

# Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, May 5, 2020, at 3:00 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Tina McClurkin called the meeting to order at 3:05 p.m.

Present Members: Janet Cagley, Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Gary Jimenez, Yvette Krebs, Phil Famolaro, Allison Ferrier, Patty Lujan, Megan Ly, Candace Lynch, Cathee Mang, Lauren Mata, Victoria Myers, Rosie Navarro, Jennifer Oo, Michelle Patrick-Norng, Megan Reeves, Cyndi Ramirez, Erin Sherard, Julie Shields, Casey Sousa, Alli Stanojkovic, Kimberley Stiemke, Matt Stivers, Kenny Yu

Guests: Gail Arriola-Nickell, VP of Instruction Karen Bautista, Nathan Brais, Carissa Oyedell, Andrew Perez

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- I. Approval of agenda- Tina McClurkin requested that the Old Business, item a regarding EFMP be moved to the beginning of the meeting. Michelle Patrick-Norng moved, "to have the Old Business, item a regarding EFMP be moved to the beginning of the meeting." The motion was seconded and adopted.
  - II. Approval of 3/31/2020 meeting minutes- Was approved with no corrections.
  - III. Announcements & Public Comment
    - Michelle Patrick-Norng provided a link so that Senate members can voluntarily share their home address. Since we are working remotely, this will allow Senate members to receive various "kindness" items in the mail. Only Michelle and the President will have access to this information.
    - Cathee Mang reminded Senate members that she is still accepting students for her ESL Academic Success II Program.
    - Lauren Mata- AdFac will be holding special elections on May 8, 2020. There will also be a COVID-19 Town Hall on May 8, 2020 from 3:30 p.m. to 4:30 p.m.
  - IV. Executive Committee Reports
    - a) President's Report, Tina McClurkin
      - Received an email from Craig Goralski, Cypress College Academic Senate President, that he had received an email from one of the student trustees regarding AB 2910. This bill would allow student members of the governing board of a community college district a full vote. Tina will send out more information about the bill to Senate members and is requesting feedback.
    - b) Vice President's Report, Cathy Dunne- No report.
    - c) Secretary's Report, Khanh Ninh- No report.

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- V. Kindness Confetti  
a) May birthdays were recognized.
- VI. Old Business  
a) Educational Facilities Master Plan (EFMP)- B&D+MRY- Gail Arriola-Nickell, Carrisa Oyedele, and Andrew Perez  
- Reviewed updates made to the Plan based on feedback that was provided at the last open forum held on April 28, 2020.  
- Plan is to have the draft document on the District's website by Thursday, May 7, 2020. Public comments to be accepted until May 15, 2020, but date may be pushed to May 17, 2020.
- b) DE Update/Summer term- Janet Cagley and Tina McClurkin  
- Tina McClurkin reminded Senate members that faculty have purview over whether courses are taught as Correspondence or DE. Also, a course can be taught through both modalities.  
- Janet Cagley reviewed the revisions made to the DE Addendum and a timeline on when various documents needed to be submitted to the State Chancellor's Office.  
- Though not mandated, it is strongly advised that faculty wanting to teach during the summer and fall terms register for the online training course being offered by NOCE. Some benefits of attending are- 1) learning strategies on how to effectively maintain contact with your students, 2) how to ensure compliance with ADA regulations, and 3) making an educated decision on whether you should offer your course as a Correspondence or DE. Also, come this fall, the State Chancellor's Office will be requiring DE courses to be taught by OTC faculty members.  
- Candace Lynch moved, "to approve the DE Addendum with the revisions." The motion was seconded and adopted. The motion passed with 28 votes in favor, no nays, one abstention.
- VII. New Business  
a) Tenured Faculty- Tina McClurkin  
- Tina recognized Counselors Yvette Krebs and Casey Sousa for achieving tenure at the end of this school year.
- b) Election Results- Cathy Dunne and Tina McClurkin  
- Jennifer Oo is the incoming Academic Senate President.  
- Khanh Ninh will continue as Secretary/Treasurer.  
- Adjunct Faculty representatives for the 2020-2022 term are Phil Famolaro, Ally Garcia, Joy Miller, and Victoria Myers.  
- Tina McClurkin will send out information about the responsibilities for the Vice President and State Delegate positions for those who may be interested in filling these positions.

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## VIII. Committee Reports

### - **Commencement Committee**- Khanh Ninh

-Due to the amount of work required to produce a virtual commencement ceremony, it was decided that NOCE will not hold a virtual ceremony. An FAQ is being developed and will be sent out soon.

- **NOCE Technology Committee**- Michelle Patrick-Norng submitted report for the April 13, 2020 that was held as a videoconferencing meeting. Topics discussed: Morgan Beck shared the following updates: Vendors have zero/low stock so there is a major back log; much of the product that is available would not work with NOCE's set up/configuration. Programs can still submit Purchase Orders and the NOCE Technology team will simply wait for the product to become available. NOCE likely won't fill the order of the 90+ new computers for Anaheim campus until fall semester due to lack of product. The IT team recently completed installation of projectors in rooms 151 and 403 at the Anaheim campus. Technology/IT staff is still working (M/W with District and T/Th/F with NOCE on-site). Ongoing active projects for the IT Team include Modo Lab Rollout (NOCE app), iTendence, Timekeeper, NOCE Website Upgrade and NOCRC Website, SLO software, Augusoft, ESL staff refresh, iPad for ESL, Network Refresh (including a new voicemail system), student printing (ePrintIT), Helpdesk/Ticketing System, Thunderbird Leadership Consulting, and Office365 consolidation. For more information about any of the active projects, please reach out to Michelle Patrick-Norng at mpatrick@noce.edu.

- **Educational Facilities Master Planning Steering Committee**- Michelle Patrick-Norng submitted report for the April 24, 2020 that was held as a videoconferencing meeting. The NOCCCD Education & Facilities Master Plan Project Team is led by Brailsford & Dunlavey and Moore Ruble Yudell Architects and Planners. Members of the Steering Committee looked at various sections of the rough draft of the EFMP document that will ultimately go to the Board in June. An Open Forum was held via Zoom on Tuesday, April 28th. More than 80 faculty/staff from NOCE joined in on the call to hear the latest updates regarding EFMP. Many of the participants voiced their opinion on various pilot projects included in the Facilities portion of the document (as it relates to NOCE campuses). Additional information was presented at the Senate meeting on Tuesday, May 5th. Faculty/staff/community members will be able to view the rough draft until May 14th. Dr. Marshall sent out the following message to the NOCCCD team.

The meeting adjourned at 4:57 p.m.  
Khanh Ninh, Secretary