

Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, February 2, 2021, at 3:00 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:02 p.m.

Present Members: Janet Cagley, Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Allison Ferrier, Ally Garcia, Corinna Lopez, Patty Lujan, Megan Ly, Candace Lynch, Cathee Mang, Tina McClurkin, Maricela Moran, Victoria Myers, Rosie Navarro, Alice Niyondagara, Michelle Patrick-Norng, Megan Prell, Cyndi Ramirez, Megan Reeves, Erin Sherard, Julie Shields, Casey Sousa, Alli Stanojkovic, Kimberley Stiemke, Anacany Torres, Matt Van Gelder, Kenny Yu

Guests: VP of Instruction and Student Services Karen Bautista, VP of Instruction and Student Services Martha Gutierrez, Allison Shotwell

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- I. Approval of agenda- Approved by unanimous consent.
 - II. Approval of 12/1/2020 meeting minutes- Approved by unanimous consent with no corrections.
 - III. Announcements & Public Comment
 - IV. Executive Committee Reports
 - a. President's Report, Jennifer Oo
 - At the Board of Trustees December 15, 2020 meeting, the Board welcomed Evangelina Rea Rosales to the Board representing Area 4. Dr. Barbara Dunsheath was elected to be the President, Jacqueline Rodarte as Vice President and Ed Lopez as Secretary.
 - b. Vice President's Report, Carlos Diaz - No report.
 - c. Secretary's Report, Khanh Ninh – No report.
 - V. Kindness Confetti – Michelle Patrick-Norng
 - a. January and February birthdays were recognized as well as Black History Month.
 - Kudos for Colleagues were well received.

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- VI. New Business
- a. Welcome of New Faculty - Jennifer Oo
 - Megan Prell and Dr. Anacany Torres were recognized as new faculty members.
 - b. Committee Assignments – Jennifer Oo
 - Jennifer Oo provided brief history of the Committee assignments and discussed possible steps that can be taken to increase faculty participation while balancing the time commitment required.
 - Faculty provided suggestions and Jennifer Oo will develop a draft plan on ways to increase faculty participation. The draft plan will be presented at the March meeting for further discussion and input.
 - In the meantime, Jennifer Oo reviewed what Committees are requesting faculty representation and several members volunteered. Khanh Ninh will update Committee Assignment list to include the new Committees as well as those who volunteered, and it will be sent out to the Senate to allow faculty additional time to review the list and volunteer.
 - c. Digital Marketing Update – Miranda Bates
 - Miranda Bates reviewed the Digital Marketing Campaign PowerPoint presentation.
 - d. Campus Updates – Pres. Valentina Purtell
 - Pres. Purtell reviewed the Campus Updates PowerPoint presentation on.
 - e. Promotion of ESL Academic Success II – Cathee Mang
 - Cathee Mang gave an overview of ESL classes that are currently being offered in-person at the Anaheim campus and encouraged faculty to promote these classes.
- VII. Committee Reports
- **Anaheim Campus Sustainability Committee** – Jennifer Oo
 - This is a newly formed committee. Group reviewed Fullerton's College's Sustainability mission statement as a starting point in developing NOCE's Sustainability mission statement.
 - **Commencement Committee** – Khanh Ninh
 - Committee is reviewing and updating the guidelines regarding which Certificate should be participating in the Commencement versus Student Success ceremony.
 - Reviewed results from the NOCE Celebration Event Feedback Survey.
 - **Distance Education Advisory Group** - Janet Cagley
 - Those completing the OTC Boot Camp are advised to accept the Canvas invite.
 - There are opportunities for 1:1 support.
 - Tier 2 training will begin March 1, 2021.

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- **NOCE Technology Committee** – Cathy Dunne and Michelle Patrick-Norng submitted report for the December 14, 2020 and January 11, 2021 meetings that was held as a videoconference. Topics discussed: **Security:** Multi-factor Authentication (MFA) project completed in January. **Laptop Loan Program:** Laptops are still available for students to borrow. Spring flier/information was shared with all NOCE faculty/staff. **Student ID:** The Admissions and Registration team, Communications Department, and IT Team are working to update the website and informational brochures/materials to include "Student ID" instead of "Banner ID" whenever possible. "Student ID" is a more user-friendly label. Faculty/staff are encouraged to use this label moving forward. **Voice Over IP (VOIP):** NOCE's RingCentral contract will expire on **March 22nd**. The new VOIP phone system is being rolled out soon which includes reconnecting users to their designated campus phone numbers. Adjunct faculty who do not have a designated campus phone number should speak with their supervisor(s) about options if there is a desire or need to continue using the phone to communicate with students. The new VOIP system will include a variety of features/options that mirror what we have been able to do with RingCentral. The Technology Committee is not meeting again until March due to a scheduling conflict with the CISOA IT conference. For more information about any of the active projects, please reach out to Michelle Patrick-Norng at mpatrick@noce.edu or Cathy Dunne at cdunne@noce.edu.

- **Pandemic Response Team Tier 2** – Jennifer Oo

- Vaccination for educators will be available in the next month approximately, but when NOCE faculty will be offered the vaccine is still tentative. There is a possibility of having the vaccine be available on campus.

The meeting adjourned at 4:34 p.m.
Khanh Ninh, Secretary