

# Academic Senate

The regular monthly meeting of the NOCE Academic Senate was held on Tuesday, September 1, 2020, at 3:00 p.m., as a videoconferencing meeting. The President being in the chair and the Secretary being present.

Senate President Jennifer Oo called the meeting to order at 3:01 p.m.

Present Members: Janet Cagley, Jennifer Carey, Kristina De La Cerda, Carlos Diaz, Cathy Dunne, Phil Famolaro, Allison Ferrier, Patty Lujan, Megan Ly, Candace Lynch, Lauren Mata, Joy Miller, Victoria Myers, Rosie Navarro, Michelle Patrick-Norng, Megan Reeves, Cyndi Ramirez, Julie Shields, Casey Sousa, Alli Stanojkovic, Kimberley Stiemke, Matt Van Gelder, Kenny Yu

Guests: VP of Instruction Karen Bautista, Lisa Johnson, Ranmalee Araliya Perera, Ivan Stanojkovic

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- I. Approval of agenda- Carlos Diaz moved to approve the agenda. The motion was seconded and adopted.
- II. Approval of 6/2/2020 meeting minutes and 7/7/20 special meeting minutes- Both meeting minutes were approved with no corrections.
- III. Announcements & Public Comment
  - Ranmalee Araliya Perera, one of the Diversity and Inclusion Faculty Fellows with the District's Office of Diversity and Compliance stated that the Faculty of Color survey, which was sent out on May 13, 2020 received 130 responses from both full-time and adjunct faculty. Under the EERA, United Faculty has requested the survey's raw data which may compromise the confidentiality of the comments, written statements, and responses. The survey's raw data will be provided to the United Faculty, but in a redacted form after all identifying information have been removed. Lauren Mata commented on steps Adjunct Faculty United took to maintain privacy of adjunct faculty respondents.
- IV. Executive Committee Reports
  - a) President's Report, Jennifer Oo
    - Welcomed two new faculty, Corinna Lopez, and Kenny Yu.
  - b) Vice President's Report, Carlo Diaz- No report.
  - c) Secretary's Report, Khanh Ninh
    - Provided budget update. For 2019-2020, Sunshine Fund had a starting balance of \$420.00, \$320.00 was spent which left a balance of \$100.00 for 2020-21. Due to school closure, no donations will be collected at this time. \$109.00 as spent for supplies. No funds were used for Mileage or Travel/Conferences expenditures. For 2020-21, the starting balance for Supplies is \$300.00, Mileage \$300.00, and Travel/Conference \$5000.00. Due to pandemic, President's staff approved Hospitality Fund of \$200 for 2020-2021.

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- V. Kindness Confetti  
a) September birthdays were recognized. In lieu of recognizing several members at each meeting, members encouraged to complete an anonymous survey, “kudos for Colleagues” that will be sent out twice each semester.
- VI. Old Business
- VII. New Business  
a) DSS Presentation- Michelle Patrick-Norng  
- Reviewed Protocol for Accommodations document and answered questions from faculty regarding the process. Janet Cagley suggest that that the word, “observe” in item number 6, first bullet be changed to, “collaborate.”  
  
b) Committee Assignments- Jennifer Oo  
- Jennifer Oo will email out the current Committee Assignment list and is requesting that members confirm whether they are on the correct committee(s), if they would like to switch assignments and to provide feedback on how much participation time is required for the various committees.  
- There have been discussions that each college formally develop a Diversity Committee. NOCE would like to develop a Diversity Committee but need to ensure that there is faculty capacity to meaningful participate on the Committee.
- VIII. Committee Reports  
- **Curriculum Committee**- Kimberley Stiemke  
- Provided updates on items discussed at the August 25, 2020 meeting.  
- The Calls to action call to incorporate anti-racist education into the curriculum. There are possibilities for adding "out of class" assignments to DE courses to capture more FTES.  
- The Curriculum Committee faculty revised the curriculum approval process to convert manager approvals to review only, and limit holds to 3 days. Faculty also decided that only full-time faculty and adjunct faculty with professional expert contracts will be able to launch curriculum in Curricunet. Exceptions will be made as needed.  
- A tracking sheet will be shared at each meeting for faculty to see courses in progress.  
- Eight HSDP addenda and two CTE courses were approved and will move forward to DCCC at the September meeting.  
  
- **Professional Development**- Candace Lynch  
- An email was sent out last week updating members on current activities.

The meeting adjourned at 3:56 p.m.  
Khanh Ninh, Secretary