65
40204	**MTWTh/4:45p-5:15p TWThF/4:45p-5:15p**	**POOL**	**Luchansky**	**$65**
Session II: Jul 11-Jul 21				
41031	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
40205	MTWTh/12:15p-12:45p	POOL	Luchansky	$65
Session III: Jul 25-Aug 4				
41062	MTWTh/10:45a-11:15a	POOL	Luchansky	$65
41072	MTWTh/12:15p-12:45p	POOL	Luchansky	$65

BEGINNING SPRING BOARD DIVING
KIDS/1565

Skills presented in this class: land drills on frontal three step approach, three step approaches on spring board, front dive, back dive and pool and diving safety. Students must have completed the advanced beginning swim level to register for this class.

CRN	DAYS	PLACE	INSTR	FEE
Session I: Jun 27-Jul 8; nc Jul 4				
40206	MTWTh/2:30p-3p TWThF/2:30p-3p	POOL	Luchansky	$65
Session II: Jul 11-Jul 21				
40277	MTWTh/2:30p-3p	POOL	Luchansky	$65
Session III: Jul 25-Aug 4				
41037	MTWTh/2:30p-3p	POOL	Luchansky	$65

Classes listed below are being offered at the Fullerton College Pool

WATER POLO FOR KIDS -
BEGINNING
(AGES 9-14)
KIDS/669

This class is designed to provide basic instruction in the Olympic sport of Water Polo to students ages 9-14. Boys and girls will learn passing, dribbling, shooting, alternating frog kick, rules of the sport and aspects of team play. Class sessions will be in the pool. Practice games will occur after skills are learned. Must wear a suit and have some basic swimming skills. Goggles are encouraged. For additional information please read chapters found at http://fcwaterpolo.fullcoll.edu

Dates: Jul 8-Aug 13

CRN	DAYS	PLACE	INSTR	FEE
40030	S/11a-12:20p F/6p-7:20p	POOL	O'Toole	$95

KIDS' COLLEGE & TEEN PROGRAM SUMMER CAMPS

The Summer Camp program offers children an opportunity to learn and participate in fun and enriching activities. Get help in academic areas or try something new!

Classes may be cancelled due to low enrollment!

* Enrollment is limited.
* Not all camps offered at all locations.
* Sign up for a morning session. Bring a sack lunch for a supervised lunchtime, if signing up for morning & afternoon sessions.
* Camp Registration includes a t-shirt. Additional t-shirts available for $5.00 each.
* For accountability students will be required to sign in and out every day.
* You will be required to provide a signed Medical Emergency/Liability Release form at the time of registration for each child attending a Kids' College program.
* Computer classes require additional forms and a USB Flash Drive provided by student.
* Students are expected to follow instructions given to them by a staff member or teacher. No running, no disruptive behavior in or out of a class and no eating in classrooms. Failure to follow these rules may result in dismissal with no refund of tuition. We do not have medically trained personnel on site to deal with any special medical needs of children.

No classes July 4.

Bring daily:
* Sun Block
* Water Bottle
* Snack
* Please wear sneakers or closed toe shoes
* Computer classes require a USB Flash Drive

Parents:
* Make sure your children know the location of the office of each site they are attending. Escort your children to their class and pick them up in the classroom.
* Children signing up for a morning and afternoon session will be escorted to afternoon class.
* Please label all items brought to class with your child's name.

Academic Camps

READING CAMP FOR KINDERGARTEN
KIDS/195

Children will participate in a variety of meaningful, interactive, and stimulating games and activities to build phonemic awareness and phonics. These activities are based on the new Common Core standards and include decoding, beginning to read word families, printing practice, and beginning sentence writing. This camp is for students entering kindergarten. The camp also develops a strong reading foundation for success in school. Enrollment is limited.

Dates: Jul 11-Jul 15

CRN	DAYS	PLACE	INSTR	FEE
40027	MTWThF/9:30a-12:20p	SCECYP/118	Ortega	$110

SCE is SOCIAL

Connect with us! See inside back cover for details.

GETTING READY FOR FIRST GRADE
KIDS/1085

Students will participate in a variety of fun and effective Common Core-based activities to review and sharpen their reading (phonics and reading comprehension), writing and math skills. Games, worksheets, music and hands-on projects will be used to review kindergarten skills and introduce Common Core 1st grade standards.

Dates: Jul 5-Jul 8
*Dates: Aug 8-Aug 12

CRN	DAYS	PLACE	INSTR	FEE
40195	TWThF/9:30a-12:20p	SCECYP/118	Ortega	$100
40342*	MTWThF/12:30p-3:20p	SCECYP/118	Ortega	$125

READING, WRITING AND MATH REVIEW CAMP (GRADE 1)
KIDS/166

Students will sharpen their reading, writing and basic math skills in a fun and relaxed workshop! Games, worksheets and a "hands-on project" will be used to review 1st Grade skills before starting 2nd Grade.

Dates: Jul 5-Jul 8

CRN	DAYS	PLACE	INSTR	FEE
40082	TWThF/1p-3:50p	SCE/TE2-204	Zapata	$125

GETTING READY FOR THIRD GRADE
KIDS/1475

Summer is very long! Keep your child at the top of the class and ready for fall. This camp will review Common Core 2nd grade skills including reading, math, and writing through learning centers and fun activities. Students will also be introduced to beginning 3rd grade skills using the Common Core standards.

Dates: Jul 18-Jul 22
*Dates: Aug 1-Aug 5

CRN	DAYS	PLACE	INSTR	FEE
40244	MTWThF/9:30a-12:20p	SCECYP/118	Ortega	$110
40083*	MTWThF/9:30a-12:20p	AN/136	Ortega	$110

WRITERS CAMP (GRADES 5-6)
KIDS/1055

Students will sharpen their writing and critical thinking skills. They will edit short articles, review grammar and punctuations rules, and learn skills used to write paragraphs about a variety of topics.

Dates: Aug 8-Aug 12

CRN	DAYS	PLACE	INSTR	FEE
40089	MTWThF/1p-2:50p	WIL/218	Strauss	$85

Need help registering online? Give us a call!
Online Registration Helpline: 714.808.4679
Helpline Hours: M-Th, 7 a.m. – 5 p.m.; F, 7 a.m. – 4:30 p.m.

Science Camps

ENGINEERING AN ALL-TERRAIN VEHICLE - CAMP
KIDS/3085
NEW!

How about some land rover excitement? Build the All-Terrain Tracker Vehicle to take home! Take it over its own course of sand, stones and twigs. You will also learn about gears and motors. Work in a group with your newfriends as you design a robot you can control!

Dates: Jul 11-Jul 15

CRN	DAYS	PLACE	INSTR	FEE
41019	MTWThF/9a-12p	TE3-316	Staff	$155

ENGINEERING ROLLER COASTERS & AMUSEMENT PARK RIDES - CAMP
KIDS/3083
NEW!

Learn simple engineering as you build working Roller Coasters! Watch as our coaster cars go up and down steep inclines and through many thrilling loops! Roller Coaster will be 3 ft. long and 3 ft. high. Learn the mechanisms and design and build more amusement park rides! Projects are built in class and do not go home with students.

Dates: Jul 18-Jul 22

CRN	DAYS	PLACE	INSTR	FEE
41020	MTWThF/9a-12p	SCE/TE3-316	Staff	$155

ADVANCED ROBOTICS- KINGII DRAGON ROBOT - CAMP
KIDS/3080
NEW!

With flashing eyes, moving mouth and rapid neck frill, an Infra Red Sensor is used for escape and approach modes. Build robots in groups testing for speed, strength, and endurance. The free building robots are not to be taken home, but the Kingii Dragon is yours to keep!! Tires, motors, gears, and controllers are used to build and work cooperatively!

Dates: Jul 25-29

CRN	DAYS	PLACE	INSTR	FEE
41021	MTWThF/9a-12p	SCE/TE3-316	Staff	$155

MAGNETIC LEVITATION TRANSPORTATION - CAMP
KIDS/2487
NEW!

Build a "futuristic Maglev" car to race and take home. Learn about the relationship between magnetism and electricity. Build maglev cars and electromagnets. Learn how motors work, take home the world's simplest motor and experiment with magnificent magnetic activities! Have fun learning while creating!

Dates: Aug 1-Aug 5

CRN	DAYS	PLACE	INSTR	FEE
41145	MTWThF/9a-12p	TE3-316	Staff	$155

Art & Cooking Camps

FUN WITH CLAY CAMP
(AGES 7+)
KIDS/1020

Let's make fun clay puppets, plates, dishes, bowls, tiles, animals, and faces! We will be using air-drying clay, polymer clay and paints.

Dates: Jul 18-Jul 22
*Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40301	MTWThF/9a-11:50a	SCECYP/100	Bae	$125
40056*	MTWThF/2p-4:50p	WIL/215	Bae	$125

ANIME DRAWING CAMP
(AGES 8+)
KIDS/1015

Learn how to draw unique anime fantasy characters and settings. Also learn how to pose and costume the characters Fantasy characters will be created using colored pencils, markers, and watercolors.

Dates: Jul 25-Jul 29
*Dates: Aug 1-Aug 5

CRN	DAYS	PLACE	INSTR	FEE
40300	MTWThF/9a-11:50a	SCECYP/118	Bae	$125
40307*	MTWThF/2p-4:50p	WIL/215	Bae	$125

FUN WITH BAKING
(AGES 8-11)
KIDS/1975

Learn the creativity and basics of baking! Each session will cover one of the following: pies, cookies, quick breads, and cup cakes. Bring an apron, a towel for clean-up and a container for left over goodies!

Dates: Jul 11-Jul 15

CRN	DAYS	PLACE	INSTR	FEE
40136	MTWThF/1p-2:20p	WIL/203	Carrillo	$135

Personal Enrichment Camps

LET'S LEARN SPANISH CAMP (AGE 8-12) KIDS/099

Dates: Aug 8-Aug 12

CRN	DAYS	PLACE	INSTR	FEE
41012	MTWThF/1p-2:50p	SCE/TE2-215	Islas	$50

SCE is SOCIAL

Connect with us! See inside back cover for details.

THEATRE CAMP (AGES 7-17) KIDS/3000

Students will explore scripts, analyze characters and create a performance. A production will be performed by students at end of session. Students explore and create characters using masks, costumes, make-up and props using different perspectives in literature. We will have fun letting the imagination soar. Students will enjoy oral reading using expressive voices and gestures.

Dates: Jun 25-Aug 6; nc Jul 2

*Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
40279	S/11a-1:50p	AN/134	Kinnahan-Benavidez	$135
40174*	MTWThF/1p-3:50p	WIL/204	Kinnahan-Benavidez	$135

CAN U DIG IT? VOLLEYBALL CAMP FOR BEGINNERS (AGES 8-16) KIDS/1435

This class is geared toward the beginner level youth who is interested in learning the basic fundamentals of volleyball. Conditioning, as well as drills that focus on the necessary skills to play the game, will also be introduced. Students should wear tennis shoes and bring a small towel and water to class. Knee pads are optional.

Dates: Jul 11-Jul 15

*Dates: Jun 27-Jul 1

CRN	DAYS	PLACE	INSTR	FEE
41045	MTWThF/9a-11:50a	CC/GYM1-101	Norbut	$125
40351*	MTWThF/9a-11:50a	CC/GYM1-101	Norbut	$125

Download the SCE mobile app for Android, Blackberry, iPhone & iPod/iPad at
www.nocccd.edu/mobile

Course schedule, maps, transit routes, contact lists, grades and more available through the app!

Summer Career Academies for Teens!

SCE and Cypress College have teamed up with the Orange County Department of Education to offer a Summer Academy series. Take advantage of this dynamic learning opportunity beginning in June 2016 with <u>six</u> content-focused classes for teens.

VIDEO GAME PROGRAMMING (Grades 7-12)
Dates: Jun 6-Jun 9; Days: MTWTh/9a-1p
Place: Cypress College Business Education, Room 202B

VIDEO PRODUCTION I/II (Grades 9-12)
VP I Dates: Jun 6-Jun 9; Days: MTWTh/1p-5p
VP II Dates: Jun 13-Jun 16; Days: MTWTh/1p-5p
Place: Cypress College Fine Arts, Room 213

CYBER SERCUIRTY/CYBER PATRIOT (Grades 7-12)
Windows Dates: Jun 13-Jun 16; Days: MTWTh/9a-1p
Linux Dates: Jun 20-Jun 23; Days: MTWTh/9a-1p
Cisco Dates: Jun 27-Jun 30; Days: MTWTh/9a-1p
Place: Cypress College Business Education, Room 116

DENTAL ASSISTING (Grades 8-12)
Dates: Jun 20-Jun 23; Days: MTWTh/8a-12p
Place: Cypress College Health Science, Room 302

COMPUTER FORENSICS (Grades 7-12)
Dates: Jul 18-Jul 21; Days: MTWTh/1p-5p
Place: Cypress College Business Education, Room 305

HEALTHCARE CAREERS & PSYCHIATRIC TECHNOLOGY (Grades 9-12)
Dates: Jul 25-Jul 28; Days: MTWTh/9a-1p
Place: Cypress College Health Science, Room 302

REGISTER ONLINE beginning in MAY 2016!
Visit www.sce.edu and follow the link to Kids' College for class descriptions. For more information, call the Lifeskills Education Advancement Program (LEAP) Office at 714.808.4909.

GENERAL INFORMATION

SCE SCHEDULE SYMBOL KEY
AN = Anaheim Campus
CC = Cypress College Campus
FC = Fullerton College
CRN = Course Registration Number
NC = No class will be held on that date
SCE/CYP = Cypress Coll Campus, SCE 100 Bldg.
SCE/TE2 = Cypress Coll Campus, SCE/TE2 200 Bldg.
WIL = Wilshire Campus (Fullerton)

= Classes that are eligible for CTE Online Registration on Tuesday, June 7, 2016. See page 5 for details.

By District policy, "every course, course section or class shall be open to enrollment and participation by any person who has been admitted to the School of Continuing Education (SCE)".

CLASS SCHEDULE SUBJECT TO CHANGE: SCE has made every reasonable effort to determine that this class schedule is accurate; however, changes may occur after press time.

CLASSES
ADMISSION TO CLASSES: Students are admitted on a first come, first served basis. Students are not permitted to attend classes in which they are not officially enrolled. Classes 'filled' may have a 'waitlist' already established for students wanting to attend. Non-tuition classes: Students must attend first day of class or lose their spot to a petitioning student.

AUDITING CLASSES: If a student has received a passing grade in a Pharmacy Technician Certificate Program course and wishes to repeat the course, the student should submit an audit request to the program director. For more information about auditing a Pharmacy Technician course, please contact 714.808.4673. Fee charged for auditing a course is subject to change. No auditing other SCE courses.

CLASS ATTENDANCE / CANCELLATIONS: Students are expected to attend all classes. If attendance drops, classes may be cancelled. Non-tuition classes may be discontinued during the term if attendance drops. Tuition classes will continue according to schedule once they have started.

WEEKEND POLICY: It is SCE's practice that classes do not normally meet on a weekend following a Friday District holiday or preceding a Monday District holiday. If it is necessary for a class to be held on a holiday weekend, this would be an exception to the rule.

IN-CLASS REGISTRATION: Students must attend the first meeting where in-class registration takes place or they may lose their seat to someone else. A minimum number of students must attend the first class meeting. In-class registration is on a first come, first served basis.

CHILDREN IN CLASS: No children are to attend adult classes.

CAMPUS BOOKSTORES: Anaheim 714.808.4675; Cypress 714.484.7336; Wilshire (Fullerton) 714.992.7557

REGISTRATION LOCATIONS: No matter where the class is held, students can register at any campus: Anaheim (Second Floor), Cypress - Pkg Lot 4: SCE Cypress (Bldg 100), Wilshire (Bldg 300). **Registration also available at www.sce.edu.**

MINOR STUDENTS: SCE classes are open to those 18 years or older who have been admitted to SCE and are not attending school. Students under 18 who have not graduated from high school may be permitted to attend under special circumstances. It is advisable to contact the campus Dean at the site where the class is offered prior to obtaining the required permission letter from the school that the minor student is attending. If permission to enroll is granted, the minor student may enroll only after the regular registration period so that priority is given to adult students. Children of any age may take Kids' College and Teen Program classes as indicated in the course schedule.

NAME CHANGE: Students are encouraged to visit one of the SCE Centers for a name change. Students must provide a picture ID when requesting a name change.

PARKING
A parking permit is required to park in marked spaces at all three SCE Centers; however, a purchased parking permit does not guarantee a parking space. If you do not have a permit, you will be ticketed. An SCE parking permit applies to any space that is marked for students or any unmarked space. Parking permits are refundable prior to the first class meeting only and must be returned to receive a refund. Please do not back into the parking space or you will be ticketed.

PARKING FEES: Parking is by permit only. Vehicle permits: $35; motorcycle permits: $20; both available at each SCE Center's Admission and Registration Office. Daily passes available for $2 in parking areas. Parking permits are half-year permits that are available from Jan 1-Jun 30 OR Jul 1-Dec 31 (not six months from purchase date).

BUS PASSES: Student bus passes are available at any SCE Center's Admissions and Registration Office for students who are enrolled in a minimum of nine hours per week; 30-day passes are available for disabled and senior students; 75- and 120-day passes are available for all students. Passes are sold year round. The Orange County Transportation Authority (OCTA) provides bus service to each of our three SCE Centers. For more information, call 714.636.7433.

FEES
APPORTIONMENT CLASSES: These classes appear as free but are actually funded by the state. Funding is received for each hour of student attendance. The cost of offering the class is covered by these funds. The class may be cancelled if the attendance falls below the level needed to cover the costs of the class. There are 10 recognized areas in Title 5 that are eligible for noncredit education apportionment. SCE offers noncredit classes in the following areas:
1. English as a Second Language
2. Citizenship for Immigrants
3. Elementary and Secondary Basic Skills
4. Health and Safety
5. DSPS (Substantial Disabilities)
6. Parenting
7. Older Adults
8. Short-Term Vocational

COMMUNITY SERVICES CLASS FEES: Classes NOT funded by the state are supported by student tuition. Students must cover the cost of the class through fees. Additional instructional material or supply fees may be required. These classes will not be cancelled if attendance falls low during the term. While late registration is permissible in most classes, full payment of tuition fees is always required.

PAYING FOR CLASSES: Full payment is required at the time of registration. Cash, checks, money orders, and credit cards (MasterCard and VISA) are accepted. $25 will be charged to any students' account where a check is returned for non-sufficient funds.

HOLDS: SCE will withhold transcripts, registration privileges, or any combination hereof from any student or former student who has failed to pay all outstanding fees (from current or previous terms) or for other administrative reasons.

REFUNDS: To receive a refund, a Refund Petition Form must be submitted at least two (2) full business days before the first class meeting. A $10 processing fee will be deducted from all refunds one time, per term, per student except for classes canceled by SCE. Refunds will be processed two weeks after the term begins. No refunds on books. Refund checks to KIDS COLLEGE students will be made to the name of the student of record as required by State Education Code regulations. The only other criteria considered for refunds are circumstances in which the course differs from the way it was described in the class schedule, such as incorrect start date, time, or wrong location. You may request a credit valid for six months toward any fee-based course. Requests for credits must be submitted prior to the second class meeting of the course being dropped.

RECORDS & IDENTIFICATION CARDS
STUDENT RECORDS: California Administrative Code, Title V, and District policy states that students can review their student records any time. All student records are located at the SCE Wilshire Center. Transcript requests are accepted in person or by mail (the Transcript Request Form may be printed off of the SCE website at www.sce.edu). Allow 10 business days for processing.

RECORDS & RELEASE OF RECORDS: The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They have the right to:
*inspect and review their education records
*have some control over the disclosure of information from their education record
*seek to amend incorrect education records

In accordance with FERPA, SCE may release or publish, without the student's prior consent, items in the category of public (directory) information. The NOCCCD Board of Trustees has identified the following as public (directory) information:
*Degrees and awards received by students, including honors, scholarships, athletic awards and Dean's List recognition;
*Student participation in officially recognized activities and sports including weight, height, and high school of graduation for athletic team members;
*Dates of attendance.

Students who wish to restrict this information must submit a written request to the Registrar's Office at the SCE Wilshire Center. Requests must be filed within 15

calendar days from the beginning of each trimester a student is in attendance. For more information, call 714. 992.9502.

CLASSIFICATION OF STUDENTS: Students are classified as full-time when enrolled and attending 12 hours or more of instruction per week. Students enrolled in fewer than 12 hours per week of instruction are considered part-time students. Enrollment and attendance can be confirmed after the student has attended two consecutive weeks of instruction.

CATALOG RIGHTS POLICY: SCE issues a new catalog each academic year beginning in the fall term and, if needed, subsequent addendums for the winter, spring, and summer terms. The information published in the catalog or catalog addendum is in effect for the academic year beginning with the fall term and concluding with the summer term.

The course requirements for a specific certificate program may change from one catalog to the next and, therefore, may change during the period of time that a student attends SCE. Catalog rights, established when a student first takes classes at SCE, protect the student from being held responsible for additional program requirements that may be added to a later catalog.

Students maintain catalog rights by maintaining continuous enrollment in one of the following courses at SCE: Basic Skills, Career Technical Education, Disability Support Services, and English as a Second Language. Continuous enrollment is enrollment in any two of the previous four consecutive terms, including Summer, resulting in an academic record symbol of A, B, C, D, F, P (Pass), NP (No Pass), SP (Satisfactory Progress), or W (Withdrawal). Missing more than two consecutive terms will result in loss of catalog rights due to a break in continuous enrollment.

For example:
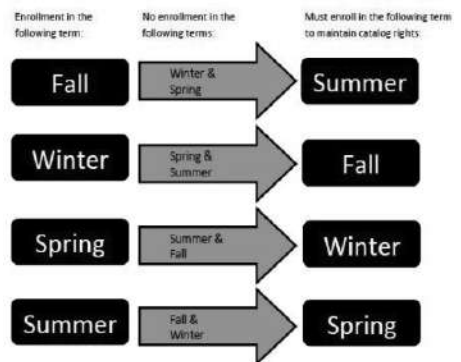
If continuous enrollment is broken, the student must adhere to the catalog requirements in effect at the time continuous enrollment is re-established and maintained.

The lab enrollment in CCTR/100, keyboarding exams, and required certifications (e.g. CPR card) cannot be used to maintain catalog rights. Course substitution and course challenges do not maintain catalog rights as well. This policy supersedes all previous catalog rights provisions and applies only to the programs at SCE.

GRADING POLICY: Students enrolled in apportionment courses are awarded an evaluative symbol at the conclusion of each course. The grade issued will become part of the student's permanent academic history and will

appear on their SCE transcript.

Grading for DSS, ESL, LEAP and Parenting Courses
P - Pass (no grade points)
N - No Pass (no grade points)
SP - Satisfactory Progress (no grade points)

Students enrolled in a Career Development and College Preparation (CDCP) course are advised that they will be issued a grade that will appear on their SCE transcript and permanent academic history. If a student does not wish to be graded, they must drop the course prior to the eighth hour of instruction. While an instructor may drop a student for excessive absences, **it is the student's responsibility to officially withdraw from a class.** If a student withdraws after the eighth hour of instruction, but prior to the last quarter of instruction, the student will receive a "W" grade on their transcript, regardless of whether the drop was initiated by the student or instructor. Students may not drop a course after the start of the final quarter of the course. Please visit www.sce.edu/gradingpolicy for further information.

OPEN ENROLLMENT: It is the policy of the North Orange County Community College District (NOCCCCD) that, unless specifically exempted by statue, every course section or class, the full-time equivalent students (FTES) attendance of which is to be reported for state aid, whenever offered and maintained by NOCCCD, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) or School of Continuing Education and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, part VI, Title 5 of the California Administrative Code, commencing with Section 51820.

ACADEMIC HONESTY: Students are expected to abide by ethical standards in preparing and presenting material which demonstrates their level of knowledge and which is used to determine grades. Such standards are founded on basic concepts of integrity and honesty.   These include, but are not limited to the following areas:

1. Students shall not plagiarize, which is defined as:
A. stealing or passing off as one's own ideas or words of another, or
B. using a creative production without crediting the source.
The following cases constitute plagiarism:
*paraphrasing published material without acknowledging the source;
*making significant use of an idea or a particular arrangement of ideas, e.g. outlines;
*writing a paper after consultation with persons who provide suitable ideas and incorporating these ideas into the paper without acknowledgement; or
*submitting under one's own name term papers or other reports which have been prepared by others.

2. Students shall not cheat, which is defined as:
A. using notes, aids, or the help of other students on tests or exams in ways other than those expressly permitted by the instructor, or
B. misreporting or altering the data in laboratory research projects involving the collection of data.

3. Students shall not submit an original paper or project to more than one class without approval from the second instructor.   Instructors who do not accept previously-submitted papers should inform the students in the course syllabus.

4. Students shall not furnish materials or information in order to enable another student to plagiarize or cheat.

Instructors may deal with academic dishonesty in one or more of the following ways:
1. Assign an appropriate academic penalty such as an oral reprimand or point reduction.
2. Assign zero points on all or a particular paper, project, or exam.
3.   Report to the appropriate administrators, with notification of same to the student(s), for disciplinary action by the school. Such a report will be accompanied by supporting evidence and documentation.

See Student Conduct Policy for additional information.

SEXUAL HARASSMENT, DRUG-FREE AND ALCOHOL-FREE For a copy of these policies, please refer to the SCE website at www.sce.edu

NON-DISCRIMINATION STATEMENT: The policy of the North Orange County Community College District is to provide an educational, employment, and business environment, including but not limited to access to its services, classes, and programs in which no person shall be unlawfully denied full and equal access to the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, gender expression, race, color, physical or mental disability, or military and veteran status, or as otherwise prohibited by state and federal statues, or because he or she is perceived to have one or more foregoing characteristics, or based on association with a person or group with one or more of these actual perceived characteristics in any program or activity of the District that is administered by, directly funded by, or that receives any financial assistance from the Chancellor or Board of Governors of the California Community Colleges. Discrimination on the basis of sex or gender also includes sexual harassment.

The following person is designated by the North Orange County Community College District as the Responsible Officer/Section 504/Title IX Coordinator for receiving and coordinating the investigation of all unlawful discrimination complaints filed pursuant to section 59328 of Title 5 of the California Code of Regulations, and for coordinating compliance with section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1992, and response to discrimination complaints related thereto:
Name: Irma Ramos
Position: Vice Chancellor, Human Resources
Address: 1830 W. Romneya Dr, Anaheim, CA 92801-1819
Telephone: 714.808.4826

Students and employees who believe they have been subjected to unlawful discrimination, including sexual harassment, or who seek information regarding the District's Unlawful Discrimination Policy should contact the Office of the Vice Chancellor, Human Resources.

CAMPUS SAFETY: For any emergency dial 9-1-1 from any campus phone. To reach Campus Safety or Security, call the following numbers by SCE Center: Anaheim 714.808.4911;   Cypress: 714.484.7387   Wilshire (Fullerton): 714.992.7777.

VICTIMS OF SEXUAL ASSAULT: Students who are victims of sexual assault occurring on District property or on an off-campus site or facility maintained by the District, or who seek information or assistance regarding a sexual

assault, should contact the following Campus Safety and/or Security offices:

*Anaheim Campus Security: 714.808.4911

*SCE Cypress Center (Cypress College Campus Safety): 714.484.7387

*SCE Wilshire Center (Fullerton College Campus Safety): 714.992.7777

Except as may otherwise be required by law, all inquires will be maintained in confidence.

DISABILITY SUPPORT SERVICES: SCE provides support services to enable persons with disabilities to participate in classes and programs. Support may include tutors, interpreter service, note takers, or other assistance. In addition, special classes are offered for those who are not yet ready to benefit from general continuing education offerings. See the Disability Support Services section in this schedule for class listings or call 714.484.7057.

WE'RE LOOKING FOR NEW INSTRUCTORS! DO YOU WANT TO TEACH FOR THE SCHOOL OF CONTINUING EDUCATION? We are looking for new instructors for the following programs: Older Adult Classes, Kids' College, VESL/ESL, Computer Classes.

You must meet the minimum qualifications set by the State of California Chancellor's Office. For more info call 714.484.7038.   If qualified, please send resume to: Dennis Davino, Interim Dean of Instruction, SCE Cypress Center, 9200 Valley View, Cypress, CA, 90630

ACCREDITATION: SCE is proudly accredited by the Accrediting Commission for Schools of the Western Association of Schools and Colleges (WASC). For more information regarding SCE's accreditation, please contact WASC at the following:

Western Association of Schools and Colleges Accrediting Commission for Schools

533 Airport Blvd., Suite 200, Burlingame, CA 90410

STUDENT CONDUCT POLICY

Standards of Student Conduct and Discipline Policy

The standards of student conduct and disciplinary action for violation of Board Policy 5500 were approved by the NOCCCD Board on January 28, 2003, and were drawn in compliance with Sections 66300, 76030, 76033, 7034, 76036 of the State Education Code.

Students are expected to respect and obey civil and criminal law and shall be subject to the legal penalties for violation of the city, county, state, and national laws(s).

Student conduct must conform to Board Policy and college regulations and procedures. As cited in BP5500, "A student who violates the standards of student conduct shall be subject to disciplinary action including, but not limited to the removal, suspension or expulsion of the student. Misconduct which constitutes "good cause" for disciplinary action includes, but is not limited to, the following:

1. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, the open and persistent defiance of the authority of, or persistent abuse of District personnel,

or violating the right of other students.

2. Failure to identify oneself when requested to do so by District officials acting in the performance of their duties.

3. Cheating, plagiarism in connection with an academic program (including plagiarism in a student publication), or engaging in other academic dishonesty.

4. Dishonesty, forgery, alteration, or misuse of District documents, records, or identification, or knowingly furnishing false information to the District.

5. Misrepresentation of oneself or of an organization to be an agent of the District.

6. Causing, attempting to cause, or threatening to cause physical injury or physical or verbal abuse or any threat of force or violence, to the person, property, or family of any member of the college community, whether on or off District property as defined above.

7. Willful misconduct which results in injury or death to a student or to District personnel, or which results in the cutting, defacing, or other damage to any real or personal property of the District.

8. Unauthorized entry into, unauthorized use of, or misuse of property of the District.

9. Stealing or attempting to steal District property or private property on District premises, or knowingly receiving stolen District property or stolen private property on District premises.

10. Causing or attempting to cause damage to District property, or to private property on District premises.

11. Unlawful use, sale, possession, offer to sell, furnishing, or being under the influence of any controlled substance listed in the California Health and Safety Code, section 11053 et seq., an alcoholic beverage or an intoxicant of any kind, or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or other State law defining controlled substance while on District property, or at a District function; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in the California Health and Safety Code, section 11014.5.

12. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the District.

13. Possession, sale, use, or otherwise furnishing of explosives, dangerous chemicals, deadly weapons or other dangerous object including but not limited to, any facsimile firearm, knife or explosive on District property, or at a District function, without prior written authorization of the Chancellor, college president, School of Continuing Education Provost, or authorized designee.

14. Engaging in lewd, indecent, or obscene behavior on District property, or at a District function.

15. Violation of municipal, state, or federal laws in connection with attendance in programs or services offered by the District, or while on District property or at District-sponsored activities.

16. Soliciting or assisting another to do any act (including the purchasing, transporting or consumption of any controlled substance), while under the supervision of a District official, which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.

17. Attempting any act constituting cause for disciplinary action as identified in the above sections of this policy.

18. Committing sexual harassment as defined by law or by District policies and procedures.

19. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other status protected by law.

20. Engaging in physical or verbal intimidation or

harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or District employee's work performance, or of creating an intimidating, hostile or offensive educational or work environment.

21. Engaging in physical or verbal disruption of instructional or student services activities, administrative procedures, public service functions, authorized curricular or co-curricular activities or prevention of authorized guests from carrying out the purpose for which they are on District property.

22. Stalking, defined as a pattern of conduct by a student with intent to follow, alarm, or harass another person, and which causes that person to reasonably fear for his or her safety, and where the student has persisted in the pattern of conduct after the person has demanded that the student cease the pattern of conduct. Violation of a restraining order shall, without more, constitute stalking under this policy.

23. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct or where the presence of the student causes a continuing danger to the physical safety of students or others.

24. Engaging in expression which is obscene, libelous, or slanderous according to current legal standards, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District property, or the violation of the lawful administrative procedures of the District, or the substantial disruption of the orderly operation of the District.

25. Use of the District's computer systems or electronic communication systems and services for any purpose prohibited by Administrative Procedures 3720, Computer & Electronic Communication Systems, or for any act constituting cause for disciplinary action as provided in this policy.

Furthermore, no student shall be suspended from a college or School of Continuing Education program or expelled unless the conduct for which the student is disciplined is related to college, School of Continuing Education or District activity or attendance. Also any violation of law, ordinance, regulation or rule regulating, or pertaining to, the parking of vehicles, shall not be cause for removal, suspension or expulsion of a student.

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of law. The procedures shall identify potential disciplinary actions including, but not limited to, the removal, suspension or expulsion of a student.

The Chancellor shall establish procedures of which all students are informed of the rules and regulations governing student behavior.

Every Day Counts at SCE!

Attending __every__ class meeting is important for all SCE students.

Your consistent attendance helps you achieve your goals of learning a new skill, earning a diploma or certificate, or transferring to college.
See you in class!

OFF-CAMPUS CONTINUING EDUCATION LOCATIONS

Register in Class!
Do not call location unless noted.

Acacia Villas	1620 E Chapman Ave	Full
Access California Services	631 S Brookhurst St Suite 107	Anah
Alamitos West Health Care Ctr	3902 W Katellla Ave	Los Alam
Anaheim Care Cottages	9622 Katella Ave	Anah
Anaheim Community Ctr	250 E Center	Anah
Anaheim Crest Nurs Ctr	3067 W Orange Ave	Anah
Anaheim Crown Plaza	641 S Beach Blvd	Anah
Anaheim Healthcare Ctr	501 S Beach Blvd	Anah
Anaheim Sr Ctr	250 E Center Street	Anah
Anaheim Terrace Care Ctr	141 S Knott Ave	Anah
Anaheim VIP Ctr	1158 N Knollwood Cir	Anah
Anhm Independencia Fam Reso Ct	10841 Garza St	Anah
Bradford Square	1180 N Bradford Ave	Placnta
Braille Institute	527 N Dale	Anah
Brea Comm Ctr	500 South Sievers Avenue	Brea
Brea Sr Ctr	500 Sievers Ave	Brea
Brookdale Anaheim	200 N Dale Ave	Anah
Brookdale Brea	285 W Central Ave	Brea
Brookdale Casa Whittier	10615 Jordan Rd	Whittier
Brookdale-Garden Manor	10200 Chapman Ave	G G
Brookdale-Yorba Linda	17803 Imperial Hwy	Y L
Brookhurst Jr. High School	601 N. Brookhurst St.	Anah
Buena Pk Nurs Ctr	8520 S Western Ave	Buena Pk
Buena Pk Sr Ctr	8150 Knott Ave	Buena Pk
Buena Vista Care Ctr	1440 S Euclid Street	Anah
Cambridge Court	1621 E Commonwealth Ave	Full
Cottage of Artesia Gardens	6041 Kingman Ave	Buena Pk
Coventry Court Health Ctr	2040 S Euclid Street	Anah
Cypress Sr Citizen Ctr	9031 Grindlay St	Cypress
DePalma Terrace Sr Living	351 E Palm Dr	Placnta
Easter Seals Sr Day Services	500 W Central Ave Ste A	Brea
El Camino Real High School	1351 E. Orangethorpe Avenue	Placnta
Emerald Court	1731 Medical Center Dr	Anah
Emerald Isle Sr Apartments	661 N Rose Dr	Placnta
Empower Community Day Program	8381 Katella	Stanton

First Christian Church Anaheim	520 W South St	Anah
Fullerton Community Ctr	340 W. Commonwealth Ave	Full
Fullerton Gardens	1510 E Commonwealth Ave	Full
Good Shepherd Church	11600 Los Alamitos Blvd	Los Alam
Gordon Lane Care Ctr	1821 E Chapman Ave	Full
Happy Brea Adult Day Hth Care	596 Apollo St.	Brea
Harbor Villa Care Ctr	861 S Harbor Blvd	Anah
Healthcare Service Inc	Lighthouse Anaheim	Anah
Karlton Residential Care Ctr	3615 W Ball Rd	Anah
Katella Sr Living Community	3952 W Katella Ave	Los Alam
Knott Ave Care Ctr	9021 Knott Ave	Buena Pk
Knott Ave Res	9011 Knott Ave	Buena Pk
La Habra Community Serv-Sr Ctr	101 W La Habra Blvd	La Habra
La Habra Conv Hospital	1233 W La Habra Blvd	La Habra
La Habra Villa	1100 E Whittier Blvd	La Habra
La Palma Nurs Ctr	1130 W La Palma Ave	Anah
La Palma Royale	525 W La Palma Ave	Anah
Lake Park Mobile Home - YL	3700 N Rose Dr	Y L
Leisure Court	1135 Leisure Ct	Anah
Los Alamitos Sr Ctr	10911 Oak Street	Los Alam
Morningside of Fullerton	800 Morningside Dr	Full
Muckenthaler Cultural Ctr	1201 W Malvern Ave	Full
New Horizon	8541 W Cerritos Ave	Stanton
Palm Retirement Ctr	312 N Roosevelt Ave	Full
Park Anaheim Healthcare Ctr	3435 W Ball Rd	Anah
Park Regency Care Ctr	1770 W La Habra Blvd	La Habra
Park Regency Ret Res	1750 W La Habra Blvd	La Habra
Park Vista Assisted Living	2527 Brea Blvd	Full
Park Vista, Morningside	2525 Brea Blvd	Full
Ponderosa Park Family Resource	2100 S Haster St	Anah
Rehab Institute So Ca	130 Laguna Rd	Full
Rowntree Gardens	12151 Dale Ave	Stanton
Sr Citizens Ctr - Placentia	143 S Bradford Ave	Placnta
Sr Citizens Ctr Anaheim	250 E Center St	Anah
St Boniface Church	120 N Janss St	Anah
St. Elizabeth Healthcare	2800 N Harbor Blvd	Full
St. Jude West Fullerton Ctr	Orangethorpe Methodist Church	Full
Stanton Civic Ctr	7800 Katella Ave	Stanton
Stanton Cultural Arts Ctr	7800 Katella Ave	Stanton
Sunnycrest Sr Living	1925 Sunnycrest Dr	Full
Sunrise Assisted Living, YL	4792 Lakeview Ave	Y L

Sunrise Asst Liv Fullerton	2226 North Euclid Avenue	Full
Sunrise Asst Living La Palma	5321 La Palma Ave	La Palma
Terrace View Care Ctr	201 E Bastanchury Rd	Full
The Pavilion, Sunny Hills	2222 N Harbor Blvd	Fulllerton
Valley View Gardens	11848 Valley View St	G G
Vintage of Stonehaven	5303 Stonehaven Dr	Y L
W Anah Extended Care Hospital	645 S Beach Blvd	Anah
Walnut Manor Care Ctr	891 S Walnut St	Anah
West Anaheim Sr Prog	2271 W Crescent Ave	Anah
Whitten Heights	200 W Whittier Blvd	La Habra
Whittier Hills Healthcare Ctr	10426 Bogardus Ave	Whittier
Windsong Sr Activity Ctr	1701 S Euclid St	Anah
Windsor Gardens of Anaheim	3415 W Ball Rd	Anah
Windsor Gardens of Fullerton	245 E Wilshire Ave	Full
Yorba Linda Church of Christ	4382 Eureka Ave	Y L
Yorba Linda Sr Ctr	4501 Casa Loma Ave	Y L

CLASS INDEX

Register Online at www.sce.edu

Cypress Continuing Education Center
9200 Valley View • Cypress, CA 90630
714.484.7038
Located on the south end of the
Cypress College Campus.
Park in Lot 4.
Register in Bldg. SCECYP/100

NOCCD Anaheim Campus
1830 W. Romneya Dr.
Anaheim, CA 92801
714.808.4645
Park on the first floor.
Register on the second floor.

Wilshire Continuing Education Center
315 E. Wilshire Avenue
Fullerton, CA 92832
714.992.9500
On the corner of Lemon St. & Wilshire Avenue
Register in Bldg. 300.

Los Alamitos Blvd.

Bols Chica

0   5 Miles

Cerritos Ave.

la Palma Ave.

Westminster Blvd.

Garden Grove Blvd.

Valley View St.

Lincoln Ave.

Beach Blvd.

Magnolia Ave.

Bolsa Ave.

Brookhurst St.

Ball Rd.

Euclid St.

Romneya

Orangethorpe Ave.

Commonwealth Ave.

Gilbert St.

Malvern Ave.

Imperial Hwy

East

Harbor Blvd

Bastanchury Rd.

Brea Blvd.

Birch St.

Wildcat Way

Raymond

Chapman Ave.

Katella Ave.

Glassell St.

Tustin

Rose Dr.

Yorba Linda Blvd.

Nohl Ranch Rd.

E. Serrano Ave.

Esperanza

Fairmont Blvd

W   N
S   E